

CAEP Consortium Fiscal Reporting

35 Southwest Riverside County Adult Education Regional Consortium

2020-21 Fiscal Year

Certification

Certified By

Beth Gomez

Vice President Business Services

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Banning Unified	Submitted	Submitted	Submitted	Not Submitted
Beaumont Unified	Submitted	Submitted	Submitted	Not Submitted
Hemet Unified	Submitted	Submitted	Submitted	Not Submitted
Lake Elsinore Unified	Submitted	Submitted	Submitted	Not Submitted
Mt. San Jacinto CCD	Submitted	Submitted	Submitted	Not Submitted
Murrieta Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Perris Union High	Submitted	Submitted	Submitted	Submitted
Riverside Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted
San Jacinto Unified	Submitted	Submitted	Submitted	Not Submitted
Temecula Valley Unified	Submitted	Submitted	Submitted	Submitted

Banning Unified

Banning Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,000	\$6,600	75.76%	\$47,140	10.61%	\$42,140
2000 - Non-Instructional Salaries	\$7,694	\$7,184	107.1%	\$44,900	17.14%	\$37,206
3000 - Employee Benefits	\$7,889	\$6,089	129.55%	\$33,830	23.32%	\$25,941
4000 - Supplies and Materials	\$0	\$625	0%	\$2,500	0%	\$2,500
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$7,971	0%	\$7,971
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$20,583	\$20,498	100.41%	\$136,341	15.1%	\$115,758

Summary of Activities:

Expenses for this quarter were the cost of instructional and support salaries and benefits.

Status
Submitted

Banning Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,856	\$19,327	92.39%	\$47,140	37.88%	\$29,284
2000 - Non-Instructional Salaries	\$19,190	\$18,858	101.76%	\$44,900	42.74%	\$25,710
3000 - Employee Benefits	\$17,646	\$14,885	118.55%	\$33,830	52.16%	\$16,184
4000 - Supplies and Materials	\$870	\$1,250	69.6%	\$2,500	34.8%	\$1,630
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$7,971	0%	\$7,971
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$55,562	\$54,321	102.29%	\$136,341	40.75%	\$80,779

Summary of Activities:

Expenses for this quarter were the cost of instructional and support salaries and benefits.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

David Sanchez

Victor Herrera, Director of Fiscal Services

Banning Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,212	\$29,698	95%	\$47,140	59.85%	\$18,928
2000 - Non-Instructional Salaries	\$30,801	\$31,879	96.62%	\$44,900	68.6%	\$14,099
3000 - Employee Benefits	\$25,931	\$25,711	100.86%	\$33,830	76.65%	\$7,899
4000 - Supplies and Materials	\$870	\$1,875	46.4%	\$2,500	34.8%	\$1,630
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$7,971	0%	\$7,971
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$85,814	\$89,163	96.24%	\$136,341	62.94%	\$50,527

Summary of Activities:

Continue to support the program with a teacher and support staff.

Status
Submitted

Banning Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,212	\$47,140	59.85%	\$47,140	59.85%	\$18,928
2000 - Non-Instructional Salaries	\$30,801	\$44,900	68.6%	\$44,900	68.6%	\$14,099
3000 - Employee Benefits	\$25,931	\$33,830	76.65%	\$33,830	76.65%	\$7,899
4000 - Supplies and Materials	\$870	\$2,500	34.8%	\$2,500	34.8%	\$1,630
5000 - Other Operating Expenses and Services	\$0	\$7,971	0%	\$7,971	0%	\$7,971
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$85,814	\$136,341	62.94%	\$136,341	62.94%	\$50,527

Status
Unsubmitted

Beaumont Unified

Beaumont Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,161	\$72,834	51.02%	\$291,336	12.76%	\$254,175
2000 - Non-Instructional Salaries	\$43,981	\$44,712	98.37%	\$178,847	24.59%	\$134,866
3000 - Employee Benefits	\$36,796	\$42,254	87.08%	\$169,016	21.77%	\$132,220
4000 - Supplies and Materials	\$757	\$2,652	28.54%	\$10,609	7.14%	\$9,852
5000 - Other Operating Expenses and Services	\$2,290	\$2,500	91.6%	\$10,000	22.9%	\$7,710
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,990	0%	\$32,990
Totals	\$120,985	\$164,952	73.35%	\$692,798	17.46%	\$571,813

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

**Status
Submitted**

Beaumont Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$87,610	\$72,834	120.29%	\$291,336	30.07%	\$203,726
2000 - Non-Instructional Salaries	\$91,011	\$44,712	203.55%	\$178,847	50.89%	\$87,836
3000 - Employee Benefits	\$73,750	\$42,254	174.54%	\$169,016	43.63%	\$95,266
4000 - Supplies and Materials	\$1,405	\$2,652	52.97%	\$10,609	13.24%	\$9,204
5000 - Other Operating Expenses and Services	\$5,970	\$2,500	238.8%	\$10,000	59.7%	\$4,030
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,990	0%	\$32,990
Totals	\$259,746	\$164,952	157.47%	\$692,798	37.49%	\$433,052

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Debbie Flores, Assistant Director of Fiscal Services
Melanie Petago, Principal, Adult Education

