

# CAEP Consortium Fiscal Reporting 41 Pasadena Area Consortium

2018-19 Fiscal Year

## Certification

**Certified By**

Robert Bell  
Senior Vice President

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Pasadena Area CCD</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Pasadena Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Temple City Unified</a>	Submitted	Submitted	Submitted	Not Submitted

## Pasadena Area CCD

**Pasadena Area CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$78,226	\$0	100%	\$521,505	15%	\$443,279
2000 - Non-Instructional Salaries	\$81,307	\$0	100%	\$325,228	25%	\$243,921
3000 - Employee Benefits	\$48,687	\$0	100%	\$194,749	25%	\$146,062
4000 - Supplies and Materials	\$32,250	\$0	100%	\$215,000	15%	\$182,750
5000 - Other Operating Expenses and Services	\$36,358	\$0	100%	\$363,580	10%	\$327,222
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$276,828</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,620,062</b>	<b>17.09%</b>	<b>\$1,343,234</b>

### Summary of Activities:

Pasadena Area CCD is working through advisory committee engagement and specific, strategic workforce alignment with key business industry sectors to focus CTE/Workforce in areas of greatest forecasted job growth in the service area across the next 1-7 years.

**Status  
Submitted**

### Pasadena Area CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$156,452	\$0	100%	\$521,505	30%	\$365,053
2000 - Non-Instructional Salaries	\$149,605	\$0	100%	\$325,228	46%	\$175,623
3000 - Employee Benefits	\$77,704	\$0	100%	\$194,749	39.9%	\$117,045
4000 - Supplies and Materials	\$89,367	\$0	100%	\$215,000	41.57%	\$125,633
5000 - Other Operating Expenses and Services	\$111,180	\$0	100%	\$363,580	30.58%	\$252,400
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$584,308</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,620,062</b>	<b>36.07%</b>	<b>\$1,035,754</b>

**Summary of Activities:**

Pasadena Area CCD continues to expand programming offerings to serve adult learners in specifically, strategically focused workforce service areas, e.g., Health Care, Hospitality/Service, Building Inspection, and Education. Emphasis in Hospitality will include establishment of a Culinary teaching facility designed to serve the Consortium service area.

**Status  
Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Dr. Robert Bell, Senior Vice President

**Pasadena Area CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$334,678	\$0	100%	\$521,505	64.18%	\$186,827
2000 - Non-Instructional Salaries	\$230,912	\$0	100%	\$325,228	71%	\$94,316
3000 - Employee Benefits	\$113,391	\$0	100%	\$194,749	58.22%	\$81,358
4000 - Supplies and Materials	\$121,771	\$0	100%	\$215,000	56.64%	\$93,229
5000 - Other Operating Expenses and Services	\$157,538	\$0	100%	\$363,580	43.33%	\$206,042
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$958,290</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,620,062</b>	<b>59.15%</b>	<b>\$661,772</b>

### Summary of Activities:

In preliminary planning for the establishment of a Culinary Teaching Academy (CTA) within the consortium. Anticipate expenditures for consultative services from multiple advisory members who will bring varied expertise to the planning process. Given the scope of participation of the various consultants, adjustments to the 2018-2019 budget may be required into and through Q4. Also, will be on boarding a Director of the newly launched Career Advisement and Completion Center.

**Status  
Submitted**

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### Pasadena Area CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$334,678	\$0	100%	\$521,505	64.18%	\$186,827
2000 - Non-Instructional Salaries	\$230,912	\$0	100%	\$325,228	71%	\$94,316
3000 - Employee Benefits	\$113,391	\$0	100%	\$194,749	58.22%	\$81,358
4000 - Supplies and Materials	\$121,771	\$0	100%	\$215,000	56.64%	\$93,229
5000 - Other Operating Expenses and Services	\$157,538	\$0	100%	\$363,580	43.33%	\$206,042
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$958,290</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,620,062</b>	<b>59.15%</b>	<b>\$661,772</b>

**Status**  
Unsubmitted

## Pasadena Unified

Pasadena Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,415	\$50,653	42.28%	\$202,610	10.57%	\$181,195
2000 - Non-Instructional Salaries	\$28,561	\$37,500	76.16%	\$150,000	19.04%	\$121,439
3000 - Employee Benefits	\$19,404	\$36,250	53.53%	\$145,000	13.38%	\$125,596
4000 - Supplies and Materials	\$0	\$30,265	0%	\$121,058	0%	\$121,058
5000 - Other Operating Expenses and Services	\$16,800	\$26,500	63.4%	\$106,000	15.85%	\$89,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,619	0%	\$30,476	0%	\$30,476
<b>Totals</b>	<b>\$86,180</b>	<b>\$188,786</b>	<b>45.65%</b>	<b>\$755,144</b>	<b>11.41%</b>	<b>\$668,964</b>

**Corrective Action Plan**

District is dealing with budget deficits. The requisitions/PO's that were on hold are now being processed which will cover the discrepancies next quarter.

