

CAEP Consortium Fiscal Reporting

35 Southwest Riverside County Adult Education Regional Consortium

2020-21 Fiscal Year

Certification

Certified By

Beth Gomez

Vice President Business Services

| Quarter 1 Status | Quarter 2 Status | Quarter 3 Status | Quarter 4 Status |
|------------------|------------------|------------------|------------------|
| Certified | Certified | Certified | Uncertified |

Fiscal Report Submittal Status

| Member Agency | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|---|-----------|-----------|-----------|---------------|
| Banning Unified | Submitted | Submitted | Submitted | Submitted |
| Beaumont Unified | Submitted | Submitted | Submitted | Submitted |
| Hemet Unified | Submitted | Submitted | Submitted | Not Submitted |
| Lake Elsinore Unified | Submitted | Submitted | Submitted | Submitted |
| Mt. San Jacinto CCD | Submitted | Submitted | Submitted | Not Submitted |
| Murrieta Valley Unified | Submitted | Submitted | Submitted | Submitted |
| Perris Union High | Submitted | Submitted | Submitted | Submitted |
| Riverside Co. Office of Education | Submitted | Submitted | Submitted | Submitted |
| San Jacinto Unified | Submitted | Submitted | Submitted | Submitted |
| Temecula Valley Unified | Submitted | Submitted | Submitted | Submitted |

Banning Unified

Banning Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$5,000 | \$6,240 | 80.13% | \$44,570 | 11.22% | \$39,570 |
| 2000 - Non-Instructional Salaries | \$7,694 | \$7,248 | 106.15% | \$45,300 | 16.98% | \$37,606 |
| 3000 - Employee Benefits | \$7,889 | \$6,480 | 121.74% | \$36,000 | 21.91% | \$28,111 |
| 4000 - Supplies and Materials | \$0 | \$625 | 0% | \$2,500 | 0% | \$2,500 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$7,971 | 0% | \$7,971 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$20,583 | \$20,593 | 99.95% | \$136,341 | 15.1% | \$115,758 |

Summary of Activities:

Expenses for this quarter were the cost of instructional and support salaries and benefits.

**Status
Submitted**

Banning Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$17,856 | \$18,274 | 97.71% | \$44,570 | 40.06% | \$26,714 |
| 2000 - Non-Instructional Salaries | \$19,190 | \$19,026 | 100.86% | \$45,300 | 42.36% | \$26,110 |
| 3000 - Employee Benefits | \$17,646 | \$15,840 | 111.4% | \$36,000 | 49.02% | \$18,354 |
| 4000 - Supplies and Materials | \$870 | \$1,250 | 69.6% | \$2,500 | 34.8% | \$1,630 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$7,971 | 0% | \$7,971 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$55,562 | \$54,390 | 102.16% | \$136,341 | 40.75% | \$80,779 |

Summary of Activities:

Expenses for this quarter were the cost of instructional and support salaries and benefits.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

David Sanchez
Victor Herrera, Director of Fiscal Services
Melissa Lee

Banning Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$28,212 | \$28,079 | 100.47% | \$44,570 | 63.3% | \$16,358 |
| 2000 - Non-Instructional Salaries | \$30,801 | \$32,163 | 95.77% | \$45,300 | 67.99% | \$14,499 |
| 3000 - Employee Benefits | \$25,931 | \$27,360 | 94.78% | \$36,000 | 72.03% | \$10,069 |
| 4000 - Supplies and Materials | \$870 | \$1,875 | 46.4% | \$2,500 | 34.8% | \$1,630 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$7,971 | 0% | \$7,971 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$85,814 | \$89,477 | 95.91% | \$136,341 | 62.94% | \$50,527 |

Summary of Activities:

Continue to support the program with a teacher and support staff.

**Status
Submitted**

Banning Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$42,140 | \$44,570 | 94.55% | \$44,570 | 94.55% | \$2,430 |
| 2000 - Non-Instructional Salaries | \$45,268 | \$45,300 | 99.93% | \$45,300 | 99.93% | \$32 |
| 3000 - Employee Benefits | \$35,937 | \$36,000 | 99.83% | \$36,000 | 99.83% | \$63 |
| 4000 - Supplies and Materials | \$1,620 | \$2,500 | 64.8% | \$2,500 | 64.8% | \$880 |
| 5000 - Other Operating Expenses and Services | \$395 | \$7,971 | 4.96% | \$7,971 | 4.96% | \$7,576 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$125,360 | \$136,341 | 91.95% | \$136,341 | 91.95% | \$10,981 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Summary of activities includes proving a teacher and support for the program in addition to supplies.

**Status
Submitted**

Beaumont Unified

Beaumont Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$37,161 | \$72,834 | 51.02% | \$291,336 | 12.76% | \$254,175 |
| 2000 - Non-Instructional Salaries | \$43,981 | \$44,712 | 98.37% | \$178,847 | 24.59% | \$134,866 |
| 3000 - Employee Benefits | \$36,796 | \$42,254 | 87.08% | \$169,016 | 21.77% | \$132,220 |
| 4000 - Supplies and Materials | \$757 | \$2,652 | 28.54% | \$10,609 | 7.14% | \$9,852 |
| 5000 - Other Operating Expenses and Services | \$2,290 | \$2,500 | 91.6% | \$10,000 | 22.9% | \$7,710 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$32,990 | 0% | \$32,990 |
| Totals | \$120,985 | \$164,952 | 73.35% | \$692,798 | 17.46% | \$571,813 |

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

**Status
Submitted**

Beaumont Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$87,610 | \$72,834 | 120.29% | \$291,336 | 30.07% | \$203,726 |
| 2000 - Non-Instructional Salaries | \$91,011 | \$44,712 | 203.55% | \$178,847 | 50.89% | \$87,836 |
| 3000 - Employee Benefits | \$73,750 | \$42,254 | 174.54% | \$169,016 | 43.63% | \$95,266 |
| 4000 - Supplies and Materials | \$1,405 | \$2,652 | 52.97% | \$10,609 | 13.24% | \$9,204 |
| 5000 - Other Operating Expenses and Services | \$5,970 | \$2,500 | 238.8% | \$10,000 | 59.7% | \$4,030 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$32,990 | 0% | \$32,990 |
| Totals | \$259,746 | \$164,952 | 157.47% | \$692,798 | 37.49% | \$433,052 |

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Debbie Flores, Assistant Director of Fiscal Services