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$153,655	\$72,834	210.97%	\$291,336	52.74%	\$137,681
2000 - Non-Instructional Salaries	\$127,172	\$44,712	284.43%	\$178,847	71.11%	\$51,675
3000 - Employee Benefits	\$118,467	\$42,254	280.37%	\$169,016	70.09%	\$50,549
4000 - Supplies and Materials	\$2,117	\$2,652	79.82%	\$10,609	19.95%	\$8,492
5000 - Other Operating Expenses and Services	\$6,875	\$2,500	275%	\$10,000	68.75%	\$3,125
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,990	0%	\$32,990
Totals	\$408,286	\$164,952	247.52%	\$692,798	58.93%	\$284,512

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

Status
Submitted

Beaumont Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$153,655	\$72,834	210.97%	\$291,336	52.74%	\$137,681
2000 - Non-Instructional Salaries	\$127,172	\$44,712	284.43%	\$178,847	71.11%	\$51,675
3000 - Employee Benefits	\$118,467	\$42,254	280.37%	\$169,016	70.09%	\$50,549
4000 - Supplies and Materials	\$2,117	\$2,652	79.82%	\$10,609	19.95%	\$8,492
5000 - Other Operating Expenses and Services	\$6,875	\$2,500	275%	\$10,000	68.75%	\$3,125
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$32,990	0%	\$32,990	0%	\$32,990
Totals	\$408,286	\$197,942	206.27%	\$692,798	58.93%	\$284,512

Status
Unsubmitted

Hemet Unified

Hemet Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$32,676	\$41,060	79.58%	\$273,733	11.94%	\$241,057
2000 - Non-Instructional Salaries	\$40,884	\$25,055	163.18%	\$167,035	24.48%	\$126,151
3000 - Employee Benefits	\$21,477	\$23,052	93.17%	\$153,683	13.97%	\$132,206
4000 - Supplies and Materials	\$10,065	\$2,250	447.33%	\$15,000	67.1%	\$4,935
5000 - Other Operating Expenses and Services	\$3,608	\$13,103	27.54%	\$87,351	4.13%	\$83,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,226	0%	\$34,840	0%	\$34,840
Totals	\$108,710	\$109,746	99.06%	\$731,642	14.86%	\$622,932

Corrective Action Plan

The expenditures will naturally increase in the coming quarters to fall within the projected percentage because school is in session during 100% of these quarters. The 1st quarter falls slightly short due to school not start until halfway through the 1st quarter.

Summary of Activities:

Summary of Quarter 1 activities: ESL classes are provided 100% online. High School Diploma and High School Equivalency provide all online program. Citizenship classes were discontinued. Students were referred to the program at our neighbor Adult Education School.. CTE Welding is being offered in partnership with our K-12 district. This class is offered 100%. Added OSHA-10 Certification to the program. CASAS testing has taken place in person in small groups. Testing has been suspended a few times when COVID levels have increased. Chrome Books and Hotspots have been ordered for student check-out. We are still waiting on delivery of some of the items.

Status
Submitted

Hemet Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$109,970	\$123,180	89.28%	\$273,733	40.17%	\$163,763
2000 - Non-Instructional Salaries	\$85,805	\$75,166	114.15%	\$167,035	51.37%	\$81,230
3000 - Employee Benefits	\$55,342	\$69,157	80.02%	\$153,683	36.01%	\$98,341
4000 - Supplies and Materials	\$10,355	\$6,750	153.41%	\$15,000	69.03%	\$4,645
5000 - Other Operating Expenses and Services	\$10,669	\$39,308	27.14%	\$87,351	12.21%	\$76,682
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,332	\$15,678	53.14%	\$34,840	23.92%	\$26,508
Totals	\$280,473	\$329,239	85.19%	\$731,642	38.33%	\$451,169

Summary of Activities:

2nd Quarter – Summary of Activities: · All classes are offered in a Distance Learning (online) model only · High School diploma has continued to show positive results. 60 graduates at this point. · High School equivalency and ESL enrollment and attendance is much lower with Distance Learning program. · CTE Welding program is showing a decrease in enrollment; however, all adult who completed Welding Tech 1 during the Fall Semester are continuing in the Welding Tech 2 Spring Semester class. · Welding Tech 1 students completed the OSHA-10 certification.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tara O'Malley, Principal

Hemet Unified School District Erica Jennings, Accountant

Matthew Centofranchi, Principal

Blair Bradley

Hemet Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$176,813	\$205,300	86.12%	\$273,733	64.59%	\$96,920
2000 - Non-Instructional Salaries	\$130,774	\$125,276	104.39%	\$167,035	78.29%	\$36,261
3000 - Employee Benefits	\$99,235	\$115,262	86.09%	\$153,683	64.57%	\$54,448
4000 - Supplies and Materials	\$13,740	\$11,250	122.13%	\$15,000	91.6%	\$1,260
5000 - Other Operating Expenses and Services	\$12,367	\$65,513	18.88%	\$87,351	14.16%	\$74,984
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,903	\$26,130	49.38%	\$34,840	37.04%	\$21,937
Totals	\$445,832	\$548,732	81.25%	\$731,642	60.94%	\$285,810

Summary of Activities:

3rd Quarter – Summary of Activities: · The diploma, equivalency, and ESL classes continued as Distance Learning (online) model only · Welding classes changed to hybrid for the 3rd quarter. · Welding Tech 1 students completed the OSHA-10 certification. · High School diploma has continued to show positive results. 125 graduates at this point. · High School equivalency and ESL enrollment and attendance is much lower with the Distance Learning program.

