

CAEP Consortium Fiscal Reporting 35 Southwest Riverside County Adult Education Regional Consortium

2019-20 Fiscal Year

Certification

Certified By

Beth Gomez
Vice President Business Services

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Banning Unified	Submitted	Submitted	Submitted	Submitted
Beaumont Unified	Submitted	Submitted	Submitted	Submitted
Hemet Unified	Submitted	Submitted	Submitted	Submitted
Lake Elsinore Unified	Submitted	Submitted	Submitted	Submitted
Mt. San Jacinto CCD	Submitted	Submitted	Submitted	Submitted
Murrieta Valley Unified	Submitted	Submitted	Submitted	Submitted
Perris Union High	Submitted	Submitted	Submitted	Submitted
Riverside Co. Office of Education	Submitted	Submitted	Submitted	Submitted
San Jacinto Unified	Submitted	Submitted	Submitted	Submitted
Temecula Valley Unified	Submitted	Submitted	Submitted	Submitted

Banning Unified

Banning Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,250	\$6,629	94.29%	\$41,430	15.09%	\$35,180
2000 - Non-Instructional Salaries	\$7,033	\$7,735	90.92%	\$45,500	15.46%	\$38,467
3000 - Employee Benefits	\$6,066	\$6,300	96.29%	\$35,000	17.33%	\$28,934
4000 - Supplies and Materials	\$0	\$0	100%	\$2,520	0%	\$2,520
5000 - Other Operating Expenses and Services	\$2,340	\$1,426	164.07%	\$23,770	9.84%	\$21,430
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,300	0%	\$4,300
Totals	\$21,689	\$22,090	98.18%	\$152,520	14.22%	\$130,831

Corrective Action Plan

Measures will be taken to ensure classified staff uses hours allotted to increase expenditures in non instructional salaries and benefits. Orders will be placed for supplies and services. We are predicting 100% expenditure of budget by year end.

Summary of Activities:

Expenses for this quarter were the cost of instructional and support salaries and benefits, and registration for the ASAP Conference.

Status
Submitted

Banning Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,927	\$19,058	99.31%	\$41,430	45.68%	\$22,503
2000 - Non-Instructional Salaries	\$18,961	\$19,110	99.22%	\$45,500	41.67%	\$26,539
3000 - Employee Benefits	\$14,817	\$14,700	100.8%	\$35,000	42.33%	\$20,183
4000 - Supplies and Materials	\$2,179	\$2,142	101.73%	\$2,520	86.47%	\$341
5000 - Other Operating Expenses and Services	\$2,554	\$1,664	153.49%	\$23,770	10.74%	\$21,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,300	0%	\$4,300
Totals	\$57,438	\$56,674	101.35%	\$152,520	37.66%	\$95,082

Summary of Activities:

Expenses for this report were the cost of instructional and support salaries and benefits, and registration for the ASAP Conference.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

David Sanchez

Christina Hoff, Supervisor of Fiscal Services

Banning Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,641	\$30,658	96.68%	\$41,430	71.54%	\$11,789
2000 - Non-Instructional Salaries	\$32,063	\$32,305	99.25%	\$45,500	70.47%	\$13,437
3000 - Employee Benefits	\$25,610	\$25,550	100.23%	\$35,000	73.17%	\$9,390
4000 - Supplies and Materials	\$2,517	\$2,470	101.92%	\$2,520	99.88%	\$3
5000 - Other Operating Expenses and Services	\$2,554	\$20,205	12.64%	\$23,770	10.74%	\$21,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,300	0%	\$4,300
Totals	\$92,385	\$111,187	83.09%	\$152,520	60.57%	\$60,135

Summary of Activities:

Expenses for this report were the cost of instructional and support salaries and benefits, and registration for the ASAP Conference.

Status
Submitted

Banning Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,426	\$41,430	99.99%	\$41,430	99.99%	\$4
2000 - Non-Instructional Salaries	\$45,480	\$45,500	99.96%	\$45,500	99.96%	\$20
3000 - Employee Benefits	\$34,987	\$35,000	99.96%	\$35,000	99.96%	\$13
4000 - Supplies and Materials	\$2,517	\$2,520	99.88%	\$2,520	99.88%	\$3
5000 - Other Operating Expenses and Services	\$23,761	\$23,770	99.96%	\$23,770	99.96%	\$9
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,300	0%	\$4,300	0%	\$4,300
Totals	\$148,171	\$152,520	97.15%	\$152,520	97.15%	\$4,349

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Expenses for this report were the cost of instructional and support salaries and benefits, Edmentum course ware for the program and registration for the ASAP Conference.

**Status
Submitted**

Beaumont Unified

Beaumont Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,774	\$86,363	94.69%	\$345,452	23.67%	\$263,678
2000 - Non-Instructional Salaries	\$47,134	\$51,428	91.65%	\$205,710	22.91%	\$158,576
3000 - Employee Benefits	\$49,181	\$55,243	89.03%	\$220,970	22.26%	\$171,789
4000 - Supplies and Materials	\$3,495	\$20,798	16.8%	\$83,192	4.2%	\$79,697
5000 - Other Operating Expenses and Services	\$8,943	\$4,250	210.42%	\$17,000	52.61%	\$8,057
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,427	0%	\$41,706	0%	\$41,706
Totals	\$190,527	\$228,508	83.38%	\$914,030	20.84%	\$723,503

Corrective Action Plan

Corrective Action Plan for expenditures 4xxx: Although expenditures for the first quarter of the 2019-20 school year did not meet the 25% requirement, expenditures in this category have been encumbered and are scheduled for the remainder of the year. Also, the system does not allow to budget for carryover so these dollars are budgeted within 4xxx. We are projecting a June 30, 2020 ending fund balance of \$91,603.