Melanie Petago, Principal, Adult Education

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$153,655 | \$72,834 | 210.97% | \$291,336 | 52.74% | \$137,681 |
| 2000 - Non-Instructional Salaries | \$127,172 | \$44,712 | 284.43% | \$178,847 | 71.11% | \$51,675 |
| 3000 - Employee Benefits | \$118,467 | \$42,254 | 280.37% | \$169,016 | 70.09% | \$50,549 |
| 4000 - Supplies and Materials | \$2,117 | \$2,652 | 79.82% | \$10,609 | 19.95% | \$8,492 |
| 5000 - Other Operating Expenses and Services | \$6,875 | \$2,500 | 275% | \$10,000 | 68.75% | \$3,125 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$32,990 | 0% | \$32,990 |
| Totals | \$408,286 | \$164,952 | 247.52% | \$692,798 | 58.93% | \$284,512 |

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

**Status
Submitted**

Beaumont Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$243,118 | \$72,834 | 333.8% | \$291,336 | 83.45% | \$48,218 |
| 2000 - Non-Instructional Salaries | \$160,421 | \$44,712 | 358.79% | \$178,847 | 89.7% | \$18,426 |
| 3000 - Employee Benefits | \$167,174 | \$42,254 | 395.64% | \$169,016 | 98.91% | \$1,842 |
| 4000 - Supplies and Materials | \$2,814 | \$2,652 | 106.1% | \$10,609 | 26.52% | \$7,795 |
| 5000 - Other Operating Expenses and Services | \$7,751 | \$2,500 | 310.04% | \$10,000 | 77.51% | \$2,249 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$29,064 | \$32,990 | 88.1% | \$32,990 | 88.1% | \$3,926 |
| Totals | \$610,342 | \$197,942 | 308.34% | \$692,798 | 88.1% | \$82,456 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education, ESL, and Adults in the Workforce. Salaries and benefits of employees engaged in these program areas as well as supplies and technologies necessary to meet the objective of Seamless Transition from adult education to a career, or greater career opportunities, or higher education or training.

**Status
Submitted**

Hemet Unified

Hemet Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$32,676 | \$41,060 | 79.58% | \$273,733 | 11.94% | \$241,057 |
| 2000 - Non-Instructional Salaries | \$40,884 | \$25,055 | 163.18% | \$167,035 | 24.48% | \$126,151 |
| 3000 - Employee Benefits | \$21,477 | \$23,052 | 93.17% | \$153,683 | 13.97% | \$132,206 |
| 4000 - Supplies and Materials | \$1,363 | \$2,250 | 60.58% | \$15,000 | 9.09% | \$13,637 |
| 5000 - Other Operating Expenses and Services | \$3,608 | \$13,103 | 27.54% | \$87,351 | 4.13% | \$83,743 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$5,226 | 0% | \$34,840 | 0% | \$34,840 |
| Totals | \$100,008 | \$109,746 | 91.13% | \$731,642 | 13.67% | \$631,634 |

Corrective Action Plan

The expenditures will naturally increase in the coming quarters to fall within the projected percentage because school is in session during 100% of these quarters. The 1st quarter falls slightly short due to school not start until halfway through the 1st quarter.

Summary of Activities:

Summary of Quarter 1 activities: ESL classes are provided 100% online. High School Diploma and High School Equivalency provide all online program. Citizenship classes were discontinued. Students were referred to the program at our neighbor Adult Education School.. CTE Welding is being offered in partnership with our K-12 district. This class is offered 100%. Added OSHA-10 Certification to the program. CASAS testing has taken place in person in small groups. Testing has been suspended a few times when COVID levels have increased. Chrome Books and Hotspots have been ordered for student check-out. We are still waiting on delivery of some of the items.

Status
Submitted

Hemet Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$109,970 | \$123,180 | 89.28% | \$273,733 | 40.17% | \$163,763 |
| 2000 - Non-Instructional Salaries | \$85,805 | \$75,166 | 114.15% | \$167,035 | 51.37% | \$81,230 |
| 3000 - Employee Benefits | \$55,342 | \$69,157 | 80.02% | \$153,683 | 36.01% | \$98,341 |
| 4000 - Supplies and Materials | \$1,653 | \$6,750 | 24.49% | \$15,000 | 11.02% | \$13,347 |
| 5000 - Other Operating Expenses and Services | \$10,669 | \$39,308 | 27.14% | \$87,351 | 12.21% | \$76,682 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$8,332 | \$15,678 | 53.14% | \$34,840 | 23.92% | \$26,508 |
| Totals | \$271,771 | \$329,239 | 82.55% | \$731,642 | 37.15% | \$459,871 |

Summary of Activities:

2nd Quarter – Summary of Activities: · All classes are offered in a Distance Learning (online) model only · High School diploma has continued to show positive results. 60 graduates at this point. · High School equivalency and ESL enrollment and attendance is much lower with Distance Learning program. · CTE Welding program is showing a decrease in enrollment; however, all adult who completed Welding Tech 1 during the Fall Semester are continuing in the Welding Tech 2 Spring Semester class. · Welding Tech 1 students completed the OSHA-10 certification.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tara O'Malley, Principal
 Hemet Unified School District Erica Jennings, Accountant
 Matthew Centofranchi, Principal
 Blair Bradley

Hemet Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$176,813 | \$205,300 | 86.12% | \$273,733 | 64.59% | \$96,920 |
| 2000 - Non-Instructional Salaries | \$130,774 | \$125,276 | 104.39% | \$167,035 | 78.29% | \$36,261 |
| 3000 - Employee Benefits | \$99,235 | \$115,262 | 86.09% | \$153,683 | 64.57% | \$54,448 |
| 4000 - Supplies and Materials | \$5,038 | \$11,250 | 44.78% | \$15,000 | 33.59% | \$9,962 |
| 5000 - Other Operating Expenses and Services | \$12,367 | \$65,513 | 18.88% | \$87,351 | 14.16% | \$74,984 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$12,904 | \$26,130 | 49.38% | \$34,840 | 37.04% | \$21,936 |
| Totals | \$437,131 | \$548,732 | 79.66% | \$731,642 | 59.75% | \$294,511 |

Summary of Activities:

3rd Quarter – Summary of Activities: · The diploma, equivalency, and ESL classes continued as Distance Learning (online) model only · Welding classes changed to hybrid for the 3rd quarter. · Welding Tech 1 students completed the OSHA-10 certification. · High School diploma has continued to show positive results. 125 graduates at this point. · High School equivalency and ESL enrollment and attendance is much lower with the Distance Learning program.

