

CAEP Consortium Fiscal Reporting 38 Southern Alameda County Consortium (Ohlone CCD)

2018-19 Fiscal Year

Certification

Certified By

Jessica Wilder

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Fremont Unified	Submitted	Submitted	Submitted	Submitted
New Haven Unified	Submitted	Submitted	Submitted	Submitted
Newark Unified	Submitted	Submitted	Submitted	Submitted
Ohlone CCD	Submitted	Submitted	Submitted	Submitted

Fremont Unified

Fremont Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$267,516	\$216,108	123.79%	\$1,440,721	18.57%	\$1,173,205
2000 - Non-Instructional Salaries	\$212,141	\$144,092	147.23%	\$960,613	22.08%	\$748,472
3000 - Employee Benefits	\$114,487	\$83,489	137.13%	\$556,596	20.57%	\$442,109
4000 - Supplies and Materials	\$6,161	\$6,983	88.22%	\$46,556	13.23%	\$40,395
5000 - Other Operating Expenses and Services	\$60,118	\$34,597	173.77%	\$230,646	26.07%	\$170,528
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$134,167	0%	\$134,167
Totals	\$660,423	\$485,270	136.09%	\$3,369,299	19.6%	\$2,708,876

Status
Submitted

Fremont Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$534,039	\$432,216	123.56%	\$1,440,721	37.07%	\$906,682
2000 - Non-Instructional Salaries	\$436,077	\$288,184	151.32%	\$960,613	45.4%	\$524,536
3000 - Employee Benefits	\$230,998	\$166,979	138.34%	\$556,596	41.5%	\$325,598
4000 - Supplies and Materials	\$13,173	\$13,967	94.32%	\$46,556	28.29%	\$33,383
5000 - Other Operating Expenses and Services	\$161,314	\$69,194	233.13%	\$230,646	69.94%	\$69,332
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$134,167	0%	\$134,167
Totals	\$1,375,601	\$970,540	141.74%	\$3,369,299	40.83%	\$1,993,698

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Heidi McFadden, principal

Donna Upchurch, Account Clerk

Fremont Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$893,155	\$648,324	137.76%	\$1,440,721	61.99%	\$547,566
2000 - Non-Instructional Salaries	\$654,365	\$432,276	151.38%	\$960,613	68.12%	\$306,248
3000 - Employee Benefits	\$364,500	\$250,468	145.53%	\$556,596	65.49%	\$192,096
4000 - Supplies and Materials	\$30,578	\$20,950	145.96%	\$46,556	65.68%	\$15,978
5000 - Other Operating Expenses and Services	\$194,760	\$103,791	187.65%	\$230,646	84.44%	\$35,886
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$134,167	0%	\$134,167
Totals	\$2,137,358	\$1,455,809	146.82%	\$3,369,299	63.44%	\$1,231,941

Status
Submitted

Fremont Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,404,496	\$864,433	162.48%	\$1,440,721	97.49%	\$36,225
2000 - Non-Instructional Salaries	\$936,703	\$576,368	162.52%	\$960,613	97.51%	\$23,910
3000 - Employee Benefits	\$533,859	\$333,958	159.86%	\$556,596	95.91%	\$22,737
4000 - Supplies and Materials	\$46,556	\$27,934	166.67%	\$46,556	100%	\$0
5000 - Other Operating Expenses and Services	\$230,646	\$138,388	166.67%	\$230,646	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$130,504	\$0	100%	\$134,167	97.27%	\$3,663
Totals	\$3,282,764	\$1,941,079	169.12%	\$3,369,299	97.43%	\$86,535

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

New Haven Unified

New Haven Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,921	\$29,700	83.91%	\$198,000	12.59%	\$173,079
2000 - Non-Instructional Salaries	\$18,707	\$21,750	86.01%	\$145,000	12.9%	\$126,293
3000 - Employee Benefits	\$24,596	\$23,250	105.79%	\$155,000	15.87%	\$130,404
4000 - Supplies and Materials	\$377	\$113	335.11%	\$750	50.27%	\$373
5000 - Other Operating Expenses and Services	\$977	\$288	338.71%	\$1,923	50.81%	\$946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,095	0%	\$7,300	0%	\$7,300
Totals	\$69,578	\$76,196	91.31%	\$507,973	13.7%	\$438,395

Summary of Activities:

All program groups continue to meet and work on program area goals, we have worked collaboratively on marketing strategies and a publication. Are in the process of working with WDB to leverage resources -- also with other partners.

