

CAEP Consortium Fiscal Reporting 41 Pasadena Area Consortium

2019-20 Fiscal Year

Certification

Certified By

Robert Bell
Senior Vice President

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Pasadena Area CCD	Submitted	Submitted	Not Submitted	Not Submitted
Pasadena Unified	Submitted	Submitted	Not Submitted	Not Submitted
Temple City Unified	Submitted	Submitted	Not Submitted	Not Submitted

Pasadena Area CCD

Pasadena Area CCD Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,156	\$39,950	93.01%	\$159,800	23.25%	\$122,644
2000 - Non-Instructional Salaries	\$51,630	\$84,600	61.03%	\$338,400	15.26%	\$286,770
3000 - Employee Benefits	\$8,836	\$11,750	75.2%	\$47,000	18.8%	\$38,164
4000 - Supplies and Materials	\$9,800	\$20,000	49%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$5,667	115.22%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$113,952	\$161,967	70.35%	\$858,549	13.27%	\$744,597

Corrective Action Plan

Anticipated increase in allocation towards staffing and materials to support expansion of remote based programming and activities.

Summary of Activities:

PCC continues to provide services according to the Annual Plan and being responsive to sector changes.

Status
Submitted

Pasadena Area CCD Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,640	\$79,900	134.72%	\$159,800	67.36%	\$52,160
2000 - Non-Instructional Salaries	\$112,514	\$169,200	66.5%	\$338,400	33.25%	\$225,886
3000 - Employee Benefits	\$47,000	\$23,500	200%	\$47,000	100%	\$0
4000 - Supplies and Materials	\$9,800	\$50,000	19.6%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$22,670	28.8%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$283,484	\$345,270	82.11%	\$858,549	33.02%	\$575,065

Summary of Activities:

Activities continue aligned with plans. Adjustments in timing of delivery of some key programmatic activities as the result of facility and staffing challenges. Expenditures remain in line with goals and objective annual and three-year planning processes.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Dr. Robert Bell, Senior Vice President



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,640	\$119,850	89.81%	\$159,800	67.36%	\$52,160
2000 - Non-Instructional Salaries	\$112,514	\$253,800	44.33%	\$338,400	33.25%	\$225,886
3000 - Employee Benefits	\$47,000	\$35,250	133.33%	\$47,000	100%	\$0
4000 - Supplies and Materials	\$9,800	\$130,000	7.54%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$73,677	8.86%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$283,484	\$612,577	46.28%	\$858,549	33.02%	\$575,065

Status
Unsubmitted

Pasadena Area CCD Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,640	\$159,800	67.36%	\$159,800	67.36%	\$52,160
2000 - Non-Instructional Salaries	\$112,514	\$338,400	33.25%	\$338,400	33.25%	\$225,886
3000 - Employee Benefits	\$47,000	\$47,000	100%	\$47,000	100%	\$0
4000 - Supplies and Materials	\$9,800	\$200,000	4.9%	\$200,000	4.9%	\$190,200
5000 - Other Operating Expenses and Services	\$6,530	\$113,349	5.76%	\$113,349	5.76%	\$106,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$283,484	\$858,549	33.02%	\$858,549	33.02%	\$575,065

Status
Unsubmitted

Pasadena Unified

Pasadena Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,278	\$78,750	29.56%	\$315,000	7.39%	\$291,722
2000 - Non-Instructional Salaries	\$19,895	\$27,500	72.35%	\$110,000	18.09%	\$90,105
3000 - Employee Benefits	\$19,851	\$34,750	57.13%	\$139,000	14.28%	\$119,149
4000 - Supplies and Materials	\$0	\$20,000	0%	\$80,000	0%	\$80,000
5000 - Other Operating Expenses and Services	\$0	\$45,663	0%	\$130,467	0%	\$130,467
6000 - Capital Outlay	\$0	\$4,500	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,151	\$0	100%	\$40,200	7.84%	\$37,049
Totals	\$66,175	\$211,163	31.34%	\$844,667	7.83%	\$778,492

Corrective Action Plan

Change of venue/location for some course offering delayed start of scheduled classes and activities as district started reorganization of facilities. Activities and class offerings are being rescheduled for next session

Summary of Activities:

WASC process, listed on I-Train, reorganizing CTE Department. Partnering with community members (Kaiser Hospital, Aspire, Lanterman) to start job training program/employment for AWD

Status
Submitted

Pasadena Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,802	\$78,750	88.64%	\$315,000	22.16%	\$245,198
2000 - Non-Instructional Salaries	\$48,344	\$27,500	175.8%	\$110,000	43.95%	\$61,656
3000 - Employee Benefits	\$56,369	\$34,750	162.21%	\$139,000	40.55%	\$82,631
4000 - Supplies and Materials	\$5,333	\$40,000	13.33%	\$80,000	6.67%	\$74,667
5000 - Other Operating Expenses and Services	\$45,085	\$58,710	76.79%	\$130,467	34.56%	\$85,382
6000 - Capital Outlay	\$0	\$13,500	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,166	\$0	100%	\$40,200	27.78%	\$29,034
Totals	\$236,099	\$253,210	93.24%	\$844,667	27.95%	\$608,568

Corrective Action Plan

Because of a change in district level protocols, funding was not released in a timely manner.