**Status
Submitted**

Hemet Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|--|
| 1000 - Instructional Salaries | \$265,979 | \$273,733 | 97.17% | \$273,733 | 97.17% | \$7,754 |
| 2000 - Non-Instructional Salaries | \$173,609 | \$167,035 | 103.94% | \$167,035 | 103.94% |  -\$6,574 |
| 3000 - Employee Benefits | \$135,985 | \$153,683 | 88.48% | \$153,683 | 88.48% | \$17,698 |
| 4000 - Supplies and Materials | \$9,754 | \$15,000 | 65.03% | \$15,000 | 65.03% | \$5,246 |
| 5000 - Other Operating Expenses and Services | \$20,628 | \$87,351 | 23.62% | \$87,351 | 23.62% | \$66,723 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$30,298 | \$34,840 | 86.96% | \$34,840 | 86.96% | \$4,542 |
| Totals | \$636,253 | \$731,642 | 86.96% | \$731,642 | 86.96% | \$95,389 |

Summary of Activities:

4th Quarter – Summary of Activities: · The diploma, equivalency, and ESL classes continued as Distance Learning (online) model only · Welding classes changed to hybrid for the last seven week of the school year. · High School diploma has continued to show positive results setting a record of graduates; 148! · High School equivalency and ESL enrollment and attendance is much lower with the Distance Learning program. · Four staff members attended the CASAS Summer Institution conference.

Status
Unsubmitted

Lake Elsinore Unified

Lake Elsinore Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$37,194 | \$47,090 | 78.99% | \$313,932 | 11.85% | \$276,738 |
| 2000 - Non-Instructional Salaries | \$14,149 | \$15,181 | 93.2% | \$101,209 | 13.98% | \$87,060 |
| 3000 - Employee Benefits | \$20,267 | \$20,887 | 97.03% | \$139,246 | 14.55% | \$118,979 |
| 4000 - Supplies and Materials | \$575 | \$43,762 | 1.31% | \$291,749 | 0.2% | \$291,174 |
| 5000 - Other Operating Expenses and Services | \$1,151 | \$5,681 | 20.26% | \$37,875 | 3.04% | \$36,724 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$44,200 | 0% | \$44,200 |
| Totals | \$73,336 | \$132,602 | 55.31% | \$928,211 | 7.9% | \$854,875 |

Corrective Action Plan

Our major expenditure focused on purchasing technology devices to support our staff and students to access our online instruction. This changes impacted our usual expenditures for this quarter. We will continue assessing our needs under the current circumstances and will adjust our budget as needed.

Summary of Activities:

Due to the challenges imposed by the pandemic, our program faced difficulties in offering all of our usual programs. We were not able to launch our Welding program and some of our ESL sections. We will continue to follow our district's guidance in regards to the safest way to offer our programs.

**Status
Submitted**

Lake Elsinore Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$89,511 | \$94,180 | 95.04% | \$313,932 | 28.51% | \$224,421 |
| 2000 - Non-Instructional Salaries | \$29,790 | \$30,363 | 98.11% | \$101,209 | 29.43% | \$71,419 |
| 3000 - Employee Benefits | \$44,546 | \$41,774 | 106.64% | \$139,246 | 31.99% | \$94,700 |
| 4000 - Supplies and Materials | \$16,606 | \$87,525 | 18.97% | \$291,749 | 5.69% | \$275,143 |
| 5000 - Other Operating Expenses and Services | \$5,299 | \$11,363 | 46.64% | \$37,875 | 13.99% | \$32,576 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$44,200 | 0% | \$44,200 |
| Totals | \$185,752 | \$265,203 | 70.04% | \$928,211 | 20.01% | \$742,459 |

Corrective Action Plan

The purchase of technology presented delays as items were backordered and vendors were not able to meet delivery dates. Our campus continues to be closed due to the pandemic. Our enrollment has not improved since last quarter which has affected the offering of all course sections. We will continue to assess the needs of each of our programs as the year progresses under the current circumstances.

Summary of Activities:

Our ESL and ASE program continue offering virtual learning. Our efforts are focused on improving our outreach in order to increase enrollment for all programs. We developed a plan to support students who do not have a device to participate in our program, distribution of devices will start in January. We continue supporting the salaries and benefits of all certificated and classified staff. Facilities are strictly used for testing purposes only.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Nohora Vazquez, Assistant Principal
 Patrick McGee, Senior Accountant
 Arleen Sanchez, Chief Business Official
 Harvey Olsingch, Director Fiscal Support Services

Lake Elsinore Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$132,933 | \$141,269 | 94.1% | \$313,932 | 42.34% | \$180,999 |
| 2000 - Non-Instructional Salaries | \$44,785 | \$45,544 | 98.33% | \$101,209 | 44.25% | \$56,424 |
| 3000 - Employee Benefits | \$66,963 | \$62,661 | 106.87% | \$139,246 | 48.09% | \$72,283 |
| 4000 - Supplies and Materials | \$17,545 | \$131,287 | 13.36% | \$291,749 | 6.01% | \$274,204 |
| 5000 - Other Operating Expenses and Services | \$6,054 | \$17,044 | 35.52% | \$37,875 | 15.98% | \$31,821 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$44,200 | 0% | \$44,200 |
| Totals | \$268,280 | \$397,805 | 67.44% | \$928,211 | 28.9% | \$659,931 |

Corrective Action Plan

Our program continues to be restricted in capacity due to the pandemic. We will continue monitoring the access to in-person instruction authorization in order to resume our normal activities and expenditures.

Summary of Activities:

Our programs continued to be offered under the Online modality for ESL, and ASE. We were not able to resume our Welding program yet. Expenditures supported the purchase of technology for our online programs. We also covered the salaries and benefits for teachers and support staff.

Status
Submitted

Lake Elsinore Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$183,077 | \$188,359 | 97.2% | \$313,932 | 58.32% | \$130,855 |
| 2000 - Non-Instructional Salaries | \$54,846 | \$60,725 | 90.32% | \$101,209 | 54.19% | \$46,363 |
| 3000 - Employee Benefits | \$87,815 | \$83,548 | 105.11% | \$139,246 | 63.06% | \$51,431 |
| 4000 - Supplies and Materials | \$19,264 | \$175,049 | 11% | \$291,749 | 6.6% | \$272,485 |
| 5000 - Other Operating Expenses and Services | \$6,695 | \$22,725 | 29.46% | \$37,875 | 17.68% | \$31,180 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$17,574 | \$0 | 100% | \$44,200 | 39.76% | \$26,626 |
| Totals | \$369,271 | \$530,407 | 69.62% | \$928,211 | 39.78% | \$558,940 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Our program continues to be restricted in capacity due to the pandemic. Our program will resume normal program activities in August which will allow our agency to stay on track with our expenditures.