Status
Submitted

Hemet Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$176,813	\$273,733	64.59%	\$273,733	64.59%	\$96,920
2000 - Non-Instructional Salaries	\$130,774	\$167,035	78.29%	\$167,035	78.29%	\$36,261
3000 - Employee Benefits	\$99,235	\$153,683	64.57%	\$153,683	64.57%	\$54,448
4000 - Supplies and Materials	\$13,740	\$15,000	91.6%	\$15,000	91.6%	\$1,260
5000 - Other Operating Expenses and Services	\$12,367	\$87,351	14.16%	\$87,351	14.16%	\$74,984
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,903	\$34,840	37.04%	\$34,840	37.04%	\$21,937
Totals	\$445,832	\$731,642	60.94%	\$731,642	60.94%	\$285,810

Status
Unsubmitted

Lake Elsinore Unified

Lake Elsinore Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,194	\$47,090	78.99%	\$313,932	11.85%	\$276,738
2000 - Non-Instructional Salaries	\$14,149	\$15,181	93.2%	\$101,209	13.98%	\$87,060
3000 - Employee Benefits	\$20,267	\$20,887	97.03%	\$139,246	14.55%	\$118,979
4000 - Supplies and Materials	\$575	\$43,762	1.31%	\$291,749	0.2%	\$291,174
5000 - Other Operating Expenses and Services	\$1,151	\$5,681	20.26%	\$37,875	3.04%	\$36,724
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$44,200	0%	\$44,200
Totals	\$73,336	\$132,602	55.31%	\$928,211	7.9%	\$854,875

Corrective Action Plan

Our major expenditure focused on purchasing technology devices to support our staff and students to access our online instruction. This changes impacted our usual expenditures for this quarter. We will continue assessing our needs under the current circumstances and will adjust our budget as needed.

Summary of Activities:

Due to the challenges imposed by the pandemic, our program faced difficulties in offering all of our usual programs. We were not able to launch our Welding program and some of our ESL sections. We will continue to follow our district's guidance in regards to the safest way to offer our programs.

Status
Submitted

Lake Elsinore Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$89,511	\$94,180	95.04%	\$313,932	28.51%	\$224,421
2000 - Non-Instructional Salaries	\$29,790	\$30,363	98.11%	\$101,209	29.43%	\$71,419
3000 - Employee Benefits	\$44,546	\$41,774	106.64%	\$139,246	31.99%	\$94,700
4000 - Supplies and Materials	\$16,606	\$87,525	18.97%	\$291,749	5.69%	\$275,143
5000 - Other Operating Expenses and Services	\$5,299	\$11,363	46.64%	\$37,875	13.99%	\$32,576
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$44,200	0%	\$44,200
Totals	\$185,752	\$265,203	70.04%	\$928,211	20.01%	\$742,459

Corrective Action Plan

The purchase of technology presented delays as items were backordered and vendors were not able to meet delivery dates. Our campus continues to be closed due to the pandemic. Our enrollment has not improved since last quarter which has affected the offering of all course sections. We will continue to assess the needs of each of our programs as the year progresses under the current circumstances.

Summary of Activities:

Our ESL and ASE program continue offering virtual learning. Our efforts are focused on improving our outreach in order to increase enrollment for all programs. We developed a plan to support students who do not have a device to participate in our program, distribution of devices will start in January. We continue supporting the salaries and benefits of all certificated and classified staff. Facilities are strictly used for testing purposes only.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Nohora Vazquez, Assistant Principal

Patrick McGee, Senior Accountant

Arleen Sanchez, Chief Business Official

Harvey Olsingch, Director Fiscal Support Services

Lake Elsinore Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$132,933	\$141,269	94.1%	\$313,932	42.34%	\$180,999
2000 - Non-Instructional Salaries	\$44,785	\$45,544	98.33%	\$101,209	44.25%	\$56,424
3000 - Employee Benefits	\$66,963	\$62,661	106.87%	\$139,246	48.09%	\$72,283
4000 - Supplies and Materials	\$17,545	\$131,287	13.36%	\$291,749	6.01%	\$274,204
5000 - Other Operating Expenses and Services	\$6,054	\$17,044	35.52%	\$37,875	15.98%	\$31,821
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$44,200	0%	\$44,200
Totals	\$268,280	\$397,805	67.44%	\$928,211	28.9%	\$659,931

Corrective Action Plan

Our program continues to be restricted in capacity due to the pandemic. We will continue monitoring the access to in-person instruction authorization in order to resume our normal activities and expenditures.

Summary of Activities:

Our programs continued to be offered under the Online modality for ESL, and ASE. We were not able to resume our Welding program yet. Expenditures supported the purchase of technology for our online programs. We also covered the salaries and benefits for teachers and support staff.

Status
Submitted

Lake Elsinore Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$183,077	\$188,359	97.2%	\$313,932	58.32%	\$130,855
2000 - Non-Instructional Salaries	\$54,846	\$60,725	90.32%	\$101,209	54.19%	\$46,363
3000 - Employee Benefits	\$87,815	\$83,548	105.11%	\$139,246	63.06%	\$51,431
4000 - Supplies and Materials	\$19,264	\$175,049	11%	\$291,749	6.6%	\$272,485
5000 - Other Operating Expenses and Services	\$6,695	\$22,725	29.46%	\$37,875	17.68%	\$31,180
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,574	\$0	100%	\$44,200	39.76%	\$26,626
Totals	\$369,271	\$530,407	69.62%	\$928,211	39.78%	\$558,940

Corrective Action Plan

Our program continues to be restricted in capacity due to the pandemic. Our program will resume normal program activities in August which will allow our agency to stay on track with our expenditures.

