

# CAEP Consortium Fiscal Reporting 43 Rancho Santiago Adult Education Consortium

2020-21 Fiscal Year

## Certification

### Certified By

Chrissy Gascon

Executive Director, Adult Education Block Grant

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status

Certified          Certified          Uncertified      Uncertified

## Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Garden Grove Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Orange Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Rancho Santiago CCD</a>	Submitted	Submitted	Not Submitted	Not Submitted

## Garden Grove Unified

Garden Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$52,136	\$63,387	82.25%	\$528,225	9.87%	\$476,089
2000 - Non-Instructional Salaries	\$61,635	\$52,206	118.06%	\$652,575	9.44%	\$590,940
3000 - Employee Benefits	\$71,760	\$49,026	146.37%	\$408,552	17.56%	\$336,792
4000 - Supplies and Materials	\$255	\$2,436	10.47%	\$121,808	0.21%	\$121,553
5000 - Other Operating Expenses and Services	\$7,971	\$3,250	245.26%	\$65,000	12.26%	\$57,029
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,466	\$7,762	109.07%	\$77,618	10.91%	\$69,152
<b>Totals</b>	<b>\$202,223</b>	<b>\$178,067</b>	<b>113.57%</b>	<b>\$1,853,778</b>	<b>10.91%</b>	<b>\$1,651,555</b>

### Corrective Action Plan

Due to the summer months in Quarter 1, expenditures are less.

### Summary of Activities:

We are working towards supporting the strategies outlined in our annual plan.

**Status**  
**Submitted**

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### Garden Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$67,447	\$158,468	42.56%	\$528,225	12.77%	\$460,778
2000 - Non-Instructional Salaries	\$224,626	\$208,824	107.57%	\$652,575	34.42%	\$427,949
3000 - Employee Benefits	\$152,934	\$122,566	124.78%	\$408,552	37.43%	\$255,618
4000 - Supplies and Materials	\$3,395	\$30,452	11.15%	\$121,808	2.79%	\$118,413
5000 - Other Operating Expenses and Services	\$28,299	\$16,250	174.15%	\$65,000	43.54%	\$36,701
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,832	\$23,285	89.46%	\$77,618	26.84%	\$56,786
<b>Totals</b>	<b>\$497,533</b>	<b>\$559,845</b>	<b>88.87%</b>	<b>\$1,853,778</b>	<b>26.84%</b>	<b>\$1,356,245</b>

**Corrective Action Plan**

Expenditures are proceeding as planned. A large expenditure for new technology and related licenses will be completed in Qu3.

**Summary of Activities:**

Continued to work on the objectives of the 2020-21 annual plan with an additional lens on support for Distance Learning and related instructional support services connected to the impacts of COVID-19.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

M'Liss Patterson, Director

**Garden Grove Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$171,238	\$237,701	72.04%	\$528,225	32.42%	\$356,987
2000 - Non-Instructional Salaries	\$394,893	\$313,236	126.07%	\$652,575	60.51%	\$257,682
3000 - Employee Benefits	\$246,927	\$183,848	134.31%	\$408,552	60.44%	\$161,625
4000 - Supplies and Materials	\$6,340	\$42,633	14.87%	\$121,808	5.2%	\$115,468
5000 - Other Operating Expenses and Services	\$34,788	\$22,750	152.91%	\$65,000	53.52%	\$30,212
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$37,328	\$34,928	106.87%	\$77,618	48.09%	\$40,290
<b>Totals</b>	<b>\$891,514</b>	<b>\$835,097</b>	<b>106.76%</b>	<b>\$1,853,778</b>	<b>48.09%</b>	<b>\$962,264</b>

**Status**  
**Unsubmitted**

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**Garden Grove Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$171,238	\$316,935	54.03%	\$528,225	32.42%	\$356,987
2000 - Non-Instructional Salaries	\$394,893	\$424,174	93.1%	\$652,575	60.51%	\$257,682
3000 - Employee Benefits	\$246,927	\$245,131	100.73%	\$408,552	60.44%	\$161,625
4000 - Supplies and Materials	\$6,340	\$48,723	13.01%	\$121,808	5.2%	\$115,468
5000 - Other Operating Expenses and Services	\$34,788	\$39,000	89.2%	\$65,000	53.52%	\$30,212
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$37,328	\$46,571	80.15%	\$77,618	48.09%	\$40,290
<b>Totals</b>	<b>\$891,514</b>	<b>\$1,120,534</b>	<b>79.56%</b>	<b>\$1,853,778</b>	<b>48.09%</b>	<b>\$962,264</b>

**Status**  
Unsubmitted

## Orange Unified

Orange Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$291	\$931	31.27%	\$6,205	4.69%	\$5,914
2000 - Non-Instructional Salaries	\$0	\$31	0%	\$206	0%	\$206
3000 - Employee Benefits	\$62	\$246	25.19%	\$1,641	3.78%	\$1,579
4000 - Supplies and Materials	\$0	\$129	0%	\$858	0%	\$858
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14	\$53	26.37%	\$354	3.95%	\$340
<b>Totals</b>	<b>\$367</b>	<b>\$1,390</b>	<b>26.41%</b>	<b>\$9,264</b>	<b>3.96%</b>	<b>\$8,897</b>

**Corrective Action Plan**

Part of quarter 1 was the summer months. Now that the school year is underway, the expenditures will increase towards the target.

