

# CAEP Consortium Fiscal Reporting

## 42 Northern Alameda Consortium for Adult Education

2020-21 Fiscal Year

### Certification

#### Certified By

Sheila Dunlap

Administrative Assistant

Quarter 1 Status   Quarter 2 Status   Quarter 3 Status   Quarter 4 Status

Certified      Uncertified      Uncertified      Uncertified

### Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Alameda Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Berkeley City College</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Berkeley Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">College of Alameda</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Laney College</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Merritt College</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Oakland Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Peralta CCD</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Piedmont City Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted

## Alameda Unified

### Alameda Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,319	\$53,231	90.77%	\$354,870	13.62%	\$306,551
2000 - Non-Instructional Salaries	\$41,433	\$61,925	66.91%	\$247,698	16.73%	\$206,265
3000 - Employee Benefits	\$24,284	\$27,371	88.72%	\$182,476	13.31%	\$158,192
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$23,938	\$11,833	202.29%	\$47,333	50.57%	\$23,395
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$137,974</b>	<b>\$154,360</b>	<b>89.38%</b>	<b>\$832,377</b>	<b>16.58%</b>	<b>\$694,403</b>

#### Summary of Activities:

ESL, HSD, HSE and CTE distance learning programming. HSE HiSET test administration and CASAS test administration on campus. Office and Admin support of these programs.

**Status  
Submitted**

### Alameda Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$135,018	\$53,231	253.65%	\$354,870	38.05%	\$219,852
2000 - Non-Instructional Salaries	\$102,333	\$61,925	165.25%	\$247,698	41.31%	\$145,365
3000 - Employee Benefits	\$62,079	\$27,371	226.8%	\$182,476	34.02%	\$120,397
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$25,573	\$11,833	216.11%	\$47,333	54.03%	\$21,760
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$325,003</b>	<b>\$154,360</b>	<b>210.55%</b>	<b>\$832,377</b>	<b>39.05%</b>	<b>\$507,374</b>

### Summary of Activities:

ESL, HSD, HSE and CTE distance learning programming. HSE HiSET test administration and CASAS test administration on campus. Office and Admin support of these programs.

**Status**  
**Unsubmitted**

### Alameda Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$135,018	\$106,461	126.82%	\$354,870	38.05%	\$219,852
2000 - Non-Instructional Salaries	\$102,333	\$61,925	165.25%	\$247,698	41.31%	\$145,365
3000 - Employee Benefits	\$62,079	\$54,743	113.4%	\$182,476	34.02%	\$120,397
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$25,573	\$11,833	216.11%	\$47,333	54.03%	\$21,760
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$325,003</b>	<b>\$234,962</b>	<b>138.32%</b>	<b>\$832,377</b>	<b>39.05%</b>	<b>\$507,374</b>

**Status**  
Unsubmitted

Alameda Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$135,018	\$141,948	95.12%	\$354,870	38.05%	\$219,852
2000 - Non-Instructional Salaries	\$102,333	\$61,925	165.25%	\$247,698	41.31%	\$145,365
3000 - Employee Benefits	\$62,079	\$72,990	85.05%	\$182,476	34.02%	\$120,397
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$25,573	\$11,833	216.11%	\$47,333	54.03%	\$21,760
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$325,003</b>	<b>\$288,696</b>	<b>112.58%</b>	<b>\$832,377</b>	<b>39.05%</b>	<b>\$507,374</b>

**Status**  
Unsubmitted

## Berkeley City College

Berkeley City College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$44,300	0%	\$44,300
2000 - Non-Instructional Salaries	\$25,555	\$35,055	72.9%	\$140,219	18.23%	\$114,664
3000 - Employee Benefits	\$12,460	\$9,149	136.19%	\$44,096	28.26%	\$31,636
4000 - Supplies and Materials	\$0	\$5,293	0%	\$21,173	0%	\$21,173
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$0	100%	\$44,125	0%	\$44,125
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$38,015</b>	<b>\$49,497</b>	<b>76.8%</b>	<b>\$305,913</b>	<b>12.43%</b>	<b>\$267,898</b>

### Corrective Action Plan

Due to COVID-19, there were delays in identifying and hiring student workers and tutors. Expenses for supplies posted just after the quarter ended.