Summary of Activities:

Our HSD program was very successful with 170 graduates. All our classes ended under a virtual modality. Students from all programs were provided with the opportunity to check out an electronic device in order to successfully participate in our online classes. The ESL program provided students with a summer session using a new online platform. Our ESL program showed an increase in student retention when compared to first semester. After an end of the year student survey, It is our plan to offer in-person instruction and continue with online instruction for the next school year.

Status
Unsubmitted

Mt. San Jacinto CCD

Mt. San Jacinto CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$93,664	\$100,747	92.97%	\$671,645	13.95%	\$577,981
2000 - Non-Instructional Salaries	\$19,718	\$19,891	99.13%	\$132,609	14.87%	\$112,891
3000 - Employee Benefits	\$30,334	\$29,802	101.79%	\$198,679	15.27%	\$168,345
4000 - Supplies and Materials	\$257	\$16,500	1.56%	\$110,000	0.23%	\$109,743
5000 - Other Operating Expenses and Services	\$797	\$140,935	0.57%	\$939,565	0.08%	\$938,768
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$39,704	0%	\$264,692	0%	\$264,692
Indirect Costs	\$6,213	\$11,269	55.14%	\$75,124	8.27%	\$68,911
Totals	\$150,983	\$358,847	42.07%	\$2,392,314	6.31%	\$2,241,331

Corrective Action Plan

Current CAEP expenditures for first term were below expected spend out due to several issues this semester. With COVID, we delayed the start of our fall semester. This reduced our payroll expenditures. We also put on hold most additional 4000 and 5000 expenses as we explored resources needed for online learning. We now are planning to make additional instructional purchases along with offering enrichment courses during our winter term. These should increase our expenditures in a mindful way moving forward.

Summary of Activities:

Instructional staff in the areas of ABE, ESL, and career education. We offered numerous staff development opportunities throughout the term for our staff and our consortium staff. Support services offered in every class and program. This also included support services for all of our consortium programs weekly as well. These services were provided by our counseling team. Materials were purchased for our construction and culinary classes. Additional online materials were also purchased. Moving forward we are looking to purchase MiFi materials as resources for our students who have limited to no technology access.

Status
Submitted

Mt. San Jacinto CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$191,555	\$201,494	95.07%	\$671,645	28.52%	\$480,090
2000 - Non-Instructional Salaries	\$43,642	\$39,783	109.7%	\$132,609	32.91%	\$88,967
3000 - Employee Benefits	\$61,497	\$59,604	103.18%	\$198,679	30.95%	\$137,182
4000 - Supplies and Materials	\$3,031	\$33,000	9.18%	\$110,000	2.76%	\$106,969
5000 - Other Operating Expenses and Services	\$142,783	\$281,870	50.66%	\$939,565	15.2%	\$796,782
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$79,408	0%	\$264,692	0%	\$264,692
Indirect Costs	\$13,153	\$22,537	58.36%	\$75,124	17.51%	\$61,971
Totals	\$455,661	\$717,694	63.49%	\$2,392,314	19.05%	\$1,936,653

Corrective Action Plan

This term we have been able to increase instructional activities including supplemental workshops for students. We also have been given authorization to purchase some much needed replacement technology devices for online and in person classes. These activities, along with the addition of our upcoming summer term, should enable us to continue to increase our spend out.

Summary of Activities:

Over the last reporting period, CAEP funds have been used to support ESL, HSE and career instruction. We have been able to increase our career and HSE offerings to meet an uptake in student demand. We also supported consortium wide staff professional development aligned to our three year plan and ongoing student professional development to support unexpected online learning needs. We also purchased some online instructional materials and some support materials for instructors to use in our career courses and ESL programs.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Joyce Johnson, Dean, Career Technical Education

Ms. Amy Campbell, Director of Adult Education Non-Credit

Beth Gomez, Vice President Business Services

Elaine McCallen, Financial and Technical Analyst
 Gail Jensen, Assoc Dean of Business Services
 Tatyana Dmitriyeva, Accounting Assistant IV

Mt. San Jacinto CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$297,190	\$236,399	125.72%	\$671,645	44.25%	\$374,455
2000 - Non-Instructional Salaries	\$65,794	\$59,674	110.26%	\$132,609	49.62%	\$66,815
3000 - Employee Benefits	\$93,064	\$89,406	104.09%	\$198,679	46.84%	\$105,615
4000 - Supplies and Materials	\$20,678	\$49,500	41.77%	\$110,000	18.8%	\$89,322
5000 - Other Operating Expenses and Services	\$150,059	\$422,804	35.49%	\$939,565	15.97%	\$789,506
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$119,111	0%	\$264,692	0%	\$264,692
Indirect Costs	\$21,165	\$33,806	62.61%	\$75,124	28.17%	\$53,959
Totals	\$647,950	\$1,010,700	64.11%	\$2,392,314	27.08%	\$1,744,364

Corrective Action Plan

During COVID we have continued to try and maintain our program levels even with remote online learning. We offered a supplemental summer session to also support students with an increase in course offerings. This term we also offered supplemental student development workshops to ease technology access issues for students and to strengthen student success. Lastly, we are looking at progress in hiring open staff assignments and with this progress in staffing we should begin to increase our spend down.

