

33 Monterey Peninsula CCD

Carmel Unified
2022-23 Q4

Submitted by Tom Parry

Approved by Christian Smith

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$46,246	\$44,688	103.49%	\$44,688	103.49%	! -\$1,558
2000 - Non-Instructional Salaries	\$7,542	\$5,384	140.08%	\$5,384	140.08%	! -\$2,158
3000 - Employee Benefits	\$14,515	\$8,682	167.18%	\$8,682	167.18%	! -\$5,833
4000 - Supplies and Materials	\$15,116	\$58,099	26.02%	\$58,099	26.02%	\$42,983
5000 - Other Operating Expenses and Services	\$260	\$3,000	8.67%	\$3,000	8.67%	\$2,740
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$710	\$3,549	20.01%	\$3,549	20.01%	\$2,839
Totals	\$84,389	\$123,402	68.39%	\$123,402	68.39%	\$39,013

Additional Comments

Not Entered

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Monterey Peninsula CCD
2022-23 Q4

Submitted by Christian Smith

Approved by Christian Smith

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$20,857	\$20,857	100%	\$20,857	100%	\$0
2000 - Non-Instructional Salaries	\$40,819	\$40,818	100%	\$40,818	100%	! -\$1
3000 - Employee Benefits	\$40,731	\$39,312	103.61%	\$39,312	103.61%	! -\$1,419
4000 - Supplies and Materials	\$3,151	\$11,000	28.65%	\$11,000	28.65%	\$7,849
5000 - Other Operating Expenses and Services	\$3,877	\$3,005	129.02%	\$3,005	129.02%	! -\$872
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,471	\$6,052	90.4%	\$6,052	90.4%	\$581
Totals	\$114,906	\$121,044	94.93%	\$121,044	94.93%	\$6,138

Additional Comments

We decided to hold off on a marketing project to align it more with the overall College Mission. Plus we have a larger than anticipated increase benefits, so we slowed some of our expenses in other areas to try and anticipate the increase. Overall carry over is little over 5% for the year.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Monterey Peninsula Unified 2022-23 Q4

Submitted by Beth Wodecki

Approved by Christian Smith

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$449,289	\$558,888	80.39%	\$558,888	80.39%	\$109,599
2000 - Non-Instructional Salaries	\$179,647	\$180,805	99.36%	\$180,805	99.36%	\$1,158
3000 - Employee Benefits	\$195,564	\$235,072	83.19%	\$235,072	83.19%	\$39,508
4000 - Supplies and Materials	\$4,898	\$136,777	3.58%	\$136,777	3.58%	\$131,879
5000 - Other Operating Expenses and Services	\$29,816	\$79,311	37.59%	\$79,311	37.59%	\$49,495
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$42,561	\$59,543	71.48%	\$59,543	71.48%	\$16,982
Totals	\$901,775	\$1,250,396	72.12%	\$1,250,396	72.12%	\$348,621

Additional Comments

Object 1000 was used to fulfill certificated salaries, including the addition of an ESL instructor to accommodate the student wait list for ESL. Classified clerical support staff, bilingual assistant for Spanish GED class, and childcare assistants to provide child care for students in the CAEP classes are included in Object 2000 expenses; this includes a 6.5% salary increase for classified staff. Statutory benefits and health packages for certificated and classified staff salaries were charged to Object 3000. Object 4000 was used to purchase instructional/classroom materials and resources to support CAEP programs. Object 5000 supported operating expenses, i.e., classroom software, attendance software, institutional memberships, advertising, equipment maintenance. Indirect cost rate is 5%.

Because of the increase in programming and enrollment from the 22-23 school year, the site is in need of additional classroom spaces to accommodate this growth. Carryover costs will be used to increase classroom space with the purchase of a portable classroom and/or the restoration of an existing portable. In addition, the Monterey Adult School has established a course catalog publication which is mailed to area residences. This has proven effective and it was determined that this practice continue. Carryover costs will be used for this marketing endeavor.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Pacific Grove Unified
2022-23 Q4

Submitted by Barbara Martinez

Approved by Christian Smith

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$341,850	\$509,265	67.13%	\$509,265	67.13%	\$167,415
2000 - Non-Instructional Salaries	\$532,580	\$646,595	82.37%	\$646,595	82.37%	\$114,015
3000 - Employee Benefits	\$262,190	\$317,122	82.68%	\$317,122	82.68%	\$54,932
4000 - Supplies and Materials	\$86,335	\$174,572	49.46%	\$174,572	49.46%	\$88,237
5000 - Other Operating Expenses and Services	\$71,135	\$190,392	37.36%	\$190,392	37.36%	\$119,257
6000 - Capital Outlay	\$50,811	\$201,329	25.24%	\$201,329	25.24%	\$150,518
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$64,705	\$70,000	92.44%	\$70,000	92.44%	\$5,295
Totals	\$1,409,606	\$2,109,275	66.83%	\$2,109,275	66.83%	\$699,669

Additional Comments

Expenditures for Certificated include an 8% salary increase retro for teachers and administration. Expenditures fell below budget due to lack of returning staff from open CAEP positions not currently filled. Expenditures for Classified salaries reflect an increase of 8% salary increase retro and into next year. Salaries fell below targeted budget due to open and unfilled positions. Expenditures for employee benefits is consistent with the projected budget. This will rectify in next years budget with returning or replacement personnel. Expenditures in the 4's were spent on materials and supplies to support CAEP programs and Expenditures for the 5's were earmarked for operating costs. Capital Outlay expenditures were allocated for an AWD van. Indirect costs were 5% of total expenditures for 2022-2023.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.



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