Summary of Activities:

Our HSD program was very successful with 170 graduates. All our classes ended under a virtual modality. Students from all programs were provided with the opportunity to check out an electronic device in order to successfully participate in our online classes. The ESL program provided students with a summer session using a new online platform. Our ESL program showed an increase in student retention when compared to first semester. After an end of the year student survey, it is our plan to offer in-person instruction and continue with online instruction for the next school year.

**Status
Submitted**

Mt. San Jacinto CCD

Mt. San Jacinto CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$93,664 | \$101,835 | 91.98% | \$783,343 | 11.96% | \$689,679 |
| 2000 - Non-Instructional Salaries | \$19,718 | \$30,787 | 64.05% | \$205,249 | 9.61% | \$185,531 |
| 3000 - Employee Benefits | \$30,334 | \$39,074 | 77.63% | \$260,494 | 11.64% | \$230,160 |
| 4000 - Supplies and Materials | \$257 | \$0 | 100% | \$123,967 | 0.21% | \$123,710 |
| 5000 - Other Operating Expenses and Services | \$797 | \$0 | 100% | \$671,891 | 0.12% | \$671,094 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$7,554 | 0% | \$7,554 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$264,692 | 0% | \$264,692 |
| Indirect Costs | \$6,213 | \$6,010 | 103.38% | \$75,124 | 8.27% | \$68,911 |
| Totals | \$150,983 | \$177,706 | 84.96% | \$2,392,314 | 6.31% | \$2,241,331 |

Corrective Action Plan

Current CAEP expenditures for first term were below expected spend out due to several issues this semester. With COVID, we delayed the start of our fall semester. This reduced our payroll expenditures. We also put on hold most additional 4000 and 5000 expenses as we explored resources needed for online learning. We now are planning to make additional instructional purchases along with offering enrichment courses during our winter term. These should increase our expenditures in a mindful way moving forward.

Summary of Activities:

Instructional staff in the areas of ABE, ESL, and career education. We offered numerous staff development opportunities throughout the term for our staff and our consortium staff. Support services offered in every class and program. This also included support services for all of our consortium programs weekly as well. These services were provided by our counseling team. Materials were purchased for our construction and culinary classes. Additional online materials were also purchased. Moving forward we are looking to purchase MiFi materials as resources for our students who have limited to no technology access.

Status
Submitted

Mt. San Jacinto CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$191,555 | \$219,336 | 87.33% | \$783,343 | 24.45% | \$591,788 |
| 2000 - Non-Instructional Salaries | \$43,642 | \$61,575 | 70.88% | \$205,249 | 21.26% | \$161,607 |
| 3000 - Employee Benefits | \$61,497 | \$78,148 | 78.69% | \$260,494 | 23.61% | \$198,997 |
| 4000 - Supplies and Materials | \$3,031 | \$2,479 | 122.25% | \$123,967 | 2.45% | \$120,936 |
| 5000 - Other Operating Expenses and Services | \$142,783 | \$100,784 | 141.67% | \$671,891 | 21.25% | \$529,108 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$7,554 | 0% | \$7,554 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$264,692 | 0% | \$264,692 |
| Indirect Costs | \$13,153 | \$12,771 | 102.99% | \$75,124 | 17.51% | \$61,971 |
| Totals | \$455,661 | \$475,093 | 95.91% | \$2,392,314 | 19.05% | \$1,936,653 |

Corrective Action Plan

This term we have been able to increase instructional activities including supplemental workshops for students. We also have been given authorization to purchase some much needed replacement technology devices for online and in person classes. These activities, along with the addition of our upcoming summer term, should enable us to continue to increase our spend out.

Summary of Activities:

Over the last reporting period, CAEP funds have been used to support ESL, HSE and career instruction. We have been able to increase our career and HSE offerings to meet an uptake in student demand. We also supported consortium wide staff professional development aligned to our three year plan and ongoing student professional development to support unexpected online learning needs. We also purchased some online instructional materials and some support materials for instructors to use in our career courses and ESL programs.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Joyce Johnson, Dean, Career Technical Education
 Ms. Amy Campbell, Director of Adult Education Non-Credit
 Beth Gomez, Vice President Business Services

Riana Seto, Financial and Technical Analyst
 Gail Jensen, Assoc Dean of Business Services
 Tatyana Dmitriyeva, Accounting Assistant IV
 Jasmine Port, Coordinator of Adult Ed and Non-Credit Programs

Mt. San Jacinto CCD Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$297,190 | \$344,938 | 86.16% | \$783,343 | 37.94% | \$486,153 |
| 2000 - Non-Instructional Salaries | \$65,794 | \$92,362 | 71.23% | \$205,249 | 32.06% | \$139,455 |
| 3000 - Employee Benefits | \$93,064 | \$117,222 | 79.39% | \$260,494 | 35.73% | \$167,430 |
| 4000 - Supplies and Materials | \$20,678 | \$18,890 | 109.47% | \$123,967 | 16.68% | \$103,289 |
| 5000 - Other Operating Expenses and Services | \$150,059 | \$100,784 | 148.89% | \$671,891 | 22.33% | \$521,832 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$7,554 | 0% | \$7,554 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$264,692 | 0% | \$264,692 |
| Indirect Costs | \$21,165 | \$21,035 | 100.62% | \$75,124 | 28.17% | \$53,959 |
| Totals | \$647,950 | \$695,231 | 93.2% | \$2,392,314 | 27.08% | \$1,744,364 |

Corrective Action Plan

During COVID we have continued to try and maintain our program levels even with remote online learning. We offered a supplemental summer session to also support students with an increase in course offerings. This term we also offered supplemental student development workshops to ease technology access issues for students and to strengthen student success. Lastly, we are looking at progress in hiring open staff assignments and with this progress in staffing we should begin to increase our spend down.

Summary of Activities:

Over the last reporting period, CAEP funds have been used to support ESL, HSE and career instruction. We have been able to increase our career and HSE offerings to meet an uptake in student demand. We also supported consortium wide staff professional development aligned to our three year plan and ongoing student professional development to support unexpected online learning needs.