Summary of Activities:

Over the last reporting period, CAEP funds have been used to support ESL, HSE and career instruction. We have been able to increase our career and HSE offerings to meet an uptake in student demand. We also supported consortium wide staff professional development aligned to our three year plan and ongoing student professional development to support unexpected online learning needs.

Status
Submitted

Mt. San Jacinto CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$297,190	\$402,987	73.75%	\$671,645	44.25%	\$374,455
2000 - Non-Instructional Salaries	\$65,794	\$79,565	82.69%	\$132,609	49.62%	\$66,815
3000 - Employee Benefits	\$93,064	\$119,207	78.07%	\$198,679	46.84%	\$105,615
4000 - Supplies and Materials	\$20,678	\$66,000	31.33%	\$110,000	18.8%	\$89,322
5000 - Other Operating Expenses and Services	\$150,059	\$563,739	26.62%	\$939,565	15.97%	\$789,506
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$158,815	0%	\$264,692	0%	\$264,692
Indirect Costs	\$21,165	\$45,074	46.96%	\$75,124	28.17%	\$53,959
Totals	\$647,950	\$1,435,388	45.14%	\$2,392,314	27.08%	\$1,744,364

Status
Unsubmitted

Murrieta Valley Unified

Murrieta Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,965	\$13,973	99.94%	\$55,891	24.99%	\$41,926
2000 - Non-Instructional Salaries	\$25,256	\$25,690	98.31%	\$102,758	24.58%	\$77,502
3000 - Employee Benefits	\$13,933	\$13,975	99.7%	\$55,899	24.93%	\$41,966
4000 - Supplies and Materials	\$40	\$677	5.91%	\$6,768	0.59%	\$6,728
5000 - Other Operating Expenses and Services	\$13,857	\$14,703	94.25%	\$58,811	23.56%	\$44,954
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,502	0%	\$14,006	0%	\$14,006
Totals	\$67,051	\$72,518	92.46%	\$294,133	22.8%	\$227,082

Summary of Activities:

Salaries and benefits to support GED, ASE ESL programs. Operating expenses include APEX learning software and accreditation costs.

Status
Submitted

Murrieta Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,911	\$13,973	214.07%	\$55,891	53.52%	\$25,980
2000 - Non-Instructional Salaries	\$51,534	\$25,690	200.6%	\$102,758	50.15%	\$51,224
3000 - Employee Benefits	\$28,556	\$13,975	204.34%	\$55,899	51.08%	\$27,343
4000 - Supplies and Materials	\$5,381	\$1,354	397.53%	\$6,768	79.51%	\$1,387
5000 - Other Operating Expenses and Services	\$28,296	\$14,703	192.45%	\$58,811	48.11%	\$30,515
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,502	0%	\$14,006	0%	\$14,006
Totals	\$143,678	\$73,195	196.3%	\$294,133	48.85%	\$150,455

Summary of Activities:

Salaries and benefits to support GED, ASE, ESL programs. Operating expenses include APEX learning software, English training software, and accreditation costs.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Martina Beach, Principal

Dawn Cherry, Coordinator, Fiscal Services

Shane Sands, Assistant Principal

Steve Rausa, Assistant Principal

Murrieta Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$47,562	\$13,973	340.39%	\$55,891	85.1%	\$8,329
2000 - Non-Instructional Salaries	\$77,636	\$25,690	302.21%	\$102,758	75.55%	\$25,122
3000 - Employee Benefits	\$43,291	\$13,975	309.78%	\$55,899	77.45%	\$12,608
4000 - Supplies and Materials	\$6,585	\$1,692	389.18%	\$6,768	97.3%	\$183
5000 - Other Operating Expenses and Services	\$29,347	\$14,703	199.6%	\$58,811	49.9%	\$29,464
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,502	0%	\$14,006	0%	\$14,006
Totals	\$204,421	\$73,533	278%	\$294,133	69.5%	\$89,712

Status
Submitted

Murrieta Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$47,562	\$13,973	340.39%	\$55,891	85.1%	\$8,329
2000 - Non-Instructional Salaries	\$77,636	\$25,690	302.21%	\$102,758	75.55%	\$25,122
3000 - Employee Benefits	\$43,291	\$13,975	309.78%	\$55,899	77.45%	\$12,608
4000 - Supplies and Materials	\$6,585	\$1,692	389.18%	\$6,768	97.3%	\$183
5000 - Other Operating Expenses and Services	\$29,347	\$14,703	199.6%	\$58,811	49.9%	\$29,464
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,502	0%	\$14,006	0%	\$14,006
Totals	\$204,421	\$73,533	278%	\$294,133	69.5%	\$89,712

Status
Unsubmitted

Perris Union High

Perris Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,540	\$23,950	39.83%	\$59,875	15.93%	\$50,335
2000 - Non-Instructional Salaries	\$1,737	\$4,054	42.85%	\$10,135	17.14%	\$8,398
3000 - Employee Benefits	\$1,064	\$6,078	17.51%	\$15,194	7%	\$14,130
4000 - Supplies and Materials	\$0	\$71,277	0%	\$178,193	0%	\$178,193
5000 - Other Operating Expenses and Services	\$0	\$1,320	0%	\$3,300	0%	\$3,300
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$568	\$5,333	10.65%	\$13,333	4.26%	\$12,765
Totals	\$12,909	\$112,012	11.52%	\$280,030	4.61%	\$267,121