Status
Submitted

New Haven Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$68,459	\$89,100	76.83%	\$198,000	34.58%	\$129,541
2000 - Non-Instructional Salaries	\$54,274	\$65,250	83.18%	\$145,000	37.43%	\$90,726
3000 - Employee Benefits	\$64,230	\$69,750	92.09%	\$155,000	41.44%	\$90,770
4000 - Supplies and Materials	\$647	\$338	191.7%	\$750	86.27%	\$103
5000 - Other Operating Expenses and Services	\$1,477	\$865	170.68%	\$1,923	76.81%	\$446
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,590	\$3,285	109.28%	\$7,300	49.18%	\$3,710
Totals	\$192,677	\$228,588	84.29%	\$507,973	37.93%	\$315,296

Corrective Action Plan

Unable to replace teacher out on medical leave has reduced our instructional salaries. Also, due to less overall adult school budget, we are pinching pennies especially when it comes to supplies. Mostly, I may have over estimated spend by dates. May need to make some budget revisions in 3rd quarter. Overages (exceeding estimated percentages) are insignificant.

Summary of Activities:

Maintain morning and evening classes (ESL, ABE/ASE, CTE). Began IET ESI/Residential Care. Active participation in SACC Leadership and workgroups.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Jessica Wilder

New Haven Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$125,182	\$118,800	105.37%	\$198,000	63.22%	\$72,818
2000 - Non-Instructional Salaries	\$87,195	\$87,000	100.22%	\$145,000	60.13%	\$57,805
3000 - Employee Benefits	\$106,104	\$93,000	114.09%	\$155,000	68.45%	\$48,896
4000 - Supplies and Materials	\$647	\$450	143.78%	\$750	86.27%	\$103
5000 - Other Operating Expenses and Services	\$1,713	\$1,154	148.47%	\$1,923	89.08%	\$210
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,545	\$4,380	126.6%	\$7,300	75.96%	\$1,755
Totals	\$326,386	\$304,784	107.09%	\$507,973	64.25%	\$181,587

Status
Submitted

New Haven Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$163,257	\$198,000	82.45%	\$198,000	82.45%	\$34,743
2000 - Non-Instructional Salaries	\$144,160	\$145,000	99.42%	\$145,000	99.42%	\$840
3000 - Employee Benefits	\$149,393	\$155,000	96.38%	\$155,000	96.38%	\$5,607
4000 - Supplies and Materials	\$647	\$750	86.27%	\$750	86.27%	\$103
5000 - Other Operating Expenses and Services	\$1,822	\$1,923	94.75%	\$1,923	94.75%	\$101
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,300	\$7,300	100%	\$7,300	100%	\$0
Totals	\$466,579	\$507,973	91.85%	\$507,973	91.85%	\$41,394

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Newark Unified

Newark Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,448	\$13,050	72.4%	\$87,000	10.86%	\$77,552
2000 - Non-Instructional Salaries	\$10,962	\$5,250	208.8%	\$35,000	31.32%	\$24,038
3000 - Employee Benefits	\$6,925	\$5,700	121.49%	\$38,000	18.22%	\$31,075
4000 - Supplies and Materials	\$186	\$1,500	12.4%	\$10,000	1.86%	\$9,814
5000 - Other Operating Expenses and Services	\$17,000	\$2,680	634.35%	\$17,866	95.15%	\$866
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,200	0%	\$8,000	0%	\$8,000
Totals	\$44,521	\$29,380	151.54%	\$195,866	22.73%	\$151,345

Summary of Activities:

All teachers take part in job-alike collaboration. We are working with our consortium on a publication.

Status
Submitted

Newark Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,759	\$26,100	117.85%	\$87,000	35.36%	\$56,241
2000 - Non-Instructional Salaries	\$26,395	\$10,500	251.38%	\$35,000	75.41%	\$8,605
3000 - Employee Benefits	\$15,587	\$11,400	136.73%	\$38,000	41.02%	\$22,413
4000 - Supplies and Materials	\$600	\$3,000	20%	\$10,000	6%	\$9,400
5000 - Other Operating Expenses and Services	\$17,835	\$5,360	332.75%	\$17,866	99.83%	\$31
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,210	\$2,400	217.08%	\$8,000	65.13%	\$2,790
Totals	\$96,386	\$58,760	164.03%	\$195,866	49.21%	\$99,480

Summary of Activities:

continued Citizenship workshops, renewed licenses for language learning, online learning programs, and assessment software,

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Julie Calderon

Newark Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$64,719	\$39,150	165.31%	\$87,000	74.39%	\$22,281
2000 - Non-Instructional Salaries	\$35,000	\$15,750	222.22%	\$35,000	100%	\$0
3000 - Employee Benefits	\$31,797	\$17,100	185.95%	\$38,000	83.68%	\$6,203
4000 - Supplies and Materials	\$1,167	\$4,500	25.93%	\$10,000	11.67%	\$8,833
5000 - Other Operating Expenses and Services	\$17,866	\$8,040	222.22%	\$17,866	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,000	\$3,600	222.22%	\$8,000	100%	\$0
Totals	\$158,549	\$88,140	179.88%	\$195,866	80.95%	\$37,317

Summary of Activities:

Paid for 2 teachers to attend CASAS conference. Advertised in local newspaper. District office assisted with balancing budget.

