

CAEP Consortium Fiscal Reporting 34 Mt. San Antonio Regional Consortium for Adult Education

2020-21 Fiscal Year

Certification

Certified By

Rosa Royce

Chief Compliance and College Budget Officer

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Baldwin Park Unified	Submitted	Submitted	Submitted	Submitted
Bassett Unified	Submitted	Submitted	Submitted	Submitted
Charter Oak Unified	Submitted	Submitted	Submitted	Submitted
Covina-Valley Unified	Submitted	Submitted	Submitted	Submitted
Hacienda la Puente Unified	Submitted	Submitted	Submitted	Submitted
Mt. San Antonio CCD	Submitted	Submitted	Submitted	Submitted
Pomona Unified	Submitted	Submitted	Submitted	Submitted
Rowland Unified	Submitted	Submitted	Submitted	Submitted

Baldwin Park Unified

Baldwin Park Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$430,551	\$397,132	108.41%	\$1,985,662	21.68%	\$1,555,111
2000 - Non-Instructional Salaries	\$380,474	\$364,580	104.36%	\$1,458,321	26.09%	\$1,077,847
3000 - Employee Benefits	\$343,082	\$403,729	84.98%	\$1,614,914	21.24%	\$1,271,832
4000 - Supplies and Materials	\$29,417	\$136,294	21.58%	\$545,177	5.4%	\$515,760
5000 - Other Operating Expenses and Services	\$68,372	\$102,090	66.97%	\$408,358	16.74%	\$339,986
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,251,896	\$1,403,825	89.18%	\$6,012,432	20.82%	\$4,760,536

Status
Submitted

Baldwin Park Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$939,982	\$953,118	98.62%	\$1,985,662	47.34%	\$1,045,680
2000 - Non-Instructional Salaries	\$775,797	\$729,161	106.4%	\$1,458,321	53.2%	\$682,524
3000 - Employee Benefits	\$755,959	\$807,457	93.62%	\$1,614,914	46.81%	\$858,955
4000 - Supplies and Materials	\$56,460	\$272,589	20.71%	\$545,177	10.36%	\$488,717
5000 - Other Operating Expenses and Services	\$128,068	\$204,179	62.72%	\$408,358	31.36%	\$280,290
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$2,656,266	\$2,966,503	89.54%	\$6,012,432	44.18%	\$3,356,166

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Veronica Valenzuela, Director of Adult and Community Education

Baldwin Park Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,511,616	\$1,588,530	95.16%	\$1,985,662	76.13%	\$474,046
2000 - Non-Instructional Salaries	\$1,135,428	\$1,093,741	103.81%	\$1,458,321	77.86%	\$322,893
3000 - Employee Benefits	\$1,165,882	\$1,211,186	96.26%	\$1,614,914	72.19%	\$449,032
4000 - Supplies and Materials	\$100,725	\$408,883	24.63%	\$545,177	18.48%	\$444,452
5000 - Other Operating Expenses and Services	\$189,475	\$306,269	61.87%	\$408,358	46.4%	\$218,883
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$4,103,126	\$4,608,607	89.03%	\$6,012,432	68.24%	\$1,909,306

Status
Submitted

Baldwin Park Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,910,066	\$1,985,662	96.19%	\$1,985,662	96.19%	\$75,596
2000 - Non-Instructional Salaries	\$1,442,012	\$1,458,321	98.88%	\$1,458,321	98.88%	\$16,309
3000 - Employee Benefits	\$1,528,453	\$1,614,914	94.65%	\$1,614,914	94.65%	\$86,461
4000 - Supplies and Materials	\$113,389	\$545,177	20.8%	\$545,177	20.8%	\$431,788
5000 - Other Operating Expenses and Services	\$250,022	\$408,358	61.23%	\$408,358	61.23%	\$158,336
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$5,243,942	\$6,012,432	87.22%	\$6,012,432	87.22%	\$768,490