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

Status
Submitted

Perris Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$25,080	\$23,950	104.72%	\$59,875	41.89%	\$34,795
2000 - Non-Instructional Salaries	\$4,661	\$4,054	114.97%	\$10,135	45.99%	\$5,474
3000 - Employee Benefits	\$4,307	\$6,078	70.87%	\$15,194	28.35%	\$10,887
4000 - Supplies and Materials	\$2,100	\$71,277	2.95%	\$178,193	1.18%	\$176,093
5000 - Other Operating Expenses and Services	\$1,046	\$1,320	79.24%	\$3,300	31.7%	\$2,254
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,662	\$5,333	31.16%	\$13,333	12.47%	\$11,671
Totals	\$38,856	\$112,012	34.69%	\$280,030	13.88%	\$241,174

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Jennifer Prince, Accountant

Dr. Pauline Garcia 5911557, Principal

BRITTANY ROSS, ACCOUNTING TECHNICIAN

Lee Alfred

Perris Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$38,613	\$23,950	161.22%	\$59,875	64.49%	\$21,262
2000 - Non-Instructional Salaries	\$6,437	\$4,054	158.78%	\$10,135	63.51%	\$3,698
3000 - Employee Benefits	\$6,501	\$6,078	106.97%	\$15,194	42.79%	\$8,693
4000 - Supplies and Materials	\$2,100	\$71,277	2.95%	\$178,193	1.18%	\$176,093
5000 - Other Operating Expenses and Services	\$1,576	\$1,320	119.39%	\$3,300	47.76%	\$1,724
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,465	\$5,333	46.22%	\$13,333	18.49%	\$10,868
Totals	\$57,692	\$112,012	51.51%	\$280,030	20.6%	\$222,338

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

Status
Submitted

Perris Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$65,066	\$23,950	271.67%	\$59,875	108.67%	-\$5,191
2000 - Non-Instructional Salaries	\$8,426	\$4,054	207.84%	\$10,135	83.14%	\$1,709
3000 - Employee Benefits	\$10,678	\$6,078	175.69%	\$15,194	70.28%	\$4,516
4000 - Supplies and Materials	\$3,828	\$71,277	5.37%	\$178,193	2.15%	\$174,365
5000 - Other Operating Expenses and Services	\$2,460	\$1,320	186.36%	\$3,300	74.55%	\$840
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,522	\$5,333	84.79%	\$13,333	33.92%	\$8,811
Totals	\$94,980	\$112,012	84.79%	\$280,030	33.92%	\$185,050

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Corrective Action Plan Expenditures fall below target. Please provide the action steps that will be taken to address this issue. Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Summary of Activities Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

Status
Submitted

Riverside Co. Office of Education

Riverside Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$94,203	\$50,552	186.35%	\$337,010	27.95%	\$242,807
2000 - Non-Instructional Salaries	\$9,496	\$7,344	129.3%	\$48,961	19.4%	\$39,465
3000 - Employee Benefits	\$32,715	\$22,586	144.84%	\$150,576	21.73%	\$117,861
4000 - Supplies and Materials	\$0	\$4,908	0%	\$32,723	0%	\$32,723
5000 - Other Operating Expenses and Services	\$0	\$2,011	0%	\$13,408	0%	\$13,408
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,370	0%	\$29,134	0%	\$29,134
Totals	\$136,414	\$91,772	148.64%	\$611,812	22.3%	\$475,398

Summary of Activities:

Salaries and benefits for teachers and support staff serving ABE, ASE, ESL and CTE students at Smith Correctional Facility, Cois Byrd Detention Center and Temecula Day Reporting Center.

Status
Submitted

Riverside Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$193,656	\$101,103	191.54%	\$337,010	57.46%	\$143,354
2000 - Non-Instructional Salaries	\$22,945	\$14,688	156.21%	\$48,961	46.86%	\$26,016
3000 - Employee Benefits	\$69,044	\$45,173	152.84%	\$150,576	45.85%	\$81,532
4000 - Supplies and Materials	\$1,527	\$9,817	15.55%	\$32,723	4.67%	\$31,196
5000 - Other Operating Expenses and Services	\$0	\$4,022	0%	\$13,408	0%	\$13,408
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,201	\$8,740	139.6%	\$29,134	41.88%	\$16,933
Totals	\$299,373	\$183,544	163.11%	\$611,812	48.93%	\$312,439

Summary of Activities:

Instructional and non-instructional salaries and benefits for teachers, instructional assistant, program assistants and program specialist to support ABE/ASE, ESL, CTE and GED/HiSET at Smith Correctional Facility in Banning, Cois Byrd Detention Center in Murrieta, and Temecula Day Reporting Center. Necessary supplies and instructional materials including printing costs for distance learning instruction at the jail sites. All instruction is held in a distance learning model. Online instruction is available at Day Reporting Center location only. The educational program in the detention centers is conducted entirely in a distance learning model without student internet access due to Riverside County Sheriff policy. COVID-19 cases and necessary precautions in the jails continue to affect RCOE's efforts to provide services to students in custody in the county.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Julie Carter, Financial Manager
Ms. Lucie Gonzalez, Principal
Blair Bradley, Program Specialist

Riverside Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$289,615	\$151,655	190.97%	\$337,010	85.94%	\$47,395
2000 - Non-Instructional Salaries	\$35,042	\$22,032	159.05%	\$48,961	71.57%	\$13,919
3000 - Employee Benefits	\$104,384	\$67,759	154.05%	\$150,576	69.32%	\$46,192
4000 - Supplies and Materials	\$1,527	\$14,725	10.37%	\$32,723	4.67%	\$31,196
5000 - Other Operating Expenses and Services	\$3,008	\$6,034	49.85%	\$13,408	22.43%	\$10,400
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,585	\$13,110	111.25%	\$29,134	50.06%	\$14,549
Totals	\$448,161	\$275,315	162.78%	\$611,812	73.25%	\$163,651

