

44 North Coast Adult Education Consortium: Certified

Details

Consortium Information

Consortium Name:

44 North Coast Adult Education Consortium

Consortium Short Name:

44 North Coast

Address:

7351 Tompkins Hill Rd. | Eureka, CA | 95501

Website:

<https://www.redwoods.edu/adulted/>

Funding Channel 2022-23:

Fiscal Agent

CAEP Funds 2022-23:

\$1,251,679

CAEP Funds 2021-22:

\$1,188,340

CAEP Funds 2020-21:

\$1,142,085



Consortium Contacts

Responsibility	Name	Email	Title	Phone
Primary Contact	Prudence Ratliff	pru-ratliff@redwoods.edu	Director, Adult & Community Education	(707) 476-4503
Primary Contact	Julia Morrison	julia-morrison@redwoods.edu	Vice President, Administrative Services	(707) 476-4122
Primary Contact	Kerry Mayer	kerry-mayer@redwoods.edu	Interim Vice President of Instruction	(707) 476-4326
Primary Contact	Tami Engman	tami-engman@redwoods.edu		

Member Agencies

Member Agency	Member Type	Contact	Phone
Del Norte County Unified	Unified School District	Randy Fugate	(707) 464-0274
Eureka City Schools	Unified School District	Mr. Brad Albee	(707) 441-2467
Redwoods CCD	District	Prudence Ratliff	(707) 476-4503
Northern Humboldt Union High	High School District	Jack Bareilles	(707) 825-2199

Executive Summary

Executive Summary *

The North Coast Adult Education Consortium (NCAEC), serves all of Humboldt and Del Norte Counties as well as parts of several neighboring counties. Membership includes three K-12 Districts, and one Community College District. Various other K-12 Districts, community agencies, and adult education support, partner and collaborate with the Consortium. Partnerships of our members in various efforts on the North Coast are the foundation for working together and have been leveraged to strengthen the role of education and workforce training. With the collaboration of schools districts, business partners, and county agencies, the services for Adult Education will be prioritized and aligned to meet the regional needs according to the California Adult Education Program (CAEP).

NCAEC will offer adult education classes at locations geographically accessible to learners within the consortium region as needed. Based on identified workforce needs, member's classes will increase educational attainment and career success by providing the preparation and skills needed for employment, continuing post-secondary education, and personal growth of the residents of our region.

Through the work of NCAEC, we have come together to identify the adult education needs and resources in our region. We have determined that we have significant needs, the expertise to develop effective programs, and a strong desire by all members to see a robust adult education offering in our region.

The partnerships we developed, as we worked together to advance the shared vision and plan, will lead to integrated educational pathways, increased educational opportunities, and improved ability to address the varied needs of our

collective adult learners. College of the Redwoods (CR) will continue to be the fiscal agent, and the consortium will continue to make decisions for the region with the involvement of work group partners throughout the region.

The consortium will identify best practices around the State to determine how to best collaborate to meet the needs of as many adult learners within our service area as possible. Specifically, we will 1) promote Adult Education offerings with an emphasis on recruitment into the ESL and High School Equivalency prep courses, 2) transition students to credit programs along a career pathway, 3) seek out professional development for CASAS testing and assessment as well as for the development of courses. The main focus will be on rebuilding programs and enrollments to pre-pandemic levels as much as possible.

Assessment

Overview and Preparation *

The consortium's Assessment included a survey that was sent out to students, staff and the community. The K-12 members reviewed their CASAS testing processes and TOPSpro data utilizing the Targeted Technical Support Coach assigned to the consortium through CAEP. The college member worked with Institutional research to review the MIS data. LaunchBoard data was reviewed with the assistance of the Targeted Technical Assistance Coach. Finally, the CAEP Fact Sheets were reviewed. The Consortium held monthly working group meetings over the last six months and more meetings as we moved closer to the final development of the 3 year plan. The consortium discussed the plan and the various resources during these meetings. The following resources were shared with all members, but not discussed during any of the working group meetings: Humboldt County Workforce Development 2021-24 plan and the Targets of Opportunity 2009-2019 study.