**Summary of Activities:**

Teacher salary, benefits, and indirect costs.

**Status**  
**Submitted**

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**Orange Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,748	\$1,862	93.9%	\$6,205	28.17%	\$4,457
2000 - Non-Instructional Salaries	\$19	\$62	30.74%	\$206	9.22%	\$187
3000 - Employee Benefits	\$384	\$492	78%	\$1,641	23.4%	\$1,257
4000 - Supplies and Materials	\$0	\$257	0%	\$858	0%	\$858
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$86	\$106	80.98%	\$354	24.29%	\$268
<b>Totals</b>	<b>\$2,237</b>	<b>\$2,779</b>	<b>80.49%</b>	<b>\$9,264</b>	<b>24.15%</b>	<b>\$7,027</b>

**Corrective Action Plan**

Adult Ed classes did not occur during summer months which is the reason for being slightly below target.

**Summary of Activities:**

Salaries and benefits.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Lisa Green Orange Unified School District, Interim Executive Director Curriculum, Instruction, Secondary School Support

**Orange Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,748	\$2,792	62.6%	\$6,205	28.17%	\$4,457
2000 - Non-Instructional Salaries	\$19	\$93	20.5%	\$206	9.22%	\$187
3000 - Employee Benefits	\$384	\$738	52%	\$1,641	23.4%	\$1,257
4000 - Supplies and Materials	\$0	\$386	0%	\$858	0%	\$858
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$86	\$159	53.99%	\$354	24.29%	\$268
<b>Totals</b>	<b>\$2,237</b>	<b>\$4,169</b>	<b>53.66%</b>	<b>\$9,264</b>	<b>24.15%</b>	<b>\$7,027</b>

**Status**  
Unsubmitted

Orange Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,748	\$3,723	46.95%	\$6,205	28.17%	\$4,457
2000 - Non-Instructional Salaries	\$19	\$124	15.37%	\$206	9.22%	\$187
3000 - Employee Benefits	\$384	\$985	39%	\$1,641	23.4%	\$1,257
4000 - Supplies and Materials	\$0	\$515	0%	\$858	0%	\$858
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$86	\$212	40.49%	\$354	24.29%	\$268
<b>Totals</b>	<b>\$2,237</b>	<b>\$5,558</b>	<b>40.25%</b>	<b>\$9,264</b>	<b>24.15%</b>	<b>\$7,027</b>

**Status**  
Unsubmitted

### Rancho Santiago CCD

Rancho Santiago CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$275,679	\$215,599	127.87%	\$1,437,325	19.18%	\$1,161,646
2000 - Non-Instructional Salaries	\$94,304	\$81,745	115.36%	\$544,967	17.3%	\$450,663
3000 - Employee Benefits	\$152,668	\$140,761	108.46%	\$938,405	16.27%	\$785,737
4000 - Supplies and Materials	\$183	\$3,802	4.81%	\$25,346	0.72%	\$25,163
5000 - Other Operating Expenses and Services	\$169,825	\$178,637	95.07%	\$1,190,914	14.26%	\$1,021,089
6000 - Capital Outlay	\$44,112	\$53,686	82.17%	\$357,909	12.32%	\$313,797
7000 - Other Outgo	\$0	\$34,134	0%	\$227,560	0%	\$227,560
Indirect Costs	\$36,839	\$35,418	104.01%	\$236,120	15.6%	\$199,281
<b>Totals</b>	<b>\$773,610</b>	<b>\$743,782</b>	<b>104.01%</b>	<b>\$4,958,546</b>	<b>15.6%</b>	<b>\$4,184,936</b>

### Summary of Activities:

Chrissy Gascon, Interim Executive Daeen, continued to serve as the Rancho Santiago Adult Education Consortium's (RSAEC) lead and represented the consortium at the local and state level. The RSAEC Executive Committee continued to provide the leadership and direction for the consortium. Within the Rancho Santiago Community College District (RSCCD), the full-time tenure-track faculty coordinators continued their work on the CAEP objectives especially in the areas of transitioning adult students to college and the workforce. Additionally, the CAEP coordinators worked on developing new, innovative curriculum, which will lead to the acceleration of students' progress toward their academic goals. This curriculum includes new noncredit online classes. The RSAEC Executive Committee voted and approved multiple strategies including the funding of a regional marketing campaign that will allow us to leverage the campaign work that is already in progress by the Strong Workforce Program.