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Bassett Unified

Bassett Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$85,399	\$89,424	95.5%	\$894,237	9.55%	\$808,838
2000 - Non-Instructional Salaries	\$113,655	\$139,582	81.43%	\$558,326	20.36%	\$444,671
3000 - Employee Benefits	\$68,495	\$96,998	70.62%	\$484,989	14.12%	\$416,494
4000 - Supplies and Materials	\$13,779	\$27,790	49.58%	\$555,807	2.48%	\$542,028
5000 - Other Operating Expenses and Services	\$27,574	\$30,506	90.39%	\$305,060	9.04%	\$277,486
6000 - Capital Outlay	\$0	\$0	100%	\$560,133	0%	\$560,133
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$121,508	0%	\$121,508
Totals	\$308,902	\$384,299	80.38%	\$3,480,060	8.88%	\$3,171,158

Corrective Action Plan

Distance Learning is creating a decrease in expenditures

Status
Submitted

Bassett Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$301,610	\$223,559	134.91%	\$894,237	33.73%	\$592,627
2000 - Non-Instructional Salaries	\$213,754	\$139,582	153.14%	\$558,326	38.28%	\$344,572
3000 - Employee Benefits	\$168,513	\$121,247	138.98%	\$484,989	34.75%	\$316,476
4000 - Supplies and Materials	\$48,429	\$83,371	58.09%	\$555,807	8.71%	\$507,378
5000 - Other Operating Expenses and Services	\$40,563	\$76,265	53.19%	\$305,060	13.3%	\$264,497
6000 - Capital Outlay	\$0	\$0	100%	\$560,133	0%	\$560,133
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$121,508	0%	\$121,508
Totals	\$772,869	\$644,024	120.01%	\$3,480,060	22.21%	\$2,707,191

Corrective Action Plan

Costs are low due to COVID Distance Learning

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Mr. Adder Argueta, Interim Principal

Bassett Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$451,789	\$223,559	202.09%	\$894,237	50.52%	\$442,448
2000 - Non-Instructional Salaries	\$296,963	\$139,582	212.75%	\$558,326	53.19%	\$261,363
3000 - Employee Benefits	\$243,156	\$121,247	200.55%	\$484,989	50.14%	\$241,833
4000 - Supplies and Materials	\$66,789	\$83,371	80.11%	\$555,807	12.02%	\$489,018
5000 - Other Operating Expenses and Services	\$44,442	\$76,265	58.27%	\$305,060	14.57%	\$260,618
6000 - Capital Outlay	\$5,800	\$0	100%	\$560,133	1.04%	\$554,333
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$121,508	0%	\$121,508
Totals	\$1,108,939	\$644,024	172.19%	\$3,480,060	31.87%	\$2,371,121

Corrective Action Plan

Expenditures are below target due to the pandemic.

Status
Submitted

Bassett Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$738,499	\$357,695	206.46%	\$894,237	82.58%	\$155,738
2000 - Non-Instructional Salaries	\$430,690	\$139,582	308.56%	\$558,326	77.14%	\$127,636
3000 - Employee Benefits	\$360,439	\$145,497	247.73%	\$484,989	74.32%	\$124,550
4000 - Supplies and Materials	\$111,859	\$361,275	30.96%	\$555,807	20.13%	\$443,948
5000 - Other Operating Expenses and Services	\$80,220	\$122,024	65.74%	\$305,060	26.3%	\$224,840
6000 - Capital Outlay	\$5,800	\$0	100%	\$560,133	1.04%	\$554,333
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$86,375	\$121,508	71.09%	\$121,508	71.09%	\$35,133
Totals	\$1,813,882	\$1,247,580	145.39%	\$3,480,060	52.12%	\$1,666,178

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Classes are being added in fy2021-2022

**Status
Submitted**

Charter Oak Unified

Charter Oak Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,396	\$158,371	51.4%	\$633,485	12.85%	\$552,089
2000 - Non-Instructional Salaries	\$33,014	\$51,875	63.64%	\$207,500	15.91%	\$174,486
3000 - Employee Benefits	\$38,565	\$82,603	46.69%	\$330,411	11.67%	\$291,846
4000 - Supplies and Materials	\$18,773	\$83,806	22.4%	\$558,704	3.36%	\$539,931
5000 - Other Operating Expenses and Services	\$21,914	\$70,617	31.03%	\$282,469	7.76%	\$260,555
6000 - Capital Outlay	\$0	\$247,518	0%	\$618,794	0%	\$618,794
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,683	\$25,157	38.49%	\$100,628	9.62%	\$90,945
Totals	\$203,345	\$719,946	28.24%	\$2,731,991	7.44%	\$2,528,646

