

CAEP Allocation Amendment: 2019-20 Produced: Jul 7, 2020, 09:23 PM UTC Brian Head

40 Education to Career Network of North San Diego County (Palomar/Vista)

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 40 Education to Career Network of North San Diego County (Palomar/Vista)

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: When the Leadership Council developed our annual and three-year plan, we agreed upon the priorities for funding and a timeline for implementation of activities to support the seven program areas and populations. The distribution schedule follows that initial plan with minor updates based on real costs and expenditures. This year we decided to continue work according to our plan with the same allocation amount for each agency plus the COLA adjustment with one exception. Previously, a job developer was hired through Palomar College as a shared position. During the 18-19 fiscal year, the position was vacated. We, as a consortium, took the opportunity to re-assess and it was decided that this need would be better served by assisting our member districts not funded for student support personnel (Ramona and San Marcos) through member districts that were funded for student support personnel. For this reason, Palomar College agreed to reduce their funding which had been used for this position and the funds were re-allocated based on the updated priorities. All members reached consensus for funding the new distribution schedule. The distribution schedule was funded at a public meeting held on April 12, 2019. Please note that the allocation for Vista Adult School (\$3,152,714) represents both the allocation to Vista Adult School (\$2,708,706) and to Vista USD as our fiscal agent (\$444,008). In order to avoid confusion, the ETCN Leadership Council elected NOT to distribute the fiscal agent portion across each member district.

Changes: The Leadership Council agreed by consensus to reduce funding for Palomar College, previously allocated for the Job Developer shared position, and re-allocate in order to better serve member districts not equipped with designated student support personnel. Allocations were increased by the 3.46% COLA for each member district, also agreed by consensus.

Amended Member Allocations for 2019-20

Member Agency	Amended Allocation	Adjustment Made
Escondido Union High	\$2,843,325	\$1,960
Palomar CCD	\$449,483	
Poway Unified	\$1,689,135	-\$375
Ramona City Unified	\$38,378	
San Marcos Unified	\$92,444	
Vista Unified	\$2,918,163	-\$1,585
Total Allocated to Members	\$8,030,928	
Total CAEP Funds	\$8,030,928	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Escondido Union High	High School District	Brian Head	(760) 739-7300
Palomar CCD	District	Suzanne Sebring	(760) 744-1150 ext: 3758
Poway Unified	Unified School District	Kathleen Porter	(858) 668-4016
Ramona City Unified	Unified School District	Mrs. Erin Kent	(760) 787-4302
San Marcos Unified	Unified School District	Joanne Wimsatt 2902538	(760) 290-2538
Vista Unified	Unified School District	Vista Adult School Elizabeth O'Shea-West	(760) 758-7122

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 84914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.

- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Palomar CCD - Member Representative**Suzanne Sebring**

Director, Occupational and Noncredit Programs

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Susan Garland

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Approved by Suzanne Sebring

07/07/2020 09:29 AM PDT

Escondido Union High - Member Representative**Brian Head**

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Approved by Brian Head

07/07/2020 02:22 PM PDT

Poway Unified - Member Representative**Kathleen Porter**

Executive Director, Career Technical, Adult and Alternative Education

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Approved by Kathleen Porter

07/01/2020 02:27 PM PDT

Ramona City Unified - Member Representative**Erin Kent**

Secretary, Ramona

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Approved by Pauline Leavitt

07/01/2020 05:00 PM PDT

Vista Unified - Member Representative

Elizabeth O'Shea-West

Principial

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Approved by Vista Adult School Elizabeth O'Shea-West

07/02/2020 12:20 PM PDT

San Marcos Unified - Member Representative

Joanne Wimsatt

Office Manager, Principal's Secretary

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Approved by Shauna Wright

07/02/2020 12:23 PM PDT



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