### Summary of Activities:

Transition Liaison/ Project Manager made progress in carrying out projects to address all 5 strategies in the workplan. Strategy 1: Faculty development and delivery of workshops for online learning. Strategy 2: Faculty participation in outreach to CBOs and adult school to enroll students in CE programs. Strategy 3: Faculty planning for program alignment, concurrent enrollment and seamless transitions. Strategy 4: Shared PD between BCC & BAS on curriculum alignment. Strategy 5: Faculty participation in Bridges task force. Instructional support was provided for students in online classes. Student workers supported outreach and concurrent enrollment. Instructional supplies (including textbooks) for online concurrent and non credit classes were purchased and supplied.

**Status**  
**Submitted**

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### Berkeley City College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$22,150	0%	\$44,300	0%	\$44,300
2000 - Non-Instructional Salaries	\$25,555	\$70,110	36.45%	\$140,219	18.23%	\$114,664
3000 - Employee Benefits	\$12,460	\$22,048	56.51%	\$44,096	28.26%	\$31,636
4000 - Supplies and Materials	\$0	\$10,587	0%	\$21,173	0%	\$21,173
5000 - Other Operating Expenses and Services	\$0	\$6,000	0%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$44,125	0%	\$44,125	0%	\$44,125
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$38,015	\$175,019	21.72%	\$305,913	12.43%	\$267,898

**Status**  
Unsubmitted

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**Berkeley City College Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$22,150	0%	\$44,300	0%	\$44,300
2000 - Non-Instructional Salaries	\$25,555	\$105,164	24.3%	\$140,219	18.23%	\$114,664
3000 - Employee Benefits	\$12,460	\$31,197	39.94%	\$44,096	28.26%	\$31,636
4000 - Supplies and Materials	\$0	\$15,880	0%	\$21,173	0%	\$21,173
5000 - Other Operating Expenses and Services	\$0	\$6,000	0%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$44,125	0%	\$44,125	0%	\$44,125
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$38,015	\$224,516	16.93%	\$305,913	12.43%	\$267,898

**Status**  
Unsubmitted

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**Berkeley City College Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$44,300	0%	\$44,300	0%	\$44,300
2000 - Non-Instructional Salaries	\$25,555	\$140,219	18.23%	\$140,219	18.23%	\$114,664
3000 - Employee Benefits	\$12,460	\$44,096	28.26%	\$44,096	28.26%	\$31,636
4000 - Supplies and Materials	\$0	\$21,173	0%	\$21,173	0%	\$21,173
5000 - Other Operating Expenses and Services	\$0	\$12,000	0%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$44,125	0%	\$44,125	0%	\$44,125
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$38,015</b>	<b>\$305,913</b>	<b>12.43%</b>	<b>\$305,913</b>	<b>12.43%</b>	<b>\$267,898</b>

**Status**  
**Unsubmitted**

## Berkeley Unified

**Berkeley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$128,058	\$319,374	40.1%	\$1,596,869	8.02%	\$1,468,811
2000 - Non-Instructional Salaries	\$126,090	\$161,537	78.06%	\$646,146	19.51%	\$520,056
3000 - Employee Benefits	\$82,347	\$179,535	45.87%	\$718,139	11.47%	\$635,792
4000 - Supplies and Materials	\$432	\$26,525	1.63%	\$106,100	0.41%	\$105,668
5000 - Other Operating Expenses and Services	\$11,277	\$61,676	18.28%	\$846,705	1.33%	\$835,428
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,575	\$0	100%	\$156,380	10.6%	\$139,805
<b>Totals</b>	<b>\$364,779</b>	<b>\$748,646</b>	<b>48.73%</b>	<b>\$4,070,339</b>	<b>8.96%</b>	<b>\$3,705,560</b>

### Corrective Action Plan

The budget over-projected expenditures in Q1. Because of the timing for processing teacher pay, Q1 includes only the short month of August in Object 1000. (Object 3000 is correspondingly small.) We are incurring fewer expenditures than usual in Objects 4000 and 5000 as a result of our shift to distance learning. Funds unspent here are being reallocated to Object 1000 as we support hourly teachers in professional development time as they grow their distance learning skills.

