

CAEP Consortium Fiscal Reporting 40 Education to Career Network of North San Diego County (Palomar/Vista)

2018-19 Fiscal Year

Certification

Certified By

Elizabeth O'Shea-West
Principal

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Escondido Union High	Submitted	Submitted	Submitted	Submitted
Palomar CCD	Submitted	Submitted	Submitted	Submitted
Poway Unified	Submitted	Submitted	Submitted	Submitted
Ramona City Unified	Submitted	Submitted	Submitted	Submitted
San Marcos Unified	Submitted	Submitted	Submitted	Submitted
Vista Unified	Submitted	Submitted	Submitted	Submitted

Escondido Union High

Escondido Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$111,670	\$112,683	99.1%	\$939,025	11.89%	\$827,355
2000 - Non-Instructional Salaries	\$240,686	\$219,092	109.86%	\$876,366	27.46%	\$635,680
3000 - Employee Benefits	\$128,073	\$132,042	96.99%	\$733,568	17.46%	\$605,495
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$280	\$245	114.38%	\$1,360	20.59%	\$1,080
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$127,516	0%	\$127,516
Totals	\$480,709	\$464,062	103.59%	\$2,677,835	17.95%	\$2,197,126

Status
Submitted

Escondido Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$389,254	\$394,391	98.7%	\$939,025	41.45%	\$549,771
2000 - Non-Instructional Salaries	\$470,105	\$438,183	107.29%	\$876,366	53.64%	\$406,261
3000 - Employee Benefits	\$324,913	\$337,441	96.29%	\$733,568	44.29%	\$408,655
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$640	\$626	102.3%	\$1,360	47.06%	\$720
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$127,516	0%	\$127,516
Totals	\$1,184,912	\$1,170,640	101.22%	\$2,677,835	44.25%	\$1,492,923

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority


Brian Head

Escondido Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$629,619	\$666,708	94.44%	\$939,025	67.05%	\$309,406
2000 - Non-Instructional Salaries	\$643,058	\$657,275	97.84%	\$876,366	73.38%	\$233,308
3000 - Employee Benefits	\$484,678	\$535,505	90.51%	\$733,568	66.07%	\$248,890
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$880	\$993	88.64%	\$1,360	64.71%	\$480
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$127,516	0%	\$127,516
Totals	\$1,758,235	\$1,860,480	94.5%	\$2,677,835	65.66%	\$919,600

Status
Submitted

Escondido Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$991,324	\$939,025	105.57%	\$939,025	105.57%	 -\$52,299
2000 - Non-Instructional Salaries	\$829,266	\$876,366	94.63%	\$876,366	94.63%	\$47,100
3000 - Employee Benefits	\$680,254	\$733,568	92.73%	\$733,568	92.73%	\$53,314
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$1,112	\$1,360	81.76%	\$1,360	81.76%	\$248
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$118,843	\$127,516	93.2%	\$127,516	93.2%	\$8,673
Totals	\$2,620,799	\$2,677,835	97.87%	\$2,677,835	97.87%	\$57,036

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

In Q4, as throughout the year, Escondido Adult School continued to offer a range of ESL, ABE, ASE and CTE programs .

Status
Submitted

Palomar CCD

Palomar CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,702	\$56,517	41.94%	\$226,068	10.48%	\$202,366
2000 - Non-Instructional Salaries	\$31,750	\$32,527	97.61%	\$130,107	24.4%	\$98,357
3000 - Employee Benefits	\$28,977	\$45,233	64.06%	\$180,933	16.02%	\$151,956
4000 - Supplies and Materials	\$621	\$17,000	3.65%	\$68,001	0.91%	\$67,380
5000 - Other Operating Expenses and Services	\$3,931	\$15,450	25.44%	\$61,799	6.36%	\$57,868
6000 - Capital Outlay	\$1,080	\$3,750	28.8%	\$15,000	7.2%	\$13,920
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,437	\$8,274	53.63%	\$33,095	13.41%	\$28,658
Totals	\$94,498	\$178,751	52.87%	\$715,003	13.22%	\$620,505

Corrective Action Plan

We are below target, because a new hire did not start until mid-August and a large textbook purchase has not been posted. Plans continue as expected, and we expect to meet target for Q2.