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

Status
Submitted

Beaumont Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$187,939	\$86,363	217.62%	\$345,452	54.4%	\$157,513
2000 - Non-Instructional Salaries	\$101,072	\$51,428	196.53%	\$205,710	49.13%	\$104,638
3000 - Employee Benefits	\$108,604	\$55,243	196.6%	\$220,970	49.15%	\$112,366
4000 - Supplies and Materials	\$28,633	\$20,798	137.67%	\$83,192	34.42%	\$54,559
5000 - Other Operating Expenses and Services	\$14,567	\$4,250	342.75%	\$17,000	85.69%	\$2,433
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,427	0%	\$41,706	0%	\$41,706
Totals	\$440,815	\$228,508	192.91%	\$914,030	48.23%	\$473,215

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Debbie Flores, Assistant Director of Fiscal Services
Ebon Brown Ed.D, Director of College and Career Readiness
Melanie Petago, Principal, Adult Education

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$248,039	\$86,363	287.21%	\$345,452	71.8%	\$97,413
2000 - Non-Instructional Salaries	\$152,239	\$51,428	296.03%	\$205,710	74.01%	\$53,471
3000 - Employee Benefits	\$155,435	\$55,243	281.37%	\$220,970	70.34%	\$65,535
4000 - Supplies and Materials	\$30,183	\$20,798	145.12%	\$83,192	36.28%	\$53,009
5000 - Other Operating Expenses and Services	\$15,337	\$4,250	360.87%	\$17,000	90.22%	\$1,663
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,427	0%	\$41,706	0%	\$41,706
Totals	\$601,233	\$228,508	263.11%	\$914,030	65.78%	\$312,797

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

**Status
Submitted**

Beaumont Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$345,451	\$86,363	400%	\$345,452	100%	\$1
2000 - Non-Instructional Salaries	\$205,708	\$51,428	400%	\$205,710	100%	\$2
3000 - Employee Benefits	\$220,969	\$55,243	400%	\$220,970	100%	\$1
4000 - Supplies and Materials	\$31,412	\$20,798	151.03%	\$83,192	37.76%	\$51,780
5000 - Other Operating Expenses and Services	\$15,337	\$4,250	360.87%	\$17,000	90.22%	\$1,663
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$40,944	\$10,427	392.69%	\$41,706	98.17%	\$762
Totals	\$859,821	\$228,508	376.28%	\$914,030	94.07%	\$54,209

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

**Status
Submitted**

Hemet Unified

Hemet Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,332	\$0	100%	\$258,153	16.79%	\$214,821
2000 - Non-Instructional Salaries	\$28,315	\$0	100%	\$153,305	18.47%	\$124,990
3000 - Employee Benefits	\$25,872	\$0	100%	\$124,087	20.85%	\$98,215
4000 - Supplies and Materials	\$21,144	\$0	100%	\$31,815	66.46%	\$10,671
5000 - Other Operating Expenses and Services	\$6,483	\$0	100%	\$135,518	4.78%	\$129,035
6000 - Capital Outlay	\$25,638	\$0	100%	\$29,254	87.64%	\$3,616
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$36,607	0%	\$36,607
Totals	\$150,784	\$0	100%	\$768,739	19.61%	\$617,955

Summary of Activities:

1st Quarter 2019-20 Summary of Activities: Provide High School Diploma and High School Equivalency included blended learning services. Provide Adult Basic Education support classes for English and Math. Provide ESL and Citizenship support classes. Provide short-term CTE Public Safety Services and CTE Welding. Used funds to purchase Welding equipment in order to start-up the class. Provide data services in ASAP, TopsPro, CASAS, and survey collection. Provide Counseling Services to develop an Educational Plan for new enrollees and a Transition Plan for graduates.

Status

Submitted

Hemet Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$140,832	\$0	100%	\$258,153	54.55%	\$117,321
2000 - Non-Instructional Salaries	\$65,771	\$0	100%	\$153,305	42.9%	\$87,534
3000 - Employee Benefits	\$59,623	\$0	100%	\$124,087	48.05%	\$64,464
4000 - Supplies and Materials	\$27,357	\$0	100%	\$31,815	85.99%	\$4,458
5000 - Other Operating Expenses and Services	\$118,253	\$0	100%	\$135,518	87.26%	\$17,265
6000 - Capital Outlay	\$29,254	\$0	100%	\$29,254	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,669	\$0	100%	\$36,607	29.14%	\$25,938
Totals	\$451,759	\$0	100%	\$768,739	58.77%	\$316,980

Summary of Activities:

Summary of Activities for Quarter #2: ESL classes promoted most students to the next level. High School Diploma and High School Equivalency enrollment continues to grow. The number of graduates are expected to increase this 2019-2020 school year. Citizenship classes continue to show steady enrollment. CTE Personal Safety class saw an increase in students earning their full certification. CTE Welding completed two Beginning Welding classes. Many students signed up for Advanced Welding beginning next quarter.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tara O'Malley

Hemet Unified School District Erica Jennings, Accountant

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$222,328	\$0	100%	\$258,153	86.12%	\$35,825
2000 - Non-Instructional Salaries	\$115,427	\$0	100%	\$153,305	75.29%	\$37,878
3000 - Employee Benefits	\$95,850	\$0	100%	\$124,087	77.24%	\$28,237
4000 - Supplies and Materials	\$31,815	\$0	100%	\$31,815	100%	\$0
5000 - Other Operating Expenses and Services	\$130,086	\$0	100%	\$135,518	95.99%	\$5,432
6000 - Capital Outlay	\$29,254	\$0	100%	\$29,254	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,827	\$0	100%	\$36,607	32.31%	\$24,780
Totals	\$636,587	\$0	100%	\$768,739	82.81%	\$132,152

Summary of Activities:

Summary of Activities for Quarter #3: ESL classes - 5 classes filled High School Diploma and High School Equivalency enrollment continues to grow. Citizenship classes continue to show steady enrollment. CTE Personal Safety class began new classes. CPR offered each quarter. CTE Welding classes closed due to no instructor.