Status

Submitted

### Berkeley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$128,058	\$638,748	20.05%	\$1,596,869	8.02%	\$1,468,811
2000 - Non-Instructional Salaries	\$126,090	\$323,073	39.03%	\$646,146	19.51%	\$520,056
3000 - Employee Benefits	\$82,347	\$359,070	22.93%	\$718,139	11.47%	\$635,792
4000 - Supplies and Materials	\$432	\$68,965	0.63%	\$106,100	0.41%	\$105,668
5000 - Other Operating Expenses and Services	\$11,277	\$123,353	9.14%	\$846,705	1.33%	\$835,428
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,575	\$0	100%	\$156,380	10.6%	\$139,805
<b>Totals</b>	<b>\$364,779</b>	<b>\$1,513,208</b>	<b>24.11%</b>	<b>\$4,070,339</b>	<b>8.96%</b>	<b>\$3,705,560</b>

**Status**  
**Unsubmitted**

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**Berkeley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$128,058	\$1,117,808	11.46%	\$1,596,869	8.02%	\$1,468,811
2000 - Non-Instructional Salaries	\$126,090	\$484,610	26.02%	\$646,146	19.51%	\$520,056
3000 - Employee Benefits	\$82,347	\$538,604	15.29%	\$718,139	11.47%	\$635,792
4000 - Supplies and Materials	\$432	\$100,795	0.43%	\$106,100	0.41%	\$105,668
5000 - Other Operating Expenses and Services	\$11,277	\$185,029	6.09%	\$846,705	1.33%	\$835,428
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,575	\$0	100%	\$156,380	10.6%	\$139,805
<b>Totals</b>	<b>\$364,779</b>	<b>\$2,426,846</b>	<b>15.03%</b>	<b>\$4,070,339</b>	<b>8.96%</b>	<b>\$3,705,560</b>

**Status**  
**Unsubmitted**

**Berkeley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$128,058	\$1,596,869	8.02%	\$1,596,869	8.02%	\$1,468,811
2000 - Non-Instructional Salaries	\$126,090	\$646,146	19.51%	\$646,146	19.51%	\$520,056
3000 - Employee Benefits	\$82,347	\$718,139	11.47%	\$718,139	11.47%	\$635,792
4000 - Supplies and Materials	\$432	\$106,100	0.41%	\$106,100	0.41%	\$105,668
5000 - Other Operating Expenses and Services	\$11,277	\$246,705	4.57%	\$846,705	1.33%	\$835,428
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,575	\$156,380	10.6%	\$156,380	10.6%	\$139,805
<b>Totals</b>	<b>\$364,779</b>	<b>\$3,470,339</b>	<b>10.51%</b>	<b>\$4,070,339</b>	<b>8.96%</b>	<b>\$3,705,560</b>

**Status**  
**Unsubmitted**

## College of Alameda

### College of Alameda Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,123	\$750	416.4%	\$5,000	62.46%	\$1,877
2000 - Non-Instructional Salaries	\$26,085	\$22,559	115.63%	\$112,794	23.13%	\$86,709
3000 - Employee Benefits	\$13,308	\$9,442	140.94%	\$47,210	28.19%	\$33,902
4000 - Supplies and Materials	\$0	\$750	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$0	\$1,500	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$2,400	0%	\$16,000	0%	\$16,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$42,516	\$37,401	113.68%	\$196,004	21.69%	\$153,488

**Status**  
Submitted

College of Alameda Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,123	\$1,500	208.2%	\$5,000	62.46%	\$1,877
2000 - Non-Instructional Salaries	\$26,085	\$45,118	57.82%	\$112,794	23.13%	\$86,709
3000 - Employee Benefits	\$13,308	\$18,884	70.47%	\$47,210	28.19%	\$33,902
4000 - Supplies and Materials	\$0	\$1,500	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$0	\$3,000	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$4,800	0%	\$16,000	0%	\$16,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$42,516	\$74,802	56.84%	\$196,004	21.69%	\$153,488

**Status**  
Unsubmitted

College of Alameda Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,123	\$2,250	138.8%	\$5,000	62.46%	\$1,877
2000 - Non-Instructional Salaries	\$26,085	\$67,676	38.54%	\$112,794	23.13%	\$86,709
3000 - Employee Benefits	\$13,308	\$28,326	46.98%	\$47,210	28.19%	\$33,902
4000 - Supplies and Materials	\$0	\$2,250	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$0	\$4,500	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$7,200	0%	\$16,000	0%	\$16,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$42,516	\$112,202	37.89%	\$196,004	21.69%	\$153,488