Corrective Action Plan

Quarter 1 expenditures fall below target projections. Unfortunately, the current pandemic situation has drastically affected enrollment numbers which did not allow Charter Oak to offer as many classes as planned. Based on this outcome, fewer instructors were hired and less classroom materials and supplies were ordered affecting expenditure projections for object codes 1000-5000. Expansion for the school site's parking lot ran behind schedule and this expense (object code 6000) will be reflected in quarter 2.

Status
Submitted

Charter Oak Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$206,802	\$316,743	65.29%	\$633,485	32.65%	\$426,683
2000 - Non-Instructional Salaries	\$81,887	\$103,750	78.93%	\$207,500	39.46%	\$125,613
3000 - Employee Benefits	\$115,126	\$165,206	69.69%	\$330,411	34.84%	\$215,285
4000 - Supplies and Materials	\$26,367	\$363,158	7.26%	\$558,704	4.72%	\$532,337
5000 - Other Operating Expenses and Services	\$40,468	\$141,235	28.65%	\$282,469	14.33%	\$242,001
6000 - Capital Outlay	\$380,383	\$495,035	76.84%	\$618,794	61.47%	\$238,411
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$23,532	\$50,314	46.77%	\$100,628	23.39%	\$77,096
Totals	\$874,565	\$1,635,439	53.48%	\$2,731,991	32.01%	\$1,857,426

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Ivan Ayro Ed.D., Director of Adult & Career Technical Education

Charter Oak Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$320,483	\$475,114	67.45%	\$633,485	50.59%	\$313,002
2000 - Non-Instructional Salaries	\$131,991	\$155,625	84.81%	\$207,500	63.61%	\$75,509
3000 - Employee Benefits	\$189,107	\$247,808	76.31%	\$330,411	57.23%	\$141,304
4000 - Supplies and Materials	\$39,725	\$474,898	8.36%	\$558,704	7.11%	\$518,979
5000 - Other Operating Expenses and Services	\$82,828	\$211,852	39.1%	\$282,469	29.32%	\$199,641
6000 - Capital Outlay	\$419,569	\$587,854	71.37%	\$618,794	67.8%	\$199,225
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$38,207	\$75,471	50.62%	\$100,628	37.97%	\$62,421
Totals	\$1,221,910	\$2,228,622	54.83%	\$2,731,991	44.73%	\$1,510,081

Corrective Action Plan

Expenditures fall below the target primarily due to a decrease in class offerings and enrollment as a result of the pandemic. The current plan is to reopen in the summer term with in-person instruction and increase class offerings.

Status
Submitted

Charter Oak Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$484,173	\$633,485	76.43%	\$633,485	76.43%	\$149,312
2000 - Non-Instructional Salaries	\$202,393	\$207,500	97.54%	\$207,500	97.54%	\$5,107
3000 - Employee Benefits	\$273,225	\$330,411	82.69%	\$330,411	82.69%	\$57,186
4000 - Supplies and Materials	\$64,110	\$558,704	11.47%	\$558,704	11.47%	\$494,594
5000 - Other Operating Expenses and Services	\$155,726	\$282,469	55.13%	\$282,469	55.13%	\$126,743
6000 - Capital Outlay	\$451,388	\$618,794	72.95%	\$618,794	72.95%	\$167,406
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$58,983	\$100,628	58.61%	\$100,628	58.61%	\$41,645
Totals	\$1,689,998	\$2,731,991	61.86%	\$2,731,991	61.86%	\$1,041,993