**Status
Submitted**

Hemet Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$258,153	\$0	100%	\$258,153	100%	\$0
2000 - Non-Instructional Salaries	\$153,305	\$0	100%	\$153,305	100%	\$0
3000 - Employee Benefits	\$124,087	\$0	100%	\$124,087	100%	\$0
4000 - Supplies and Materials	\$31,815	\$0	100%	\$31,815	100%	\$0
5000 - Other Operating Expenses and Services	\$135,518	\$0	100%	\$135,518	100%	\$0
6000 - Capital Outlay	\$29,254	\$0	100%	\$29,254	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$36,607	\$0	100%	\$36,607	100%	\$0
Totals	\$768,739	\$0	100%	\$768,739	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Hemet Adult School 4th Quarter Summary of Activities: Provided an online high school diploma program until June 19, 2020. All other services (high school equivalency, English as a Second Language, and Citizenship) stopped on March 12, 2020.

**Status
Submitted**

Lake Elsinore Unified

Lake Elsinore Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,410	\$52,903	91.51%	\$352,684	13.73%	\$304,274
2000 - Non-Instructional Salaries	\$20,546	\$14,307	143.61%	\$95,380	21.54%	\$74,834
3000 - Employee Benefits	\$25,328	\$22,076	114.73%	\$147,174	17.21%	\$121,846
4000 - Supplies and Materials	\$4,612	\$20,456	22.55%	\$136,370	3.38%	\$131,758
5000 - Other Operating Expenses and Services	\$3,848	\$4,785	80.42%	\$31,899	12.06%	\$28,051
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,726	0%	\$38,175	0%	\$38,175
Totals	\$102,744	\$120,252	85.44%	\$801,682	12.82%	\$698,938

Corrective Action Plan

Our program will continue encumbering programmatic expenses in the following months as classes continue to be offered through our ESL , HSD and CTE programs.

Summary of Activities:

Expenses for this quarter covered the cost of instructional salaries and benefits. The purchase of instructional materials such as ESL textbooks, Instructional supplies, Materials for the Welding program, and the cost of conferences such as ASAP, CAEP.

Status
Submitted

Lake Elsinore Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$133,133	\$105,805	125.83%	\$352,684	37.75%	\$219,551
2000 - Non-Instructional Salaries	\$42,877	\$28,614	149.85%	\$95,380	44.95%	\$52,503
3000 - Employee Benefits	\$57,986	\$44,152	131.33%	\$147,174	39.4%	\$89,188
4000 - Supplies and Materials	\$18,861	\$40,911	46.1%	\$136,370	13.83%	\$117,509
5000 - Other Operating Expenses and Services	\$6,268	\$9,570	65.5%	\$31,899	19.65%	\$25,631
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,453	0%	\$38,175	0%	\$38,175
Totals	\$259,125	\$240,505	107.74%	\$801,682	32.32%	\$542,557

Summary of Activities:

We continue supporting our ESL, ASE and CTE programs with funds allocated to cover instructors and support staff salaries and benefits. Our ESL classes continue advancing in the implementation of ELP Standards and the purchase of aligned instructional materials continue supporting the process. In our CTE Welding class most students completed their first certification in GMAW. Welding materials were purchased to support student's certification testing in this area. In an effort to established our ESL teacher resource library, we purchased an inventory system to facilitate the process of accessing instructional materials.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Nohora Vazquez, Assistant Principal

Dr. Greg Cleave, Principal

Arleen Sanchez, Chief Business Official

Harvey Olsingch, Director Fiscal Support Services

Lake Elsinore Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$205,789	\$158,708	129.67%	\$352,684	58.35%	\$146,895
2000 - Non-Instructional Salaries	\$64,510	\$42,921	150.3%	\$95,380	67.63%	\$30,870
3000 - Employee Benefits	\$87,546	\$66,228	132.19%	\$147,174	59.48%	\$59,628
4000 - Supplies and Materials	\$27,207	\$61,367	44.34%	\$136,370	19.95%	\$109,163
5000 - Other Operating Expenses and Services	\$12,912	\$14,355	89.95%	\$31,899	40.48%	\$18,987
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$17,179	0%	\$38,175	0%	\$38,175
Totals	\$397,964	\$360,757	110.31%	\$801,682	49.64%	\$403,718

Summary of Activities:

We were able to support our instructional programs and as well as our third qtr registration of new students. We continued supporting students with child care which is a support service that promotes retention. We continued funding our welding class materials, HSD book supplies, and printing request for all programs. Students were moved to an online environment as to March 13th and personnel were reassigned to a modified assignment until further notice.

**Status
Submitted**

Lake Elsinore Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$275,574	\$211,610	130.23%	\$352,684	78.14%	\$77,110
2000 - Non-Instructional Salaries	\$82,830	\$57,228	144.74%	\$95,380	86.84%	\$12,550
3000 - Employee Benefits	\$116,227	\$88,304	131.62%	\$147,174	78.97%	\$30,947
4000 - Supplies and Materials	\$30,719	\$81,822	37.54%	\$136,370	22.53%	\$105,651
5000 - Other Operating Expenses and Services	\$13,019	\$19,139	68.02%	\$31,899	40.81%	\$18,880
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,918	\$22,905	113.15%	\$38,175	67.89%	\$12,257
Totals	\$544,287	\$481,009	113.16%	\$801,682	67.89%	\$257,395

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Funds were used to support all programs transitioning into distance learning. We continued covering salaries for all certificated and classified staff. Even though our Welding CTE program did not last until end of program year, we process payment for all certifications achieved during spring. Software and Professional development expenses supported our school transition to distance learning.