Summary of Activities:

Working with Foothill WIB, Multiple Career Solutions(MCS) and Outward Bound Solutions to develop the DOLI (Diverse Outdoor Leadership Institute) program into a transitional for displaced young adults in Forestry/Environmental Science which leads to multiple career opportunities. Worked with with the South Bay WIB, now Listed on I-Train. Have developed other partnerships, with Home Instead with Health Care Aide opportunities/employment, Phlebotomy Technician classes with certification. As well as other CTE programs.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jack Loos



Pasadena Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,802	\$78,750	88.64%	\$315,000	22.16%	\$245,198
2000 - Non-Instructional Salaries	\$48,344	\$27,500	175.8%	\$110,000	43.95%	\$61,656
3000 - Employee Benefits	\$56,369	\$34,750	162.21%	\$139,000	40.55%	\$82,631
4000 - Supplies and Materials	\$5,333	\$60,000	8.89%	\$80,000	6.67%	\$74,667
5000 - Other Operating Expenses and Services	\$45,085	\$97,850	46.08%	\$130,467	34.56%	\$85,382
6000 - Capital Outlay	\$0	\$25,500	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,166	\$0	100%	\$40,200	27.78%	\$29,034
Totals	\$236,099	\$324,350	72.79%	\$844,667	27.95%	\$608,568

Status
Unsubmitted

Pasadena Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,802	\$78,750	88.64%	\$315,000	22.16%	\$245,198
2000 - Non-Instructional Salaries	\$48,344	\$27,500	175.8%	\$110,000	43.95%	\$61,656
3000 - Employee Benefits	\$56,369	\$34,750	162.21%	\$139,000	40.55%	\$82,631
4000 - Supplies and Materials	\$5,333	\$80,000	6.67%	\$80,000	6.67%	\$74,667
5000 - Other Operating Expenses and Services	\$45,085	\$130,467	34.56%	\$130,467	34.56%	\$85,382
6000 - Capital Outlay	\$0	\$30,000	0%	\$30,000	0%	\$30,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,166	\$0	100%	\$40,200	27.78%	\$29,034
Totals	\$236,099	\$381,467	61.89%	\$844,667	27.95%	\$608,568

Status
Unsubmitted

Temple City Unified

Temple City Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$20,240	0%	\$92,000	0%	\$92,000
2000 - Non-Instructional Salaries	\$0	\$13,200	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$9,350	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$2,200	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$32,010	0%	\$145,500	0%	\$145,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$77,000	0%	\$350,000	0%	\$350,000

Corrective Action Plan

Expenditures are actually on target and being expended according to the Three Year Plan and the Annual Plan. The problem is that the Temple City 2018-19 Q4 Expenditure Report was over stated by \$365,375. The reason is because information was originally entered into NOVA and that \$365,375 was supposed to be a carryover. The user could not get NOVA to accept that carryover amount. Thus, the carryover amount was placed into Object Code 7000 in the 2018-19 Q4 Expenditure Report. Per state direction from the TAP Office, Temple City must report \$0 in quarterly expenditure reports until the 2018-19 carryover amount, the \$365,375 that was reported in Object Code 7000 of the Q4 2018-19, is expended. The Q2 Temple City Corrective Action Plan will outline actual expenditures by Object Code.

Summary of Activities:

Educational services provided according to the PAC Annual Plan.

Status
Submitted

Temple City Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$40,480	0%	\$92,000	0%	\$92,000
2000 - Non-Instructional Salaries	\$0	\$26,400	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$18,700	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$4,400	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$64,020	0%	\$145,500	0%	\$145,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$154,000	0%	\$350,000	0%	\$350,000

Corrective Action Plan

Expenditures are actually on target and being expended according to the Three Year Plan and the Annual Plan. The problem is that the Temple City 2018-19 Q4 Expenditure Report was over stated by \$365,375. The reason is because information was originally entered into NOVA and that \$365,375 was supposed to be a carryover. The user could not get NOVA to accept that carryover amount. Thus, the carryover amount was placed into Object Code 7000 in the 2018-19 Q4 Expenditure Report. Per state direction from the TAP Office, Temple City must report \$0 in quarterly expenditure reports until the 2018-19 carryover amount, the \$365,375 that was reported in Object Code 7000 of the Q4 2018-19, is expended. Below are actual totals for 2019-20 expenditures by Object Code: 1000 \$61,325 2000 \$14,961 3000 \$16,884 4000 \$8,299 5000 \$243,290 6000 \$0 7000 \$0 Thus, a carryover amount of \$20,566 remains from the 2018-19 Object Code 7000 expenditure. Expenditures for 2019-20 Q3 be short this amount.

Summary of Activities:

All activities completed according to the above expenditures were completed according to the PAC Annual Plan and Three Year Plan.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Robert Westgate



Temple City Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$60,720	0%	\$92,000	0%	\$92,000
2000 - Non-Instructional Salaries	\$0	\$39,600	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$28,050	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$6,600	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$96,030	0%	\$145,500	0%	\$145,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$231,000	0%	\$350,000	0%	\$350,000

Status
Unsubmitted

Temple City Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$80,960	0%	\$92,000	0%	\$92,000
2000 - Non-Instructional Salaries	\$0	\$52,800	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$37,400	0%	\$42,500	0%	\$42,500
4000 - Supplies and Materials	\$0	\$8,800	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$128,040	0%	\$145,500	0%	\$145,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$308,000	0%	\$350,000	0%	\$350,000

Status
Unsubmitted



California
Community
Colleges



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