**Status**  
Unsubmitted

College of Alameda Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,123	\$3,000	104.1%	\$5,000	62.46%	\$1,877
2000 - Non-Instructional Salaries	\$26,085	\$90,235	28.91%	\$112,794	23.13%	\$86,709
3000 - Employee Benefits	\$13,308	\$37,768	35.24%	\$47,210	28.19%	\$33,902
4000 - Supplies and Materials	\$0	\$3,000	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$0	\$6,000	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$9,600	0%	\$16,000	0%	\$16,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$42,516</b>	<b>\$149,603</b>	<b>28.42%</b>	<b>\$196,004</b>	<b>21.69%</b>	<b>\$153,488</b>

**Status**  
Unsubmitted

## Laney College

Laney College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,217	\$9,500	97.02%	\$43,000	21.43%	\$33,783
2000 - Non-Instructional Salaries	\$22,447	\$31,750	70.7%	\$127,000	17.67%	\$104,553
3000 - Employee Benefits	\$19,620	\$21,000	93.43%	\$84,000	23.36%	\$64,380
4000 - Supplies and Materials	\$0	\$659	0%	\$2,637	0%	\$2,637
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$51,284</b>	<b>\$62,909</b>	<b>81.52%</b>	<b>\$256,637</b>	<b>19.98%</b>	<b>\$205,353</b>

### Summary of Activities:

Q1 was focused on recruiting, outreach, and supporting students with remote access to college resources, including class registration, Chromebook lending, ESOL self-guided placement, and overall adjustment to remote services. Due to the ESOL challenges, and the new remote student services processes much more time was spent with individual students to work through the basics of completing their application, concurrent enrollment, and assistance with Financial Aid office follow up requests. Other projects included working on CommunityPro across the consortium to be consistent in our practice using CommunityPro. In addition, we continued to work to improve the procedures and processes for SB 554 implementation between Laney College and local Adult Schools.

**Status  
Submitted**

### Laney College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,217	\$9,500	97.02%	\$43,000	21.43%	\$33,783
2000 - Non-Instructional Salaries	\$22,447	\$31,750	70.7%	\$127,000	17.67%	\$104,553
3000 - Employee Benefits	\$19,620	\$21,000	93.43%	\$84,000	23.36%	\$64,380
4000 - Supplies and Materials	\$0	\$659	0%	\$2,637	0%	\$2,637
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$51,284	\$62,909	81.52%	\$256,637	19.98%	\$205,353

**Status**  
Unsubmitted

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**Laney College Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,217	\$12,000	76.81%	\$43,000	21.43%	\$33,783
2000 - Non-Instructional Salaries	\$22,447	\$31,750	70.7%	\$127,000	17.67%	\$104,553
3000 - Employee Benefits	\$19,620	\$21,000	93.43%	\$84,000	23.36%	\$64,380
4000 - Supplies and Materials	\$0	\$659	0%	\$2,637	0%	\$2,637
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$51,284	\$65,409	78.4%	\$256,637	19.98%	\$205,353

**Status**  
Unsubmitted

Laney College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,217	\$12,000	76.81%	\$43,000	21.43%	\$33,783
2000 - Non-Instructional Salaries	\$22,447	\$31,750	70.7%	\$127,000	17.67%	\$104,553
3000 - Employee Benefits	\$19,620	\$21,000	93.43%	\$84,000	23.36%	\$64,380
4000 - Supplies and Materials	\$0	\$659	0%	\$2,637	0%	\$2,637
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$51,284</b>	<b>\$65,409</b>	<b>78.4%</b>	<b>\$256,637</b>	<b>19.98%</b>	<b>\$205,353</b>

**Status**  
Unsubmitted

## Merritt College

Merritt College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$14,861	0%	\$59,444	0%	\$59,444
2000 - Non-Instructional Salaries	\$24,730	\$24,730	100%	\$98,919	25%	\$74,189
3000 - Employee Benefits	\$11,809	\$9,604	122.97%	\$71,662	16.48%	\$59,853
4000 - Supplies and Materials	\$0	\$1,500	0%	\$6,000	0%	\$6,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$3,750	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$11,404	0%	\$45,616	0%	\$45,616
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$36,539	\$65,848	55.49%	\$306,641	11.92%	\$270,102

### Corrective Action Plan

By the end of the fiscal year 2020, I will be spending down an additional \$70,000 on the Health Navigator cohort program that will be starting in January 2021. I will move those funds to reflect the spend down next week. In addition, I will have spent down the remaining \$24,000 for the One Time Funding by December 14, 2020.

