

CAEP Allocation Amendment: 2021-22 Produced: Sep 8, 2021, 08:49 PM UTC Julie Calderon

## 38 Southern Alameda County Consortium (Ohlone CCD)

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 38 Southern Alameda County Consortium (Ohlone CCD)

**Funding Channel:** Direct Funded

**Narrative:** The SACC has continued during the past year in distance learning to ensure that all allocations are in alignment with the consortium's three-year plan and annual adult education plan. The consortium has made concerted efforts this year to achieve goals one and three in the three year plan, as well as the added goal in our current annual plan of providing professional development opportunities for instructors to transition to online instruction. The SACC has been increasing outreach to social services agencies and community-based organizations via a new, online quarterly newsletter and infographic. These resources have been shared with numerous agencies throughout Alameda County with a positive response. In addition, new relationships have been established with community-based organizations, such as Narika, to ensure that communities of need have access to the educational resources we provide. The consortium has created a shared data base of contacts at various social services agencies that is updated regularly. Each member of the SACC Leadership Team has also committed to reaching out to a known contact at a social service agency or community-based organization to follow up after sending the newsletter and infographic. The list of social services agencies is also helping us achieve goal three of our three-year plan to be able to provide students with referrals and information about non-educational services. FACE's Transition Specialist also regularly provides students information related to needs such as food, clothing, and housing. SACC staff have also referred students free of charge to mental health and wellness services through Care Solace. The SACC also aligned its allocations to the annual plan in ensuring that instructors were provided many professional development opportunities to improve their ability to deliver online instruction. The SACC so far has exceeded the goal of providing at least two professional development opportunities for the instructors. This year, we provided three distinct online professional development events. In September 2020, we worked with OTAN to provide a training for all SACC instructors, Engaging Instructional Strategies in a Zoom Classroom. In December, two SACC members presented Instructional and Assessment Strategies with Google Forms. Finally, in February 2021, Creating Google Forms for Distance Learning with two sessions, Google Forms 101 and Google Forms 201, were offered to all instructors. All of these professional development sessions were well attended by teachers across the consortium.

**Changes:** No Changes

### Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Fremont Unified	\$3,551,085	\$87,025
New Haven Unified	\$559,358	\$13,714
Newark Unified	\$216,158	\$5,300
Ohlone CCD	\$81,608	\$2,000
<b>Total Allocated to Members</b>	<b>\$4,408,209</b>	
<b>Total CAEP Funds</b>	<b>\$4,408,209</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Fremont Unified</a>	Unified School District	Heidi McFadden	(510) 793-6465
<a href="#">New Haven Unified</a>	Unified School District	Grace Kim	(510) 476-2696 ext: 62635
<a href="#">Newark Unified</a>	Unified School District	Julie Calderon	(510) 818-3001
<a href="#">Ohlone CCD</a>	District	Mark Lieu	(510) 659-6276

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those

funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.

- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Ohlone CCD - Member Representative

**Mark Lieu**

Dean, Language, Communication and Academic Success

[mlieu@ohlone.edu](mailto:mlieu@ohlone.edu)

(510) 659-6276

Approved by Mark Lieu

08/18/2021 03:15 PM PDT

**Fremont Unified - Member Representative**

**Heidi McFadden**

principal

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(510) 793-6465

**Donna Upchurch**

Account Clerk

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(510) 793-6465

Approved by Heidi McFadden

08/18/2021 03:15 PM PDT

**Newark Unified - Member Representative**

**Julie Calderon**

[jcalderon@newarkunified.org](mailto:jcalderon@newarkunified.org)

(510) 818-3001

Approved by Julie Calderon

09/08/2021 01:49 PM PDT

**New Haven Unified - Member Representative**

**Grace Kim**

Director

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Approved by Grace Kim

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