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Covina-Valley Unified

Covina-Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$170,254	\$174,006	97.84%	\$1,338,511	12.72%	\$1,168,257
2000 - Non-Instructional Salaries	\$157,274	\$160,294	98.12%	\$728,608	21.59%	\$571,334
3000 - Employee Benefits	\$97,119	\$119,458	81.3%	\$918,906	10.57%	\$821,787
4000 - Supplies and Materials	\$36,273	\$37,860	95.81%	\$1,892,987	1.92%	\$1,856,714
5000 - Other Operating Expenses and Services	\$50,405	\$50,400	100.01%	\$420,000	12%	\$369,595
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,566	\$21,456	119.15%	\$178,801	14.3%	\$153,235
Totals	\$536,891	\$563,474	95.28%	\$5,477,813	9.8%	\$4,940,922

Corrective Action Plan

Quarter 1 expenditures fall below target projections. Unfortunately, the current pandemic situation has drastically affected enrollment numbers which did not allow Covina-Valley to offer as many classes as planned. Based on this outcome, fewer instructors were hired and less classroom materials and supplies were ordered. Plan is to increase expenditures by adding Fabrication classes within our CTE program including purchasing supplies, equipment, and salaries for instructors. We are planning on offering the first course in Spring Term of 2021.

Status
Submitted

Covina-Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$556,539	\$562,175	99%	\$1,338,511	41.58%	\$781,972
2000 - Non-Instructional Salaries	\$337,775	\$349,732	96.58%	\$728,608	46.36%	\$390,833
3000 - Employee Benefits	\$335,404	\$385,941	86.91%	\$918,906	36.5%	\$583,502
4000 - Supplies and Materials	\$69,676	\$662,545	10.52%	\$1,892,987	3.68%	\$1,823,311
5000 - Other Operating Expenses and Services	\$92,339	\$172,200	53.62%	\$420,000	21.99%	\$327,661
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$69,587	\$73,308	94.92%	\$178,801	38.92%	\$109,214
Totals	\$1,461,320	\$2,205,901	66.25%	\$5,477,813	26.68%	\$4,016,493

Corrective Action Plan

Quarter 2 expenditures fall below target projections. Unfortunately, the current pandemic situation has drastically affected enrollment numbers which did not allow Covina-Valley to offer as many classes as planned. Based on this outcome, fewer instructors were hired and less classroom materials and supplies were ordered. Plan is to increase expenditures by adding Fabrication classes within our CTE program including purchasing supplies, equipment, and salaries for instructors. We are planning on offering the first course in Spring Term of 2021.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Virginia Espana, Assistant Principal

Covina-Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$951,056	\$950,343	100.08%	\$1,338,511	71.05%	\$387,455
2000 - Non-Instructional Salaries	\$540,991	\$539,170	100.34%	\$728,608	74.25%	\$187,617
3000 - Employee Benefits	\$591,466	\$652,423	90.66%	\$918,906	64.37%	\$327,440
4000 - Supplies and Materials	\$137,889	\$1,268,301	10.87%	\$1,892,987	7.28%	\$1,755,098
5000 - Other Operating Expenses and Services	\$187,229	\$298,200	62.79%	\$420,000	44.58%	\$232,771
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$120,431	\$126,949	94.87%	\$178,801	67.35%	\$58,370
Totals	\$2,529,062	\$3,835,386	65.94%	\$5,477,813	46.17%	\$2,948,751

Status
Submitted

Covina-Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,497,432	\$1,338,511	111.87%	\$1,338,511	111.87%	⬆ -\$158,921
2000 - Non-Instructional Salaries	\$780,604	\$728,608	107.14%	\$728,608	107.14%	⬆ -\$51,996
3000 - Employee Benefits	\$907,377	\$918,906	98.75%	\$918,906	98.75%	\$11,529
4000 - Supplies and Materials	\$319,145	\$1,892,987	16.86%	\$1,892,987	16.86%	\$1,573,842
5000 - Other Operating Expenses and Services	\$440,446	\$420,000	104.87%	\$420,000	104.87%	⬆ -\$20,446
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$197,250	\$178,801	110.32%	\$178,801	110.32%	⬆ -\$18,449
Totals	\$4,142,254	\$5,477,813	75.62%	\$5,477,813	75.62%	\$1,335,559

