

# CAEP Consortium Fiscal Reporting 41 Pasadena Area Consortium

2019-20 Fiscal Year

## Certification

### Certified By

Robert Bell  
Senior Vice President

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Uncertified	Uncertified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Pasadena Area CCD</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Pasadena Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Temple City Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted

## Pasadena Area CCD

Pasadena Area CCD Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,156	\$39,950	93.01%	\$159,800	23.25%	\$122,644
2000 - Non-Instructional Salaries	\$51,630	\$84,600	61.03%	\$338,400	15.26%	\$286,770
3000 - Employee Benefits	\$8,836	\$11,750	75.2%	\$47,000	18.8%	\$38,164
4000 - Supplies and Materials	\$9,800	\$20,000	49%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$5,667	115.22%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$113,952</b>	<b>\$161,967</b>	<b>70.35%</b>	<b>\$858,549</b>	<b>13.27%</b>	<b>\$744,597</b>

**Corrective Action Plan**

Anticipated increase in allocation towards staffing and materials to support expansion of remote based programming and activities.

**Summary of Activities:**

PCC continues to provide services according to the Annual Plan and being responsive to sector changes.

**Status**  
**Submitted**

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**Pasadena Area CCD Q2 Report (10/1 - 12/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,156	\$79,900	46.5%	\$159,800	23.25%	\$122,644
2000 - Non-Instructional Salaries	\$51,630	\$169,200	30.51%	\$338,400	15.26%	\$286,770
3000 - Employee Benefits	\$8,836	\$23,500	37.6%	\$47,000	18.8%	\$38,164
4000 - Supplies and Materials	\$9,800	\$50,000	19.6%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$22,670	28.8%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$113,952	\$345,270	33%	\$858,549	13.27%	\$744,597

**Status**  
Unsubmitted

**Pasadena Area CCD Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,156	\$119,850	31%	\$159,800	23.25%	\$122,644
2000 - Non-Instructional Salaries	\$51,630	\$253,800	20.34%	\$338,400	15.26%	\$286,770
3000 - Employee Benefits	\$8,836	\$35,250	25.07%	\$47,000	18.8%	\$38,164
4000 - Supplies and Materials	\$9,800	\$130,000	7.54%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$73,677	8.86%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$113,952</b>	<b>\$612,577</b>	<b>18.6%</b>	<b>\$858,549</b>	<b>13.27%</b>	<b>\$744,597</b>

**Status**  
Unsubmitted

**Pasadena Area CCD Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,156	\$159,800	23.25%	\$159,800	23.25%	\$122,644
2000 - Non-Instructional Salaries	\$51,630	\$338,400	15.26%	\$338,400	15.26%	\$286,770
3000 - Employee Benefits	\$8,836	\$47,000	18.8%	\$47,000	18.8%	\$38,164
4000 - Supplies and Materials	\$9,800	\$200,000	4.9%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$113,349	5.76%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$113,952</b>	<b>\$858,549</b>	<b>13.27%</b>	<b>\$858,549</b>	<b>13.27%</b>	<b>\$744,597</b>

**Status**  
Unsubmitted

## Pasadena Unified

Pasadena Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,278	\$78,750	29.56%	\$315,000	7.39%	\$291,722
2000 - Non-Instructional Salaries	\$19,895	\$27,500	72.35%	\$110,000	18.09%	\$90,105
3000 - Employee Benefits	\$19,851	\$34,750	57.13%	\$139,000	14.28%	\$119,149
4000 - Supplies and Materials	\$0	\$20,000	0%	\$80,000	0%	\$80,000
5000 - Other Operating Expenses and Services	\$0	\$45,663	0%	\$130,467	0%	\$130,467
6000 - Capital Outlay	\$0	\$4,500	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,151	\$0	100%	\$40,200	7.84%	\$37,049
<b>Totals</b>	<b>\$66,175</b>	<b>\$211,163</b>	<b>31.34%</b>	<b>\$844,667</b>	<b>7.83%</b>	<b>\$778,492</b>

### Corrective Action Plan

Change of venue/location for some course offering delayed start of scheduled classes and activities as district started reorganization of facilities. Activities and class offerings are being rescheduled for next session

### Summary of Activities:

WASC process, listed on I-Train, reorganizing CTE Department. Partnering with community members (Kaiser Hospital, Aspire, Lanterman) to start job training program/employment for AWD

**Status**  
**Submitted**

### Pasadena Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,802	\$78,750	88.64%	\$315,000	22.16%	\$245,198
2000 - Non-Instructional Salaries	\$48,344	\$27,500	175.8%	\$110,000	43.95%	\$61,656
3000 - Employee Benefits	\$56,369	\$34,750	162.21%	\$139,000	40.55%	\$82,631
4000 - Supplies and Materials	\$5,333	\$40,000	13.33%	\$80,000	6.67%	\$74,667
5000 - Other Operating Expenses and Services	\$45,085	\$58,710	76.79%	\$130,467	34.56%	\$85,382
6000 - Capital Outlay	\$0	\$13,500	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,166	\$0	100%	\$40,200	27.78%	\$29,034
<b>Totals</b>	<b>\$236,099</b>	<b>\$253,210</b>	<b>93.24%</b>	<b>\$844,667</b>	<b>27.95%</b>	<b>\$608,568</b>

### Corrective Action Plan

Because of a change in district level protocols, funding was not released in a timely manner.