Status
Submitted

Mt. San Jacinto CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$411,976 | \$470,006 | 87.65% | \$783,343 | 52.59% | \$371,367 |
| 2000 - Non-Instructional Salaries | \$87,917 | \$123,149 | 71.39% | \$205,249 | 42.83% | \$117,332 |
| 3000 - Employee Benefits | \$126,279 | \$156,296 | 80.79% | \$260,494 | 48.48% | \$134,215 |
| 4000 - Supplies and Materials | \$47,780 | \$49,587 | 96.36% | \$123,967 | 38.54% | \$76,187 |
| 5000 - Other Operating Expenses and Services | \$155,829 | \$107,503 | 144.95% | \$671,891 | 23.19% | \$516,062 |
| 6000 - Capital Outlay | \$7,553 | \$7,554 | 99.99% | \$7,554 | 99.99% | \$1 |
| 7000 - Other Outgo | \$0 | \$132,346 | 0% | \$264,692 | 0% | \$264,692 |
| Indirect Costs | \$30,425 | \$30,050 | 101.25% | \$75,124 | 40.5% | \$44,699 |
| Totals | \$867,759 | \$1,076,491 | 80.61% | \$2,392,314 | 36.27% | \$1,524,555 |

Corrective Action Plan

During COVID we have continued to try and maintain our program levels even with remote online learning. We offered a supplemental summer session to also support students with an increase in course offerings. This term we also offered supplemental student development workshops to ease technology access issues for students and to strengthen student success. Lastly, we are looking at progress in hiring open staff assignments and with this progress in staffing we should begin to increase our spend down.

Summary of Activities:

Over the last reporting period, CAEP funds have been used to support ESL, HSE and career instruction. We have been able to increase our career and HSE offerings to meet an uptake in student demand. We also supported consortium wide staff professional development aligned to our three year plan and ongoing student professional development to support unexpected online learning needs

Status
Unsubmitted

Murrieta Valley Unified

Murrieta Valley Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$13,965 | \$16,281 | 85.78% | \$65,123 | 21.44% | \$51,158 |
| 2000 - Non-Instructional Salaries | \$25,256 | \$27,393 | 92.2% | \$109,572 | 23.05% | \$84,316 |
| 3000 - Employee Benefits | \$13,933 | \$14,767 | 94.35% | \$59,067 | 23.59% | \$45,134 |
| 4000 - Supplies and Materials | \$40 | \$677 | 5.91% | \$6,768 | 0.59% | \$6,728 |
| 5000 - Other Operating Expenses and Services | \$13,857 | \$9,899 | 139.98% | \$39,597 | 35% | \$25,740 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$3,502 | 0% | \$14,006 | 0% | \$14,006 |
| Totals | \$67,051 | \$72,518 | 92.46% | \$294,133 | 22.8% | \$227,082 |

Summary of Activities:

Salaries and benefits to support GED, ASE ESL programs. Operating expenses include APEX learning software and accreditation costs.

**Status
Submitted**

Murrieta Valley Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$29,911 | \$16,281 | 183.72% | \$65,123 | 45.93% | \$35,212 |
| 2000 - Non-Instructional Salaries | \$51,534 | \$27,393 | 188.13% | \$109,572 | 47.03% | \$58,038 |
| 3000 - Employee Benefits | \$28,556 | \$14,767 | 193.38% | \$59,067 | 48.35% | \$30,511 |
| 4000 - Supplies and Materials | \$5,381 | \$1,354 | 397.53% | \$6,768 | 79.51% | \$1,387 |
| 5000 - Other Operating Expenses and Services | \$28,296 | \$9,899 | 285.84% | \$39,597 | 71.46% | \$11,301 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$3,502 | 0% | \$14,006 | 0% | \$14,006 |
| Totals | \$143,678 | \$73,195 | 196.3% | \$294,133 | 48.85% | \$150,455 |

Summary of Activities:

Salaries and benefits to support GED, ASE, ESL programs. Operating expenses include APEX learning software, English training software, and accreditation costs.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Matt Bean, Principal

Steve Rausa, Assistant Principal

Jolie Lindemeyer, Accountant/Budget Analyst

Murrieta Valley Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$47,562 | \$16,281 | 292.14% | \$65,123 | 73.03% | \$17,561 |
| 2000 - Non-Instructional Salaries | \$77,636 | \$27,393 | 283.42% | \$109,572 | 70.85% | \$31,936 |
| 3000 - Employee Benefits | \$43,291 | \$14,767 | 293.17% | \$59,067 | 73.29% | \$15,776 |
| 4000 - Supplies and Materials | \$6,585 | \$1,692 | 389.18% | \$6,768 | 97.3% | \$183 |
| 5000 - Other Operating Expenses and Services | \$29,347 | \$9,899 | 296.46% | \$39,597 | 74.11% | \$10,250 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$3,502 | 0% | \$14,006 | 0% | \$14,006 |
| Totals | \$204,421 | \$73,533 | 278% | \$294,133 | 69.5% | \$89,712 |

**Status
Submitted**

Murrieta Valley Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$65,123 | \$16,281 | 400% | \$65,123 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$109,572 | \$27,393 | 400% | \$109,572 | 100% | \$0 |
| 3000 - Employee Benefits | \$59,067 | \$14,767 | 400% | \$59,067 | 100% | \$0 |
| 4000 - Supplies and Materials | \$6,590 | \$1,692 | 389.48% | \$6,768 | 97.37% | \$178 |
| 5000 - Other Operating Expenses and Services | \$30,228 | \$9,899 | 305.36% | \$39,597 | 76.34% | \$9,369 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$13,529 | \$3,502 | 386.38% | \$14,006 | 96.59% | \$477 |
| Totals | \$284,109 | \$73,533 | 386.37% | \$294,133 | 96.59% | \$10,024 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Salaries and benefits to support GED, ASE, ESL programs. Operating expenses include APEX learning software, English training software, and accreditation costs.