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Hacienda la Puente Unified

Hacienda la Puente Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,061,624	\$731,654	145.1%	\$4,877,691	21.76%	\$3,816,067
2000 - Non-Instructional Salaries	\$502,163	\$408,650	122.88%	\$2,724,330	18.43%	\$2,222,167
3000 - Employee Benefits	\$500,270	\$373,579	133.91%	\$2,490,524	20.09%	\$1,990,254
4000 - Supplies and Materials	\$66,932	\$68,358	97.91%	\$455,717	14.69%	\$388,785
5000 - Other Operating Expenses and Services	\$471,592	\$466,277	101.14%	\$3,108,515	15.17%	\$2,636,923
6000 - Capital Outlay	\$1,382,370	\$460,477	300.2%	\$3,069,848	45.03%	\$1,687,478
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$114,663	\$84,211	136.16%	\$561,404	20.42%	\$446,741
Totals	\$4,099,614	\$2,593,204	158.09%	\$17,288,029	23.71%	\$13,188,415

Status
Submitted

Hacienda la Puente Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,372,149	\$1,707,192	138.95%	\$4,877,691	48.63%	\$2,505,542
2000 - Non-Instructional Salaries	\$1,331,707	\$953,516	139.66%	\$2,724,330	48.88%	\$1,392,623
3000 - Employee Benefits	\$1,231,631	\$871,683	141.29%	\$2,490,524	49.45%	\$1,258,893
4000 - Supplies and Materials	\$152,572	\$159,501	95.66%	\$455,717	33.48%	\$303,145
5000 - Other Operating Expenses and Services	\$2,069,186	\$1,087,980	190.19%	\$3,108,515	66.57%	\$1,039,329
6000 - Capital Outlay	\$2,408,483	\$1,074,447	224.16%	\$3,069,848	78.46%	\$661,365
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$270,138	\$196,491	137.48%	\$561,404	48.12%	\$291,266
Totals	\$9,835,866	\$6,050,810	162.55%	\$17,288,029	56.89%	\$7,452,163

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Dr. Greg Buckner Ed.D, Executive Director

Micah Goins

Liz Hernandez, Secretary II

Lorraine Molina, Budgeting Supervisor

Hacienda la Puente Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,639,017	\$3,658,268	99.47%	\$4,877,691	74.61%	\$1,238,674
2000 - Non-Instructional Salaries	\$2,030,552	\$2,043,248	99.38%	\$2,724,330	74.53%	\$693,778
3000 - Employee Benefits	\$1,905,864	\$1,867,893	102.03%	\$2,490,524	76.52%	\$584,660
4000 - Supplies and Materials	\$294,936	\$341,788	86.29%	\$455,717	64.72%	\$160,781
5000 - Other Operating Expenses and Services	\$2,616,902	\$2,331,386	112.25%	\$3,108,515	84.18%	\$491,613
6000 - Capital Outlay	\$2,955,033	\$2,302,386	128.35%	\$3,069,848	96.26%	\$114,815
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$415,906	\$421,053	98.78%	\$561,404	74.08%	\$145,498
Totals	\$13,858,210	\$12,966,022	106.88%	\$17,288,029	80.16%	\$3,429,819

Status
Submitted

Hacienda la Puente Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,877,691	\$4,877,691	100%	\$4,877,691	100%	\$0
2000 - Non-Instructional Salaries	\$2,724,330	\$2,724,330	100%	\$2,724,330	100%	\$0
3000 - Employee Benefits	\$2,490,524	\$2,490,524	100%	\$2,490,524	100%	\$0
4000 - Supplies and Materials	\$455,717	\$455,717	100%	\$455,717	100%	\$0
5000 - Other Operating Expenses and Services	\$3,108,515	\$3,108,515	100%	\$3,108,515	100%	\$0
6000 - Capital Outlay	\$3,069,848	\$3,069,848	100%	\$3,069,848	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$561,404	\$561,404	100%	\$561,404	100%	\$0
Totals	\$17,288,029	\$17,288,029	100%	\$17,288,029	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Mt. San Antonio CCD