**Status**  
**Submitted**

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### Rancho Santiago CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$704,655	\$431,198	163.42%	\$1,437,325	49.03%	\$732,670
2000 - Non-Instructional Salaries	\$214,051	\$163,490	130.93%	\$544,967	39.28%	\$330,916
3000 - Employee Benefits	\$376,734	\$281,522	133.82%	\$938,405	40.15%	\$561,671
4000 - Supplies and Materials	\$621	\$7,604	8.17%	\$25,346	2.45%	\$24,725
5000 - Other Operating Expenses and Services	\$234,506	\$357,274	65.64%	\$1,190,914	19.69%	\$956,408
6000 - Capital Outlay	\$102,928	\$107,373	95.86%	\$357,909	28.76%	\$254,981
7000 - Other Outgo	\$0	\$68,268	0%	\$227,560	0%	\$227,560
Indirect Costs	\$84,279	\$70,836	118.98%	\$236,120	35.69%	\$151,841
<b>Totals</b>	<b>\$1,717,774</b>	<b>\$1,487,564</b>	<b>115.48%</b>	<b>\$4,958,546</b>	<b>34.64%</b>	<b>\$3,240,772</b>

### Summary of Activities:

Chrissy Gascon, Interim Executive Dean, continued to serve as the Rancho Santiago Adult Education Consortium's (RSAEC) lead and represented the consortium at the local and state level. The RSAEC Executive Committee continued to provide the leadership and direction for the consortium. Within the Rancho Santiago Community College District (RSCCD), the full-time tenure-track faculty coordinators continued their work on the CAEP objectives especially in the areas of transitioning adult students to college and the workforce. Additionally, the CAEP coordinators worked on developing new, innovative curriculum, which will lead to the acceleration of students' progress toward their academic goals. This curriculum includes new noncredit online classes. In addition, the colleges have been focusing on professional development to assist instructors as they continue to teach remotely during the pandemic to ensure that students have continuous access to learning .

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Chrissy Gascon, Executive Director, Adult Education Block Grant  
Eden Quimzon, Interim Executive Director

**Rancho Santiago CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$704,655	\$646,796	108.95%	\$1,437,325	49.03%	\$732,670
2000 - Non-Instructional Salaries	\$214,051	\$245,235	87.28%	\$544,967	39.28%	\$330,916
3000 - Employee Benefits	\$376,734	\$422,282	89.21%	\$938,405	40.15%	\$561,671
4000 - Supplies and Materials	\$621	\$11,406	5.44%	\$25,346	2.45%	\$24,725
5000 - Other Operating Expenses and Services	\$234,506	\$535,911	43.76%	\$1,190,914	19.69%	\$956,408
6000 - Capital Outlay	\$102,928	\$161,059	63.91%	\$357,909	28.76%	\$254,981
7000 - Other Outgo	\$0	\$102,402	0%	\$227,560	0%	\$227,560
Indirect Costs	\$84,279	\$106,254	79.32%	\$236,120	35.69%	\$151,841
<b>Totals</b>	<b>\$1,717,774</b>	<b>\$2,231,346</b>	<b>76.98%</b>	<b>\$4,958,546</b>	<b>34.64%</b>	<b>\$3,240,772</b>

Status  
Unsubmitted

**Rancho Santiago CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$704,655	\$862,395	81.71%	\$1,437,325	49.03%	\$732,670
2000 - Non-Instructional Salaries	\$214,051	\$326,980	65.46%	\$544,967	39.28%	\$330,916
3000 - Employee Benefits	\$376,734	\$563,043	66.91%	\$938,405	40.15%	\$561,671
4000 - Supplies and Materials	\$621	\$15,208	4.08%	\$25,346	2.45%	\$24,725
5000 - Other Operating Expenses and Services	\$234,506	\$714,548	32.82%	\$1,190,914	19.69%	\$956,408
6000 - Capital Outlay	\$102,928	\$214,745	47.93%	\$357,909	28.76%	\$254,981
7000 - Other Outgo	\$0	\$136,536	0%	\$227,560	0%	\$227,560
Indirect Costs	\$84,279	\$141,672	59.49%	\$236,120	35.69%	\$151,841
<b>Totals</b>	<b>\$1,717,774</b>	<b>\$2,975,128</b>	<b>57.74%</b>	<b>\$4,958,546</b>	<b>34.64%</b>	<b>\$3,240,772</b>

**Status**  
Unsubmitted



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