Regional Alignment and Priorities *

The consortium members align offerings and services supported by CAEP with some overlap and some stand-alone programs. All funded members provide ESL and High School Diploma prep classes. Two offer the opportunity for students to sit for HiSET tests. CTE Healthcare offerings include Certified Nursing Assistant and Medical Assistant. Both of these programs align in a pathway to credit programs in Nursing. A Welding program exists with one funded member that is a pathway into Welding credit programs. A partnership with the Humboldt County Office of Education provides a recruitment mechanism into the ESL and CTE programs. The unfunded member refers students to these programs as well as to the Living Skills for Students with Disabilities program. College of the Redwoods has a program in the Humboldt County Correctional Facility that provides inmates with opportunities such as ESL, earning a High School equivalency, learning about entering college or the work force through College & Career or Work Readiness classes. Even though none of the members receive WIOA funding, all members partner with the Workforce Development Board and the America's Job Centers of CA. The Consortium lead represents the college and the Consortium as a member of the Humboldt County Workforce Development Board and Executive Committee. This meets the mandated partner requirement for WIOA Title II Adult Literacy. In Del Norte County one of the members is developing relationships with the local Workforce Development Center to better understand other programs offered in the area.

Evaluate the Educational Needs of Adults in the Region *

Based on recent survey information our two top educational needs are high school diploma or equivalent (HiSET), and ESL. According to the consortium surveys conducted with the community 39% said that adult learners would benefit most from jobs skills training and 24% said earning a high school diploma. While 24% of students said they are interested in job skills training and 21% are interested in ESL classes. The Humboldt County Regional plan indicates that there is a need for job skills training in industry specific skills, customer service, supervision, software and computer knowledge, and business

communication. The 2018 Humboldt County Workforce Development Survey Report details the results of employer surveys and interviews completed in 2017 and 2018, including those working in targeted industries. Employers reported major difficulty with filling positions that require an advanced degree (51% of respondents), with the reverse being true for positions requiring a high school degree or less. The 2009-2019 Targets of Opportunity study conducted by the Employment Development Department, Labor Market Information Division for the County of Humboldt Economic Development Division reviewed 8 industry clusters: Diversified Health Care; Tourism; Building and Systems Construction; Specialty Food, Flowers, and Beverage; Investment Support Services; Management and Innovation Services; Forest Products and Niche Manufacturing. Only one industry cluster, Forest Products saw a decrease and overall there was a 62% increase in these clusters. These data sources indicate a need to continue offering high school diploma prep and testing; ESL and career pathways that lead to credit programs. According to the 2021 CAEP Fact Sheets 58% of students in the NCAEC transition to credit programs and employment helping to close the educational and skills gaps in our region.

Contributions by Entities *

The consortium members who contributed to the three-year plan process included College of the Redwoods; Eureka Adult School; Northern Humboldt Union School District and Del Norte County Adult Education. These members participated in the monthly and quarterly meetings on the development of the plan. Each member contributed by developing questions for the survey that was conducted by the college member's Institutional Research Office. In addition, each member provided contact information to send surveys to over 160 community members, 2500 students and 30 staff and faculty. Finally, all of these members participated in refining the written 3 year plan and the annual CFAD.

Regional Service Providers

For each Member Agency service provider, enter the number of Participants in each program area.

Provider Name	Provider Type	Number of Participants in Program Area								
		ABE	ASE	ESL	EL Civics	AWD	K12 Success	Short Term CTE	Workforce Reentry	Pre-Apprenticeship
*Del Norte County Unified	Member Representative	0	30	15	0	0	0	0	0	0
*Eureka City Schools	Member Representative	0	150	27	0	0	0	45	0	0
*Northern Humboldt Union High	Member Representative	0	0	0	0	0	0	0	0	0
*Redwoods CCD	Member Representative	507	363	139	0	95	0	235	360	0
Total Participants		507	543	181	0	95	0	280	360	0

* Member Agency required to input number of Participants

For each service provider added, check the box in the program areas where services are provided.

Provider Name	Provider Type	Program Area Where Services Are Provided								
		ABE	ASE	ESL	El Civics	AWD	K12 Success	Short Term CTE	Workforce Reentry	Pre-Apprenticeship
Humboldt County Office of Education	Other	✓	✓	✓	✓	×	✓	✓	✓	×
CA Department of Rehabilitation	Community Organization	✓	✓	✓	×	✓	×	✓	✓	×
Humboldt County Workforce Development Board	Workforce Development Board	✓	✓	✓	×	✓	✓	✓	✓	×
Humboldt County Probation Department	Other	✓	✓	✓	×	✓	✓	✓	✓	×
Humboldt State University	Community Organization	✓	✓	✓	×	✓	✓	✓	✓	×
Northern CA Indian Development Council	Community Organization	✓	✓	✓	×	✓	✓	✓	✓	×
SMART Business Resource Center	Workforce Development Board	✓	✓	✓	×	✓	✓	✓	✓	×
Yurok Tribe	Community Organization	✓	✓	✓	×	✓	✓	✓	✓	×
Humboldt County Library	Community Organization	✓	✓	✓	×	✓	×	×	✓	×
Blue Lake Rancheria	Other	✓	✓	✓	×	✓	✓	✓	✓	×