**Status
Submitted**

Perris Union High

Perris Union High Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$9,540 | \$26,026 | 36.66% | \$65,066 | 14.66% | \$55,526 |
| 2000 - Non-Instructional Salaries | \$1,737 | \$4,054 | 42.85% | \$10,135 | 17.14% | \$8,398 |
| 3000 - Employee Benefits | \$1,064 | \$6,078 | 17.51% | \$15,194 | 7% | \$14,130 |
| 4000 - Supplies and Materials | \$0 | \$69,201 | 0% | \$173,002 | 0% | \$173,002 |
| 5000 - Other Operating Expenses and Services | \$0 | \$1,320 | 0% | \$3,300 | 0% | \$3,300 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$568 | \$5,333 | 10.65% | \$13,333 | 4.26% | \$12,765 |
| Totals | \$12,909 | \$112,012 | 11.52% | \$280,030 | 4.61% | \$267,121 |

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

**Status
Submitted**

Perris Union High Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$25,080 | \$26,026 | 96.36% | \$65,066 | 38.55% | \$39,986 |
| 2000 - Non-Instructional Salaries | \$4,661 | \$4,054 | 114.97% | \$10,135 | 45.99% | \$5,474 |
| 3000 - Employee Benefits | \$4,307 | \$6,078 | 70.87% | \$15,194 | 28.35% | \$10,887 |
| 4000 - Supplies and Materials | \$2,100 | \$69,201 | 3.03% | \$173,002 | 1.21% | \$170,902 |
| 5000 - Other Operating Expenses and Services | \$1,046 | \$1,320 | 79.24% | \$3,300 | 31.7% | \$2,254 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$1,662 | \$5,333 | 31.16% | \$13,333 | 12.47% | \$11,671 |
| Totals | \$38,856 | \$112,012 | 34.69% | \$280,030 | 13.88% | \$241,174 |

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Jennifer Prince, Accountant
 Dr. Pauline Garcia 5911557, Principal
 Brianna Camarillo, Accounting Technician
 Lee Alfred

Perris Union High Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$38,613 | \$26,026 | 148.36% | \$65,066 | 59.34% | \$26,453 |
| 2000 - Non-Instructional Salaries | \$6,437 | \$4,054 | 158.78% | \$10,135 | 63.51% | \$3,698 |
| 3000 - Employee Benefits | \$6,501 | \$6,078 | 106.97% | \$15,194 | 42.79% | \$8,693 |
| 4000 - Supplies and Materials | \$2,100 | \$69,201 | 3.03% | \$173,002 | 1.21% | \$170,902 |
| 5000 - Other Operating Expenses and Services | \$1,576 | \$1,320 | 119.39% | \$3,300 | 47.76% | \$1,724 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$2,465 | \$5,333 | 46.22% | \$13,333 | 18.49% | \$10,868 |
| Totals | \$57,692 | \$112,012 | 51.51% | \$280,030 | 20.6% | \$222,338 |

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

**Status
Submitted**

Perris Union High Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$65,066 | \$26,026 | 250% | \$65,066 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$8,426 | \$4,054 | 207.84% | \$10,135 | 83.14% | \$1,709 |
| 3000 - Employee Benefits | \$10,678 | \$6,078 | 175.69% | \$15,194 | 70.28% | \$4,516 |
| 4000 - Supplies and Materials | \$3,828 | \$69,201 | 5.53% | \$173,002 | 2.21% | \$169,174 |
| 5000 - Other Operating Expenses and Services | \$2,460 | \$1,320 | 186.36% | \$3,300 | 74.55% | \$840 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$4,522 | \$5,333 | 84.79% | \$13,333 | 33.92% | \$8,811 |
| Totals | \$94,980 | \$112,012 | 84.79% | \$280,030 | 33.92% | \$185,050 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Corrective Action Plan Expenditures fall below target. Please provide the action steps that will be taken to address this issue. Expenditures will be allocated to instructional and non-instructional salaries and benefits to support program areas of Adult Education to ensure outcomes are achieved.

Summary of Activities:

Summary of Activities Expenditures during this quarter all support the program areas of Adult Education in the High School Diploma, GED, and the Medical Assistant Programs. Salaries and benefits of employees engaged in these program areas to meet the objective of a seamless transition from adult education to a promotion, new career opportunities, training or higher education.

Status
Submitted

Riverside Co. Office of Education

Riverside Co. Office of Education Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$94,203 | \$57,825 | 162.91% | \$385,500 | 24.44% | \$291,297 |
| 2000 - Non-Instructional Salaries | \$9,496 | \$7,344 | 129.3% | \$48,961 | 19.4% | \$39,465 |
| 3000 - Employee Benefits | \$32,715 | \$21,086 | 155.15% | \$140,576 | 23.27% | \$107,861 |
| 4000 - Supplies and Materials | \$0 | \$240 | 0% | \$1,600 | 0% | \$1,600 |
| 5000 - Other Operating Expenses and Services | \$0 | \$906 | 0% | \$6,041 | 0% | \$6,041 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$4,370 | 0% | \$29,134 | 0% | \$29,134 |
| Totals | \$136,414 | \$91,772 | 148.64% | \$611,812 | 22.3% | \$475,398 |

Summary of Activities:

Salaries and benefits for teachers and support staff serving ABE, ASE, ESL and CTE students at Smith Correctional Facility, Cois Byrd Detention Center and Temecula Day Reporting Center.

**Status
Submitted**

Riverside Co. Office of Education Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$193,656 | \$115,650 | 167.45% | \$385,500 | 50.24% | \$191,844 |
| 2000 - Non-Instructional Salaries | \$22,945 | \$14,688 | 156.21% | \$48,961 | 46.86% | \$26,016 |
| 3000 - Employee Benefits | \$69,044 | \$42,173 | 163.72% | \$140,576 | 49.12% | \$71,532 |
| 4000 - Supplies and Materials | \$1,527 | \$480 | 318.13% | \$1,600 | 95.44% | \$73 |
| 5000 - Other Operating Expenses and Services | \$0 | \$1,812 | 0% | \$6,041 | 0% | \$6,041 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$12,201 | \$8,740 | 139.6% | \$29,134 | 41.88% | \$16,933 |
| Totals | \$299,373 | \$183,544 | 163.11% | \$611,812 | 48.93% | \$312,439 |

Summary of Activities:

Instructional and non-instructional salaries and benefits for teachers, instructional assistant, program assistants and program specialist to support ABE/ASE, ESL, CTE and GED/HiSET at Smith Correctional Facility in Banning, Cois Byrd Detention Center in Murrieta, and Temecula Day Reporting Center. Necessary supplies and instructional materials including printing costs for distance learning instruction at the jail sites. All instruction is held in a distance learning model. Online instruction is available at Day Reporting Center location only. The educational program in the detention centers is conducted entirely in a distance learning model without student internet access due to Riverside County Sheriff policy. COVID-19 cases and necessary precautions in the jails continue to affect RCOE's efforts to provide services to students in custody in the county.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Julie Carter, Financial Manager
Ms. Lucie Gonzalez, Principal
Blair Bradley, Program Specialist