Summary of Activities:

Palomar faculty have been developing curriculum for College Preparatory Math and Language Arts; Palomar team is participating in professional development for Integrated Education and Training (IET); ESL faculty will take part in active learning professional development; Planning underway for 3rd annual Path to Palomar event to take place on February 26th; and the 1st combined career fair to take place on May 7th; Work continues on curriculum alignment as we look to clarify/bridge pathways from adult schools to Palomar in English and Math.

Status
Submitted

Palomar CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$66,230	\$113,034	58.59%	\$226,068	29.3%	\$159,838
2000 - Non-Instructional Salaries	\$54,717	\$65,054	84.11%	\$130,107	42.06%	\$75,390
3000 - Employee Benefits	\$56,819	\$90,467	62.81%	\$180,933	31.4%	\$124,114
4000 - Supplies and Materials	\$1,838	\$51,001	3.6%	\$68,001	2.7%	\$66,163
5000 - Other Operating Expenses and Services	\$7,492	\$30,900	24.25%	\$61,799	12.12%	\$54,307
6000 - Capital Outlay	\$4,748	\$7,500	63.31%	\$15,000	31.65%	\$10,252
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,437	\$16,548	26.81%	\$33,095	13.41%	\$28,658
Totals	\$196,281	\$374,502	52.41%	\$715,003	27.45%	\$518,722

Corrective Action Plan

Activities continue as planned. Not all of Q2 payroll or indirect is posted at this time. We expect once all items posted that we will be at targeted expenditures.

Summary of Activities:

In quarter two, Palomar College continued its work to implement integrated education and training through the pre-apprenticeship program being offered with partner San Marcos Adult School. We are now offering ESL on the new Fallbrook campus and continue to offer at community locations throughout our service area. With ETCN, we held our community forum and are gearing up for our third annual Path to Palomar event to occur in quarter three.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Suzanne Sebring, Director, Occupational and Noncredit Programs

Susan Garland, Sr Grants Administrative Specialist

Palomar CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$146,886	\$169,551	86.63%	\$226,068	64.97%	\$79,182
2000 - Non-Instructional Salaries	\$66,747	\$97,580	68.4%	\$130,107	51.3%	\$63,360
3000 - Employee Benefits	\$107,466	\$135,700	79.19%	\$180,933	59.4%	\$73,467
4000 - Supplies and Materials	\$1,838	\$57,801	3.18%	\$68,001	2.7%	\$66,163
5000 - Other Operating Expenses and Services	\$7,492	\$46,349	16.16%	\$61,799	12.12%	\$54,307
6000 - Capital Outlay	\$4,748	\$11,250	42.2%	\$15,000	31.65%	\$10,252
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$19,642	\$24,821	79.13%	\$33,095	59.35%	\$13,453
Totals	\$354,819	\$543,052	65.34%	\$715,003	49.62%	\$360,184

Corrective Action Plan

We are expending according to our plan. However, there is always a lag between the time expenses are incurred and when they are posted. Q2 and Q3 expenses are corrected due to Q4 reallocation to WIOA.

Summary of Activities:

Major milestones this quarter included planning and implementing our third annual Path to Palomar event. Around 200 adult school students attended the event and were able to explore some of the nine departments showcasing their programs - Nursing, Dental, Emergency Medical Education, Trade and Industry, Business, Mathematics, Child Development, English as a Second Language, and World Languages. Our consortium also hosted CDE representatives in a Federal Program Monitoring visit, and were pleased to hear that we had no findings. We also submitted our Technology and Distance Learning Plan as a consortium.

Status
Submitted

Palomar CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$226,066	\$226,068	100%	\$226,068	100%	\$2
2000 - Non-Instructional Salaries	\$78,377	\$130,107	60.24%	\$130,107	60.24%	\$51,730
3000 - Employee Benefits	\$143,520	\$180,933	79.32%	\$180,933	79.32%	\$37,413
4000 - Supplies and Materials	\$1,838	\$68,001	2.7%	\$68,001	2.7%	\$66,163
5000 - Other Operating Expenses and Services	\$13,527	\$61,799	21.89%	\$61,799	21.89%	\$48,272
6000 - Capital Outlay	\$5,383	\$15,000	35.89%	\$15,000	35.89%	\$9,617
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$23,166	\$33,095	70%	\$33,095	70%	\$9,929
Totals	\$491,877	\$715,003	68.79%	\$715,003	68.79%	\$223,126

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

In the middle of the year, the shared position funded through Palomar CCD, our Job Developer, took another position outside of the consortium. Our consortium leadership team determined that Poway Adult School could better serve this function as this position was most needed to serve the adult schools. The position also helps to serve the our small member districts who do not have dedicated Transition Coordinators and Career Education Specialists as the larger institutions do. These are functions that Poway Adult School has in place and the Job Developer would have the best support with Poway as a home base. This meant we did not spend half of the year's salary/benefits for the Job Developer we had hired. In addition, our Transition Coordinator resigned after being out for six months on maternity leave. That position has not yet been filled due to Human Resource delays. This impacted our ability to spend according to our plan. We are addressing these issues.