Provider Name	Provider Type	Program Area Where Services Are Provided								
		ABE	ASE	ESL	El Civics	AWD	K12 Success	Short Term CTE	Workforce Reentry	Pre-Apprenticeship
Rohnerville Rancheria of the Bear River Band	Other	✓	✓	✓	×	✓	✓	✓	✓	×
Hoopa Yurok Vocational Rehabilitation	Other	✓	✓	✓	×	✓	✓	✓	✓	×
Humboldt Del Norte County Medical Society	Industry	×	×	×	×	×	×	✓	×	×
County of Humboldt - DHHS	Other	✓	✓	✓	×	✓	✓	✓	✓	×
Redwood Coast Regional Center	Community Organization	×	×	×	×	✓	×	×	×	×
California Conservation Corps.	Community Organization	✓	×	×	×	×	×	×	✓	×

Evaluate the Current Levels and Types of Education and Workforce Services for Adults in the Region *

All funded members provide ESL and High School Diploma prep classes. Two offer the opportunity for students to sit for HiSET tests. CTE Healthcare offerings include Certified Nursing Assistant and Medical Assistant. Both of these programs align in a pathway to credit programs in Nursing. A Welding program exists with one funded member that is a pathway into Welding credit programs. A partnership with the Humboldt County Office of Education provides a recruitment mechanism into the ESL and CTE programs. The unfunded member refers students to these programs as well as to the Living Skills for Students with Disabilities program. College of the Redwoods has a program in the Humboldt County Correctional Facility that provides inmates with opportunities such as ESL, earning a High School equivalency, learning about entering college or the work force through College & Career or Work Readiness classes. Even though none of the members receive WIOA funding, all members partner with the Workforce Development Board and the America's Job Centers of CA. The Consortium lead represents the college and the Consortium as a member of the Humboldt County Workforce Development Board and Executive Committee. This meets the mandated partner

Metrics: CAEP Barriers & Metrics

✓ **Student Barriers**

Adult Ed Metrics

- English Language Learner (AE 305 - Overall)

✓ **Progress:** Learn about skills gains in adult basic education, ESL, workforce preparation, and CTE programs.

Adult Ed Metrics

- Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)

✓ **Transition:** Learn about student transition into postsecondary education and college credit pathways.

Adult Ed Metrics

- Participants with Transition to ASE (AE 500 - Overall)
- Participants with Transition to Postsecondary (CTE) (AE 636 - Overall)
- Participants with Transition to Postsecondary (credit college) (AE 637 - Overall)

✓ **Success:** Information on completion of diplomas, certificates, and college credit awards.

Adult Ed Metrics

- Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)
- Participants Who Earn a Postsecondary Credential (AE 625 - Overall)

× **Employment and Earnings:** Access 2nd and 4th quarter employment, annual earnings, and earning gains data.

Consortium Level Metric Targets

* Mandatory for all consortia

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
All	*Number of Adults Served (AE 200 - Overall)	1,613	648		2,000	2,100	2,200
Student Barriers	English Language Learner (AE 305 - Overall)	188	106		190	200	210

Member Level Metric Targets

* Mandatory for all members

Del Norte County Unified (Reported by Del Norte County Unified School District)

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
All	*Adults who Became Participants (AE 202 - Overall)		14		50	55	60
Progress	Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)				18	20	22
Success	Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)				10	12	14
Success	Participants Who Earn a Postsecondary Credential (AE 625 - Overall)				0	0	0
Transition	Participants with Transition to Postsecondary (credit college) (AE 637 - Overall)				0	0	0
Transition	Participants with Transition to Postsecondary (CTE) (AE 636 - Overall)				0	0	0

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
Transition	Participants with Transition to ASE (AE 500 - Overall)				0	0	0

Eureka City Schools (Reported by Eureka City Schools)