**Summary of Activities:**

Have been working with community partners, OBA, Flintridge Center, Home Instead, Kaiser and Huntington Hospitals along with the Foothill Workforce Board and Multiple Career Solutions to develop approved apprenticeship partnerships.

**Status  
Submitted**

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**Pasadena Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,733	\$101,305	80.68%	\$202,610	40.34%	\$120,877
2000 - Non-Instructional Salaries	\$69,118	\$75,000	92.16%	\$150,000	46.08%	\$80,882
3000 - Employee Benefits	\$64,637	\$72,500	89.15%	\$145,000	44.58%	\$80,363
4000 - Supplies and Materials	\$15,754	\$60,529	26.03%	\$121,058	13.01%	\$105,304
5000 - Other Operating Expenses and Services	\$39,510	\$53,000	74.55%	\$106,000	37.27%	\$66,490
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,538	\$7,619	177.69%	\$30,476	44.42%	\$16,938
<b>Totals</b>	<b>\$284,290</b>	<b>\$369,953</b>	<b>76.84%</b>	<b>\$755,144</b>	<b>37.65%</b>	<b>\$470,854</b>

**Corrective Action Plan**

Second quarter will show an increase in expenditures as the budget is submitted

**Summary of Activities:**

Twilight Adult School is continuing to expand and coordinate offerings with community partners in the Health , Construction, and Environmental Science programs such as Forestry, Hydrology. Also beginning to expand Hospitality offerings. We are also placing an emphasis on EL/ Civics and employment opportunities.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Jack Loos  
Elma Pilayan

**Pasadena Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$132,065	\$151,958	86.91%	\$202,610	65.18%	\$70,545
2000 - Non-Instructional Salaries	\$94,893	\$112,500	84.35%	\$150,000	63.26%	\$55,107
3000 - Employee Benefits	\$100,840	\$108,750	92.73%	\$145,000	69.54%	\$44,160
4000 - Supplies and Materials	\$18,989	\$90,794	20.91%	\$121,058	15.69%	\$102,069
5000 - Other Operating Expenses and Services	\$69,889	\$79,500	87.91%	\$106,000	65.93%	\$36,111
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,834	\$7,619	273.45%	\$30,476	68.36%	\$9,642
<b>Totals</b>	<b>\$437,510</b>	<b>\$551,120</b>	<b>79.39%</b>	<b>\$755,144</b>	<b>57.94%</b>	<b>\$317,634</b>

**Corrective Action Plan**

Expenditure claims are still in process and have not been encumbered. An update will be reflected in the next quarter report.

**Summary of Activities:**

Have increased number of adult students in CTE classes for construction with community partners, Flintridge, Outward Bound Adventures, Home Instead, Phlebotomy classes with AMUT. Are in the process of starting/developing a work program with Project Search, Kaiser Hospital and Ability First for Adults with Disabilities. We have also tested over 1800 adults for the GED, certification testing. We have also engaged 1700 parents in workshops for K-12 Success at this point, but all are under 13 hours.

**Status**  
**Submitted**

**Pasadena Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$199,315	\$202,610	98.37%	\$202,610	98.37%	\$3,295
2000 - Non-Instructional Salaries	\$121,742	\$150,000	81.16%	\$150,000	81.16%	\$28,258
3000 - Employee Benefits	\$137,356	\$145,000	94.73%	\$145,000	94.73%	\$7,644
4000 - Supplies and Materials	\$21,058	\$121,058	17.39%	\$121,058	17.39%	\$100,000
5000 - Other Operating Expenses and Services	\$102,596	\$106,000	96.79%	\$106,000	96.79%	\$3,404
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$28,673	\$7,619	376.34%	\$30,476	94.08%	\$1,803
<b>Totals</b>	<b>\$610,740</b>	<b>\$732,287</b>	<b>83.4%</b>	<b>\$755,144</b>	<b>80.88%</b>	<b>\$144,404</b>

**Corrective Action Plan**

The district has been undergoing financial restructuring with personal and procedure. This has been an ongoing process this year. Anticipating further costs as we negotiate with community partners to engage activities in the CTE, Apprenticeship and AWD program areas.

