

CAEP Consortium Fiscal Reporting 33 Monterey Peninsula CCD

2019-20 Fiscal Year

Certification

Certified By

Christian Smith

Director of Academic Pathways and Partnerships

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Carmel Unified	Submitted	Submitted	Submitted	Not Submitted
Monterey Peninsula CCD	Submitted	Submitted	Submitted	Not Submitted
Monterey Peninsula Unified	Submitted	Submitted	Submitted	Not Submitted
Pacific Grove Unified	Submitted	Submitted	Submitted	Not Submitted

Carmel Unified

Carmel Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,821	\$9,988	68.3%	\$39,950	17.07%	\$33,129
2000 - Non-Instructional Salaries	\$898	\$1,998	44.96%	\$7,990	11.24%	\$7,092
3000 - Employee Benefits	\$1,778	\$2,980	59.66%	\$11,920	14.92%	\$10,142
4000 - Supplies and Materials	\$0	\$925	0%	\$34,700	0%	\$34,700
5000 - Other Operating Expenses and Services	\$859	\$570	150.7%	\$2,850	30.14%	\$1,991
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$10,356	\$16,460	62.92%	\$97,410	10.63%	\$87,054

Corrective Action Plan

We did not use our supplies and materials budget in Q1 but will in Q2 and so on.

Status
Submitted

Carmel Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,052	\$9,988	170.73%	\$39,950	42.68%	\$22,898
2000 - Non-Instructional Salaries	\$1,797	\$1,998	89.96%	\$7,990	22.49%	\$6,193
3000 - Employee Benefits	\$4,254	\$2,980	142.75%	\$11,920	35.69%	\$7,666
4000 - Supplies and Materials	\$145	\$925	15.68%	\$34,700	0.42%	\$34,555
5000 - Other Operating Expenses and Services	\$1,714	\$713	240.56%	\$2,850	60.14%	\$1,136
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$24,962	\$16,603	150.35%	\$97,410	25.63%	\$72,448

Corrective Action Plan

Salary has increased as not the LEA Carmel Unified is using this budget for the secretarial support for 5 hours per week. The district picked up this expense before. We will need to adjust the percentages for next year. We will still be on budget.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tom Parry, Principal of Carmel Adult School

Carmel Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,283	\$9,988	273.17%	\$39,950	68.29%	\$12,667
2000 - Non-Instructional Salaries	\$2,698	\$1,998	135.07%	\$7,990	33.77%	\$5,292
3000 - Employee Benefits	\$6,731	\$2,980	225.87%	\$11,920	56.47%	\$5,189
4000 - Supplies and Materials	\$145	\$925	15.68%	\$34,700	0.42%	\$34,555
5000 - Other Operating Expenses and Services	\$2,177	\$713	305.54%	\$2,850	76.39%	\$673
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$39,034	\$16,603	235.11%	\$97,410	40.07%	\$58,376

Corrective Action Plan

We did not buy as many supplies due to distance learning. We also did not have to pay for mileage for our instructor.

Summary of Activities:

Distance learning for our EL classes.

Status
Submitted

Carmel Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,283	\$9,988	273.17%	\$39,950	68.29%	\$12,667
2000 - Non-Instructional Salaries	\$2,698	\$1,998	135.07%	\$7,990	33.77%	\$5,292
3000 - Employee Benefits	\$6,731	\$2,980	225.87%	\$11,920	56.47%	\$5,189
4000 - Supplies and Materials	\$145	\$925	15.68%	\$34,700	0.42%	\$34,555
5000 - Other Operating Expenses and Services	\$2,177	\$855	254.62%	\$2,850	76.39%	\$673
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$39,034	\$16,745	233.11%	\$97,410	40.07%	\$58,376

Status
Unsubmitted

Monterey Peninsula CCD

Monterey Peninsula CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,852	\$8,805	111.89%	\$51,220	19.23%	\$41,368
2000 - Non-Instructional Salaries	\$7,185	\$9,482	75.78%	\$37,926	18.94%	\$30,741
3000 - Employee Benefits	\$4,163	\$4,732	87.98%	\$32,547	12.79%	\$28,384
4000 - Supplies and Materials	\$2,494	\$0	100%	\$12,957	19.25%	\$10,463
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$4,043	0%	\$4,043
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,186	\$1,088	109.06%	\$4,350	27.26%	\$3,164
Totals	\$24,880	\$24,106	103.21%	\$143,043	17.39%	\$118,163

Summary of Activities:

Career and college guidance/counseling services as well as outreach and registration support for adult education students in ENSL pathways. Purchase of technology hardware to support adult education program coordination and off-site meetings. Coordination of adult education campus and regional activities.