**Status**  
**Submitted**

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### Merritt College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$14,861	0%	\$59,444	0%	\$59,444
2000 - Non-Instructional Salaries	\$24,730	\$24,730	100%	\$98,919	25%	\$74,189
3000 - Employee Benefits	\$11,809	\$9,604	122.97%	\$71,662	16.48%	\$59,853
4000 - Supplies and Materials	\$0	\$1,500	0%	\$6,000	0%	\$6,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$3,750	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$11,404	0%	\$45,616	0%	\$45,616
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$36,539	\$65,848	55.49%	\$306,641	11.92%	\$270,102

**Status**  
Unsubmitted

Merritt College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$14,861	0%	\$59,444	0%	\$59,444
2000 - Non-Instructional Salaries	\$24,730	\$24,730	100%	\$98,919	25%	\$74,189
3000 - Employee Benefits	\$11,809	\$26,228	45.03%	\$71,662	16.48%	\$59,853
4000 - Supplies and Materials	\$0	\$1,500	0%	\$6,000	0%	\$6,000
5000 - Other Operating Expenses and Services	\$0	\$5,000	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$3,750	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$11,404	0%	\$45,616	0%	\$45,616
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$36,539	\$87,472	41.77%	\$306,641	11.92%	\$270,102

**Status**  
Unsubmitted

Merritt College Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$14,861	0%	\$59,444	0%	\$59,444
2000 - Non-Instructional Salaries	\$24,730	\$24,730	100%	\$98,919	25%	\$74,189
3000 - Employee Benefits	\$11,809	\$26,228	45.03%	\$71,662	16.48%	\$59,853
4000 - Supplies and Materials	\$0	\$3,000	0%	\$6,000	0%	\$6,000
5000 - Other Operating Expenses and Services	\$0	\$5,000	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$3,750	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$11,404	0%	\$45,616	0%	\$45,616
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$36,539	\$88,972	41.07%	\$306,641	11.92%	\$270,102

**Status**  
Unsubmitted

## Oakland Unified

Oakland Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$323,007	\$356,618	90.58%	\$1,426,473	22.64%	\$1,103,466
2000 - Non-Instructional Salaries	\$50,677	\$54,519	92.95%	\$218,077	23.24%	\$167,400
3000 - Employee Benefits	\$148,182	\$175,400	84.48%	\$701,598	21.12%	\$553,416
4000 - Supplies and Materials	\$0	\$13,720	0%	\$68,600	0%	\$68,600
5000 - Other Operating Expenses and Services	\$0	\$76,338	0%	\$190,845	0%	\$190,845
6000 - Capital Outlay	\$0	\$0	100%	\$901,884	0%	\$901,884
7000 - Other Outgo	\$0	\$8,100	0%	\$32,400	0%	\$32,400
Indirect Costs	\$29,016	\$32,220	90.06%	\$107,400	27.02%	\$78,384
<b>Totals</b>	<b>\$550,882</b>	<b>\$716,915</b>	<b>76.84%</b>	<b>\$3,647,277</b>	<b>15.1%</b>	<b>\$3,096,395</b>

**Status**  
**Submitted**

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### Oakland Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$323,007	\$356,618	90.58%	\$1,426,473	22.64%	\$1,103,466
2000 - Non-Instructional Salaries	\$50,677	\$54,519	92.95%	\$218,077	23.24%	\$167,400
3000 - Employee Benefits	\$148,182	\$175,400	84.48%	\$701,598	21.12%	\$553,416
4000 - Supplies and Materials	\$0	\$34,300	0%	\$68,600	0%	\$68,600
5000 - Other Operating Expenses and Services	\$0	\$133,592	0%	\$190,845	0%	\$190,845
6000 - Capital Outlay	\$0	\$0	100%	\$901,884	0%	\$901,884
7000 - Other Outgo	\$0	\$16,200	0%	\$32,400	0%	\$32,400
Indirect Costs	\$29,016	\$64,440	45.03%	\$107,400	27.02%	\$78,384
<b>Totals</b>	<b>\$550,882</b>	<b>\$835,069</b>	<b>65.97%</b>	<b>\$3,647,277</b>	<b>15.1%</b>	<b>\$3,096,395</b>