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
All	*Adults who Became Participants (AE 202 - Overall)				165	175	185
Progress	Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)				30	35	40
Success	Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)				25	30	35
Success	Participants Who Earn a Postsecondary Credential (AE 625 - Overall)				0	0	0
Transition	Participants with Transition to Postsecondary (credit college) (AE 637 - Overall)				0	0	0
Transition	Participants with Transition to Postsecondary (CTE) (AE 636 - Overall)				0	0	0

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
Transition	Participants with Transition to ASE (AE 500 - Overall)				0	0	0

Northern Humboldt Union High (No reporting institution)

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
All	*Adults who Became Participants (AE 202 - Overall)				700	725	2,035
Progress	Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)				145	150	160
Success	Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)				370	380	390
Success	Participants Who Earn a Postsecondary Credential (AE 625 - Overall)				130	135	140
Transition	Participants with Transition to Postsecondary (credit college) (AE 637 - Overall)				130	135	140
Transition	Participants with Transition to Postsecondary (CTE) (AE 636 - Overall)				28	30	32

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
Transition	Participants with Transition to ASE (AE 500 - Overall)				0	0	0

Redwoods CCD (Reported by Redwoods District)

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
All	*Adults who Became Participants (AE 202 - Overall)	1,182	572		2,000	2,025	2,035
Progress	Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)	30			145	150	160
Success	Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)	10			370	380	390
Success	Participants Who Earn a Postsecondary Credential (AE 625 - Overall)	93	23		25	30	35
Transition	Participants with Transition to Postsecondary (credit college) (AE 637 - Overall)	72			130	135	140
Transition	Participants with Transition to Postsecondary (CTE) (AE 636 - Overall)	153			28	30	32

Metric Set	Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Target	2023-24 Target	2024-25 Target
Transition	Participants with Transition to ASE (AE 500 - Overall)	145			60	65	70

Member Spending Targets

Member	Percent of 2019-20 Available Funds Spent	Percent of 2020-21 Available Funds Spent	Percent of 2021-22 Available Funds Spent	2022-23 Target	2023-24 Target	2024-25 Target
Del Norte County Unified	100%	100%	24%	75%	75%	75%
Eureka City Schools	100%	100%	48%	75%	75%	75%
Redwoods CCD	100%	24%	0%	75%	75%	75%

Objectives

Address Educational Needs

Description of Objective *

The consortium members will reach out to the ESL community regarding needs as well as promote and market these programs. These marketing/promotion strategies will include shared information about the offerings available with each member agency; and development of a flyer that includes the offerings from all agencies in one easy to access area. This will include working with partners that offer opportunities for students to improve their English language acquisition much faster by sharing the classes they offer as well. We will work to move these students into credit programs, employment or short term CTE trainings such as Medical Assisting, Certified Nursing Assistant or Welding programs. College of the Redwoods employs an Adult Ed Student Development Advisor that will be available to help students apply to the college and enroll in the ESL, High School Prep classes or transition into credit classes. This classified staff member is available to students who wish to move from the K-12 system into college courses. Child care will be made available as possible by each agency for students enrolled and attending face to face classes. Professional development will be sought out in the area of CASAs testing and assessment. In addition, all members will attend webinars and statewide conferences when possible. One member will seek out professional development for staff to improve program design and outcomes. The K-12 members will develop consistent teacher observation and evaluation tools and student input surveys related to program effectiveness. The college member will continue to follow the processes and procedures in place and adhere to the Faculty contract regarding curriculum development, assessment and performance evaluations. All agencies will continue to develop and maintain relationships with the America's Job Centers of CA within their county location. One K-12 member will represent the consortium on the Board of their local WIOA provider. The consortium lead will continue as the representative on the Workforce Development Board.

Improve Integration of Services & Transitions

Description of Objective *

The Consortium members will work to move these students into credit programs, employment or short term CTE trainings such as Medical Assisting, Certified Nursing Assistant or Welding programs. College of the Redwoods employs an Adult Ed Student Development Advisor that will be available to help students apply to the college and enroll in the ESL, High School Program or transition into credit classes. This classified staff member is available to students who wish to move from the K-12 system into college courses. The unfunded K-12 member will continue to refer students to the funded members programs including ESL and students with disabilities.

Improve Effectiveness of Services

Description of Objective *

Professional development will be sought out in the area of CASAs testing and assessment. In addition, all members will attend webinars and statewide conferences when possible. One member will seek out professional development for staff to improve program design and outcomes. The K-12 members will develop consistent teacher observation and evaluation tools and student input surveys related to program effectiveness. The college member will continue to follow the processes and procedures in place and adhere to the Faculty contract regarding curriculum development, assessment and performance evaluations. All agencies will continue to develop and maintain relationships with the America's Job Centers of CA within their county location. One K-12 member will represent the consortium on the Board of their local WIOA provider. The consortium lead will continue as the representative on the Workforce Development Board.