Status
Submitted

Newark Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$87,000	\$52,200	166.67%	\$87,000	100%	\$0
2000 - Non-Instructional Salaries	\$35,000	\$21,000	166.67%	\$35,000	100%	\$0
3000 - Employee Benefits	\$31,797	\$22,800	139.46%	\$38,000	83.68%	\$6,203
4000 - Supplies and Materials	\$1,343	\$6,000	22.38%	\$10,000	13.43%	\$8,657
5000 - Other Operating Expenses and Services	\$17,866	\$10,720	166.67%	\$17,866	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,000	\$4,800	166.67%	\$8,000	100%	\$0
Totals	\$181,006	\$117,520	154.02%	\$195,866	92.41%	\$14,860

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Ohlone CCD

Ohlone CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,504	\$3,038	148.24%	\$20,256	22.24%	\$15,752
2000 - Non-Instructional Salaries	\$0	\$3,000	0%	\$20,000	0%	\$20,000
3000 - Employee Benefits	\$487	\$1,571	31%	\$10,473	4.65%	\$9,986
4000 - Supplies and Materials	\$0	\$450	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$21,828	\$18,215	119.83%	\$121,434	17.98%	\$99,606
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,314	0%	\$8,758	0%	\$8,758
Totals	\$26,819	\$27,588	97.21%	\$183,921	14.58%	\$157,102

Summary of Activities:

Consortium fall summit; work group meetings; adult school bridge classes; state AEP meeting; development of newspaper insert

Status
Submitted

Ohlone CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,615	\$6,077	158.22%	\$20,256	47.47%	\$10,641
2000 - Non-Instructional Salaries	\$11,010	\$6,000	183.5%	\$20,000	55.05%	\$8,990
3000 - Employee Benefits	\$1,942	\$3,142	61.81%	\$10,473	18.54%	\$8,531
4000 - Supplies and Materials	\$0	\$900	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$57,985	\$36,430	159.17%	\$121,434	47.75%	\$63,449
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,627	\$2,627	99.98%	\$8,758	30%	\$6,131
Totals	\$83,179	\$55,176	150.75%	\$183,921	45.23%	\$100,742

**Status
Submitted**

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Mark Lieu, Dean, Language, Communication and Academic Success

Ohlone CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,615	\$9,115	105.48%	\$20,256	47.47%	\$10,641
2000 - Non-Instructional Salaries	\$13,485	\$9,000	149.83%	\$20,000	67.43%	\$6,515
3000 - Employee Benefits	\$2,445	\$4,713	51.88%	\$10,473	23.35%	\$8,028
4000 - Supplies and Materials	\$0	\$1,350	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$57,985	\$54,645	106.11%	\$121,434	47.75%	\$63,449
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,941	\$3,941	100%	\$8,758	45%	\$4,817
Totals	\$87,471	\$82,764	105.69%	\$183,921	47.56%	\$96,450

Summary of Activities:

bridge classes; participation in consortium workgroups; career center outreach

Status
Submitted

Ohlone CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,790	\$12,154	80.55%	\$20,256	48.33%	\$10,466
2000 - Non-Instructional Salaries	\$13,488	\$12,000	112.4%	\$20,000	67.44%	\$6,512
3000 - Employee Benefits	\$2,568	\$6,284	40.87%	\$10,473	24.52%	\$7,905
4000 - Supplies and Materials	\$1,167	\$1,800	64.83%	\$3,000	38.9%	\$1,833
5000 - Other Operating Expenses and Services	\$57,985	\$72,860	79.58%	\$121,434	47.75%	\$63,449
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,255	\$5,255	100%	\$8,758	60%	\$3,503
Totals	\$90,253	\$110,353	81.79%	\$183,921	49.07%	\$93,668

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We have outstanding web services and instructional materials that were not charged until the end of the academic year. We had originally forecast that they would be expenses before the end of 2018-2019. We have increased our commitment to services of the Tri-Cities Career Center in 2019-2020 because of the lower-than-expected expense in 2018-2019.

Summary of Activities:

Participation in consortium workgroups; summit; Tri-Cities Career Center; web site redesign; bridge classes at adult schools

Status
Submitted



California
Community
Colleges