**Status
Submitted**

Mt. San Jacinto CCD

Mt. San Jacinto CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$119,040	\$272,621	43.67%	\$1,090,482	10.92%	\$971,442
2000 - Non-Instructional Salaries	\$15,321	\$59,521	25.74%	\$238,085	6.44%	\$222,764
3000 - Employee Benefits	\$30,015	\$79,901	37.57%	\$319,605	9.39%	\$289,590
4000 - Supplies and Materials	\$1,471	\$16,037	9.17%	\$64,149	2.29%	\$62,678
5000 - Other Operating Expenses and Services	\$13,957	\$121,108	11.52%	\$484,432	2.88%	\$470,475
6000 - Capital Outlay	\$34,658	\$8,957	386.93%	\$35,829	96.73%	\$1,171
7000 - Other Outgo	\$0	\$49,981	0%	\$199,925	0%	\$199,925
Indirect Costs	\$10,123	\$22,968	44.07%	\$91,872	11.02%	\$81,749
Totals	\$224,585	\$631,095	35.59%	\$2,524,379	8.9%	\$2,299,794

Corrective Action Plan

We are putting a focus on increasing our career courses. We have been able to open more programs serving more students through the region. We are still struggling to increase our staffing. There are several steps to be able to hire staff that is budgeted for in our plan .We are generating a proposal to try and expedite this process.

Summary of Activities:

We have aggressively increased our career training and intro to career courses program wide. We are also implementing more special projects to increase staff development and student progress. This included even more counseling support services and new GED preparation classes to support student post secondary plans.

Status
Submitted

Mt. San Jacinto CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$264,891	\$545,241	48.58%	\$1,090,482	24.29%	\$825,591
2000 - Non-Instructional Salaries	\$33,345	\$119,043	28.01%	\$238,085	14.01%	\$204,740
3000 - Employee Benefits	\$68,655	\$159,803	42.96%	\$319,605	21.48%	\$250,950
4000 - Supplies and Materials	\$4,417	\$32,075	13.77%	\$64,149	6.89%	\$59,732
5000 - Other Operating Expenses and Services	\$34,838	\$242,216	14.38%	\$484,432	7.19%	\$449,594
6000 - Capital Outlay	\$34,658	\$17,915	193.46%	\$35,829	96.73%	\$1,171
7000 - Other Outgo	\$0	\$99,963	0%	\$199,925	0%	\$199,925
Indirect Costs	\$16,840	\$45,936	36.66%	\$91,872	18.33%	\$75,032
Totals	\$457,644	\$1,262,190	36.26%	\$2,524,379	18.13%	\$2,066,735

Corrective Action Plan

Over the last year we have been able to increase our career course offerings that enables us to increase our spend down of CAEP funding. This included doubling our career offerings along with our program supporting an increase in staff development and counseling push in services for our entire consortium. With continued growth in these areas we will be able to accelerate our spend down. We also have proposed an increase in our program infrastructure to support continued growth.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Joyce Johnson, Dean, Career Technical Education
 Ms. Amy Campbell, Director of Adult Education Non-Credit
 Beth Gomez, Vice President Business Services
 Elaine McCallen, Financial and Technical Analyst
 Gail Jensen, Assoc Dean of Business Services

Mt. San Jacinto CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$410,288	\$817,862	50.17%	\$1,090,482	37.62%	\$680,194
2000 - Non-Instructional Salaries	\$54,721	\$178,564	30.65%	\$238,085	22.98%	\$183,364
3000 - Employee Benefits	\$107,859	\$239,704	45%	\$319,605	33.75%	\$211,746
4000 - Supplies and Materials	\$8,472	\$48,112	17.61%	\$64,149	13.21%	\$55,677
5000 - Other Operating Expenses and Services	\$48,722	\$363,324	13.41%	\$484,432	10.06%	\$435,710
6000 - Capital Outlay	\$35,829	\$26,872	133.33%	\$35,829	100%	\$0
7000 - Other Outgo	\$0	\$149,944	0%	\$199,925	0%	\$199,925
Indirect Costs	\$30,344	\$68,904	44.04%	\$91,872	33.03%	\$61,528
Totals	\$696,235	\$1,893,284	36.77%	\$2,524,379	27.58%	\$1,828,144

Corrective Action Plan

Over the last year we have been able to increase our career course offerings that enables us to increase our spend down of CAEP funding. This included doubling our career offerings along with our program supporting an increase in staff development and counseling push in services for our entire consortium. With continued growth in these areas we will be able to accelerate our spend down. Currently we have put in place a plan for fall that will accelerate in a very purposeful way the continued spend down of our program. We have continued to build the infrastructure to accommodate this program growth.

Status
Submitted

Mt. San Jacinto CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$801,288	\$1,090,482	73.48%	\$1,090,482	73.48%	\$289,194
2000 - Non-Instructional Salaries	\$79,138	\$238,085	33.24%	\$238,085	33.24%	\$158,947
3000 - Employee Benefits	\$188,132	\$319,605	58.86%	\$319,605	58.86%	\$131,473
4000 - Supplies and Materials	\$8,619	\$64,149	13.44%	\$64,149	13.44%	\$55,530
5000 - Other Operating Expenses and Services	\$55,985	\$484,432	11.56%	\$484,432	11.56%	\$428,447
6000 - Capital Outlay	\$35,829	\$35,829	100%	\$35,829	100%	\$0
7000 - Other Outgo	\$0	\$199,925	0%	\$199,925	0%	\$199,925
Indirect Costs	\$54,374	\$91,872	59.18%	\$91,872	59.18%	\$37,498
Totals	\$1,223,365	\$2,524,379	48.46%	\$2,524,379	48.46%	\$1,301,014

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Due to Covid we faced some delays with expenditures especially in the 4000 and 5000 object codes. We were also unable to offer summer session. Currently we have put in place a plan for fall that will accelerate in a very purposeful way the continued spend down of our program. We have continued to build the infrastructure to accommodate this program growth. This includes online instructions for Fall 2020 and Spring 2021.