Summary of Activities:

In Q4, Palomar continued activities according to our plan. Our consortium continued with our monthly meetings this quarter, and we all participated in our annual planning meeting, which was held over two days in June. The first day was dedicated to the leadership council representatives, and the second day we expanded to all shared positions and consortium identified support positions. Among our biggest accomplishments this quarter was the completion and submission of our new three-year plan.

Status
Submitted

Poway Unified

Poway Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$147,638	\$181,258	81.45%	\$788,078	18.73%	\$640,440
2000 - Non-Instructional Salaries	\$52,675	\$55,999	94.06%	\$223,995	23.52%	\$171,320
3000 - Employee Benefits	\$54,746	\$87,622	62.48%	\$370,305	14.78%	\$315,559
4000 - Supplies and Materials	\$1,573	\$537	292.91%	\$26,851	5.86%	\$25,278
5000 - Other Operating Expenses and Services	\$1,068	\$4,942	21.61%	\$32,948	3.24%	\$31,880
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,370	\$0	100%	\$68,139	18.15%	\$55,769
Totals	\$270,070	\$330,358	81.75%	\$1,510,316	17.88%	\$1,240,246

Corrective Action Plan

We are below our estimated target due to some expenditures haven't been posted.

Summary of Activities:

This quarter's activities include a continuation of our ASE, ABE, ESL/Citizenship and CTE instructional programs and related support through counseling and guidance, employer outreach, and technology integration. We are continuing to refine our newly implemented integrated education and training program models, though have experienced a few bumps in the road with staffing. We hope to have issues resolved soon and are moving forward. Our PLC's are developing nicely. We are committed to participation in a variety of professional development activities and are participating in the CAEP TAP (CALPRO) regional training on IET Communities of Practice. Poway Adult School is gearing up to participate in our ETCN's annual "Path to Palomar" Open House event to be held in February.

Status
Submitted

Poway Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$330,506	\$394,039	83.88%	\$788,078	41.94%	\$457,572
2000 - Non-Instructional Salaries	\$96,653	\$111,998	86.3%	\$223,995	43.15%	\$127,342
3000 - Employee Benefits	\$139,810	\$185,153	75.51%	\$370,305	37.76%	\$230,495
4000 - Supplies and Materials	\$4,585	\$5,907	77.62%	\$26,851	17.08%	\$22,266
5000 - Other Operating Expenses and Services	\$5,994	\$11,532	51.98%	\$32,948	18.19%	\$26,954
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,370	\$0	100%	\$68,139	18.15%	\$55,769
Totals	\$589,918	\$708,628	83.25%	\$1,510,316	39.06%	\$920,398

Corrective Action Plan

Although it may appear that expenditures fall below target, we are expending according to plan and expect to be on target by the end of the year. Some expenses are not charged until the end of the year. Also, the majority of our expenditures are in salaries (and related benefits). Because quarters one and two have significantly fewer work days than quarters three and four, expenditures are low in these areas.

Summary of Activities:

In quarter two, Poway Adult School continued its work to implement integrated education and training programs, have continued our teacher advising, and have participated in a community of practice for IET. With ETCN, we held our community forum and are gearing up for our third annual Path to Palomar event to occur in quarter three.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kathleen Porter, Executive Director, Career Technical, Adult and Alternative Education

Poway Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$507,283	\$606,820	83.6%	\$788,078	64.37%	\$280,795
2000 - Non-Instructional Salaries	\$140,007	\$167,996	83.34%	\$223,995	62.5%	\$83,988
3000 - Employee Benefits	\$222,400	\$282,683	78.67%	\$370,305	60.06%	\$147,905
4000 - Supplies and Materials	\$7,687	\$13,963	55.05%	\$26,851	28.63%	\$19,164
5000 - Other Operating Expenses and Services	\$7,703	\$19,769	38.97%	\$32,948	23.38%	\$25,245
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$42,484	\$0	100%	\$68,139	62.35%	\$25,655
Totals	\$927,564	\$1,091,231	85%	\$1,510,316	61.42%	\$582,752

Corrective Action Plan

Although it may appear that expenditures fall below target, we are expending according to plan and expect to be on target by the end of the year. Some expenses are not charged until the end of the year. Also, the majority of our expenditures are in salaries (and related benefits). Because quarters one and two have significantly fewer work days than quarters three and four, expenditures are low in these areas, but are consistently catching up as the year progresses.

