

CAEP Consortium Fiscal Reporting 33 Monterey Peninsula CCD

2019-20 Fiscal Year

Certification

Certified By

Alan Crawford
Principal

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Carmel Unified	Submitted	Submitted	Not Submitted	Not Submitted
Monterey Peninsula CCD	Submitted	Submitted	Not Submitted	Not Submitted
Monterey Peninsula Unified	Submitted	Submitted	Not Submitted	Not Submitted
Pacific Grove Unified	Submitted	Submitted	Not Submitted	Not Submitted

Carmel Unified

Carmel Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,821	\$9,988	68.3%	\$39,950	17.07%	\$33,129
2000 - Non-Instructional Salaries	\$898	\$1,998	44.96%	\$7,990	11.24%	\$7,092
3000 - Employee Benefits	\$1,778	\$2,980	59.66%	\$11,920	14.92%	\$10,142
4000 - Supplies and Materials	\$0	\$925	0%	\$34,700	0%	\$34,700
5000 - Other Operating Expenses and Services	\$859	\$570	150.7%	\$2,850	30.14%	\$1,991
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$10,356	\$16,460	62.92%	\$97,410	10.63%	\$87,054

Corrective Action Plan

We did not use our supplies and materials budget in Q1 but will in Q2 and so on.

Status
Submitted

Carmel Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,052	\$9,988	170.73%	\$39,950	42.68%	\$22,898
2000 - Non-Instructional Salaries	\$1,797	\$1,998	89.96%	\$7,990	22.49%	\$6,193
3000 - Employee Benefits	\$4,254	\$2,980	142.75%	\$11,920	35.69%	\$7,666
4000 - Supplies and Materials	\$145	\$925	15.68%	\$34,700	0.42%	\$34,555
5000 - Other Operating Expenses and Services	\$1,714	\$713	240.56%	\$2,850	60.14%	\$1,136
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$24,962	\$16,603	150.35%	\$97,410	25.63%	\$72,448

Corrective Action Plan

Salary has increased as not the LEA Carmel Unified is using this budget for the secretarial support for 5 hours per week. The district picked up this expense before. We will need to adjust the percentages for next year. We will still be on budget.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tom Parry, Principal of Carmel Adult School

Carmel Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,052	\$9,988	170.73%	\$39,950	42.68%	\$22,898
2000 - Non-Instructional Salaries	\$1,797	\$1,998	89.96%	\$7,990	22.49%	\$6,193
3000 - Employee Benefits	\$4,254	\$2,980	142.75%	\$11,920	35.69%	\$7,666
4000 - Supplies and Materials	\$145	\$925	15.68%	\$34,700	0.42%	\$34,555
5000 - Other Operating Expenses and Services	\$1,714	\$713	240.56%	\$2,850	60.14%	\$1,136
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$24,962	\$16,603	150.35%	\$97,410	25.63%	\$72,448

Status
Unsubmitted

Carmel Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,052	\$9,988	170.73%	\$39,950	42.68%	\$22,898
2000 - Non-Instructional Salaries	\$1,797	\$1,998	89.96%	\$7,990	22.49%	\$6,193
3000 - Employee Benefits	\$4,254	\$2,980	142.75%	\$11,920	35.69%	\$7,666
4000 - Supplies and Materials	\$145	\$925	15.68%	\$34,700	0.42%	\$34,555
5000 - Other Operating Expenses and Services	\$1,714	\$855	200.47%	\$2,850	60.14%	\$1,136
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$24,962	\$16,745	149.07%	\$97,410	25.63%	\$72,448

Status
Unsubmitted

Monterey Peninsula CCD

Monterey Peninsula CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,852	\$11,610	84.86%	\$47,220	20.86%	\$37,368
2000 - Non-Instructional Salaries	\$7,185	\$9,482	75.78%	\$37,926	18.94%	\$30,741
3000 - Employee Benefits	\$4,163	\$4,732	87.98%	\$32,547	12.79%	\$28,384
4000 - Supplies and Materials	\$2,494	\$0	100%	\$17,000	14.67%	\$14,506
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$4,043	0%	\$4,043
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,186	\$1,077	110.15%	\$4,307	27.54%	\$3,121
Totals	\$24,880	\$26,900	92.49%	\$143,043	17.39%	\$118,163

Summary of Activities:

Career and college guidance/counseling services as well as outreach and registration support for adult education students in ENSL pathways. Purchase of technology hardware to support adult education program coordination and off-site meetings. Coordination of adult education campus and regional activities.