Summary of Activities:

Instructional and non-instructional salaries and benefits for teachers, instructional assistant, program assistants and program specialist to support ABE/ASE, ESL, CTE and GED/HiSET at Smith Correctional Facility in Banning, Cois Byrd Detention Center in Murrieta, and Temecula Day Reporting Center. Necessary supplies and instructional materials including printing costs for in-person and distance learning instruction at the jail sites. Online instruction is available at Day Reporting Center location only. The educational program in the detention centers is conducted in an independent study, one-on-one or small group setting (no more than four students at a time) due to Riverside County Sheriff policy. COVID-19 cases have reduced to low levels in the jail; COVID precautions in the jails continue to affect RCOE's efforts to provide services to students in custody in the county.

Status
Submitted

Riverside Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$289,615	\$202,206	143.23%	\$337,010	85.94%	\$47,395
2000 - Non-Instructional Salaries	\$35,042	\$29,377	119.29%	\$48,961	71.57%	\$13,919
3000 - Employee Benefits	\$104,384	\$90,346	115.54%	\$150,576	69.32%	\$46,192
4000 - Supplies and Materials	\$1,527	\$19,634	7.78%	\$32,723	4.67%	\$31,196
5000 - Other Operating Expenses and Services	\$3,008	\$8,045	37.39%	\$13,408	22.43%	\$10,400
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,585	\$17,480	83.44%	\$29,134	50.06%	\$14,549
Totals	\$448,161	\$367,087	122.09%	\$611,812	73.25%	\$163,651

Status
Unsubmitted

San Jacinto Unified

San Jacinto Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,592	\$63,213	16.76%	\$252,853	4.19%	\$242,261
2000 - Non-Instructional Salaries	\$7,957	\$12,000	66.31%	\$60,000	13.26%	\$52,043
3000 - Employee Benefits	\$9,368	\$19,520	47.99%	\$78,078	12%	\$68,710
4000 - Supplies and Materials	\$678	\$22,612	3%	\$90,446	0.75%	\$89,768
5000 - Other Operating Expenses and Services	\$2,750	\$11,943	23.03%	\$47,770	5.76%	\$45,020
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$26,457	0%	\$26,457
Totals	\$31,345	\$129,287	24.24%	\$555,604	5.64%	\$524,259

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries to ensure outcomes are achieved. Expenditures will also go to professional development to achieve goals.

Summary of Activities:

New Registrar was hired to fill the vacancy. Online professional developments will be attended in lieu of the in person professional developments that were cancelled due to COVID shutdown. Technology, devices and internet connectivity for online student learning will be purchased.

Status
Submitted

San Jacinto Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$62,362	\$63,213	98.65%	\$252,853	24.66%	\$190,491
2000 - Non-Instructional Salaries	\$26,559	\$15,000	177.06%	\$60,000	44.27%	\$33,441
3000 - Employee Benefits	\$28,945	\$19,520	148.29%	\$78,078	37.07%	\$49,133
4000 - Supplies and Materials	\$10,568	\$22,612	46.74%	\$90,446	11.68%	\$79,878
5000 - Other Operating Expenses and Services	\$3,610	\$11,943	30.23%	\$47,770	7.56%	\$44,160
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$26,457	0%	\$26,457
Totals	\$132,044	\$132,287	99.82%	\$555,604	23.77%	\$423,560

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries to ensure outcomes are achieved. Expenditures will also go to professional development to achieve goals. More devices for students will be purchased to assist with online learning.

Summary of Activities:

New Registrar was hired to fill the vacancy. Online professional developments will be attended in lieu of the in person professional developments that were cancelled due to COVID shutdown. Technology, devices and internet connectivity for online student learning will be purchased.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Ken Swanson

Ashley Dijkstra, Accounting Technician

Shelley Ruzzamenti San Jacinto Unified School District, Accounting Technician

San Jacinto Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$103,224	\$63,213	163.29%	\$252,853	40.82%	\$149,629
2000 - Non-Instructional Salaries	\$43,427	\$15,000	289.51%	\$60,000	72.38%	\$16,573
3000 - Employee Benefits	\$46,112	\$19,520	236.24%	\$78,078	59.06%	\$31,966
4000 - Supplies and Materials	\$17,072	\$22,612	75.5%	\$90,446	18.88%	\$73,374
5000 - Other Operating Expenses and Services	\$8,212	\$11,943	68.76%	\$47,770	17.19%	\$39,558
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$26,457	0%	\$26,457
Totals	\$218,047	\$132,287	164.83%	\$555,604	39.25%	\$337,557

Corrective Action Plan

Due to the global pandemic in person courses were not able to be taken. We are in the process of purchasing online career education classes that all students can access at home. These purchases will allow access to career education courses leading to a certificate. We were able to hire our new registrar so we will be able to service more students. In addition to the pandemic's impacts, our school received funding from the Riverside County Board of Supervisors to purchase technology for our students to use at home. These expenses would have normally been paid out of our CAEP funds.

Summary of Activities:

Due to the global pandemic in person courses were not able to be taken. We are in the process of purchasing online career education classes that all students can access at home. These purchases will allow access to career education courses leading to a certificate. More technology will be purchased to support our career education courses. New registrar was hired. SJ adult will operate an extended school year to reach more students that were impacted by the global pandemic.