Summary of Activities:

Major milestones this quarter included planning and implementing our third annual Path to Palomar event. This event allowed students from each of our member districts to attend Palomar College and tour pathways of interest. Poway Adult School had just under 50 students attend this year. Our consortium also hosted CDE representatives in a Federal Program Monitoring visit, and were pleased to hear that we had no findings. We submitted our Technology and Distance Learning Plan as a consortium. A number of us attended the national COABE conference in early April, where Poway Adult School representatives presented a well-received pre-conference session on Implementing a Data Dialogue protocol.

Status
Submitted

Poway Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$788,078	\$788,078	100%	\$788,078	100%	\$0
2000 - Non-Instructional Salaries	\$212,699	\$223,995	94.96%	\$223,995	94.96%	\$11,296
3000 - Employee Benefits	\$358,997	\$370,305	96.95%	\$370,305	96.95%	\$11,308
4000 - Supplies and Materials	\$26,851	\$26,851	100%	\$26,851	100%	\$0
5000 - Other Operating Expenses and Services	\$32,948	\$32,948	100%	\$32,948	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$68,139	\$68,139	100%	\$68,139	100%	\$0
Totals	\$1,487,712	\$1,510,316	98.5%	\$1,510,316	98.5%	\$22,604

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

In Q4, Poway Adult School continued some of its earlier efforts - including academic advising and goal setting with students, implementation of our IET programs, and regular data dialogue meetings. In alignment with our annual plan and our PD plan, a number of staff members were able to participate in professional development activities, including the CCAE State Conference here in San Diego County and the CASAS Summer Institute in Anaheim. Our consortium continued with our monthly meetings this quarter, and we all participated in our annual planning meeting, which was held over two days in June. The first day was dedicated to the leadership council representatives, and the second day we expanded to all shared positions and consortium identified support positions. Among our biggest accomplishments this quarter was the completion and submission of our new three-year plan.

Status
Submitted

Ramona City Unified

Ramona City Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$17,618	0%	\$17,618
2000 - Non-Instructional Salaries	\$446	\$0	100%	\$11,541	3.86%	\$11,095
3000 - Employee Benefits	\$116	\$0	100%	\$3,307	3.51%	\$3,191
4000 - Supplies and Materials	\$0	\$0	100%	\$12,014	0%	\$12,014
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,950	0%	\$1,950
Totals	\$562	\$0	100%	\$46,430	1.21%	\$45,868

Summary of Activities:

Beginning of the year payroll.

**Status
Submitted**

Ramona City Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,981	\$0	100%	\$17,618	39.62%	\$10,637
2000 - Non-Instructional Salaries	\$3,555	\$0	100%	\$11,541	30.8%	\$7,986
3000 - Employee Benefits	\$1,632	\$0	100%	\$3,307	49.35%	\$1,675
4000 - Supplies and Materials	\$120	\$0	100%	\$12,014	1%	\$11,894
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$834	\$0	100%	\$1,950	42.77%	\$1,116
Totals	\$13,122	\$0	100%	\$46,430	28.26%	\$33,308

Summary of Activities:

Q2 are payroll expenses and supplies to run AEBG program.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Mrs. Erin Kent, Secretary, Ramona
Mike Sterner

Ramona City Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,654	\$0	100%	\$17,618	60.47%	\$6,964
2000 - Non-Instructional Salaries	\$7,716	\$0	100%	\$11,541	66.86%	\$3,825
3000 - Employee Benefits	\$1,904	\$0	100%	\$3,307	57.57%	\$1,403
4000 - Supplies and Materials	\$3,732	\$0	100%	\$12,014	31.06%	\$8,282
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,630	\$0	100%	\$1,950	83.59%	\$320
Totals	\$25,636	\$0	100%	\$46,430	55.21%	\$20,794