Status
Submitted

Monterey Peninsula CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,658	\$11,610	186.55%	\$47,220	45.87%	\$25,562
2000 - Non-Instructional Salaries	\$16,869	\$9,482	177.91%	\$37,926	44.48%	\$21,057
3000 - Employee Benefits	\$9,477	\$4,732	200.29%	\$32,547	29.12%	\$23,070
4000 - Supplies and Materials	\$2,494	\$0	100%	\$17,000	14.67%	\$14,506
5000 - Other Operating Expenses and Services	\$2,354	\$0	100%	\$4,043	58.22%	\$1,689
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,644	\$1,077	245.55%	\$4,307	61.39%	\$1,663
Totals	\$55,496	\$26,900	206.3%	\$143,043	38.8%	\$87,547

Summary of Activities:

Continued career and college guidance/counseling services and outreach/registration support for adult education students. Began evaluation and implementation of burlington english software to support ENSL student learning. Coordination of adult education campus and regional activities.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jon Knolle, Dean of Instruction

Monterey Peninsula CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,658	\$11,610	186.55%	\$47,220	45.87%	\$25,562
2000 - Non-Instructional Salaries	\$16,869	\$9,482	177.91%	\$37,926	44.48%	\$21,057
3000 - Employee Benefits	\$9,477	\$4,732	200.29%	\$32,547	29.12%	\$23,070
4000 - Supplies and Materials	\$2,494	\$0	100%	\$17,000	14.67%	\$14,506
5000 - Other Operating Expenses and Services	\$2,354	\$0	100%	\$4,043	58.22%	\$1,689
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,644	\$1,077	245.55%	\$4,307	61.39%	\$1,663
Totals	\$55,496	\$26,900	206.3%	\$143,043	38.8%	\$87,547

Status
Unsubmitted

Monterey Peninsula CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,658	\$11,610	186.55%	\$47,220	45.87%	\$25,562
2000 - Non-Instructional Salaries	\$16,869	\$9,482	177.91%	\$37,926	44.48%	\$21,057
3000 - Employee Benefits	\$9,477	\$4,732	200.29%	\$32,547	29.12%	\$23,070
4000 - Supplies and Materials	\$2,494	\$0	100%	\$17,000	14.67%	\$14,506
5000 - Other Operating Expenses and Services	\$2,354	\$0	100%	\$4,043	58.22%	\$1,689
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,644	\$1,077	245.55%	\$4,307	61.39%	\$1,663
Totals	\$55,496	\$26,900	206.3%	\$143,043	38.8%	\$87,547

Status
Unsubmitted

Monterey Peninsula Unified

Monterey Peninsula Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,622	\$118,400	84.14%	\$473,600	21.04%	\$373,978
2000 - Non-Instructional Salaries	\$37,264	\$47,381	78.65%	\$189,525	19.66%	\$152,261
3000 - Employee Benefits	\$46,081	\$58,186	79.2%	\$232,745	19.8%	\$186,664
4000 - Supplies and Materials	\$3,863	\$5,125	75.38%	\$20,500	18.84%	\$16,637
5000 - Other Operating Expenses and Services	\$1,838	\$14,651	12.55%	\$58,603	3.14%	\$56,765
6000 - Capital Outlay	\$0	\$0	100%	\$9,000	0%	\$9,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,298	0%	\$49,190	0%	\$49,190
Totals	\$188,668	\$256,041	73.69%	\$1,033,163	18.26%	\$844,495

Summary of Activities:

The first quarter of the 2019-2020 fiscal year expenditures included certificated and classified salaries and benefits for our ESL, HSD, HSE, CTE, PE and AWD programs. It also included some expenditures in for instructional materials and software in these programs. We also reduced barriers to enrollment through the use of free childcare and bus passes.

Status
Submitted

Monterey Peninsula Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$219,993	\$118,400	185.8%	\$473,600	46.45%	\$253,607
2000 - Non-Instructional Salaries	\$82,333	\$47,381	173.77%	\$189,525	43.44%	\$107,192
3000 - Employee Benefits	\$97,711	\$58,186	167.93%	\$232,745	41.98%	\$135,034
4000 - Supplies and Materials	\$8,172	\$5,125	159.45%	\$20,500	39.86%	\$12,328
5000 - Other Operating Expenses and Services	\$20,384	\$14,651	139.13%	\$58,603	34.78%	\$38,219
6000 - Capital Outlay	\$10,595	\$0	100%	\$9,000	117.72%	⚠ -\$1,595
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,461	\$12,298	166.38%	\$49,190	41.6%	\$28,729
Totals	\$459,649	\$256,041	179.52%	\$1,033,163	44.49%	\$573,514

Summary of Activities:

Monterey Adult School continues to provide free programming in English as a Second Language, High School Diploma, High School Equivalency, Adult Basic Education, Parent Education, Adults with Disabilities and Career Technical Education/Integrated Educational Training to adult learners, which comprises the majority of our budget (instructional, non instructional salaries and benefits). Supplies and materials (4000) are used to support these programs, along with educational software (5000). We also spent money in the 6000 category on sheds to create more classroom space and were more than anticipated due to leveling of the ground. Finally, 5% indirects were charged.

