

CAEP Consortium Fiscal Reporting 33 Monterey Peninsula CCD

2020-21 Fiscal Year

Certification

Certified By

Christian Smith

Director of Academic Pathways and Partnerships

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Uncertified Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Carmel Unified	Submitted	Submitted	Not Submitted	Not Submitted
Monterey Peninsula CCD	Submitted	Submitted	Not Submitted	Not Submitted
Monterey Peninsula Unified	Submitted	Submitted	Not Submitted	Not Submitted
Pacific Grove Unified	Submitted	Submitted	Not Submitted	Not Submitted

Carmel Unified

Carmel Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,991	\$6,983	100.12%	\$46,550	15.02%	\$39,559
2000 - Non-Instructional Salaries	\$1,104	\$758	145.74%	\$5,050	21.86%	\$3,946
3000 - Employee Benefits	\$1,878	\$284	660.69%	\$11,080	16.95%	\$9,202
4000 - Supplies and Materials	\$0	\$720	0%	\$4,800	0%	\$4,800
5000 - Other Operating Expenses and Services	\$748	\$5,399	13.85%	\$35,993	2.08%	\$35,245
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$10,721	\$14,143	75.8%	\$103,473	10.36%	\$92,752

Corrective Action Plan

Employees benefits were entered incorrectly for the projections. They are in line with last year. We have little expenses in the area of technology or instructional materials at this time. We are looking into more distance learning materials that our students, especially ones in remote areas can access easily from home. Our numbers of students has fluctuated over the last year due to COVID-19 and the distance learning model.

Summary of Activities:

Frequent meetings with consortium and instructor.

Status
Submitted

Carmel Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,172	\$13,965	101.48%	\$46,550	30.44%	\$32,378
2000 - Non-Instructional Salaries	\$2,267	\$1,515	149.64%	\$5,050	44.89%	\$2,783
3000 - Employee Benefits	\$3,756	\$569	660.69%	\$11,080	33.9%	\$7,324
4000 - Supplies and Materials	\$254	\$1,440	17.64%	\$4,800	5.29%	\$4,546
5000 - Other Operating Expenses and Services	\$748	\$10,798	6.93%	\$35,993	2.08%	\$35,245
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,197	\$28,286	74.94%	\$103,473	20.49%	\$82,276

Corrective Action Plan

Adjusted budget for remote instruction. Less expenditures and less need for materials. All classes are conducted via Zoom and social media platforms.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tom Parry, Principal of Carmel Adult School

Carmel Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,172	\$20,948	67.65%	\$46,550	30.44%	\$32,378
2000 - Non-Instructional Salaries	\$2,267	\$2,273	99.76%	\$5,050	44.89%	\$2,783
3000 - Employee Benefits	\$3,756	\$853	440.46%	\$11,080	33.9%	\$7,324
4000 - Supplies and Materials	\$254	\$2,160	11.76%	\$4,800	5.29%	\$4,546
5000 - Other Operating Expenses and Services	\$748	\$16,197	4.62%	\$35,993	2.08%	\$35,245
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,197	\$42,430	49.96%	\$103,473	20.49%	\$82,276

Status
Unsubmitted

Carmel Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,172	\$27,930	50.74%	\$46,550	30.44%	\$32,378
2000 - Non-Instructional Salaries	\$2,267	\$3,030	74.82%	\$5,050	44.89%	\$2,783
3000 - Employee Benefits	\$3,756	\$1,137	330.34%	\$11,080	33.9%	\$7,324
4000 - Supplies and Materials	\$254	\$2,880	8.82%	\$4,800	5.29%	\$4,546
5000 - Other Operating Expenses and Services	\$748	\$21,596	3.46%	\$35,993	2.08%	\$35,245
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,197	\$56,573	37.47%	\$103,473	20.49%	\$82,276

Status
Unsubmitted

Monterey Peninsula CCD

Monterey Peninsula CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$19,000	0%	\$19,000
2000 - Non-Instructional Salaries	\$9,810	\$8,175	120%	\$32,700	30%	\$22,890
3000 - Employee Benefits	\$2,972	\$8,127	36.57%	\$32,509	9.14%	\$29,537
4000 - Supplies and Materials	\$0	\$0	100%	\$10,659	0%	\$10,659
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$383	\$1,076	35.59%	\$4,305	8.9%	\$3,922
Totals	\$13,165	\$17,379	75.75%	\$99,173	13.27%	\$86,008

Corrective Action Plan

Due to date range of the quarter it falls mostly over our summer break and with Covid still having the campus locked down we saw less than normal summer activity, this not warranting as much time this summer. As the fall semester starting up we should see a uptick in staff returning. The yearly budget reflected more number in the 2 and 3 quarters since these dates tend to overlap when we are in session. Employee Benefits were calculated for the whole year and divided by 4 and projected quarterly, but the majority of the staff time will be billed in Q2-4. so the benefits will be higher in those quarters then they are now to offset the difference.