**Status
Submitted**

Murrieta Valley Unified

Murrieta Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,129	\$17,223	76.23%	\$68,891	19.06%	\$55,762
2000 - Non-Instructional Salaries	\$21,676	\$26,617	81.44%	\$106,467	20.36%	\$84,791
3000 - Employee Benefits	\$12,724	\$14,706	86.52%	\$58,824	21.63%	\$46,100
4000 - Supplies and Materials	\$0	\$167	0%	\$667	0%	\$667
5000 - Other Operating Expenses and Services	\$15,317	\$12,223	125.32%	\$48,891	31.33%	\$33,574
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$14,188	0%	\$14,188
Totals	\$62,846	\$70,935	88.6%	\$297,928	21.09%	\$235,082

Corrective Action Plan

To date no expenses for supplies.

Summary of Activities:

Funding is used to pay for certificated and classified support salaries and other services which include accrediting commission for schools, travel and conferences and APEX software learning.

Status
Submitted

Murrieta Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,258	\$34,446	76.23%	\$68,891	38.12%	\$42,633
2000 - Non-Instructional Salaries	\$46,295	\$53,234	86.97%	\$106,467	43.48%	\$60,172
3000 - Employee Benefits	\$26,399	\$29,412	89.76%	\$58,824	44.88%	\$32,425
4000 - Supplies and Materials	\$572	\$334	171.51%	\$667	85.76%	\$95
5000 - Other Operating Expenses and Services	\$35,952	\$24,446	147.07%	\$48,891	73.54%	\$12,939
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$14,188	0%	\$14,188
Totals	\$135,476	\$141,870	95.49%	\$297,928	45.47%	\$162,452

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Martina Beach, Principal

Dawn Cherry, Coordinator, Fiscal Services

Shane Sands, Assistant Principal

Murrieta Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$44,341	\$51,668	85.82%	\$68,891	64.36%	\$24,550
2000 - Non-Instructional Salaries	\$76,752	\$79,850	96.12%	\$106,467	72.09%	\$29,715
3000 - Employee Benefits	\$42,056	\$44,118	95.33%	\$58,824	71.49%	\$16,768
4000 - Supplies and Materials	\$589	\$500	117.74%	\$667	88.31%	\$78
5000 - Other Operating Expenses and Services	\$36,552	\$36,668	99.68%	\$48,891	74.76%	\$12,339
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$14,188	0%	\$14,188
Totals	\$200,290	\$212,805	94.12%	\$297,928	67.23%	\$97,638

Summary of Activities:

Funding is used to pay for certificated and classified support salaries and other services which include accrediting commission for schools, travel and conference and Apex software learning.

Status
Submitted

Murrieta Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$68,891	\$68,891	100%	\$68,891	100%	\$0
2000 - Non-Instructional Salaries	\$106,467	\$106,467	100%	\$106,467	100%	\$0
3000 - Employee Benefits	\$58,824	\$58,824	100%	\$58,824	100%	\$0
4000 - Supplies and Materials	\$667	\$667	100%	\$667	100%	\$0
5000 - Other Operating Expenses and Services	\$40,137	\$48,891	82.09%	\$48,891	82.09%	\$8,754
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,749	\$0	100%	\$14,188	96.91%	\$439
Totals	\$288,735	\$283,740	101.76%	\$297,928	96.91%	\$9,193

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Funding is used to pay for certificated and classified support salaries and other services which include accrediting commission for schools, travel, software and other instructional support costs

**Status
Submitted**

Perris Union High

Perris Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,524	\$18,385	40.92%	\$73,540	10.23%	\$66,016
2000 - Non-Instructional Salaries	\$14,154	\$17,434	81.19%	\$69,736	20.3%	\$55,582
3000 - Employee Benefits	\$9,317	\$14,307	65.12%	\$57,229	16.28%	\$47,912
4000 - Supplies and Materials	\$125	\$531	23.56%	\$53,059	0.24%	\$52,934
5000 - Other Operating Expenses and Services	\$3,455	\$3,000	115.17%	\$20,000	17.28%	\$16,545
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$721	\$3,419	21.09%	\$13,675	5.27%	\$12,954
Totals	\$35,296	\$57,076	61.84%	\$287,239	12.29%	\$251,943

Corrective Action Plan

Increase expenditures.

Summary of Activities:

Funding paid to certificated staff for instruction of high school diploma, GED, and medical assistant courses. Funding used to purchase classroom and office supplies. Funding paid to support staff for childcare. Funding used to purchase a new student information software; ASAP. Funding used to pay for CAEP conference registration and hotel lodging for two staff members.