Status
Submitted

Monterey Peninsula CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,658	\$11,610	186.55%	\$51,220	42.28%	\$29,562
2000 - Non-Instructional Salaries	\$16,869	\$9,482	177.91%	\$37,926	44.48%	\$21,057
3000 - Employee Benefits	\$9,477	\$4,732	200.29%	\$32,547	29.12%	\$23,070
4000 - Supplies and Materials	\$2,494	\$0	100%	\$12,957	19.25%	\$10,463
5000 - Other Operating Expenses and Services	\$2,354	\$0	100%	\$4,043	58.22%	\$1,689
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,644	\$1,088	243.13%	\$4,350	60.78%	\$1,706
Totals	\$55,496	\$26,911	206.22%	\$143,043	38.8%	\$87,547

Summary of Activities:

Continued career and college guidance/counseling services and outreach/registration support for adult education students. Began evaluation and implementation of burlington english software to support ENSL student learning. Coordination of adult education campus and regional activities.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Christian Smith, Director of Academic Pathways and Partnerships
Jon Knolle, Dean of Instruction

Monterey Peninsula CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,503	\$11,610	435%	\$51,220	98.6%	\$717
2000 - Non-Instructional Salaries	\$26,340	\$9,482	277.8%	\$37,926	69.45%	\$11,586
3000 - Employee Benefits	\$18,343	\$4,732	387.66%	\$32,547	56.36%	\$14,204
4000 - Supplies and Materials	\$3,618	\$0	100%	\$12,957	27.92%	\$9,339
5000 - Other Operating Expenses and Services	\$2,788	\$0	100%	\$4,043	68.96%	\$1,255
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,350	\$1,088	400%	\$4,350	100%	\$0
Totals	\$105,942	\$26,911	393.68%	\$143,043	74.06%	\$37,101

Status
Submitted

Monterey Peninsula CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,503	\$11,610	435%	\$51,220	98.6%	\$717
2000 - Non-Instructional Salaries	\$26,340	\$9,482	277.8%	\$37,926	69.45%	\$11,586
3000 - Employee Benefits	\$18,343	\$4,732	387.66%	\$32,547	56.36%	\$14,204
4000 - Supplies and Materials	\$3,618	\$0	100%	\$12,957	27.92%	\$9,339
5000 - Other Operating Expenses and Services	\$2,788	\$0	100%	\$4,043	68.96%	\$1,255
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,350	\$1,088	400%	\$4,350	100%	\$0
Totals	\$105,942	\$26,911	393.68%	\$143,043	74.06%	\$37,101

Status
Unsubmitted

Monterey Peninsula Unified

Monterey Peninsula Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,622	\$118,150	84.32%	\$472,600	21.08%	\$372,978
2000 - Non-Instructional Salaries	\$37,264	\$47,381	78.65%	\$189,525	19.66%	\$152,261
3000 - Employee Benefits	\$46,081	\$58,186	79.2%	\$232,745	19.8%	\$186,664
4000 - Supplies and Materials	\$3,863	\$5,125	75.38%	\$20,500	18.84%	\$16,637
5000 - Other Operating Expenses and Services	\$1,838	\$14,651	12.55%	\$58,603	3.14%	\$56,765
6000 - Capital Outlay	\$0	\$0	100%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,298	0%	\$49,190	0%	\$49,190
Totals	\$188,668	\$255,791	73.76%	\$1,033,163	18.26%	\$844,495

Summary of Activities:

The first quarter of the 2019-2020 fiscal year expenditures included certificated and classified salaries and benefits for our ESL, HSD, HSE, CTE, PE and AWD programs. It also included some expenditures in for instructional materials and software in these programs. We also reduced barriers to enrollment through the use of free childcare and bus passes.

Status
Submitted

Monterey Peninsula Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$219,993	\$118,150	186.2%	\$472,600	46.55%	\$252,607
2000 - Non-Instructional Salaries	\$82,333	\$47,381	173.77%	\$189,525	43.44%	\$107,192
3000 - Employee Benefits	\$97,711	\$58,186	167.93%	\$232,745	41.98%	\$135,034
4000 - Supplies and Materials	\$8,172	\$5,125	159.45%	\$20,500	39.86%	\$12,328
5000 - Other Operating Expenses and Services	\$20,384	\$14,651	139.13%	\$58,603	34.78%	\$38,219
6000 - Capital Outlay	\$10,595	\$0	100%	\$10,000	105.95%	⚠ -\$595
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,461	\$12,298	166.38%	\$49,190	41.6%	\$28,729
Totals	\$459,649	\$255,791	179.7%	\$1,033,163	44.49%	\$573,514

Summary of Activities:

Monterey Adult School continues to provide free programming in English as a Second Language, High School Diploma, High School Equivalency, Adult Basic Education, Parent Education, Adults with Disabilities and Career Technical Education/Integrated Educational Training to adult learners, which comprises the majority of our budget (instructional, non instructional salaries and benefits). Supplies and materials (4000) are used to support these programs, along with educational software (5000). We also spent money in the 6000 category on sheds to create more classroom space and were more than anticipated due to leveling of the ground. Finally, 5% indirects were charged.

