**Monterey Adult School (MAS) 2023-2024 Carryover Expenditure Plan:**

**Carry Over Funding to be Allocated: $396,440.00 (full carryover)**

| **One Time Costs:** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Item: | Budgeted Cost | YTD Cost | Budget Category | Progress | Details of Project: | Est Completion Date |
| Portable (Restore Room 19) | $ 70,000.00 |  | Objects 5000/ 6000 | Quote in Progress | Portable deemed unfit for daily use due to lack of maintenance and age. Refurbishing of roof, ceiling, flooring, and internet access. | TBD |
| Additional Office Space (Pony wall in Childcare) | $ 20,000.00 |  | Object 5000 | Quote in Progress  Spring 2025 | Outside Contract: Create pony wall to the ceiling, remove low partition, replace tile/carpet as needed, and paint  Estimated Time to Complete: 2 weeks (Spring Break 20205) | April 2025 |
| Connex Storage | $20,000.00 | $22,000.00 | Object 6000 | Ordered; funds are encumbered | Additional Storage for Family Resource Center. | June 2025 |
| Parent Ed/Childcare Facility Improvements | $ 8,000.00 |  | Objects 4000/5000 | Quote in Progress | Improve Access to play area for Parent Ed Class | March 2025 |
| Parent Ed/Childcare Furnishing Improvements | $7,000.00 | $6,200.00 | Object 4000 | Expensed Out | Furniture and materials to compliment Parent Ed room (wood, Montessori-style learning tools) | June 2025 |
| Childcare Paint | $2,500.00 | $2,500.00 | Objects 4000/ | Expensed Out |  | Fall 2024 |
| Other MAS Projects | | | | | |  |
| Signage | $ 4,100.00 | $ 4,900.00 | Object 5000 | In process, PO in place | Remove Electrical (work order is in) and replace with wood sign and additional free-standing sign | Spring 2025 |
| Parking Lot Facility Improvement (Outdoor learning/recreation space) | $35,000.00 |  | Object 5000/6000 | Quote in Progress | Added area for outdoor learning/recreation (Adults with Disabilities) | June 2025 |
| Classroom/MUR Furniture (Chairs) | $4,000.00 | $4,000.00 | Object 4000 | Expensed Out | Additional classroom furniture to meet increased enrollment and replace broken chairs. | Fall 2024 |
| Classroom Computer Cart and Chromebooks | $35,000.00 | $12,250.00 | Object 4000 | Quote in Progress | -Additional Computer Cart for newly opened ESL class with Chromebooks  -Replace aging Chromebooks | June 2025 |
| MacBooks for staff | $6,000.00 | $6,900.00 | Object 4000 | Expensed Out | Replacement of tech  New order for new staff | Jan 2025 |
| Consultancy Fees for 3-Year Plan  (Pedroso Consultancy) | $11,250.00 |  | Object 5000 | Contract in Progress | In collaboration with other MPAEC members, funding to support a consultant for the 3 3-year plan due in June 2025 | April 2025 |
| Tech for Front office | $600.00 | $600.00 | Object 4000 | Expensed Out | -Replacement of tech for front office staff  -Viewsonic monitor and docking station | Dec 2024 |
| Personnel and/or Ongoing | | | | | | |
| ESL Teacher (Part Time 16 hrs) | $35,000 |  | Objects 1000/3000 | Filled  2 part-time teachers  Expensed Out | Part-time ESL Teacher to accommodate increasing enrollment (salary and benefits) | Jan 2025 |
| ABE Teacher (Part Time 16 hrs) | $15,000 |  | Objects 1000/3000 | Filled: Jan 2025  Expensed Out | Part-time general ed teacher to develop and facilitate a program to meet the needs of students at levels making it difficult to access the HSD/HSE curriculum (below 6th grade: literacy and math) | Jan 2025 |
| Transition Specialist (Part Time 16 hrs) | $80,000 |  | Objects 1000/3000 | Interviews on March 13 | Full-time transition Specialist to support MAS students in accessing their next steps in college and/or career | July 1, 2025, start date |
|  |  |  |  |  |  |  |
| Marketing Materials | $12,000 | $12,000.00 | Object 5000 | Expensed Out | Postcard Mailers, Course Catalog (Fall and Spring) | January |
| Recruitment/marketing materials | $6,000.00 |  | Object 5000 |  | Recruitment materials for advertising | May 2025 |
| Entrevision (Marketing agency) | $8,000.00 |  | Object 5000 | Contract in Progress | Marketing | April 2025 |
|  | | | | | |  |
| Estimated Totals: $379,450.00 | | $121,350.00 |  | $249,450.00 one-time costs  $130,000.00 ongoing personnel costs | | |

One time costs” Projects:$ 249,450.00

Personnel ongoing: $130,000.00