

California Adult Education Program : CFAD : 2020-21 Produced: May 1, 2020, 02:57 PM UTC Greg Buckner

## 34 Mt. San Antonio Regional Consortium for Adult Education

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 34 Mt. San Antonio Regional Consortium for Adult Education

**Funding Channel:** Direct Funded

**Narrative:** The Mt. SAC Regional Consortium for Adult Education approved the 2019-22 Three Year Plan in June 2019. Major goals and objectives include the co-location of Americas Job Center (AJCC) offices at member sites, expanding integrated transition counseling across the adult school and college programs and the establishment of a data tracking process for transitions. These goals are in addition to the provision of education programs and services for the mandated California Adult Education Program (CAEP) populations. Prior to the month of March 2020, members were making expected progress for the current three year and annual plans. In mid-March, all member districts and the college shut down as directed by the statewide COVID-19 virus response mandate. Member school districts were in progress on transitioning to distance/online learning structure during the month of April 2020. Mt. SAC School of Continuing Education fully transitioned to online education programs as of March 30, 2020. The effects of this unprecedented event on student attendance, participation, and outcomes are yet to be determined. However, member schools are focused on retaining current students and recruiting new adult learners. Member allocations are in line with the objectives and consortium Three Year Plan. An example is that the Consortium recently approved the hiring of a dedicated counselor and data specialist to address the regional goals. The counselor will be responsible for connecting with member support staff and students in promoting adult learners to post-secondary institutions and employment. This includes interaction and engagement with AJCC's. Further, the data specialist will also interact with all member schools to focus not only on outcome data but to ensure that transition data can be identified. Other expenditures reflect consortium goals including professional development which has expanded to include more specialized trainings. And finally, within the Three Year Plan, providing professional development to faculty and staff as well as expanded services to adults with disabilities is noted to be a priority of the consortium. Expenses and budgets should also reflect this expanded emphasis.

**Changes:** No Changes

### Member Allocations



Member Name	(2020-21)	(2019-20)	(2018-19)
Baldwin Park Unified	\$6,150,116	\$6,024,076	\$5,822,212
Bassett Unified	\$2,610,110	\$2,556,619	\$2,470,717
Charter Oak Unified	\$1,726,606	\$1,691,221	\$1,634,260
Covina-Valley Unified	\$3,578,017	\$3,504,689	\$3,387,081
East San Gabriel Valley ROP	\$113,111	\$110,793	\$106,686
Hacienda la Puente Unified	\$17,683,922	\$17,321,509	\$16,741,827
Mt. San Antonio CCD	\$786,895	\$770,771	\$748,207
Pomona Unified	\$2,097,885	\$2,054,891	\$1,985,768
Rowland Unified	\$1,788,607	\$1,751,951	\$1,692,959
<b>Total Allocated to Members</b>	<b>\$36,535,269</b>	<b>\$35,786,520</b>	<b>\$34,589,717</b>
<b>Total CAEP Funds</b>	<b>\$36,535,269</b>	<b>\$35,717,349</b>	<b>\$34,589,717</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$-69,171</b>	<b>\$0</b>

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Baldwin Park Unified</a>	Unified School District	Veronica Valenzuela	(626) 939-4456 ext: 4103
<a href="#">Bassett Unified</a>	Unified School District	Albert Michel	(626) 456-1581
<a href="#">Charter Oak Unified</a>	Unified School District	Debra Black	(626) 966-8331
<a href="#">Covina-Valley Unified</a>	Unified School District	CCAЕ California Council for Adult Education Virginia Espana	(626) 974-4205
<a href="#">East San Gabriel Valley ROP</a>	Regional Occupation Center/Program (ROC/P)	Ieticia Covarrubias	(626) 472-5134
<a href="#">Hacienda la Puente Unified</a>	Unified School District	Dr. Greg Buckner Ed.D	(626) 933-3915
<a href="#">Mt. San Antonio CCD</a>	District	Dr. Madelyn Arballo Dr.	(909) 274-5228
<a href="#">Pomona Unified</a>	Unified School District	Enrique Medina	(909) 469-2333
<a href="#">Rowland Unified</a>	Unified School District	Rocky Bettar	(626) 965-5975



## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

#### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

#### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906,



8914(a)).

- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

#### Baldwin Park Unified - Member Representative

**Veronica Valenzuela**

Director of Adult and Community Education

[vvalenzuela144@bpusd.net](mailto:vvalenzuela144@bpusd.net)

(626) 939-4456 ext: 4103

Approved by Veronica Valenzuela

04/30/2020 08:07 AM PDT

#### Bassett Unified - Member Representative

**Albert Michel**

[amichel@bassett.k12.ca.us](mailto:amichel@bassett.k12.ca.us)

(626) 456-1581

Approved by Albert Michel

04/30/2020 10:50 AM PDT

#### Charter Oak Unified - Member Representative

**Debra Black**

[dblack@cousd.net](mailto:dblack@cousd.net)

(626) 966-8331

**Ivan Ayro**

Director of Adult & Career Technical Education

[Iayro@cousd.net](mailto:Iayro@cousd.net)

(626) 938-0280

Approved by Ivan Ayro

04/30/2020 06:10 AM PDT



**Covina-Valley Unified - Member Representative**

**Virginia Espana**  
Assistant Principal  
[vespana@c-vusd.org](mailto:vespana@c-vusd.org)  
(626) 974-4205

Approved by CCAE California Council for Adult Education Virginia Espana

04/30/2020 07:30 AM PDT

**East San Gabriel Valley ROP - Member Representative**

**leticia Covarrubias**  
CBO  
[lcovarrubias@esgvrop.org](mailto:lcovarrubias@esgvrop.org)  
(626) 472-5134

Approved by leticia Covarrubias

04/30/2020 11:19 AM PDT

**Hacienda la Puente Unified - Member Representative**

**Greg Buckner**  
Executive Director  
[gbuckner@hlpusd.k12.ca.us](mailto:gbuckner@hlpusd.k12.ca.us)  
(626) 933-3915

**Micah Goins**  
[pgoins@hlpusd.k12.ca.us](mailto:pgoins@hlpusd.k12.ca.us)

**Liz Hernandez**  
Secretary II  
[ehernan@hlpusd.k12.ca.us](mailto:ehernan@hlpusd.k12.ca.us)  
(626) 933-3915

**Lorraine Molina**  
Budgeting Supervisor  
[lmolina@hlpusd.k12.ca.us](mailto:lmolina@hlpusd.k12.ca.us)  
(626) 933-3866

Approved by Dr. Greg Buckner Ed.D

05/01/2020 07:57 AM PDT



**Mt. San Antonio CCD - Member Representative**

**Madelyn Arballo**

Associate Vice-President, School of Continuing Education

[marballo@mtsac.edu](mailto:marballo@mtsac.edu)

(909) 274-5228

**Rosa Royce**

Chief Compliance and College Budget Officer

[rroyce@mtsac.edu](mailto:rroyce@mtsac.edu)

(909) 274-5530

Approved by Dr. Madelyn Arballo Dr.

04/29/2020 11:21 PM PDT

**Pomona Unified - Member Representative**

**Enrique Medina**

[enrique.medina@pusd.org](mailto:enrique.medina@pusd.org)

(909) 469-2333

**Emily Madrid**

Fiscal Services Analyst

[emilia.madrid@pusd.org](mailto:emilia.madrid@pusd.org)

(909) 397-4800 ext: 23858

Approved by Enrique Medina

04/30/2020 12:05 PM PDT

**Rowland Unified - Member Representative**

**Rocky Bettar**

Director Adult Education/Career Preparation

[rbettar@rowlandschools.org](mailto:rbettar@rowlandschools.org)

(626) 965-5975

Approved by Rocky Bettar

04/30/2020 07:24 AM PDT



California  
Community  
Colleges



2020 © California Community Colleges

NOVA Site Version: [4.17.0](#)