Summary of Activities:

Year to date payroll expenses and supplies to run AEBG program

Status
Submitted

Ramona City Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,618	\$0	100%	\$17,618	100%	\$0
2000 - Non-Instructional Salaries	\$11,541	\$0	100%	\$11,541	100%	\$0
3000 - Employee Benefits	\$3,307	\$0	100%	\$3,307	100%	\$0
4000 - Supplies and Materials	\$6,540	\$0	100%	\$12,014	54.44%	\$5,474
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,950	\$0	100%	\$1,950	100%	\$0
Totals	\$40,956	\$0	100%	\$46,430	88.21%	\$5,474

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

San Marcos Unified

San Marcos Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,420	\$12,603	50.94%	\$50,412	12.74%	\$43,992
2000 - Non-Instructional Salaries	\$6,419	\$6,349	101.11%	\$25,395	25.28%	\$18,976
3000 - Employee Benefits	\$2,746	\$3,936	69.78%	\$15,742	17.44%	\$12,996
4000 - Supplies and Materials	\$48	\$1,030	4.66%	\$4,121	1.16%	\$4,073
5000 - Other Operating Expenses and Services	\$0	\$1,004	0%	\$4,014	0%	\$4,014
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$979	0%	\$3,917	0%	\$3,917
Totals	\$15,633	\$25,900	60.36%	\$103,601	15.09%	\$87,968

Corrective Action Plan

Some November expenditures have not been posted causing estimated expenditures to fall below target.

Summary of Activities:

Staff have attended professional development opportunities ie: IET In process of implementing ESL program In process of implementing Pre-apprentice program (Wood) with Palomar College

Status
Submitted

San Marcos Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,617	\$25,206	77.83%	\$50,412	38.91%	\$30,795
2000 - Non-Instructional Salaries	\$11,754	\$12,698	92.57%	\$25,395	46.28%	\$13,641
3000 - Employee Benefits	\$6,570	\$7,871	83.47%	\$15,742	41.74%	\$9,172
4000 - Supplies and Materials	\$112	\$2,061	5.44%	\$4,121	2.72%	\$4,009
5000 - Other Operating Expenses and Services	\$94	\$2,007	4.68%	\$4,014	2.34%	\$3,920
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,959	0%	\$3,917	0%	\$3,917
Totals	\$38,147	\$51,801	73.64%	\$103,601	36.82%	\$65,454

Corrective Action Plan

Some expenditures have not posted causing estimated expenditures to fall below target.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Joanne Wimsatt 2902538, Office Manager, Principal's Secretary
 Shauna Wright, Accountant
 Garth Phillips, Interim Principal

San Marcos Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,911	\$37,809	81.76%	\$50,412	61.32%	\$19,501
2000 - Non-Instructional Salaries	\$16,986	\$19,046	89.18%	\$25,395	66.89%	\$8,409
3000 - Employee Benefits	\$9,991	\$11,807	84.62%	\$15,742	63.47%	\$5,751
4000 - Supplies and Materials	\$1,022	\$3,091	33.07%	\$4,121	24.8%	\$3,099
5000 - Other Operating Expenses and Services	\$3,360	\$3,011	111.61%	\$4,014	83.71%	\$654
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,938	0%	\$3,917	0%	\$3,917
Totals	\$62,270	\$77,701	80.14%	\$103,601	60.11%	\$41,331

Corrective Action Plan

Some expenditures may not have posted causing estimated expenditures to fall below target.

Status
Submitted

San Marcos Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,412	\$50,412	100%	\$50,412	100%	\$0
2000 - Non-Instructional Salaries	\$22,913	\$25,395	90.23%	\$25,395	90.23%	\$2,482
3000 - Employee Benefits	\$15,162	\$15,742	96.32%	\$15,742	96.32%	\$580
4000 - Supplies and Materials	\$2,393	\$4,121	58.07%	\$4,121	58.07%	\$1,728
5000 - Other Operating Expenses and Services	\$3,763	\$4,014	93.75%	\$4,014	93.75%	\$251
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,719	\$3,917	94.95%	\$3,917	94.95%	\$198
Totals	\$98,362	\$103,601	94.94%	\$103,601	94.94%	\$5,239

