

CAEP Allocation Amendment: 2021-22 Produced: Aug 27, 2021, 10:56 PM UTC Elizabeth O'Shea-West

40 Education to Career Network of North San Diego County (Palomar/Vista)

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 40 Education to Career Network of North San Diego County (Palomar/Vista)

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: Funds are allocated and spent according to our goals for FY 2020 - 2021. These included increased emphasis on stakeholder/partner engagement to support student education and career success; implementation of common student data tools to gather, measure, and analyze student and/or program successes and outcomes and share best practices; platforms to assist students with work-readiness, career exploration, and job search; and continued alignment and integration of curriculum to accelerate student learning and meet regional needs. To accomplish the goals above, members interacted on a more frequent basis, with shared positions spending time addressing the needs of each individual member district. CASAS pre/post-testing was used at all member districts as a common student data tool. In addition, the ETCN applied for federal WIOA grant funding as a consortium. This has created additional opportunities for us to leverage resources and align services and data collection across all of our member districts. We have jointly utilized 231/243 funding to benefit ETCN students and our ESL/IELCE programs. The distribution schedule follows this plan with only minor updates based on real costs and expenditures. ETCN will continue to work according to our plan with the same allocation amount for each agency plus the COLA adjustment of 1.5%. All members reached consensus for funding the distribution schedule. Please note that the allocation for Vista Adult School (\$3,126,551) represents both the allocation to Vista Adult School (\$2,732,805) and to Vista USD as our fiscal agent (\$393,746). In order to avoid confusion, the ETCN Leadership Council elected to distribute the fiscal agent portion of the COLA across each member district. Our members are committed to continued progress towards the realization of the vision and goals of the ETCN Three-Year Plan and will continue to implement identified strategies that fill the regional gaps in service, support the seamless transition of students, increasing professional development opportunities for staff, better leverage resources, and to accelerate transitions for learners across the consortium.

Changes: N/A

Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Escondido Union High	\$2,869,034	\$71,924
Palomar CCD	\$456,323	\$12,792
Poway Unified	\$1,705,892	\$43,417
Ramona City Unified	\$32,184	\$2,397
San Marcos Unified	\$95,891	\$3,959
Vista Unified	\$3,196,860	\$70,309
Total Allocated to Members	\$8,356,184	
Total CAEP Funds	\$8,356,184	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Escondido Union High	High School District	Tom Allison	(760) 737-8021
Palomar CCD	District	Suzanne Sebring	(760) 744-1150 ext: 3758
Poway Unified	Unified School District	Kathleen Porter	(858) 668-4016
Ramona City Unified	Unified School District	Mrs. Erin Kent	(760) 787-4302
San Marcos Unified	Unified School District	Cyndi Etnyre	(760) 290-2538
Vista Unified	Unified School District	Vista Adult School Elizabeth O'Shea-West	(760) 758-7122

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.

- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Palomar CCD - Member Representative**Suzanne Sebring**

Director, Occupational and Noncredit Programs

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Susan Garland

Sr Grants Administrative Specialist

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Approved by Suzanne Sebring

08/26/2021 08:54 AM PDT

Escondido Union High - Member Representative**Tom Allison**

Co-Principal

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Approved by Tom Allison

08/26/2021 08:48 AM PDT

Poway Unified - Member Representative**Kathleen Porter**

Executive Director, Career Technical, Adult and Alternative Education

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Approved by Kathleen Porter

08/27/2021 03:47 PM PDT

Ramona City Unified - Member Representative**Erin Kent**

Secretary Ramona

Secretary, Ramona
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Pauline Leavitt
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Approved by Melissa Satterlee

08/27/2021 10:00 AM PDT

Vista Unified - Member Representative

Elizabeth O'Shea-West
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Approved by Vista Adult School Elizabeth O'Shea-West

08/27/2021 03:56 PM PDT

San Marcos Unified - Member Representative

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Shauna Wright
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Approved by Shauna Wright

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