

CAEP
CFAD

Produced: Sep 14, 2023, 11:07 PM UTC - By Ana Quezada

32 Coastal North County Adult Education Consortium

CERTIFIED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 32 Coastal North County Adult Education Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: The CNCAEC Board members approved the 2023-24 Consortium Fiscal Declaration (CFAD). They decided to continue designating the MiraCosta College District (MCCD) as the fiscal agent for the consortium, given that MCCD provides all adult education for the consortium's region. The Board also agreed to allocate 2023-24 funds to MCCD. The budgets approved by the consortium's Board are managed by the Director of Noncredit & Adult Education Programs and the Dean of Community Learning Center, Continuing and Community Education. MCCD's fiscal services department is the Consortium's fiscal agent and assists in administering the entire funding. The California Adult Education Program (CAEP) has assigned distinct fund accounting numbers that allow payments from the California Community College Chancellor's Office (CCCCO) and activity expenditures to be tracked through MCCD's fiscal system. The Director of Noncredit & Adult Education Programs and the Dean Community Learning Center, Continuing and Community Education collaborate with MCCD fiscal services personnel to balance and report the budget and expenditures to the CCCCCO, following statewide deadlines.

Changes: No Changes

Amended Member Allocations for 2023-24

Type of allocation amendment *

May revise

Explanation for amendment *


Amendment needed due to a change in the May Revise allocation.

Member Agency	Amended Allocation	Adjustment Made
Alliance For Regional Solutions, North County Works	\$0	
MiraCosta CCD	\$1,463,693	\$1,219
Oceanside Unified	\$0	
San Diego Workforce Partnership	\$0	
San Dieguito Union High	\$0	
Total Allocated to Members	\$1,463,693	
Total CAEP Funds	\$1,463,693	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
MiraCosta CCD	District	John Makevich	(760) 795-8701
San Dieguito Union High	High School District	Manuel Zapata	(760) 753-6491 ext: 5100
Alliance For Regional Solutions, North County Works	Other	Marylynn McCorkle	(760) 529-9979 ext: 216
Oceanside Unified	Unified School District	Vicki Gravlin	(760) 525-3179
San Diego Workforce Partnership	Other	Ana Quezada	(619) 873-9305

Certification & Assurances

 By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).

- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

MiraCosta CCD - Member Representative

John Makevich

Dean, Community Learning Center, Continuing and Community Education
jmakevich@miracosta.edu
(760) 795-8701

Approved by John Makevich

09/13/2023 12:56 PM PDT

San Dieguito Union High - Member Representative

Manuel Zapata

Director of CTE and Work Experience
manuel.zapata@sduhsd.net
(760) 753-6491 ext: 5100

Approved by Manuel Zapata

09/13/2023 08:22 AM PDT

Oceanside Unified - Member Representative

Vicki Gravlin

Senior Director - Curriculum and Instruction
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Approved by Vicki Gravlin

09/14/2023 03:41 PM PDT

San Diego Workforce Partnership - Member Representative

Ana Quezada

North County Career Center Supervisor
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Approved by Ana Quezada

09/14/2023 04:07 PM PDT

Alliance For Regional Solutions, North County Works - Member Representative

Marylynn McCorkle
Collaboration Manager
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Approved by Marylynn McCorkle

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