Status
Submitted

San Jacinto Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$163,112	\$63,213	258.03%	\$252,853	64.51%	\$89,741
2000 - Non-Instructional Salaries	\$59,292	\$18,000	329.4%	\$60,000	98.82%	\$708
3000 - Employee Benefits	\$64,653	\$19,520	331.22%	\$78,078	82.81%	\$13,425
4000 - Supplies and Materials	\$31,030	\$22,612	137.23%	\$90,446	34.31%	\$59,416
5000 - Other Operating Expenses and Services	\$14,573	\$11,943	122.03%	\$47,770	30.51%	\$33,197
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,633	\$26,457	62.87%	\$26,457	62.87%	\$9,824
Totals	\$349,293	\$161,744	215.95%	\$555,604	62.87%	\$206,311

Status
Unsubmitted

Temecula Valley Unified

Temecula Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$25,763	\$0	100%	\$165,993	15.52%	\$140,230
2000 - Non-Instructional Salaries	\$5,272	\$0	100%	\$43,000	12.26%	\$37,728
3000 - Employee Benefits	\$9,155	\$0	100%	\$61,100	14.98%	\$51,945
4000 - Supplies and Materials	\$53	\$0	100%	\$22,619	0.23%	\$22,566
5000 - Other Operating Expenses and Services	\$9,012	\$0	100%	\$22,000	40.96%	\$12,988
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,732	0%	\$10,732
Totals	\$49,255	\$0	100%	\$325,444	15.13%	\$276,189

Summary of Activities:

Besides payroll for certificated and classified staff, online software (Apex) licenses were purchased for 60 students.

Status
Submitted

Temecula Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,452	\$0	100%	\$165,993	30.39%	\$115,541
2000 - Non-Instructional Salaries	\$12,500	\$0	100%	\$43,000	29.07%	\$30,500
3000 - Employee Benefits	\$18,955	\$0	100%	\$61,100	31.02%	\$42,145
4000 - Supplies and Materials	\$208	\$0	100%	\$22,619	0.92%	\$22,411
5000 - Other Operating Expenses and Services	\$9,020	\$0	100%	\$22,000	41%	\$12,980
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,732	0%	\$10,732
Totals	\$91,135	\$0	100%	\$325,444	28%	\$234,309

Corrective Action Plan

The indirect cost has not been added yet, we do that at year-end. If that was added, it would take the percentage to 29.68%. Due to covid 19 only 10% of our supply budget has been spent. Hopefully, during the 3rd and 4th quarter we will make the goal of 60% by year end.

Summary of Activities:

The 2nd quarter expenditures included certificated and classified salaries, some supplies from Jostens and copy charges. There are charges for Data Impressions in the amount of \$2277.23 that will be transferred to resource 9010, the Cares Act funds that were received for chromebooks and computer accessories. Fund 11 received \$20,246.01 under the Cares Act and those funds and expenditures are placed in resource 9010.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tim Dignan, Director of CTE and Alternative education

Nathan Camara, Accountant

Temecula Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$78,598	\$0	100%	\$165,993	47.35%	\$87,395
2000 - Non-Instructional Salaries	\$18,821	\$0	100%	\$43,000	43.77%	\$24,179
3000 - Employee Benefits	\$28,705	\$0	100%	\$61,100	46.98%	\$32,395
4000 - Supplies and Materials	\$278	\$0	100%	\$22,619	1.23%	\$22,341
5000 - Other Operating Expenses and Services	\$11,114	\$0	100%	\$22,000	50.52%	\$10,886
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,732	0%	\$10,732
Totals	\$137,516	\$0	100%	\$325,444	42.25%	\$187,928

Corrective Action Plan

The indirect cost has not been added yet, we do that at year-end. If that was added, it would take the percentage to 43.70%. Due to COVID-19 only 1% of the supply budget has been spent. Target goal is to spend 18% in 4th quarter to make the year end goal of 60% budget expenditure.

Summary of Activities:

The 3rd quarter expenditures consisted mainly of certificated and classified salaries, a Jostens supply order, WASC invoice and copy charges. The charges for Data Impressions in the amount of \$2277.23 was transferred to resource 9010, the Cares Act funds that were received for Chromebooks and computer accessories.

Status
Submitted

Temecula Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$103,287	\$0	100%	\$165,993	62.22%	\$62,706
2000 - Non-Instructional Salaries	\$23,155	\$0	100%	\$43,000	53.85%	\$19,845
3000 - Employee Benefits	\$35,935	\$0	100%	\$61,100	58.81%	\$25,165
4000 - Supplies and Materials	\$419	\$0	100%	\$22,619	1.85%	\$22,200
5000 - Other Operating Expenses and Services	\$11,241	\$0	100%	\$22,000	51.1%	\$10,759
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,935	\$0	100%	\$10,732	55.3%	\$4,797
Totals	\$179,972	\$0	100%	\$325,444	55.3%	\$145,472

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

With instruction being outside of the classroom environment for majority of the year, there was a decrease to the supplies and materials budget. Technology was purchased for the adult education program using CAEP funds and was transferred out to Resource 9010, funds received from the CARES ACT.

Summary of Activities:

Expenses this quarter consisted of salaries & related benefits for employees operating the adult education program. In addition to these costs were charges for printing and small supply purchases.

Status
Submitted



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