Riverside Co. Office of Education Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$289,615 | \$173,475 | 166.95% | \$385,500 | 75.13% | \$95,885 |
| 2000 - Non-Instructional Salaries | \$35,042 | \$22,032 | 159.05% | \$48,961 | 71.57% | \$13,919 |
| 3000 - Employee Benefits | \$104,384 | \$63,259 | 165.01% | \$140,576 | 74.25% | \$36,192 |
| 4000 - Supplies and Materials | \$1,527 | \$720 | 212.08% | \$1,600 | 95.44% | \$73 |
| 5000 - Other Operating Expenses and Services | \$3,008 | \$2,718 | 110.65% | \$6,041 | 49.79% | \$3,033 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$14,585 | \$13,110 | 111.25% | \$29,134 | 50.06% | \$14,549 |
| Totals | \$448,161 | \$275,315 | 162.78% | \$611,812 | 73.25% | \$163,651 |

Summary of Activities:

Instructional and non-instructional salaries and benefits for teachers, instructional assistant, program assistants and program specialist to support ABE/ASE, ESL, CTE and GED/HiSET at Smith Correctional Facility in Banning, Cois Byrd Detention Center in Murrieta, and Temecula Day Reporting Center. Necessary supplies and instructional materials including printing costs for in-person and distance learning instruction at the jail sites. Online instruction is available at Day Reporting Center location only. The educational program in the detention centers is conducted in an independent study, one-on-one or small group setting (no more than four students at a time) due to Riverside County Sheriff policy. COVID-19 cases have reduced to low levels in the jail; COVID precautions in the jails continue to affect RCOE's efforts to provide services to students in custody in the county.

**Status
Submitted**

Riverside Co. Office of Education Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$385,417 | \$231,300 | 166.63% | \$385,500 | 99.98% | \$83 |
| 2000 - Non-Instructional Salaries | \$48,027 | \$29,377 | 163.49% | \$48,961 | 98.09% | \$934 |
| 3000 - Employee Benefits | \$139,710 | \$84,346 | 165.64% | \$140,576 | 99.38% | \$866 |
| 4000 - Supplies and Materials | \$1,527 | \$960 | 159.06% | \$1,600 | 95.44% | \$73 |
| 5000 - Other Operating Expenses and Services | \$4,811 | \$3,625 | 132.73% | \$6,041 | 79.64% | \$1,230 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$28,974 | \$17,480 | 165.75% | \$29,134 | 99.45% | \$160 |
| Totals | \$608,466 | \$367,087 | 165.76% | \$611,812 | 99.45% | \$3,346 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Instructional and non-instructional salaries and benefits for teachers, instructional assistant, program assistants and program specialist to support ABE/ASE, ESL, CTE and GED/HISET at Smith Correctional Facility in Banning, Cois Byrd Detention Center in Murrieta, and Temecula Day Reporting Center. Necessary supplies and instructional materials including printing costs for in-person and distance learning instruction at the jail sites. Online instruction is available at Day Reporting Center location only. The educational program in the detention centers is conducted in an independent study, one-on-one or small group setting (no more than four students at a time) due to Riverside County Sheriff policy. COVID-19 cases reduced to low levels in the jail; COVID precautions in the jails continue to affect RCOE's efforts to provide services to students in custody in the county.

Status
Submitted

San Jacinto Unified

San Jacinto Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$10,592 | \$63,213 | 16.76% | \$252,853 | 4.19% | \$242,261 |
| 2000 - Non-Instructional Salaries | \$7,957 | \$12,000 | 66.31% | \$60,000 | 13.26% | \$52,043 |
| 3000 - Employee Benefits | \$9,368 | \$19,520 | 47.99% | \$78,078 | 12% | \$68,710 |
| 4000 - Supplies and Materials | \$678 | \$22,612 | 3% | \$90,446 | 0.75% | \$89,768 |
| 5000 - Other Operating Expenses and Services | \$2,750 | \$11,943 | 23.03% | \$47,770 | 5.76% | \$45,020 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$26,457 | 0% | \$26,457 |
| Totals | \$31,345 | \$129,287 | 24.24% | \$555,604 | 5.64% | \$524,259 |

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries to ensure outcomes are achieved. Expenditures will also go to professional development to achieve goals.

Summary of Activities:

New Registrar was hired to fill the vacancy. Online professional developments will be attended in lieu of the in person professional developments that were cancelled due to COVID shutdown. Technology, devices and internet connectivity for online student learning will be purchased.

**Status
Submitted**

San Jacinto Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$62,362 | \$63,213 | 98.65% | \$252,853 | 24.66% | \$190,491 |
| 2000 - Non-Instructional Salaries | \$26,559 | \$15,000 | 177.06% | \$60,000 | 44.27% | \$33,441 |
| 3000 - Employee Benefits | \$28,945 | \$19,520 | 148.29% | \$78,078 | 37.07% | \$49,133 |
| 4000 - Supplies and Materials | \$10,568 | \$22,612 | 46.74% | \$90,446 | 11.68% | \$79,878 |
| 5000 - Other Operating Expenses and Services | \$3,610 | \$11,943 | 30.23% | \$47,770 | 7.56% | \$44,160 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$26,457 | 0% | \$26,457 |
| Totals | \$132,044 | \$132,287 | 99.82% | \$555,604 | 23.77% | \$423,560 |

Corrective Action Plan

Expenditures will be allocated to instructional and non-instructional salaries to ensure outcomes are achieved. Expenditures will also go to professional development to achieve goals. More devices for students will be purchased to assist with online learning.

Summary of Activities:

New Registrar was hired to fill the vacancy. Online professional developments will be attended in lieu of the in person professional developments that were cancelled due to COVID shutdown. Technology, devices and internet connectivity for online student learning will be purchased.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Ken Swanson

Shelley Ruzzamenti San Jacinto Unified School District, Accounting Technician

Brittany Ross

San Jacinto Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$103,224 | \$63,213 | 163.29% | \$252,853 | 40.82% | \$149,629 |
| 2000 - Non-Instructional Salaries | \$43,427 | \$15,000 | 289.51% | \$60,000 | 72.38% | \$16,573 |
| 3000 - Employee Benefits | \$46,112 | \$19,520 | 236.24% | \$78,078 | 59.06% | \$31,966 |
| 4000 - Supplies and Materials | \$17,072 | \$22,612 | 75.5% | \$90,446 | 18.88% | \$73,374 |
| 5000 - Other Operating Expenses and Services | \$8,212 | \$11,943 | 68.76% | \$47,770 | 17.19% | \$39,558 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$26,457 | 0% | \$26,457 |
| Totals | \$218,047 | \$132,287 | 164.83% | \$555,604 | 39.25% | \$337,557 |

Corrective Action Plan

Due to the global pandemic in person courses were not able to be taken. We are in the process of purchasing online career education classes that all students can access at home. These purchases will allow access to career education courses leading to a certificate. We were able to hire our new registrar so we will be able to service more students. In addition to the pandemic's impacts, our school received funding from the Riverside County Board of Supervisors to purchase technology for our students to use at home. These expenses would have normally been paid out of our CAEP funds.