Mt. San Antonio CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$39,746	\$33,606	118.27%	\$134,425	29.57%	\$94,679
2000 - Non-Instructional Salaries	\$84,417	\$85,638	98.57%	\$342,550	24.64%	\$258,133
3000 - Employee Benefits	\$35,202	\$36,769	95.74%	\$147,074	23.93%	\$111,872
4000 - Supplies and Materials	\$0	\$6,378	0%	\$25,511	0%	\$25,511
5000 - Other Operating Expenses and Services	\$0	\$250,115	0%	\$1,000,458	0%	\$1,000,458
6000 - Capital Outlay	\$0	\$1,086	0%	\$4,345	0%	\$4,345
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$672	\$14,559	4.62%	\$58,234	1.15%	\$57,562
Totals	\$160,037	\$428,149	37.38%	\$1,712,597	9.34%	\$1,552,560

Corrective Action Plan

Expenditures are for consortium operations and Mt. SAC member. These are the ways we are addressing carryover: 1. Expanded marketing for consortium and Mt. SAC 2. Additional dollars for distance education support 3. Updating our website and registration application This work will be done this year.

Status
Submitted

Mt. San Antonio CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$44,676	\$33,606	132.94%	\$134,425	33.23%	\$89,749
2000 - Non-Instructional Salaries	\$180,245	\$85,638	210.47%	\$342,550	52.62%	\$162,305
3000 - Employee Benefits	\$69,372	\$36,769	188.67%	\$147,074	47.17%	\$77,702
4000 - Supplies and Materials	\$167	\$6,378	2.62%	\$25,511	0.65%	\$25,344
5000 - Other Operating Expenses and Services	\$46,456	\$250,115	18.57%	\$1,000,458	4.64%	\$954,002
6000 - Capital Outlay	\$0	\$1,086	0%	\$4,345	0%	\$4,345
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$15,400	\$14,559	105.78%	\$58,234	26.45%	\$42,834
Totals	\$356,316	\$428,149	83.22%	\$1,712,597	20.81%	\$1,356,281

Corrective Action Plan

The majority of the funds that show Mt. SAC falling below the target are from Consortia 19-20 carryover and 20-21 allocation. The consortium has determined that decisions on the carryover funds will be determined after the Governor's budget is clearer and the COLA is final. Some of the carryover will be spent and targets will be met with expenditures on marketing and staffing that will aid in returning to campus.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Dr. Madelyn Arballo Dr., Associate Vice-President, School of Continuing Education
Ms. Rosa Royce, Chief Compliance and College Budget Officer

Mt. San Antonio CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$97,820	\$33,606	291.08%	\$134,425	72.77%	\$36,605
2000 - Non-Instructional Salaries	\$291,390	\$85,638	340.26%	\$342,550	85.06%	\$51,160
3000 - Employee Benefits	\$127,136	\$36,769	345.77%	\$147,074	86.44%	\$19,938
4000 - Supplies and Materials	\$167	\$6,378	2.62%	\$25,511	0.65%	\$25,344
5000 - Other Operating Expenses and Services	\$86,589	\$250,115	34.62%	\$1,000,458	8.65%	\$913,869
6000 - Capital Outlay	\$0	\$1,086	0%	\$4,345	0%	\$4,345
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,011	\$14,559	206.14%	\$58,234	51.54%	\$28,223
Totals	\$633,113	\$428,149	147.87%	\$1,712,597	36.97%	\$1,079,484

Corrective Action Plan

Most of the unspent budget is from the consortium operational portion of this allocation. The consortium steering committee has requested carryover for larger projects. However, due to the pandemic, these project ideas and plans for expenditures have been delayed. The consortium will plan in July how to expend the carryover. For the Mt. SAC portion, some carryover is being held to pay for 21-22 marketing to re-engage students who left during the pandemic.