**Status**  
**Unsubmitted**

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### Oakland Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$323,007	\$356,618	90.58%	\$1,426,473	22.64%	\$1,103,466
2000 - Non-Instructional Salaries	\$50,677	\$54,519	92.95%	\$218,077	23.24%	\$167,400
3000 - Employee Benefits	\$148,182	\$175,400	84.48%	\$701,598	21.12%	\$553,416
4000 - Supplies and Materials	\$0	\$61,740	0%	\$68,600	0%	\$68,600
5000 - Other Operating Expenses and Services	\$0	\$171,761	0%	\$190,845	0%	\$190,845
6000 - Capital Outlay	\$0	\$450,942	0%	\$901,884	0%	\$901,884
7000 - Other Outgo	\$0	\$24,300	0%	\$32,400	0%	\$32,400
Indirect Costs	\$29,016	\$96,660	30.02%	\$107,400	27.02%	\$78,384
<b>Totals</b>	<b>\$550,882</b>	<b>\$1,391,940</b>	<b>39.58%</b>	<b>\$3,647,277</b>	<b>15.1%</b>	<b>\$3,096,395</b>

**Status**  
**Unsubmitted**

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**Oakland Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$323,007	\$356,618	90.58%	\$1,426,473	22.64%	\$1,103,466
2000 - Non-Instructional Salaries	\$50,677	\$54,519	92.95%	\$218,077	23.24%	\$167,400
3000 - Employee Benefits	\$148,182	\$175,400	84.48%	\$701,598	21.12%	\$553,416
4000 - Supplies and Materials	\$0	\$68,600	0%	\$68,600	0%	\$68,600
5000 - Other Operating Expenses and Services	\$0	\$190,845	0%	\$190,845	0%	\$190,845
6000 - Capital Outlay	\$0	\$450,942	0%	\$901,884	0%	\$901,884
7000 - Other Outgo	\$0	\$32,400	0%	\$32,400	0%	\$32,400
Indirect Costs	\$29,016	\$107,400	27.02%	\$107,400	27.02%	\$78,384
<b>Totals</b>	<b>\$550,882</b>	<b>\$1,436,724</b>	<b>38.34%</b>	<b>\$3,647,277</b>	<b>15.1%</b>	<b>\$3,096,395</b>

**Status**  
**Unsubmitted**

## Peralta CCD

Peralta CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$56,412	\$57,493	98.12%	\$229,970	24.53%	\$173,558
3000 - Employee Benefits	\$27,642	\$28,217	97.96%	\$112,867	24.49%	\$85,225
4000 - Supplies and Materials	\$0	\$1,250	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$24,701	\$50,521	48.89%	\$307,084	8.04%	\$282,383
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,350	\$1,620	268.56%	\$6,479	67.14%	\$2,129
<b>Totals</b>	<b>\$113,105</b>	<b>\$139,100</b>	<b>81.31%</b>	<b>\$661,400</b>	<b>17.1%</b>	<b>\$548,295</b>

**Status**  
**Submitted**

**Peralta CCD Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$56,412	\$114,985	49.06%	\$229,970	24.53%	\$173,558
3000 - Employee Benefits	\$27,642	\$56,434	48.98%	\$112,867	24.49%	\$85,225
4000 - Supplies and Materials	\$0	\$2,500	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$24,701	\$101,042	24.45%	\$307,084	8.04%	\$282,383
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,350	\$3,240	134.28%	\$6,479	67.14%	\$2,129
<b>Totals</b>	<b>\$113,105</b>	<b>\$278,200</b>	<b>40.66%</b>	<b>\$661,400</b>	<b>17.1%</b>	<b>\$548,295</b>

**Status**  
**Unsubmitted**

Peralta CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$56,412	\$172,478	32.71%	\$229,970	24.53%	\$173,558
3000 - Employee Benefits	\$27,642	\$84,650	32.65%	\$112,867	24.49%	\$85,225
4000 - Supplies and Materials	\$0	\$3,750	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$24,701	\$151,563	16.3%	\$307,084	8.04%	\$282,383
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,350	\$4,859	89.52%	\$6,479	67.14%	\$2,129
<b>Totals</b>	<b>\$113,105</b>	<b>\$417,300</b>	<b>27.1%</b>	<b>\$661,400</b>	<b>17.1%</b>	<b>\$548,295</b>