Summary of Activities:

Due to the global pandemic in person courses were not able to be taken. We are in the process of purchasing online career education classes that all students can access at home. These purchases will allow access to career education courses leading to a certificate. More technology will be purchased to support our career education courses. New registrar was hired. SJ adult will operate an extended school year to reach more students that were impacted by the global pandemic.

Status
Submitted

San Jacinto Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$163,112 | \$63,213 | 258.03% | \$252,853 | 64.51% | \$89,741 |
| 2000 - Non-Instructional Salaries | \$59,292 | \$18,000 | 329.4% | \$60,000 | 98.82% | \$708 |
| 3000 - Employee Benefits | \$64,653 | \$19,520 | 331.22% | \$78,078 | 82.81% | \$13,425 |
| 4000 - Supplies and Materials | \$31,030 | \$22,612 | 137.23% | \$90,446 | 34.31% | \$59,416 |
| 5000 - Other Operating Expenses and Services | \$12,973 | \$11,943 | 108.63% | \$47,770 | 27.16% | \$34,797 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$16,553 | \$26,457 | 62.57% | \$26,457 | 62.57% | \$9,904 |
| Totals | \$347,613 | \$161,744 | 214.92% | \$555,604 | 62.56% | \$207,991 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Temecula Valley Unified

Temecula Valley Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$25,763 | \$0 | 100% | \$165,993 | 15.52% | \$140,230 |
| 2000 - Non-Instructional Salaries | \$5,272 | \$0 | 100% | \$43,000 | 12.26% | \$37,728 |
| 3000 - Employee Benefits | \$9,155 | \$0 | 100% | \$61,100 | 14.98% | \$51,945 |
| 4000 - Supplies and Materials | \$53 | \$0 | 100% | \$22,619 | 0.23% | \$22,566 |
| 5000 - Other Operating Expenses and Services | \$9,012 | \$0 | 100% | \$22,000 | 40.96% | \$12,988 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$10,732 | 0% | \$10,732 |
| Totals | \$49,255 | \$0 | 100% | \$325,444 | 15.13% | \$276,189 |

Summary of Activities:

Besides payroll for certificated and classified staff, online software (Apex) licenses were purchased for 60 students.

**Status
Submitted**

Temecula Valley Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$50,452 | \$0 | 100% | \$165,993 | 30.39% | \$115,541 |
| 2000 - Non-Instructional Salaries | \$12,500 | \$0 | 100% | \$43,000 | 29.07% | \$30,500 |
| 3000 - Employee Benefits | \$18,955 | \$0 | 100% | \$61,100 | 31.02% | \$42,145 |
| 4000 - Supplies and Materials | \$208 | \$0 | 100% | \$22,619 | 0.92% | \$22,411 |
| 5000 - Other Operating Expenses and Services | \$9,020 | \$0 | 100% | \$22,000 | 41% | \$12,980 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$10,732 | 0% | \$10,732 |
| Totals | \$91,135 | \$0 | 100% | \$325,444 | 28% | \$234,309 |

Corrective Action Plan

The indirect cost has not been added yet, we do that at year-end. If that was added, it would take the percentage to 29.68%. Due to covid 19 only 10% of our supply budget has been spent. Hopefully, during the 3rd and 4th quarter we will make the goal of 60% by year end.

Summary of Activities:

The 2nd quarter expenditures included certificated and classified salaries, some supplies from Jostens and copy charges. There are charges for Data Impressions in the amount of \$2277.23 that will be transferred to resource 9010, the Cares Act funds that were received for chromebooks and computer accessories. Fund 11 received \$20,246.01 under the Cares Act and those funds and expenditures are placed in resource 9010.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tim Dignan, Director of CTE and Alternative education
Nathan Camara, Accountant

Temecula Valley Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$78,598 | \$0 | 100% | \$165,993 | 47.35% | \$87,395 |
| 2000 - Non-Instructional Salaries | \$18,821 | \$0 | 100% | \$43,000 | 43.77% | \$24,179 |
| 3000 - Employee Benefits | \$28,705 | \$0 | 100% | \$61,100 | 46.98% | \$32,395 |
| 4000 - Supplies and Materials | \$278 | \$0 | 100% | \$22,619 | 1.23% | \$22,341 |
| 5000 - Other Operating Expenses and Services | \$11,114 | \$0 | 100% | \$22,000 | 50.52% | \$10,886 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$10,732 | 0% | \$10,732 |
| Totals | \$137,516 | \$0 | 100% | \$325,444 | 42.25% | \$187,928 |

Corrective Action Plan

The indirect cost has not been added yet, we do that at year-end. If that was added, it would take the percentage to 43.70%. Due to COVID-19 only 1% of the supply budget has been spent. Target goal is to spend 18% in 4th quarter to make the year end goal of 60% budget expenditure.

Summary of Activities:

The 3rd quarter expenditures consisted mainly of certificated and classified salaries, a Jostens supply order, WASC invoice and copy charges. The charges for Data Impressions in the amount of \$2277.23 was transferred to resource 9010, the Cares Act funds that were received for Chromebooks and computer accessories.

Status
Submitted

Temecula Valley Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$103,287 | \$0 | 100% | \$165,993 | 62.22% | \$62,706 |
| 2000 - Non-Instructional Salaries | \$23,155 | \$0 | 100% | \$43,000 | 53.85% | \$19,845 |
| 3000 - Employee Benefits | \$35,935 | \$0 | 100% | \$61,100 | 58.81% | \$25,165 |
| 4000 - Supplies and Materials | \$420 | \$0 | 100% | \$22,619 | 1.86% | \$22,199 |
| 5000 - Other Operating Expenses and Services | \$11,241 | \$0 | 100% | \$22,000 | 51.1% | \$10,759 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$5,935 | \$0 | 100% | \$10,732 | 55.3% | \$4,797 |
| Totals | \$179,973 | \$0 | 100% | \$325,444 | 55.3% | \$145,471 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

With instruction being outside of the classroom environment for majority of the year, there was a decrease to the supplies and materials budget. Technology was purchased for the adult education program using CAEP funds and was transferred out to Resource 9010, funds received from the CARES ACT.

Summary of Activities:

Expenses this quarter consisted of salaries & related benefits for employees operating the adult education program. In addition to these costs were charges for printing and small supply purchases.

**Status
Submitted**



California
Community
Colleges