Status

Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Serina Eichelberger
Alan Crawford, Principal

Monterey Peninsula Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$338,187	\$118,150	286.24%	\$472,600	71.56%	\$134,413
2000 - Non-Instructional Salaries	\$126,432	\$47,381	266.84%	\$189,525	66.71%	\$63,093
3000 - Employee Benefits	\$149,067	\$58,186	256.19%	\$232,745	64.05%	\$83,678
4000 - Supplies and Materials	\$12,584	\$5,125	245.54%	\$20,500	61.39%	\$7,916
5000 - Other Operating Expenses and Services	\$23,025	\$14,651	157.16%	\$58,603	39.29%	\$35,578
6000 - Capital Outlay	\$10,595	\$0	100%	\$10,000	105.95%	⚠ -\$595
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$31,405	\$12,298	255.38%	\$49,190	63.84%	\$17,785
Totals	\$691,295	\$255,791	270.26%	\$1,033,163	66.91%	\$341,868

Summary of Activities:

We continued to provide educational and student support services with the primary expenses being certificated and classified staff salaries and benefits.

Status
Submitted

Monterey Peninsula Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$338,187	\$118,150	286.24%	\$472,600	71.56%	\$134,413
2000 - Non-Instructional Salaries	\$126,432	\$47,381	266.84%	\$189,525	66.71%	\$63,093
3000 - Employee Benefits	\$149,067	\$58,186	256.19%	\$232,745	64.05%	\$83,678
4000 - Supplies and Materials	\$12,584	\$5,125	245.54%	\$20,500	61.39%	\$7,916
5000 - Other Operating Expenses and Services	\$23,025	\$14,651	157.16%	\$58,603	39.29%	\$35,578
6000 - Capital Outlay	\$10,595	\$0	100%	\$10,000	105.95%	⚠ -\$595
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$31,405	\$12,298	255.38%	\$49,190	63.84%	\$17,785
Totals	\$691,295	\$255,791	270.26%	\$1,033,163	66.91%	\$341,868

Status
Unsubmitted

Pacific Grove Unified

Pacific Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$122,102	\$0	100%	\$493,158	24.76%	\$371,056
2000 - Non-Instructional Salaries	\$152,277	\$0	100%	\$681,289	22.35%	\$529,012
3000 - Employee Benefits	\$70,226	\$0	100%	\$304,913	23.03%	\$234,687
4000 - Supplies and Materials	\$15,543	\$0	100%	\$15,903	97.74%	\$360
5000 - Other Operating Expenses and Services	\$28,072	\$0	100%	\$67,355	41.68%	\$39,283
6000 - Capital Outlay	\$423,442	\$0	100%	\$455,763	92.91%	\$32,321
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$811,662	\$0	100%	\$2,018,381	40.21%	\$1,206,719

Summary of Activities:

Object Code 6 explanation: Materials for the outdoor classroom and childcare project were held in customs for an extended period of time. Materials have since been delivered and the project is near completion.

Status
Submitted

Pacific Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$250,245	\$0	100%	\$493,158	50.74%	\$242,913
2000 - Non-Instructional Salaries	\$320,619	\$0	100%	\$681,289	47.06%	\$360,670
3000 - Employee Benefits	\$143,964	\$0	100%	\$304,913	47.21%	\$160,949
4000 - Supplies and Materials	\$65,850	\$0	100%	\$15,903	414.07%	⚠ -\$49,947
5000 - Other Operating Expenses and Services	\$38,939	\$0	100%	\$67,355	57.81%	\$28,416
6000 - Capital Outlay	\$423,442	\$0	100%	\$455,763	92.91%	\$32,321
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,243,059	\$0	100%	\$2,018,381	61.59%	\$775,322

Summary of Activities:

Capital Outlay costs were encumbered expenses and carried over from the prior budget. The project is near completion.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Barbara Martinez, Principal
Song Chin-Bendib

Pacific Grove Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$372,019	\$0	100%	\$493,158	75.44%	\$121,139
2000 - Non-Instructional Salaries	\$495,531	\$0	100%	\$681,289	72.73%	\$185,758
3000 - Employee Benefits	\$222,986	\$0	100%	\$304,913	73.13%	\$81,927
4000 - Supplies and Materials	\$79,056	\$0	100%	\$15,903	497.11%	⚠ -\$63,153
5000 - Other Operating Expenses and Services	\$55,197	\$0	100%	\$67,355	81.95%	\$12,158
6000 - Capital Outlay	\$455,763	\$0	100%	\$455,763	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,680,552	\$0	100%	\$2,018,381	83.26%	\$337,829

Status
Submitted

Pacific Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$498,128	\$0	100%	\$493,158	101.01%	⚠ -\$4,970
2000 - Non-Instructional Salaries	\$683,284	\$0	100%	\$681,289	100.29%	⚠ -\$1,995
3000 - Employee Benefits	\$305,984	\$0	100%	\$304,913	100.35%	⚠ -\$1,071
4000 - Supplies and Materials	\$83,378	\$0	100%	\$15,903	524.29%	⚠ -\$67,475
5000 - Other Operating Expenses and Services	\$67,722	\$0	100%	\$67,355	100.54%	⚠ -\$367
6000 - Capital Outlay	\$455,763	\$0	100%	\$455,763	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$2,094,259	\$0	100%	\$2,018,381	103.76%	⚠ -\$75,878

Status
Unsubmitted



California
Community
Colleges

NOVA
PLAN. INVEST. TRACK.

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