

CAEP Consortium Fiscal Reporting 43 Rancho Santiago Adult Education Consortium

2019-20 Fiscal Year

Certification

Certified By

Chrissy Gascon

Executive Director, Adult Education Block Grant

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Garden Grove Unified	Submitted	Submitted	Submitted	Not Submitted
Orange Unified	Submitted	Submitted	Submitted	Not Submitted
Rancho Santiago CCD	Submitted	Submitted	Submitted	Not Submitted

Garden Grove Unified

Garden Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,934	\$71,051	85.76%	\$473,675	12.86%	\$412,741
2000 - Non-Instructional Salaries	\$59,920	\$57,504	104.2%	\$638,930	9.38%	\$579,010
3000 - Employee Benefits	\$49,274	\$64,620	76.25%	\$430,802	11.44%	\$381,528
4000 - Supplies and Materials	\$16,605	\$14,366	115.59%	\$119,716	13.87%	\$103,111
5000 - Other Operating Expenses and Services	\$3,448	\$4,027	85.62%	\$50,340	6.85%	\$46,892
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,509	\$10,281	92.49%	\$85,673	11.1%	\$76,164
Totals	\$199,690	\$221,849	90.01%	\$1,799,136	11.1%	\$1,599,446

Summary of Activities:

Expenditures associated with costs for Teacher on Special Assignment and other personnel, materials, and supplies needed to support instructional programs, acceleration of students in meeting academic goals, and transitions to career and community college.

**Status
Submitted**

Garden Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$128,426	\$142,103	90.38%	\$473,675	27.11%	\$345,249
2000 - Non-Instructional Salaries	\$223,619	\$191,679	116.66%	\$638,930	35%	\$415,311
3000 - Employee Benefits	\$120,104	\$129,241	92.93%	\$430,802	27.88%	\$310,698
4000 - Supplies and Materials	\$30,937	\$35,915	86.14%	\$119,716	25.84%	\$88,779
5000 - Other Operating Expenses and Services	\$18,563	\$15,102	122.92%	\$50,340	36.88%	\$31,777
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$26,082	\$25,702	101.48%	\$85,673	30.44%	\$59,591
Totals	\$547,731	\$539,741	101.48%	\$1,799,136	30.44%	\$1,251,405

Summary of Activities:

Expenditures associated with ongoing costs for certificated and classified personnel, materials, supplies, conference attendance, and other services needed to support instructional programs, acceleration of students in meeting academic goals, and transitions to career and community college.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

M'Liss Patterson, Director

Garden Grove Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$277,657	\$213,154	130.26%	\$473,675	58.62%	\$196,018
2000 - Non-Instructional Salaries	\$390,410	\$287,519	135.79%	\$638,930	61.1%	\$248,520
3000 - Employee Benefits	\$231,656	\$193,861	119.5%	\$430,802	53.77%	\$199,146
4000 - Supplies and Materials	\$46,800	\$53,872	86.87%	\$119,716	39.09%	\$72,916
5000 - Other Operating Expenses and Services	\$45,688	\$22,653	201.69%	\$50,340	90.76%	\$4,652
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,610	\$38,553	128.68%	\$85,673	57.91%	\$36,063
Totals	\$1,041,821	\$809,611	128.68%	\$1,799,136	57.91%	\$757,315

Summary of Activities:

Expenditures associated with ongoing costs for certificated and classified personnel, materials, supplies, conference attendance, and other services needed to support instructional programs, acceleration of students in meeting academic goals, and transitions to career and community college.

Status
Submitted

Garden Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$277,657	\$284,205	97.7%	\$473,675	58.62%	\$196,018
2000 - Non-Instructional Salaries	\$390,410	\$383,358	101.84%	\$638,930	61.1%	\$248,520
3000 - Employee Benefits	\$231,656	\$258,481	89.62%	\$430,802	53.77%	\$199,146
4000 - Supplies and Materials	\$46,800	\$71,830	65.15%	\$119,716	39.09%	\$72,916
5000 - Other Operating Expenses and Services	\$45,688	\$30,204	151.26%	\$50,340	90.76%	\$4,652
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,610	\$51,404	96.51%	\$85,673	57.91%	\$36,063
Totals	\$1,041,821	\$1,079,482	96.51%	\$1,799,136	57.91%	\$757,315

Status
Unsubmitted

Orange Unified

Orange Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$584	0%	\$3,896	0%	\$3,896
2000 - Non-Instructional Salaries	\$0	\$75	0%	\$500	0%	\$500
3000 - Employee Benefits	\$0	\$321	0%	\$2,137	0%	\$2,137
4000 - Supplies and Materials	\$0	\$72	0%	\$478	0%	\$478
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$35	0%	\$233	0%	\$233
Totals	\$0	\$1,087	0%	\$7,244	0%	\$7,244

Corrective Action Plan

Our program was moved to a different site this year and a new instructor was hired. This caused our program to not begin until quarter 2.