### Summary of Activities:

Working with Foothill WIB, Multiple Career Solutions(MCS) and Outward Bound Solutions to develop the DOLI (Diverse Outdoor Leadership Institute) program into a transitional for displaced young adults in Forestry/Environmental Science which leads to multiple career opportunities. Worked with with the South Bay WIB, now Listed on I-Train. Have developed other partnerships, with Home Instead with Health Care Aide opportunities/employment, Phlebotomy Technician classes with certification. As well as other CTE programs.

**Status**  
**Unsubmitted**

### Pasadena Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,802	\$78,750	88.64%	\$315,000	22.16%	\$245,198
2000 - Non-Instructional Salaries	\$48,344	\$27,500	175.8%	\$110,000	43.95%	\$61,656
3000 - Employee Benefits	\$56,369	\$34,750	162.21%	\$139,000	40.55%	\$82,631
4000 - Supplies and Materials	\$5,333	\$60,000	8.89%	\$80,000	6.67%	\$74,667
5000 - Other Operating Expenses and Services	\$45,085	\$97,850	46.08%	\$130,467	34.56%	\$85,382
6000 - Capital Outlay	\$0	\$25,500	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,166	\$0	100%	\$40,200	27.78%	\$29,034
<b>Totals</b>	<b>\$236,099</b>	<b>\$324,350</b>	<b>72.79%</b>	<b>\$844,667</b>	<b>27.95%</b>	<b>\$608,568</b>

**Status**  
Unsubmitted

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**Pasadena Unified Q4 Report (4/1 - 6/30)**





Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,802	\$78,750	88.64%	\$315,000	22.16%	\$245,198
2000 - Non-Instructional Salaries	\$48,344	\$27,500	175.8%	\$110,000	43.95%	\$61,656
3000 - Employee Benefits	\$56,369	\$34,750	162.21%	\$139,000	40.55%	\$82,631
4000 - Supplies and Materials	\$5,333	\$80,000	6.67%	\$80,000	6.67%	\$74,667
5000 - Other Operating Expenses and Services	\$45,085	\$130,467	34.56%	\$130,467	34.56%	\$85,382
6000 - Capital Outlay	\$0	\$30,000	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,166	\$0	100%	\$40,200	27.78%	\$29,034
<b>Totals</b>	<b>\$236,099</b>	<b>\$381,467</b>	<b>61.89%</b>	<b>\$844,667</b>	<b>27.95%</b>	<b>\$608,568</b>

**Status**  
Unsubmitted

## Temple City Unified

Temple City Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$20,240	0%	\$92,000	0%	\$92,000
2000 - Non-Instructional Salaries	\$0	\$13,200	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$9,350	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$2,200	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$32,010	0%	\$145,500	0%	\$145,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$77,000</b>	<b>0%</b>	<b>\$350,000</b>	<b>0%</b>	<b>\$350,000</b>

**Corrective Action Plan**

Expenditures are actually on target and being expended according to the Three Year Plan and the Annual Plan. The problem is that the Temple City 2018-19 Q4 Expenditure Report was over stated by \$365,375. The reason is because information was originally entered into NOVA and that \$365,375 was supposed to be a carryover. The user could not get NOVA to accept that carryover amount. Thus, the carryover amount was placed into Object Code 7000 in the 2018-19 Q4 Expenditure Report. Per state direction from the TAP Office, Temple City must report \$0 in quarterly expenditure reports until the 2018-19 carryover amount, the \$365,375 that was reported in Object Code 7000 of the Q4 2018-19, is expended. The Q2 Temple City Corrective Action Plan will outline actual expenditures by Object Code.

**Summary of Activities:**

Educational services provided according to the PAC Annual Plan.

**Status**  
**Submitted**

**Temple City Unified Q2 Report (10/1 - 12/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,000	\$40,480	98.81%	\$92,000	43.48%	\$52,000
2000 - Non-Instructional Salaries	\$0	\$26,400	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$18,700	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$4,400	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$103,290	\$64,020	161.34%	\$145,500	70.99%	\$42,210
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$143,290</b>	<b>\$154,000</b>	<b>93.05%</b>	<b>\$350,000</b>	<b>40.94%</b>	<b>\$206,710</b>

**Summary of Activities:**

Activities completed according to the PAC Annual Plan and Three Year Plan.

**Status**  
**Unsubmitted**

**Temple City Unified Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,000	\$60,720	65.88%	\$92,000	43.48%	\$52,000
2000 - Non-Instructional Salaries	\$0	\$39,600	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$28,050	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$6,600	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$103,290	\$96,030	107.56%	\$145,500	70.99%	\$42,210
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$143,290	\$231,000	62.03%	\$350,000	40.94%	\$206,710

**Status**  
Unsubmitted

Temple City Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,000	\$80,960	49.41%	\$92,000	43.48%	\$52,000
2000 - Non-Instructional Salaries	\$0	\$52,800	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$37,400	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$8,800	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$103,290	\$128,040	80.67%	\$145,500	70.99%	\$42,210
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$143,290</b>	<b>\$308,000</b>	<b>46.52%</b>	<b>\$350,000</b>	<b>40.94%</b>	<b>\$206,710</b>

**Status**  
Unsubmitted



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Colleges



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