Status

Submitted

Mt. San Antonio CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$143,684	\$33,606	427.55%	\$134,425	106.89%	⤴ -\$9,259
2000 - Non-Instructional Salaries	\$392,308	\$85,638	458.1%	\$342,550	114.53%	⤴ -\$49,758
3000 - Employee Benefits	\$170,375	\$36,769	463.37%	\$147,074	115.84%	⤴ -\$23,301
4000 - Supplies and Materials	\$11,972	\$6,378	187.72%	\$25,511	46.93%	\$13,539
5000 - Other Operating Expenses and Services	\$131,818	\$250,115	52.7%	\$1,000,458	13.18%	\$868,640
6000 - Capital Outlay	\$2,172	\$1,086	199.95%	\$4,345	49.99%	\$2,173
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$32,625	\$14,559	224.1%	\$58,234	56.02%	\$25,609
Totals	\$884,954	\$428,149	206.69%	\$1,712,597	51.67%	\$827,643

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

The majority of the budget carryover is from consortium operations. The consortium has voted to hold a large carryover for the high costs that will come from returning to campus after COVID. There is a plan that includes hiring a transitional counselor and one for online learning for the consortium.

**Status
Submitted**

Pomona Unified

Pomona Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$77,010	\$86,434	89.1%	\$864,336	8.91%	\$787,326
2000 - Non-Instructional Salaries	\$98,305	\$42,205	232.92%	\$422,050	23.29%	\$323,745
3000 - Employee Benefits	\$73,336	\$49,830	147.17%	\$498,296	14.72%	\$424,960
4000 - Supplies and Materials	\$404	\$2,681	15.07%	\$53,620	0.75%	\$53,216
5000 - Other Operating Expenses and Services	\$25,609	\$40,892	62.63%	\$163,567	15.66%	\$137,958
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,009	0%	\$100,094	0%	\$100,094
Totals	\$274,664	\$232,050	118.36%	\$2,101,963	13.07%	\$1,827,299

Corrective Action Plan

The encumbrances of \$ 73,582 are expected to turn into expenditures in quarter two. Will expedite payments.

Status
Submitted

Pomona Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$327,404	\$388,951	84.18%	\$864,336	37.88%	\$536,932
2000 - Non-Instructional Salaries	\$208,424	\$189,923	109.74%	\$422,050	49.38%	\$213,626
3000 - Employee Benefits	\$221,407	\$224,233	98.74%	\$498,296	44.43%	\$276,889
4000 - Supplies and Materials	\$14,664	\$24,129	60.77%	\$53,620	27.35%	\$38,956
5000 - Other Operating Expenses and Services	\$42,566	\$81,784	52.05%	\$163,567	26.02%	\$121,001
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$45,042	0%	\$100,094	0%	\$100,094
Totals	\$814,465	\$954,062	85.37%	\$2,101,963	38.75%	\$1,287,498

Summary of Activities:

Indirect costs will be charged at the end of Fiscal Year.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Enrique Medina

Susan Pua Gonzales, Fiscal Services Analyst

Pomona Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$541,864	\$777,902	69.66%	\$864,336	62.69%	\$322,472
2000 - Non-Instructional Salaries	\$312,712	\$379,845	82.33%	\$422,050	74.09%	\$109,338
3000 - Employee Benefits	\$362,319	\$448,466	80.79%	\$498,296	72.71%	\$135,977
4000 - Supplies and Materials	\$15,722	\$50,939	30.86%	\$53,620	29.32%	\$37,898
5000 - Other Operating Expenses and Services	\$57,318	\$155,389	36.89%	\$163,567	35.04%	\$106,249
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$90,085	0%	\$100,094	0%	\$100,094
Totals	\$1,289,935	\$1,902,626	67.8%	\$2,101,963	61.37%	\$812,028

Summary of Activities:

Total Indirect Costs will be charged in Q4.