Status
Submitted

Orange Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$1,169	0%	\$3,896	0%	\$3,896
2000 - Non-Instructional Salaries	\$90	\$150	60%	\$500	18%	\$410
3000 - Employee Benefits	\$47	\$641	7.33%	\$2,137	2.2%	\$2,090
4000 - Supplies and Materials	\$0	\$143	0%	\$478	0%	\$478
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5	\$70	7.15%	\$233	2.15%	\$228
Totals	\$142	\$2,173	6.53%	\$7,244	1.96%	\$7,102

Corrective Action Plan

Because we moved the location of the program and hired a new instructor, the program was started late. Therefore, there is not instructor salary to post for quarter 2. He will have salary to post in quarter 3.

Summary of Activities:

Classified, non-instructional, support for adult ed program.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Lisa Green Orange Unified School District, Interim Executive Director Curriculum, Instruction, Secondary School Support

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,890	\$1,753	107.8%	\$3,896	48.51%	\$2,006
2000 - Non-Instructional Salaries	\$181	\$225	80.44%	\$500	36.2%	\$319
3000 - Employee Benefits	\$520	\$962	54.07%	\$2,137	24.33%	\$1,617
4000 - Supplies and Materials	\$0	\$215	0%	\$478	0%	\$478
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$86	\$105	82.02%	\$233	36.91%	\$147
Totals	\$2,677	\$3,260	82.12%	\$7,244	36.95%	\$4,567

Corrective Action Plan

Because we moved the location of the program and hired a new instructor, the program was started late. Therefore, instructor salaries did not post until quarter 3.

Summary of Activities:

Instructor salary and classified staff support for program.

Status
Submitted

Orange Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,890	\$2,338	80.85%	\$3,896	48.51%	\$2,006
2000 - Non-Instructional Salaries	\$181	\$300	60.33%	\$500	36.2%	\$319
3000 - Employee Benefits	\$520	\$1,282	40.56%	\$2,137	24.33%	\$1,617
4000 - Supplies and Materials	\$0	\$287	0%	\$478	0%	\$478
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$86	\$140	61.52%	\$233	36.91%	\$147
Totals	\$2,677	\$4,346	61.59%	\$7,244	36.95%	\$4,567

Status
Unsubmitted

Rancho Santiago CCD

Rancho Santiago CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$252,821	\$223,199	113.27%	\$1,487,993	16.99%	\$1,235,172
2000 - Non-Instructional Salaries	\$85,662	\$91,504	93.62%	\$610,027	14.04%	\$524,365
3000 - Employee Benefits	\$158,113	\$152,450	103.71%	\$1,016,332	15.56%	\$858,219
4000 - Supplies and Materials	\$1,524	\$19,268	7.91%	\$128,450	1.19%	\$126,926
5000 - Other Operating Expenses and Services	\$113,737	\$138,437	82.16%	\$922,912	12.32%	\$809,175
6000 - Capital Outlay	\$58,816	\$64,002	91.9%	\$426,679	13.78%	\$367,863
7000 - Other Outgo	\$0	\$45,000	0%	\$300,000	0%	\$300,000
Indirect Costs	\$33,534	\$36,151	92.76%	\$241,006	13.91%	\$207,472
Totals	\$704,207	\$770,010	91.45%	\$5,133,399	13.72%	\$4,429,192

Summary of Activities:

Chrissy Gascon, CAEP Executive Director, continued to serve as the Rancho Santiago Adult Education Consortium's (RSAEC) lead and represented the consortium at the local and state level. The RSAEC Executive Committee continued to provide the leadership and direction for the consortium. Within the Rancho Santiago Community College District (RSCCD), the 9 full-time tenure-track faculty coordinators continued their work on the CAEP objectives especially in regards to the 5 goals stated in the RSAEC 3-year plan. These include: 1) Increase capacity to maximize student completion rates, 2) Increase Education Opportunities for students in basic skills and career education, 3) Increase access to students by offering flexible learning options such as online or hybrid courses, 4) Increase career education opportunities for students at GGAE, and 5) Increase educational opportunities in healthcare pathways.