Status

Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Alan Crawford, Principal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$219,993	\$118,400	185.8%	\$473,600	46.45%	\$253,607
2000 - Non-Instructional Salaries	\$82,333	\$47,381	173.77%	\$189,525	43.44%	\$107,192
3000 - Employee Benefits	\$97,711	\$58,186	167.93%	\$232,745	41.98%	\$135,034
4000 - Supplies and Materials	\$8,172	\$5,125	159.45%	\$20,500	39.86%	\$12,328
5000 - Other Operating Expenses and Services	\$20,384	\$14,651	139.13%	\$58,603	34.78%	\$38,219
6000 - Capital Outlay	\$10,595	\$0	100%	\$9,000	117.72%	⚠ -\$1,595
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,461	\$12,298	166.38%	\$49,190	41.6%	\$28,729
Totals	\$459,649	\$256,041	179.52%	\$1,033,163	44.49%	\$573,514

Status
Unsubmitted

Monterey Peninsula Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$219,993	\$118,400	185.8%	\$473,600	46.45%	\$253,607
2000 - Non-Instructional Salaries	\$82,333	\$47,381	173.77%	\$189,525	43.44%	\$107,192
3000 - Employee Benefits	\$97,711	\$58,186	167.93%	\$232,745	41.98%	\$135,034
4000 - Supplies and Materials	\$8,172	\$5,125	159.45%	\$20,500	39.86%	\$12,328
5000 - Other Operating Expenses and Services	\$20,384	\$14,651	139.13%	\$58,603	34.78%	\$38,219
6000 - Capital Outlay	\$10,595	\$0	100%	\$9,000	117.72%	⚠ -\$1,595
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,461	\$12,298	166.38%	\$49,190	41.6%	\$28,729
Totals	\$459,649	\$256,041	179.52%	\$1,033,163	44.49%	\$573,514

Status
Unsubmitted

Pacific Grove Unified

Pacific Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$122,102	\$0	100%	\$468,823	26.04%	\$346,721
2000 - Non-Instructional Salaries	\$152,277	\$0	100%	\$703,130	21.66%	\$550,853
3000 - Employee Benefits	\$70,226	\$0	100%	\$237,102	29.62%	\$166,876
4000 - Supplies and Materials	\$15,543	\$0	100%	\$198,157	7.84%	\$182,614
5000 - Other Operating Expenses and Services	\$28,072	\$0	100%	\$338,269	8.3%	\$310,197
6000 - Capital Outlay	\$423,442	\$0	100%	\$0	100%	ⓘ -\$423,442
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$72,900	0%	\$72,900
Totals	\$811,662	\$0	100%	\$2,018,381	40.21%	\$1,206,719

Summary of Activities:

Object Code 6 explanation: Materials for the outdoor classroom and childcare project were held in customs for an extended period of time. Materials have since been delivered and the project is near completion.

Status
Submitted

Pacific Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$250,245	\$0	100%	\$468,823	53.38%	\$218,578
2000 - Non-Instructional Salaries	\$320,619	\$0	100%	\$703,130	45.6%	\$382,511
3000 - Employee Benefits	\$143,964	\$0	100%	\$237,102	60.72%	\$93,138
4000 - Supplies and Materials	\$65,850	\$0	100%	\$198,157	33.23%	\$132,307
5000 - Other Operating Expenses and Services	\$38,939	\$0	100%	\$338,269	11.51%	\$299,330
6000 - Capital Outlay	\$423,442	\$0	100%	\$0	100%	ⓘ -\$423,442
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$72,900	0%	\$72,900
Totals	\$1,243,059	\$0	100%	\$2,018,381	61.59%	\$775,322

Summary of Activities:

Capital Outlay costs were encumbered expenses and carried over from the prior budget. The project is near completion.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Barbara Martinez, Principal
Song Chin-Bendib

Pacific Grove Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$250,245	\$0	100%	\$468,823	53.38%	\$218,578
2000 - Non-Instructional Salaries	\$320,619	\$0	100%	\$703,130	45.6%	\$382,511
3000 - Employee Benefits	\$143,964	\$0	100%	\$237,102	60.72%	\$93,138
4000 - Supplies and Materials	\$65,850	\$0	100%	\$198,157	33.23%	\$132,307
5000 - Other Operating Expenses and Services	\$38,939	\$0	100%	\$338,269	11.51%	\$299,330
6000 - Capital Outlay	\$423,442	\$0	100%	\$0	100%	ⓘ -\$423,442
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$72,900	0%	\$72,900
Totals	\$1,243,059	\$0	100%	\$2,018,381	61.59%	\$775,322

Status
Unsubmitted

Pacific Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$250,245	\$0	100%	\$468,823	53.38%	\$218,578
2000 - Non-Instructional Salaries	\$320,619	\$0	100%	\$703,130	45.6%	\$382,511
3000 - Employee Benefits	\$143,964	\$0	100%	\$237,102	60.72%	\$93,138
4000 - Supplies and Materials	\$65,850	\$0	100%	\$198,157	33.23%	\$132,307
5000 - Other Operating Expenses and Services	\$38,939	\$0	100%	\$338,269	11.51%	\$299,330
6000 - Capital Outlay	\$423,442	\$0	100%	\$0	100%	ⓘ -\$423,442
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$72,900	0%	\$72,900
Totals	\$1,243,059	\$0	100%	\$2,018,381	61.59%	\$775,322

Status
Unsubmitted



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