Status
Submitted

Pomona Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$864,401	\$864,336	100.01%	\$864,336	100.01%	⤴ -\$65
2000 - Non-Instructional Salaries	\$427,554	\$422,050	101.3%	\$422,050	101.3%	⤴ -\$5,504
3000 - Employee Benefits	\$528,755	\$498,296	106.11%	\$498,296	106.11%	⤴ -\$30,459
4000 - Supplies and Materials	\$35,632	\$53,620	66.45%	\$53,620	66.45%	\$17,988
5000 - Other Operating Expenses and Services	\$84,227	\$163,567	51.49%	\$163,567	51.49%	\$79,340
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$97,028	\$100,094	96.94%	\$100,094	96.94%	\$3,066
Totals	\$2,037,597	\$2,101,963	96.94%	\$2,101,963	96.94%	\$64,366

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program
 Guidance: Yes

Status
 Submitted

Rowland Unified

Rowland Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$112,413	\$289,779	38.79%	\$1,159,117	9.7%	\$1,046,704
2000 - Non-Instructional Salaries	\$52,722	\$95,061	55.46%	\$380,242	13.87%	\$327,520
3000 - Employee Benefits	\$46,628	\$92,835	50.23%	\$371,340	12.56%	\$324,712
4000 - Supplies and Materials	\$3,274	\$81,689	4.01%	\$326,755	1%	\$323,481
5000 - Other Operating Expenses and Services	\$77,580	\$33,721	230.06%	\$134,884	57.52%	\$57,304
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$74,158	0%	\$74,158
Totals	\$292,617	\$593,085	49.34%	\$2,446,496	11.96%	\$2,153,879

Corrective Action Plan

Budget will be expended by end of fiscal year

Status
Submitted

Rowland Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$183,342	\$289,779	63.27%	\$1,159,117	15.82%	\$975,775
2000 - Non-Instructional Salaries	\$74,033	\$95,061	77.88%	\$380,242	19.47%	\$306,209
3000 - Employee Benefits	\$76,969	\$92,835	82.91%	\$371,340	20.73%	\$294,371
4000 - Supplies and Materials	\$3,274	\$81,689	4.01%	\$326,755	1%	\$323,481
5000 - Other Operating Expenses and Services	\$77,580	\$33,721	230.06%	\$134,884	57.52%	\$57,304
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$74,158	0%	\$74,158
Totals	\$415,198	\$593,085	70.01%	\$2,446,496	16.97%	\$2,031,298

Corrective Action Plan

All funds will be expended by the end of the fiscal year.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Rocky Bettar, Director Adult Education/Career Preparation

Rowland Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$183,342	\$289,779	63.27%	\$1,159,117	15.82%	\$975,775
2000 - Non-Instructional Salaries	\$74,033	\$95,061	77.88%	\$380,242	19.47%	\$306,209
3000 - Employee Benefits	\$76,969	\$92,835	82.91%	\$371,340	20.73%	\$294,371
4000 - Supplies and Materials	\$3,274	\$81,689	4.01%	\$326,755	1%	\$323,481
5000 - Other Operating Expenses and Services	\$77,580	\$33,721	230.06%	\$134,884	57.52%	\$57,304
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$74,158	0%	\$74,158
Totals	\$415,198	\$593,085	70.01%	\$2,446,496	16.97%	\$2,031,298

Corrective Action Plan

All funds will be expended by the end of the fiscal year.

Status
Submitted

Rowland Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$562,268	\$289,779	194.03%	\$1,159,117	48.51%	\$596,849
2000 - Non-Instructional Salaries	\$255,279	\$95,061	268.54%	\$380,242	67.14%	\$124,963
3000 - Employee Benefits	\$263,617	\$92,835	283.96%	\$371,340	70.99%	\$107,723
4000 - Supplies and Materials	\$14,296	\$81,689	17.5%	\$326,755	4.38%	\$312,459
5000 - Other Operating Expenses and Services	\$115,650	\$33,721	342.96%	\$134,884	85.74%	\$19,234
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$53,531	\$0	100%	\$0	100%	⤴ -\$53,531
Indirect Costs	\$0	\$74,158	0%	\$74,158	0%	\$74,158
Totals	\$1,264,641	\$667,243	189.53%	\$2,446,496	51.69%	\$1,181,855

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Balance is carryover. Actual carryover is \$480,865 on a budget of \$1745395. Not sure where \$2446469 came from.

Status

Submitted



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