

# CAEP Consortium Fiscal Reporting

## 37 North Orange County Regional Consortium for Adult Education (NOCRC)

2020-21 Fiscal Year

### Certification

#### Certified By

Janeth Manjarrez

Director, California Adult Education Program

Quarter 1 Status   Quarter 2 Status   Quarter 3 Status   Quarter 4 Status

Certified   Certified   Certified   Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

### North Orange County CCD

#### North Orange County CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$145,238	\$0	100%	\$1,414,063	10.27%	\$1,268,825
2000 - Non-Instructional Salaries	\$241,340	\$0	100%	\$1,206,427	20%	\$965,087
3000 - Employee Benefits	\$111,761	\$0	100%	\$982,450	11.38%	\$870,689
4000 - Supplies and Materials	\$5,222	\$0	100%	\$477,010	1.09%	\$471,788
5000 - Other Operating Expenses and Services	\$345,039	\$0	100%	\$1,966,901	17.54%	\$1,621,862
6000 - Capital Outlay	\$55,116	\$0	100%	\$382,957	14.39%	\$327,841
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$45,186	\$0	100%	\$322,976	13.99%	\$277,790
<b>Totals</b>	<b>\$948,902</b>	<b>\$0</b>	<b>100%</b>	<b>\$6,752,784</b>	<b>14.05%</b>	<b>\$5,803,882</b>

#### Corrective Action Plan

All CAEP expenditures were incurred and repurpose to continue to support remote education and budget adjustments.

### Summary of Activities:

Q1 CAEP expenditures were utilized to cover CAEP academic and classified salary as well as expenses related to CAEP activities for ESL, Basic Skills, K-12 SS, CTE, and DSS. NOCRC regional adult has adjusted to remote or distant education as well and in-person instruction with COVID guidelines. We also worked on completing the launch of our revamped NOCRC website with a soft launch on November 30, 2020.

**Status**  
**Submitted**

### North Orange County CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$805,052	\$0	100%	\$1,414,063	56.93%	\$609,011
2000 - Non-Instructional Salaries	\$496,558	\$0	100%	\$1,206,427	41.16%	\$709,869
3000 - Employee Benefits	\$309,211	\$0	100%	\$982,450	31.47%	\$673,239
4000 - Supplies and Materials	\$7,816	\$0	100%	\$477,010	1.64%	\$469,194
5000 - Other Operating Expenses and Services	\$616,602	\$0	100%	\$1,966,901	31.35%	\$1,350,299
6000 - Capital Outlay	\$187,909	\$0	100%	\$382,957	49.07%	\$195,048
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$121,157	\$0	100%	\$322,976	37.51%	\$201,819
<b>Totals</b>	<b>\$2,544,305</b>	<b>\$0</b>	<b>100%</b>	<b>\$6,752,784</b>	<b>37.68%</b>	<b>\$4,208,479</b>

### Summary of Activities:

All CAEP activities are being implemented and CAEP carry-over amount will be fully encumbered and approved in the month of April to ensure a full expenditure by December 2021. Our NOCRC website is now complete and live so and NOCRC members, students, and community members have access to any CAEP event and information. Additionally, we are finalizing the process for NOCRC's Mission, Vision, and Values as well as the NOCRC Decision Making Guidelines (Bylaws).

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds**

**2018-19 REVERTED FUNDS:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Valentina Purtell, President

Janeth Manjarrez, Director, California Adult Education Program

**North Orange County CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,114,366	\$0	100%	\$1,414,063	78.81%	\$299,697
2000 - Non-Instructional Salaries	\$765,255	\$0	100%	\$1,206,427	63.43%	\$441,172
3000 - Employee Benefits	\$459,400	\$0	100%	\$982,450	46.76%	\$523,050
4000 - Supplies and Materials	\$8,585	\$0	100%	\$477,010	1.8%	\$468,425
5000 - Other Operating Expenses and Services	\$995,201	\$0	100%	\$1,966,901	50.6%	\$971,700
6000 - Capital Outlay	\$187,909	\$0	100%	\$382,957	49.07%	\$195,048
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$176,535	\$0	100%	\$322,976	54.66%	\$146,441
<b>Totals</b>	<b>\$3,707,251</b>	<b>\$0</b>	<b>100%</b>	<b>\$6,752,784</b>	<b>54.9%</b>	<b>\$3,045,533</b>

**Summary of Activities:**

All CAEP carry-over funds and activities have been re-assessed in all NOCRC workgroups for CAEP outcomes. As a consortium, we have revisited all our CAEP activities to reflect the updated processes from the State to capture CAEP outcomes. Our NOCRC research analyst is working closely together with NOCROP and NOCE to ensure all CAEP data can be capture through MIS and TOPS Pro as well as envisioning how it will be reported with the new launch of data gathering through NOVA. Also, NOCRC has been selected to present CAEP data gathering to other Adult Education consortia across the State. We are very proud of all our collaborative efforts to continue to strive to meet all CAEP outcomes as student success is our priority. Finally, our CAEP expenditures are up to date and all CAEP carry-over will be fully spent by December 31, 2021.

**Status**  
**Submitted**

## North Orange County CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,579,708	\$0	100%	\$1,414,063	111.71%	⤴ -\$165,645
2000 - Non-Instructional Salaries	\$1,084,393	\$0	100%	\$1,206,427	89.88%	\$122,034
3000 - Employee Benefits	\$644,601	\$0	100%	\$982,450	65.61%	\$337,849
4000 - Supplies and Materials	\$21,203	\$0	100%	\$477,010	4.44%	\$455,807
5000 - Other Operating Expenses and Services	\$1,257,991	\$0	100%	\$1,966,901	63.96%	\$708,910
6000 - Capital Outlay	\$191,149	\$0	100%	\$382,957	49.91%	\$191,808
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$238,952	\$0	100%	\$322,976	73.98%	\$84,024
<b>Totals</b>	<b>\$5,017,997</b>	<b>\$0</b>	<b>100%</b>	<b>\$6,752,784</b>	<b>74.31%</b>	<b>\$1,734,787</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

### Summary of Activities:

As a consortium, we have continued with online teaching transitioning to a hybrid teaching model. Our CAEP funded counselors have also continued to provide support to our adult students in enrolling in online and in-person courses. NOCE and NOCROP have continued to support Adult Education faculty with training and online tools for student success. Moreover, we have continued our NOCRC marketing and outreach campaign for fall term courses. Finally, NOCE selected an online counseling platform called, "starfish" so that counselors will continue to support students who want to remain online. NOCRC will be working on CAEP 2022-2023 budget and CAEP metrics activity alignment. All providers and members districts prepared to go back to "campus" and we have been supporting that process throughout this time.

Status  
Submitted



California  
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Colleges