Status
Submitted

Perris Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,066	\$18,385	168.97%	\$73,540	42.24%	\$42,474
2000 - Non-Instructional Salaries	\$36,478	\$17,434	209.23%	\$69,736	52.31%	\$33,258
3000 - Employee Benefits	\$21,393	\$14,307	149.53%	\$57,229	37.38%	\$35,836
4000 - Supplies and Materials	\$335	\$531	63.14%	\$53,059	0.63%	\$52,724
5000 - Other Operating Expenses and Services	\$8,785	\$5,000	175.7%	\$20,000	43.93%	\$11,215
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,240	\$3,419	124.02%	\$13,675	31.01%	\$9,435
Totals	\$102,297	\$59,076	173.16%	\$287,239	35.61%	\$184,942

Summary of Activities:

Funds were allocated for instructional and non-instructional salaries, employee benefits, materials and supplies to maintain and sustain educational programs offered through the Perris Adult Education Program, and indirect costs paid to the Perris Union High School District. Perris Community Adult School staffed with one administrator, one secretary, one tutor, two child care providers, 6 part-time instructors to service approximately 385 students in the following areas: high school diploma, the high school equivalency exam preparation, front and back medical office and construction professional preparation. All certificated and classified staff participated in providing educational services to all students in class, classified staff conducted assessments, all staff participated in data collection, all staff professional development workshops and conferences, and all staff participated in staff meetings.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jennifer Prince, Accountant
BRITTANY ROSS, ACCOUNTING TECHNICIAN
Arlette Klauer

Perris Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,847	\$18,385	265.69%	\$73,540	66.42%	\$24,693
2000 - Non-Instructional Salaries	\$54,891	\$17,434	314.85%	\$69,736	78.71%	\$14,845
3000 - Employee Benefits	\$32,277	\$14,307	225.6%	\$57,229	56.4%	\$24,952
4000 - Supplies and Materials	\$9,331	\$7,959	117.24%	\$53,059	17.59%	\$43,728
5000 - Other Operating Expenses and Services	\$10,928	\$5,000	218.56%	\$20,000	54.64%	\$9,072
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,814	\$3,419	228.56%	\$13,675	57.14%	\$5,861
Totals	\$164,088	\$66,504	246.73%	\$287,239	57.13%	\$123,151

Summary of Activities:

PCAS offers courses in high school diploma, GED preparation, Allied Health courses, and a Construction Professional preparation course. Funding is used to pay teacher, child care, and tutor salaries. Funding is also used for professional development opportunities for all adult education staff. instructional materials and supplies have been purchased for our GED and Allied Health programs. In addition, funding was used to purchase office supplies and printing advertising and marketing materials. Our third quarter expenditures align with our AEP outcomes; increasing the graduation rate, increasing enrollment in Career Education programs, assisting the community with acquiring a job, incor promoting in their careers as a result of earning their HSD, connecting students to the community college after earning their high school diploma.

Status
Submitted

Perris Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,587	\$18,385	378.5%	\$73,540	94.62%	\$3,953
2000 - Non-Instructional Salaries	\$69,736	\$17,434	400%	\$69,736	100%	\$0
3000 - Employee Benefits	\$42,501	\$14,307	297.06%	\$57,229	74.26%	\$14,728
4000 - Supplies and Materials	\$9,499	\$13,265	71.61%	\$53,059	17.9%	\$43,560
5000 - Other Operating Expenses and Services	\$11,043	\$5,000	220.86%	\$20,000	55.22%	\$8,957
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,118	\$3,419	295.96%	\$13,675	73.99%	\$3,557
Totals	\$212,484	\$71,810	295.9%	\$287,239	73.97%	\$74,755

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

PCAS offers courses in high school diploma, GED preparation, and Allied Health courses. Funding is used to pay teacher and classified salaries. Funding is also used for professional development opportunities for all adult education staff. Instructional materials and supplies have been purchased for our GED and Allied Health programs. In addition, funding was used to purchase office supplies, printing advertising and marketing materials. Our fourth quarter expenditures align with our AEP outcomes; increasing the graduation rate, increasing enrollment in Career Education programs, assisting the community with acquiring a job, increase job earnings, or promoting in their careers as a result of earning their HSD, connecting students to the community college after earning their high school diploma.

**Status
Submitted**

Riverside Co. Office of Education

Riverside Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,314	\$61,400	161.75%	\$409,333	24.26%	\$310,019
2000 - Non-Instructional Salaries	\$11,893	\$9,148	130.01%	\$60,984	19.5%	\$49,091
3000 - Employee Benefits	\$36,402	\$23,812	152.88%	\$158,744	22.93%	\$122,342
4000 - Supplies and Materials	\$0	\$3,286	0%	\$21,907	0%	\$21,907
5000 - Other Operating Expenses and Services	\$2,662	\$2,999	88.76%	\$19,995	13.31%	\$17,333
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,032	0%	\$33,549	0%	\$33,549
Totals	\$150,271	\$105,677	142.2%	\$704,512	21.33%	\$554,241

Summary of Activities:

1 fte ABE/ASE instructor for HiSet/Diploma at CBDC, 1 F/T ESL/ABE teacher at Banning, a P/T instructor for testing and support for transition to college courses (Coastline CC), and a P/T welding instructor at Banning, .20 fte Program Specialist to oversee data submission. .35 Attendance Registration Tech to enter all students test scores, updates and transcripts, .195 Office School Clerk to provide data management, .5 fte program assistant to administer HiSet testing to students candidates. CTE online software licensing and certification, and mileage for staff.

**Status
Submitted**

Riverside Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$203,799	\$122,800	165.96%	\$409,333	49.79%	\$205,534
2000 - Non-Instructional Salaries	\$29,621	\$18,295	161.91%	\$60,984	48.57%	\$31,363
3000 - Employee Benefits	\$76,666	\$47,623	160.98%	\$158,744	48.3%	\$82,078
4000 - Supplies and Materials	\$238	\$6,572	3.62%	\$21,907	1.09%	\$21,669
5000 - Other Operating Expenses and Services	\$3,641	\$5,999	60.7%	\$19,995	18.21%	\$16,354
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,219	\$10,065	131.34%	\$33,549	39.4%	\$20,330
Totals	\$327,184	\$211,354	154.8%	\$704,512	46.44%	\$377,328

Summary of Activities:

1 fte ABE/ASE instructor for HiSET/Diploma at Cois Byrd Detention Center, 1 F/T ESL/ABE teacher at Smith Correctional Facility (Banning Jail) a P/T instructor for testing and support for transition to college courses (Coastline CC), and a P/T welding instructor at Smith Correctional Facility (Banning Jail), .20 fte Program Specialist to oversee data submission, .35 fte Attendance Registration Tech to enter all student test scores, updates and transcripts, .195 Office School Clerk to provide data management. .5 fte program assistant to administer HiSET testing to student candidates; external hard drive, Dell docking station, and mileage for staff.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Julie Carter, Financial Manager

Ms. Lucie Gonzalez, Principal

Blair Bradley, Program Specialist

Riverside Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$312,313	\$184,200	169.55%	\$409,333	76.3%	\$97,020
2000 - Non-Instructional Salaries	\$42,091	\$27,443	153.38%	\$60,984	69.02%	\$18,893
3000 - Employee Benefits	\$116,225	\$71,435	162.7%	\$158,744	73.22%	\$42,519
4000 - Supplies and Materials	\$6,497	\$9,858	65.9%	\$21,907	29.66%	\$15,410
5000 - Other Operating Expenses and Services	\$5,366	\$8,998	59.64%	\$19,995	26.84%	\$14,629
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,219	\$15,097	87.56%	\$33,549	39.4%	\$20,330
Totals	\$495,711	\$317,030	156.36%	\$704,512	70.36%	\$208,801

Summary of Activities:

RCOE provided full-time teachers and GED/HiSET program assistants at Smith Correctional Facility (SCF) in Banning, 1 teacher at Cois Byrd Detention Center in Murrieta, and 1 FTE teacher at the Temecula Day Reporting Center, providing Adult Secondary Education including GED/Hi-SET and Adult Basic Education. RCOE also offered CTE courses in Construction Trades, Welding, Graphics Technology and Printing & Finishing (print shop) at Smith Correctional Facility. RCOE provided a RACHEL device to enhance computer-based learning for the students at SCF.

**Status
Submitted**

Riverside Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$408,924	\$245,600	166.5%	\$409,333	99.9%	\$409
2000 - Non-Instructional Salaries	\$57,953	\$36,590	158.38%	\$60,984	95.03%	\$3,031
3000 - Employee Benefits	\$154,586	\$95,246	162.3%	\$158,744	97.38%	\$4,158
4000 - Supplies and Materials	\$10,572	\$13,144	80.43%	\$21,907	48.26%	\$11,335
5000 - Other Operating Expenses and Services	\$9,497	\$11,997	79.16%	\$19,995	47.5%	\$10,498
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$32,077	\$20,129	159.35%	\$33,549	95.61%	\$1,472
Totals	\$673,609	\$422,707	159.36%	\$704,512	95.61%	\$30,903

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

RCOE provided full-time teachers and GED/HiSET program assistants at Smith Correctional Facility (SCF) in Banning, 1 teacher at Cois Byrd Detention Center in Murrieta, and 1 FTE teacher at the Temecula Day Reporting Center, providing Adult Secondary Education including GED/Hi-SET and Adult Basic Education. RCOE also offered CTE courses in Construction, Welding, Graphics Tech and Printing & Finishing at Smith Correctional Facility. The Coronavirus pandemic caused a disruption in RCOE's educational activities at all of the partner Riverside County correctional sites. The Day Reporting Center was closed; students in the jails were prohibited from attending classes in person or accessing Internet. GED/ HiSET testing were suspended in compliance with government regulations; however, the HiSET/GED staff continued to monitor and plan for the return to testing. Printing costs for the program greatly increased due to the need for a paper-based distance learning program in the jails.

**Status
Submitted**

San Jacinto Unified

San Jacinto Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,943	\$53,750	59.43%	\$215,000	14.86%	\$183,057
2000 - Non-Instructional Salaries	\$19,523	\$18,750	104.12%	\$75,000	26.03%	\$55,477
3000 - Employee Benefits	\$22,515	\$20,271	111.07%	\$81,085	27.77%	\$58,570
4000 - Supplies and Materials	\$4,785	\$8,539	56.04%	\$34,157	14.01%	\$29,372
5000 - Other Operating Expenses and Services	\$2,524	\$6,250	40.38%	\$25,000	10.1%	\$22,476
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$21,512	0%	\$21,512
Totals	\$81,290	\$107,561	75.58%	\$451,754	17.99%	\$370,464

Corrective Action Plan

By the end of the fiscal year all funds will be encumbered. Programs will be expanding in 2020 to include CTE teaching staff and supplies which will use much of the budget.

Summary of Activities:

4 High School Diploma Teachers 1 Adults with Disabilities Teacher 1 HiSET Teacher 5 ABE/ASE support staff 1 ABE/ASE support teacher 1 or 2 CTE teachers and supplies for 2020 Supplies for all classes.

Status
Submitted

San Jacinto Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$64,571	\$53,750	120.13%	\$215,000	30.03%	\$150,429
2000 - Non-Instructional Salaries	\$30,505	\$18,750	162.69%	\$75,000	40.67%	\$44,495
3000 - Employee Benefits	\$35,275	\$20,271	174.01%	\$81,085	43.5%	\$45,810
4000 - Supplies and Materials	\$7,611	\$8,539	89.13%	\$34,157	22.28%	\$26,546
5000 - Other Operating Expenses and Services	\$2,529	\$6,250	40.46%	\$25,000	10.12%	\$22,471
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$21,512	0%	\$21,512
Totals	\$140,491	\$107,561	130.62%	\$451,754	31.1%	\$311,263

Summary of Activities:

4 High School Diploma Teachers 1 Adults with Disabilities Teacher 1 HiSET Teacher 5 ABE/ASE support staff 1 ABE/ASE support teacher 1 or 2 CTE teachers and supplies for 2020 Supplies for all classes.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Ken Swanson