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Vista Unified

Vista Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$108,431	\$232,585	46.62%	\$930,341	11.65%	\$821,910
2000 - Non-Instructional Salaries	\$96,936	\$118,858	81.56%	\$475,430	20.39%	\$378,494
3000 - Employee Benefits	\$67,061	\$110,371	60.76%	\$441,484	15.19%	\$374,423
4000 - Supplies and Materials	\$18,850	\$164,425	11.46%	\$657,698	2.87%	\$638,848
5000 - Other Operating Expenses and Services	\$143,805	\$224,000	64.2%	\$895,999	16.05%	\$752,194
6000 - Capital Outlay	\$8,081	\$22,564	35.81%	\$90,256	8.95%	\$82,175
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,727	\$43,640	49.79%	\$174,561	12.45%	\$152,834
Totals	\$464,891	\$916,442	50.73%	\$3,665,769	12.68%	\$3,200,878

Corrective Action Plan

Vista Adult School is currently updating curriculum in our High School Diploma Program. The instructors are reviewing textbooks that will meet standards and program requirements for our students to be successful. This category will be expended out by the end of the fiscal year.

Summary of Activities:

\$86,050.56 of above expenditures are for the Education to Career Network of North San Diego County Consortium expenses.

Status
Submitted

Vista Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$363,305	\$232,585	156.2%	\$930,341	39.05%	\$567,036
2000 - Non-Instructional Salaries	\$190,615	\$118,858	160.37%	\$475,430	40.09%	\$284,815
3000 - Employee Benefits	\$170,316	\$110,371	154.31%	\$441,484	38.58%	\$271,168
4000 - Supplies and Materials	\$23,860	\$164,425	14.51%	\$657,698	3.63%	\$633,838
5000 - Other Operating Expenses and Services	\$198,151	\$224,000	88.46%	\$895,999	22.12%	\$697,848
6000 - Capital Outlay	\$28,599	\$22,564	126.75%	\$90,256	31.69%	\$61,657
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$47,272	\$43,640	108.32%	\$174,561	27.08%	\$127,289
Totals	\$1,022,118	\$916,442	111.53%	\$3,665,769	27.88%	\$2,643,651

Summary of Activities:

Consortia fiscal agent expenses \$ 105,565.72 included above

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Vista Adult School Elizabeth O'Shea-West, Prinicpal

Vista Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$605,896	\$232,585	260.5%	\$930,341	65.13%	\$324,445
2000 - Non-Instructional Salaries	\$294,365	\$118,858	247.66%	\$475,430	61.92%	\$181,065
3000 - Employee Benefits	\$278,981	\$110,371	252.77%	\$441,484	63.19%	\$162,503
4000 - Supplies and Materials	\$57,183	\$164,425	34.78%	\$657,698	8.69%	\$600,515
5000 - Other Operating Expenses and Services	\$287,004	\$224,000	128.13%	\$895,999	32.03%	\$608,995
6000 - Capital Outlay	\$85,715	\$22,564	379.88%	\$90,256	94.97%	\$4,541
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$76,171	\$43,640	174.54%	\$174,561	43.64%	\$98,390
Totals	\$1,685,315	\$916,442	183.9%	\$3,665,769	45.97%	\$1,980,454

Summary of Activities:

THESE AMOUNTS INCLUDE \$ 163,576 FOR ETCN FISCAL SERVICES AMOUNTS FOR SHARED SERVICES FOR ENTIRE CONSORTIA.

Status
Submitted

Vista Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$854,678	\$232,585	367.47%	\$930,341	91.87%	\$75,663
2000 - Non-Instructional Salaries	\$423,416	\$118,858	356.24%	\$475,430	89.06%	\$52,014
3000 - Employee Benefits	\$365,514	\$110,371	331.17%	\$441,484	82.79%	\$75,970
4000 - Supplies and Materials	\$94,442	\$164,425	57.44%	\$657,698	14.36%	\$563,256
5000 - Other Operating Expenses and Services	\$452,123	\$224,000	201.84%	\$895,999	50.46%	\$443,876
6000 - Capital Outlay	\$90,255	\$22,564	400%	\$90,256	100%	\$1
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$109,280	\$43,640	250.41%	\$174,561	62.6%	\$65,281
Totals	\$2,389,708	\$916,442	260.76%	\$3,665,769	65.19%	\$1,276,061

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Vista's Expenses include \$260,065.92 of the Consortia Fiscal Agent expenses. Carryover consists of both VAS and Fiscal Agent funds.

Status
Submitted



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