Activities & Outcomes

Activity Name *

Community Outreach to Adults who need ESL Services

Objective that Applies to this Activity

Address Educational Needs

Brief Description of Activity *

- ESL Teacher makes monthly visits to community (churches, organizations, businesses, etc) to inquire about how to serve
- Take information and create steps (curriculum, schedule, locations, etc) to better serve.
- Reflect and share what is working.

ESL program currently looking for more robust online and book based curriculum based on EL community needs

Short-Term Outcomes (12 Months) *

Increase students who access ESL Services

Intermediate Outcomes (1-3 Years) *

Increase students who access ESL Services

Long-Term Outcomes (3-5 Years) *

Increase students who access ESL Services

Proposed Completion Date

06/30/2025

Adult Ed Metrics and Student Barriers

- Progress: Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)
- Student Barriers: English Language Learner (AE 305 - Overall)

Responsible person(s)

Name
Brad Albee
Prudence Ratliff
Randy Fugate

Activity Name *

Create a Consortium Wide Marketing Promotion

Objective that Applies to this Activity

Improve Effectiveness of Services

Brief Description of Activity *

- Meet with consortium member develop marketing document/pamphlet/ brochure to recruit interested students.
- Each consortium member will put links to each others classes and program offerings on their websites.

Short-Term Outcomes (12 Months) *

Develop a marketing plan for recruiting students

Intermediate Outcomes (1-3 Years) *

Use marketing materials developed to recruit students.

Long-Term Outcomes (3-5 Years) *

Review and revise marketing plan annually.

Proposed Completion Date

06/30/2025

Adult Ed Metrics and Student Barriers

- All: Adults who Became Participants (AE 202 - Overall)

Responsible person(s)

Name
Brad Albee
Prudence Ratliff
Randy Fugate

Activity Name *

Professional Development

Objective that Applies to this Activity

Improve Effectiveness of Services

Brief Description of Activity *

- All consortia members will attend webinars and conference related to Adult Ed offerings.
- The Targeted Technical Assistance coach will work with each member to obtain professional development related to data collection, reporting and networking.

Short-Term Outcomes (12 Months) *

Attend professional development offerings.

Intermediate Outcomes (1-3 Years) *

Attend professional development offerings. Develop a network with other consortia throughout the state.

Long-Term Outcomes (3-5 Years) *

Attend professional development offerings. Develop a network with other consortia throughout the state.

Proposed Completion Date

06/30/2025

Adult Ed Metrics and Student Barriers

- All: Adults who Became Participants (AE 202 - Overall)

Responsible person(s)

Name

Brad Albee

Prudence Ratliff

Randy Fugate

Funds Evaluation**Member Allocations and Expenditures**

Member Agency	Prior Year Total Leveraged Funds	Program Reporting Status
Del Norte County Unified	\$9,427	Certified
Eureka City Schools	\$307,213	Certified
Northern Humboldt Union High (Optional)	\$0	Draft
Redwoods CCD	\$269,104	Certified
Totals	\$585,744	3/4 Certified

Funds Evaluation *

The Consortium will develop and submit a CFAD annually. On average the K-12 schools have about 15-20% carryover each year, while the college member has about 30% carryover each year. The Consortium will reevaluate our funding needs annually and discuss what is needed to lower the carryover each year as well as strategies to spend down funds in a timely manner. This will be discussed as part of our annual by-laws review. At this time none of the members have other resources that are not reported in NOVA.

Certification**Del Norte County Unified - Member Representative****Randy Fugate**rfugate@delnorte.k12.ca.us

(707) 464-0274

Approved by Randy Fugate

06/03/2022 03:32 PM PDT

Eureka City Schools - Member Representative

Mr. Brad Albee

Principal

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Mario da Costa

Director of Business Services

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Approved by Mr. Brad Albee

06/03/2022 04:19 PM PDT

Northern Humboldt Union High - Member Representative

Jack Bareilles

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(707) 825-2199

Approved by Jack Bareilles

06/07/2022 03:56 PM PDT

Redwoods CCD - Member Representative

Prudence Ratliff

Director, Adult & Community Education

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Approved by Prudence Ratliff

06/03/2022 03:19 PM PDT



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