Ashley Dijkstra, Accounting Technician

Shelley Ruzzamenti San Jacinto Unified School District, Accounting Technician

San Jacinto Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,019	\$53,750	193.52%	\$215,000	48.38%	\$110,981
2000 - Non-Instructional Salaries	\$45,325	\$18,750	241.73%	\$75,000	60.43%	\$29,675
3000 - Employee Benefits	\$50,492	\$20,271	249.08%	\$81,085	62.27%	\$30,593
4000 - Supplies and Materials	\$13,552	\$8,539	158.7%	\$34,157	39.68%	\$20,605
5000 - Other Operating Expenses and Services	\$5,748	\$6,250	91.97%	\$25,000	22.99%	\$19,252
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$21,512	0%	\$21,512
Totals	\$219,136	\$107,561	203.73%	\$451,754	48.51%	\$232,618

Summary of Activities:

4 High School Diploma Teachers 1 Adults with Disabilities Teacher 1 HiSET Teacher 5 ABE/ASE support staff 1 ABE/ASE support teacher 1 or 2 CTE teachers and supplies for 2020 Supplies for all classes. Professional Development

**Status
Submitted**

San Jacinto Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$139,422	\$53,750	259.39%	\$215,000	64.85%	\$75,578
2000 - Non-Instructional Salaries	\$62,390	\$18,750	332.75%	\$75,000	83.19%	\$12,610
3000 - Employee Benefits	\$66,317	\$20,271	327.15%	\$81,085	81.79%	\$14,768
4000 - Supplies and Materials	\$15,451	\$8,539	180.94%	\$34,157	45.24%	\$18,706
5000 - Other Operating Expenses and Services	\$10,180	\$6,250	162.88%	\$25,000	40.72%	\$14,820
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,688	\$21,512	68.28%	\$21,512	68.28%	\$6,824
Totals	\$308,448	\$129,073	238.97%	\$451,754	68.28%	\$143,306

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

4 High School Diploma Teachers 1 Adults with Disabilities Teacher 1 HiSET Teacher 5 ABE/ASE support staff 1 ABE/ASE support teacher 1 or 2 CTE teachers and supplies for 2020 Supplies for all classes. Supplies for distance learning Professional Development

**Status
Submitted**

Temecula Valley Unified

Temecula Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,921	\$0	100%	\$158,426	16.99%	\$131,505
2000 - Non-Instructional Salaries	\$5,783	\$0	100%	\$42,842	13.5%	\$37,059
3000 - Employee Benefits	\$9,504	\$0	100%	\$60,662	15.67%	\$51,158
4000 - Supplies and Materials	\$396	\$0	100%	\$20,431	1.94%	\$20,035
5000 - Other Operating Expenses and Services	\$1,561	\$0	100%	\$29,991	5.2%	\$28,430
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$11,789	0%	\$11,789
Totals	\$44,165	\$0	100%	\$324,141	13.63%	\$279,976

Summary of Activities:

Part of the salary cost was extra duty for certificated and classified staff. New furniture for staff, staff training as well as conference expenses for CAEP Summit. WASC application fee for accreditation process this spring was submitted.

**Status
Submitted**

Temecula Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$55,119	\$0	100%	\$158,426	34.79%	\$103,307
2000 - Non-Instructional Salaries	\$12,331	\$0	100%	\$42,842	28.78%	\$30,511
3000 - Employee Benefits	\$19,990	\$0	100%	\$60,662	32.95%	\$40,672
4000 - Supplies and Materials	\$740	\$0	100%	\$20,431	3.62%	\$19,691
5000 - Other Operating Expenses and Services	\$10,217	\$0	100%	\$29,991	34.07%	\$19,774
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$11,789	0%	\$11,789
Totals	\$98,397	\$0	100%	\$324,141	30.36%	\$225,744

Summary of Activities:

Extra duty salary and benefits for completing the WASC accreditation application and research required for the process. Fees for WASC as well as 50 Apex license for student use were paid during this quarter.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Cheryl Gray, Accountant
Tim Dignan, Director of CTE and Alternative education

Temecula Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$82,393	\$0	100%	\$158,426	52.01%	\$76,033
2000 - Non-Instructional Salaries	\$20,517	\$0	100%	\$42,842	47.89%	\$22,325
3000 - Employee Benefits	\$30,613	\$0	100%	\$60,662	50.46%	\$30,049
4000 - Supplies and Materials	\$1,596	\$0	100%	\$20,431	7.81%	\$18,835
5000 - Other Operating Expenses and Services	\$10,623	\$0	100%	\$29,991	35.42%	\$19,368
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$11,789	0%	\$11,789
Totals	\$145,742	\$0	100%	\$324,141	44.96%	\$178,399

Corrective Action Plan

We fell only .04% behind the target of 45% which is \$120.76. That target would have been reached if one invoice pending for \$870 had been paid before the end of March.

Summary of Activities:

Started culinary CTE class in January with 22 students. The program is in the certification process with WASC during the spring semester.

Status
Submitted

Temecula Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,082	\$0	100%	\$158,426	67.59%	\$51,344
2000 - Non-Instructional Salaries	\$28,385	\$0	100%	\$42,842	66.26%	\$14,457
3000 - Employee Benefits	\$40,725	\$0	100%	\$60,662	67.13%	\$19,937
4000 - Supplies and Materials	\$3,845	\$0	100%	\$20,431	18.82%	\$16,586
5000 - Other Operating Expenses and Services	\$13,403	\$0	100%	\$29,991	44.69%	\$16,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,293	\$0	100%	\$11,789	61.86%	\$4,496
Totals	\$200,733	\$0	100%	\$324,141	61.93%	\$123,408

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

This quarter besides the teacher and staff salaries, there were the expenditures for the new culinary program that began in the spring semester.

Status
Submitted



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