**Status**  
Unsubmitted

Peralta CCD Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$56,412	\$229,970	24.53%	\$229,970	24.53%	\$173,558
3000 - Employee Benefits	\$27,642	\$112,867	24.49%	\$112,867	24.49%	\$85,225
4000 - Supplies and Materials	\$0	\$5,000	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$24,701	\$202,084	12.22%	\$307,084	8.04%	\$282,383
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,350	\$6,479	67.14%	\$6,479	67.14%	\$2,129
<b>Totals</b>	<b>\$113,105</b>	<b>\$556,400</b>	<b>20.33%</b>	<b>\$661,400</b>	<b>17.1%</b>	<b>\$548,295</b>

**Status**  
Unsubmitted

### Piedmont City Unified

Piedmont City Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,358	\$37,500	80.95%	\$150,000	20.24%	\$119,642
2000 - Non-Instructional Salaries	\$21,722	\$25,000	86.89%	\$100,000	21.72%	\$78,278
3000 - Employee Benefits	\$19,286	\$25,000	77.14%	\$100,000	19.29%	\$80,714
4000 - Supplies and Materials	\$0	\$9,850	0%	\$39,400	0%	\$39,400
5000 - Other Operating Expenses and Services	\$16,774	\$12,500	134.19%	\$50,000	33.55%	\$33,226
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,492	0%	\$21,969	0%	\$21,969
<b>Totals</b>	<b>\$88,140</b>	<b>\$115,342</b>	<b>76.42%</b>	<b>\$461,369</b>	<b>19.1%</b>	<b>\$373,229</b>

### Summary of Activities:

CTE and HS Diploma

Status  
Submitted

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### Piedmont City Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,358	\$37,500	80.95%	\$150,000	20.24%	\$119,642
2000 - Non-Instructional Salaries	\$21,722	\$25,000	86.89%	\$100,000	21.72%	\$78,278
3000 - Employee Benefits	\$19,286	\$25,000	77.14%	\$100,000	19.29%	\$80,714
4000 - Supplies and Materials	\$0	\$9,850	0%	\$39,400	0%	\$39,400
5000 - Other Operating Expenses and Services	\$16,774	\$12,500	134.19%	\$50,000	33.55%	\$33,226
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,492	0%	\$21,969	0%	\$21,969
<b>Totals</b>	<b>\$88,140</b>	<b>\$115,342</b>	<b>76.42%</b>	<b>\$461,369</b>	<b>19.1%</b>	<b>\$373,229</b>

**Status**  
**Unsubmitted**

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**Piedmont City Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,358	\$37,500	80.95%	\$150,000	20.24%	\$119,642
2000 - Non-Instructional Salaries	\$21,722	\$25,000	86.89%	\$100,000	21.72%	\$78,278
3000 - Employee Benefits	\$19,286	\$25,000	77.14%	\$100,000	19.29%	\$80,714
4000 - Supplies and Materials	\$0	\$9,850	0%	\$39,400	0%	\$39,400
5000 - Other Operating Expenses and Services	\$16,774	\$12,500	134.19%	\$50,000	33.55%	\$33,226
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,492	0%	\$21,969	0%	\$21,969
<b>Totals</b>	<b>\$88,140</b>	<b>\$115,342</b>	<b>76.42%</b>	<b>\$461,369</b>	<b>19.1%</b>	<b>\$373,229</b>

**Status**  
**Unsubmitted**

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**Piedmont City Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,358	\$37,500	80.95%	\$150,000	20.24%	\$119,642
2000 - Non-Instructional Salaries	\$21,722	\$25,000	86.89%	\$100,000	21.72%	\$78,278
3000 - Employee Benefits	\$19,286	\$25,000	77.14%	\$100,000	19.29%	\$80,714
4000 - Supplies and Materials	\$0	\$9,850	0%	\$39,400	0%	\$39,400
5000 - Other Operating Expenses and Services	\$16,774	\$12,500	134.19%	\$50,000	33.55%	\$33,226
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,492	0%	\$21,969	0%	\$21,969
<b>Totals</b>	<b>\$88,140</b>	<b>\$115,342</b>	<b>76.42%</b>	<b>\$461,369</b>	<b>19.1%</b>	<b>\$373,229</b>

**Status**  
Unsubmitted



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