**Summary of Activities:**

Have been developing partnerships to further current work-based programs through Home Instead, Kaiser Hospital, Terraces, Old Navy to meet Adults with Disability employment opportunities which is scheduled to start this coming year. Also consolidating use of facilities and staff as there are nine locations currently being used.

**Status**  
**Unsubmitted**

**Temple City Unified**

Temple City Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$13,783	0%	\$91,884	0%	\$91,884
2000 - Non-Instructional Salaries	\$1,076	\$5,291	20.34%	\$35,270	3.05%	\$34,194
3000 - Employee Benefits	\$380	\$4,391	8.65%	\$29,272	1.3%	\$28,892
4000 - Supplies and Materials	\$3,604	\$50,135	7.19%	\$334,234	1.08%	\$330,630
5000 - Other Operating Expenses and Services	\$0	\$15,854	0%	\$105,692	0%	\$105,692
6000 - Capital Outlay	\$0	\$7,144	0%	\$47,628	0%	\$47,628
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$5,060	\$96,597	5.24%	\$643,980	0.79%	\$638,920

**Corrective Action Plan**

Working to build infrastructure and expand program.

**Summary of Activities:**

Beginning to offer parenting classes and hiring staff to expand current program.

**Status**  
**Submitted**

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**Temple City Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$27,565	0%	\$91,884	0%	\$91,884
2000 - Non-Instructional Salaries	\$11,089	\$10,581	104.8%	\$35,270	31.44%	\$24,181
3000 - Employee Benefits	\$3,750	\$8,782	42.7%	\$29,272	12.81%	\$25,522
4000 - Supplies and Materials	\$7,496	\$100,270	7.48%	\$334,234	2.24%	\$326,738
5000 - Other Operating Expenses and Services	\$3,331	\$31,708	10.51%	\$105,692	3.15%	\$102,361
6000 - Capital Outlay	\$25,186	\$14,288	176.27%	\$47,628	52.88%	\$22,442
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$50,852</b>	<b>\$193,194</b>	<b>26.32%</b>	<b>\$643,980</b>	<b>7.9%</b>	<b>\$593,128</b>

**Corrective Action Plan**

TCUSD is building capacity and establishing courses and curriculum to service our community population.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Robert Westgate

**Temple City Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$41,348	0%	\$91,884	0%	\$91,884
2000 - Non-Instructional Salaries	\$15,273	\$15,872	96.23%	\$35,270	43.3%	\$19,997
3000 - Employee Benefits	\$5,267	\$13,172	39.99%	\$29,272	17.99%	\$24,005
4000 - Supplies and Materials	\$10,740	\$150,405	7.14%	\$334,234	3.21%	\$323,494
5000 - Other Operating Expenses and Services	\$10,789	\$47,561	22.68%	\$105,692	10.21%	\$94,903
6000 - Capital Outlay	\$25,186	\$21,433	117.51%	\$47,628	52.88%	\$22,442
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$67,255</b>	<b>\$289,791</b>	<b>23.21%</b>	<b>\$643,980</b>	<b>10.44%</b>	<b>\$576,725</b>

**Corrective Action Plan**

Building capacity and beginning to offer classes.

**Status  
Submitted**

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**Temple City Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$55,130	0%	\$91,884	0%	\$91,884
2000 - Non-Instructional Salaries	\$15,273	\$21,162	72.17%	\$35,270	43.3%	\$19,997
3000 - Employee Benefits	\$5,267	\$17,563	29.99%	\$29,272	17.99%	\$24,005
4000 - Supplies and Materials	\$10,740	\$200,540	5.36%	\$334,234	3.21%	\$323,494
5000 - Other Operating Expenses and Services	\$10,789	\$63,415	17.01%	\$105,692	10.21%	\$94,903
6000 - Capital Outlay	\$25,186	\$28,577	88.13%	\$47,628	52.88%	\$22,442
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$67,255</b>	<b>\$386,388</b>	<b>17.41%</b>	<b>\$643,980</b>	<b>10.44%</b>	<b>\$576,725</b>

**Status**  
Unsubmitted



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