Summary of Activities:

Met with consortium on a regular basis, planned and made adjustments for the upcoming school year due to Covid 19.

Status

Submitted

Monterey Peninsula CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,040	0%	\$19,000	0%	\$19,000
2000 - Non-Instructional Salaries	\$9,810	\$16,350	60%	\$32,700	30%	\$22,890
3000 - Employee Benefits	\$2,985	\$16,255	18.36%	\$32,509	9.18%	\$29,524
4000 - Supplies and Materials	\$0	\$1,415	0%	\$10,659	0%	\$10,659
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$384	\$2,153	17.84%	\$4,305	8.92%	\$3,921
Totals	\$13,179	\$43,212	30.5%	\$99,173	13.29%	\$85,994

Corrective Action Plan

Due to the pandemic we still have a staff member who is out and there is anticipation with vaccine rollout that staff members will return in Q3 and Q4 and projects will start up again. Instructional Salaries should kick in in Q3-Q4.

Summary of Activities:

Met with consortium on a regular basis, planned and made adjustments for the upcoming school year due to Covid 19.

Status

Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Christian Smith, Director of Academic Pathways and Partnerships

Dr. Jon Knolle, Vice President of Academic Affairs

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$12,980	0%	\$19,000	0%	\$19,000
2000 - Non-Instructional Salaries	\$9,810	\$24,525	40%	\$32,700	30%	\$22,890
3000 - Employee Benefits	\$2,985	\$24,382	12.24%	\$32,509	9.18%	\$29,524
4000 - Supplies and Materials	\$0	\$5,330	0%	\$10,659	0%	\$10,659
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$384	\$3,229	11.89%	\$4,305	8.92%	\$3,921
Totals	\$13,179	\$70,445	18.71%	\$99,173	13.29%	\$85,994

Status
Unsubmitted

Monterey Peninsula CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$19,000	0%	\$19,000	0%	\$19,000
2000 - Non-Instructional Salaries	\$9,810	\$32,700	30%	\$32,700	30%	\$22,890
3000 - Employee Benefits	\$2,985	\$32,509	9.18%	\$32,509	9.18%	\$29,524
4000 - Supplies and Materials	\$0	\$10,659	0%	\$10,659	0%	\$10,659
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$384	\$4,305	8.92%	\$4,305	8.92%	\$3,921
Totals	\$13,179	\$99,173	13.29%	\$99,173	13.29%	\$85,994

Status
Unsubmitted

Monterey Peninsula Unified

Monterey Peninsula Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$127,305	\$128,601	98.99%	\$514,404	24.75%	\$387,099
2000 - Non-Instructional Salaries	\$39,930	\$46,864	85.2%	\$187,456	21.3%	\$147,526
3000 - Employee Benefits	\$50,590	\$49,134	102.96%	\$196,536	25.74%	\$145,946
4000 - Supplies and Materials	\$31	\$25,982	0.12%	\$103,929	0.03%	\$103,898
5000 - Other Operating Expenses and Services	\$16,870	\$17,285	97.6%	\$69,141	24.4%	\$52,271
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,393	0%	\$53,573	0%	\$53,573
Totals	\$234,726	\$281,260	83.46%	\$1,125,039	20.86%	\$890,313

Summary of Activities:

This quarter expenditures were made to support CAEP program areas, including ESL, ASE, PE, AWD and CTE. The object code 1000 expenditures were spent on certificated staff salaries. The 2000 expenditures were spent on classified staff salaries, including office and support staff. The 3000 were spent on employee benefits. The 4000 were spent sparingly on instructional materials. The 5000 were spent on software needed for attendance, security and other operating costs.

**Status
Submitted**

Monterey Peninsula Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$256,392	\$128,601	199.37%	\$514,404	49.84%	\$258,012
2000 - Non-Instructional Salaries	\$87,987	\$46,864	187.75%	\$187,456	46.94%	\$99,469
3000 - Employee Benefits	\$105,707	\$49,134	215.14%	\$196,536	53.79%	\$90,829
4000 - Supplies and Materials	\$636	\$25,982	2.45%	\$103,929	0.61%	\$103,293
5000 - Other Operating Expenses and Services	\$17,955	\$17,285	103.87%	\$69,141	25.97%	\$51,186
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,782	\$13,393	162.63%	\$53,573	40.66%	\$31,791
Totals	\$490,459	\$281,260	174.38%	\$1,125,039	43.59%	\$634,580

Summary of Activities:

This quarter expenditures were made to support CAEP program areas, including ESL, ASE, PE, AWD and CTE. The object code 1000 expenditures were spent on certificated staff salaries. The 2000 expenditures were spent on classified staff salaries, including office and support staff. The 3000 were spent on employee benefits. The 4000 were spent sparingly on instructional materials. The 5000 were spent on software needed for other operating costs.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Serina Eichelberger
Alan Crawford, Principal

Monterey Peninsula Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$256,392	\$128,601	199.37%	\$514,404	49.84%	\$258,012
2000 - Non-Instructional Salaries	\$87,987	\$46,864	187.75%	\$187,456	46.94%	\$99,469
3000 - Employee Benefits	\$105,707	\$49,134	215.14%	\$196,536	53.79%	\$90,829
4000 - Supplies and Materials	\$636	\$25,982	2.45%	\$103,929	0.61%	\$103,293
5000 - Other Operating Expenses and Services	\$17,955	\$17,285	103.87%	\$69,141	25.97%	\$51,186
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,782	\$13,393	162.63%	\$53,573	40.66%	\$31,791
Totals	\$490,459	\$281,260	174.38%	\$1,125,039	43.59%	\$634,580

Status
Unsubmitted

Monterey Peninsula Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$256,392	\$128,601	199.37%	\$514,404	49.84%	\$258,012
2000 - Non-Instructional Salaries	\$87,987	\$46,864	187.75%	\$187,456	46.94%	\$99,469
3000 - Employee Benefits	\$105,707	\$49,134	215.14%	\$196,536	53.79%	\$90,829
4000 - Supplies and Materials	\$636	\$25,982	2.45%	\$103,929	0.61%	\$103,293
5000 - Other Operating Expenses and Services	\$17,955	\$17,285	103.87%	\$69,141	25.97%	\$51,186
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,782	\$13,393	162.63%	\$53,573	40.66%	\$31,791
Totals	\$490,459	\$281,260	174.38%	\$1,125,039	43.59%	\$634,580

Status
Unsubmitted

Pacific Grove Unified

Pacific Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,566	\$0	100%	\$548,218	18.16%	\$448,652
2000 - Non-Instructional Salaries	\$153,174	\$0	100%	\$741,532	20.66%	\$588,358
3000 - Employee Benefits	\$71,566	\$0	100%	\$365,800	19.56%	\$294,234
4000 - Supplies and Materials	\$3,766	\$0	100%	\$142,816	2.64%	\$139,050
5000 - Other Operating Expenses and Services	\$5,509	\$0	100%	\$41,747	13.2%	\$36,238
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$333,581	\$0	100%	\$1,840,113	18.13%	\$1,506,532

Summary of Activities:

Expenditures for the first quarter fall at or under the 25% range of the total allocation for that object code. Supplies and Materials for Q1 fall way beneath 25% due to COVID and Encumbered expenses that will fall under Q2.

Status
Submitted

Pacific Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$209,438	\$0	100%	\$548,218	38.2%	\$338,780
2000 - Non-Instructional Salaries	\$305,631	\$0	100%	\$741,532	41.22%	\$435,901
3000 - Employee Benefits	\$145,493	\$0	100%	\$365,800	39.77%	\$220,307
4000 - Supplies and Materials	\$23,815	\$0	100%	\$142,816	16.68%	\$119,001
5000 - Other Operating Expenses and Services	\$17,898	\$0	100%	\$41,747	42.87%	\$23,849
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$702,275	\$0	100%	\$1,840,113	38.16%	\$1,137,838

Summary of Activities:

Expenditures for Q2 were spent to support AEP.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Barbara Martinez, Principal
Song Chin-Bendib

Pacific Grove Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$209,438	\$0	100%	\$548,218	38.2%	\$338,780
2000 - Non-Instructional Salaries	\$305,631	\$0	100%	\$741,532	41.22%	\$435,901
3000 - Employee Benefits	\$145,493	\$0	100%	\$365,800	39.77%	\$220,307
4000 - Supplies and Materials	\$23,815	\$0	100%	\$142,816	16.68%	\$119,001
5000 - Other Operating Expenses and Services	\$17,898	\$0	100%	\$41,747	42.87%	\$23,849
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$702,275	\$0	100%	\$1,840,113	38.16%	\$1,137,838

Status
Unsubmitted

Pacific Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$209,438	\$0	100%	\$548,218	38.2%	\$338,780
2000 - Non-Instructional Salaries	\$305,631	\$0	100%	\$741,532	41.22%	\$435,901
3000 - Employee Benefits	\$145,493	\$0	100%	\$365,800	39.77%	\$220,307
4000 - Supplies and Materials	\$23,815	\$0	100%	\$142,816	16.68%	\$119,001
5000 - Other Operating Expenses and Services	\$17,898	\$0	100%	\$41,747	42.87%	\$23,849
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$702,275	\$0	100%	\$1,840,113	38.16%	\$1,137,838

Status
Unsubmitted



California
Community
Colleges



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