Status
Submitted

Rancho Santiago CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$567,282	\$446,398	127.08%	\$1,487,993	38.12%	\$920,711
2000 - Non-Instructional Salaries	\$161,005	\$183,008	87.98%	\$610,027	26.39%	\$449,022
3000 - Employee Benefits	\$336,768	\$304,900	110.45%	\$1,016,332	33.14%	\$679,564
4000 - Supplies and Materials	\$3,096	\$38,535	8.03%	\$128,450	2.41%	\$125,354
5000 - Other Operating Expenses and Services	\$337,866	\$276,874	122.03%	\$922,912	36.61%	\$585,046
6000 - Capital Outlay	\$121,207	\$128,004	94.69%	\$426,679	28.41%	\$305,472
7000 - Other Outgo	\$0	\$90,000	0%	\$300,000	0%	\$300,000
Indirect Costs	\$76,361	\$72,302	105.61%	\$241,006	31.68%	\$164,645
Totals	\$1,603,585	\$1,540,020	104.13%	\$5,133,399	31.24%	\$3,529,814

Summary of Activities:

Chrissy Gascon, CAEP Executive Director, continued to serve as the Rancho Santiago Adult Education Consortium's (RSAEC) lead and represented the consortium at the local and state level. The RSAEC Executive Committee continued to provide the leadership and direction for the consortium. Within the Rancho Santiago Community College District (RSCCD), the 9 full-time tenure-track faculty coordinators continued their work on the CAEP objectives especially in regards to the 5 goals stated in the RSAEC 3-year plan. These include: 1) Increase capacity to maximize student completion rates, 2) Increase Education Opportunities for students in basic skills and career education, 3) Increase access to students by offering flexible learning options such as online or hybrid courses, 4) Increase career education opportunities for students at GGAE, and 5) Increase educational opportunities in healthcare pathways.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Chrissy Gascon, Executive Director, Adult Education Block Grant
Eden Quimzon, Interim Executive Director

Rancho Santiago CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$901,639	\$669,597	134.65%	\$1,487,993	60.59%	\$586,354
2000 - Non-Instructional Salaries	\$254,077	\$274,512	92.56%	\$610,027	41.65%	\$355,950
3000 - Employee Benefits	\$533,947	\$457,349	116.75%	\$1,016,332	52.54%	\$482,385
4000 - Supplies and Materials	\$11,555	\$57,803	19.99%	\$128,450	9%	\$116,895
5000 - Other Operating Expenses and Services	\$452,904	\$415,310	109.05%	\$922,912	49.07%	\$470,008
6000 - Capital Outlay	\$187,152	\$192,006	97.47%	\$426,679	43.86%	\$239,527
7000 - Other Outgo	\$0	\$135,000	0%	\$300,000	0%	\$300,000
Indirect Costs	\$117,064	\$108,453	107.94%	\$241,006	48.57%	\$123,942
Totals	\$2,458,338	\$2,310,030	106.42%	\$5,133,399	47.89%	\$2,675,061

Summary of Activities:

Chrissy Gascon, CAEP Executive Director, continued to serve as the Rancho Santiago Adult Education Consortium's (RSAEC) lead and represented the consortium at the local and state level. The RSAEC Executive Committee continued to provide the leadership and direction for the consortium. Within the Rancho Santiago Community College District (RSCCD), the 9 full-time tenure-track faculty coordinators continued their work on the CAEP objectives especially in regards to the 5 goals stated in the RSAEC 3-year plan. These include: 1) Increase capacity to maximize student completion rates, 2) Increase Education Opportunities for students in basic skills and career education, 3) Increase access to students by offering flexible learning options such as online or hybrid courses, 4) Increase career education opportunities for students at GGAE, and 5) Increase educational opportunities in healthcare pathways.

Status
Submitted

Rancho Santiago CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$901,639	\$892,796	100.99%	\$1,487,993	60.59%	\$586,354
2000 - Non-Instructional Salaries	\$254,077	\$366,016	69.42%	\$610,027	41.65%	\$355,950
3000 - Employee Benefits	\$533,947	\$609,799	87.56%	\$1,016,332	52.54%	\$482,385
4000 - Supplies and Materials	\$11,555	\$77,070	14.99%	\$128,450	9%	\$116,895
5000 - Other Operating Expenses and Services	\$452,904	\$553,747	81.79%	\$922,912	49.07%	\$470,008
6000 - Capital Outlay	\$187,152	\$256,007	73.1%	\$426,679	43.86%	\$239,527
7000 - Other Outgo	\$0	\$180,000	0%	\$300,000	0%	\$300,000
Indirect Costs	\$117,064	\$144,604	80.96%	\$241,006	48.57%	\$123,942
Totals	\$2,458,338	\$3,080,039	79.82%	\$5,133,399	47.89%	\$2,675,061

Status
Unsubmitted



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