

CAEP Consortium Fiscal Reporting

45 Rio Hondo Region Adult Education Consortium

2018-19 Fiscal Year

Certification

Certified By

Eileen Stear

Program Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
El Monte Union High	Submitted	Submitted	Submitted	Submitted
El Rancho Unified	Submitted	Submitted	Submitted	Submitted
Rio Hondo CCD	Submitted	Submitted	Submitted	Submitted
Tri-Cities ROP	Submitted	Submitted	Submitted	Submitted
Whittier Union High	Submitted	Submitted	Submitted	Submitted

El Monte Union High

[El Monte Union High Q1 Report \(7/1 - 9/30\)](#)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$686,691	\$979,866	70.08%	\$4,899,331	14.02%	\$4,212,640
2000 - Non-Instructional Salaries	\$271,242	\$347,360	78.09%	\$1,736,801	15.62%	\$1,465,559
3000 - Employee Benefits	\$224,539	\$349,861	64.18%	\$1,749,303	12.84%	\$1,524,764
4000 - Supplies and Materials	\$60,474	\$176,902	34.19%	\$353,804	17.09%	\$293,330
5000 - Other Operating Expenses and Services	\$125,481	\$421,394	29.78%	\$877,788	14.3%	\$752,307
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$450,000	0%	\$450,000
Totals	\$1,368,427	\$2,275,383	60.14%	\$10,067,027	13.59%	\$8,698,600

Corrective Action Plan

Although expenditures are below projection, the certificated staff will be receiving a retroactive pay increase. In the first quarter, purchases were put on hold pending receipt of AEP funding. As funds are received these purchases will be processed.

Summary of Activities:

Activities in the first quarter include Summer school sessions in four program areas. Professional development and curriculum development activities as well as marketing and community outreach has been ongoing to help address declining enrollment. New program offerings include Commercial Electrician and Personal Care Aide. Due to extensive budget deficit in the 2017-18 school year, staffing reductions have been implemented to assure that the school does not need to supplement to operating budget with reserve funding. The school year began on August 22nd with course offerings in six program areas.

Status
Submitted

El Monte Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,471,221	\$2,449,666	100.88%	\$4,899,331	50.44%	\$2,428,110
2000 - Non-Instructional Salaries	\$750,946	\$868,401	86.47%	\$1,736,801	43.24%	\$985,855
3000 - Employee Benefits	\$966,794	\$612,256	157.91%	\$1,749,303	55.27%	\$782,509
4000 - Supplies and Materials	\$121,360	\$265,353	45.74%	\$353,804	34.3%	\$232,444
5000 - Other Operating Expenses and Services	\$305,661	\$600,452	50.91%	\$877,788	34.82%	\$572,127
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$450,000	0%	\$450,000
Totals	\$4,615,982	\$4,796,127	96.24%	\$10,067,027	45.85%	\$5,451,045

Summary of Activities:

All programs continued for the Fall semester.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Dr. Deborah Kerr, Principal

El Monte Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,486,278	\$3,919,465	88.95%	\$4,899,331	71.16%	\$1,413,053
2000 - Non-Instructional Salaries	\$1,209,544	\$1,389,441	87.05%	\$1,736,801	69.64%	\$527,257
3000 - Employee Benefits	\$1,529,803	\$1,137,047	134.54%	\$1,749,303	87.45%	\$219,500
4000 - Supplies and Materials	\$230,327	\$318,424	72.33%	\$353,804	65.1%	\$123,477
5000 - Other Operating Expenses and Services	\$538,859	\$860,288	62.64%	\$877,788	61.39%	\$338,929
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$450,000	0%	\$450,000
Totals	\$6,994,811	\$7,624,664	91.74%	\$10,067,027	69.48%	\$3,072,216

Status
Submitted

El Monte Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,899,331	\$4,899,331	100%	\$4,899,331	100%	\$0
2000 - Non-Instructional Salaries	\$1,736,801	\$1,736,801	100%	\$1,736,801	100%	\$0
3000 - Employee Benefits	\$1,749,303	\$1,749,303	100%	\$1,749,303	100%	\$0
4000 - Supplies and Materials	\$353,804	\$353,804	100%	\$353,804	100%	\$0
5000 - Other Operating Expenses and Services	\$877,788	\$877,788	100%	\$877,788	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$450,000	\$450,000	100%	\$450,000	100%	\$0
Totals	\$10,067,027	\$10,067,027	100%	\$10,067,027	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

EMRAS is delivering instruction in six of seven approved program areas. Staffing levels have been reduced but are sufficient to meet the needs of the community. Serving more than 10,500 students in 2017-18, the program growth and development has evolved to meet student needs.

**Status
Submitted**

El Rancho Unified

El Rancho Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,834	\$37,815	97.4%	\$378,154	9.74%	\$341,320
2000 - Non-Instructional Salaries	\$15,188	\$14,000	108.49%	\$70,000	21.7%	\$54,812
3000 - Employee Benefits	\$11,964	\$12,305	97.23%	\$136,724	8.75%	\$124,760
4000 - Supplies and Materials	\$3,000	\$3,000	100%	\$30,000	10%	\$27,000
5000 - Other Operating Expenses and Services	\$1,956	\$1,870	104.6%	\$8,500	23.01%	\$6,544
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,092	\$7,092	100%	\$28,368	25%	\$21,276
Totals	\$76,034	\$76,083	99.94%	\$651,746	11.67%	\$575,712

Summary of Activities:

Summary of Activities Activities in the first quarter include 2 additional ESL instructors, expanded class offerings, Professional development as well as marketing and community outreach has been ongoing to help address declining enrollment. . Technology upgrades include the purchase of 1 new Tatung interactive display board and additional GED prep software seats were added. Increase in expenditures also include a 1.56 % pay and retro increase for both certificated and classified staff and an increases in STRS and PERS Benefits.

**Status
Submitted**

El Rancho Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$156,434	\$151,262	103.42%	\$378,154	41.37%	\$221,720
2000 - Non-Instructional Salaries	\$39,888	\$31,500	126.63%	\$70,000	56.98%	\$30,112
3000 - Employee Benefits	\$64,351	\$54,690	117.67%	\$136,724	47.07%	\$72,373
4000 - Supplies and Materials	\$10,734	\$7,500	143.12%	\$30,000	35.78%	\$19,266
5000 - Other Operating Expenses and Services	\$6,217	\$3,740	166.23%	\$8,500	73.14%	\$2,283
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,184	\$14,184	100%	\$28,368	50%	\$14,184
Totals	\$291,808	\$262,875	111.01%	\$651,746	44.77%	\$359,938

Summary of Activities:

All funds were used in accordance to program areas and guidelines of the RHRAEC.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Sean Abajian, Principal

El Rancho Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$252,441	\$264,708	95.37%	\$378,154	66.76%	\$125,713
2000 - Non-Instructional Salaries	\$53,382	\$52,500	101.68%	\$70,000	76.26%	\$16,618
3000 - Employee Benefits	\$103,441	\$102,543	100.88%	\$136,724	75.66%	\$33,283
4000 - Supplies and Materials	\$29,160	\$15,000	194.4%	\$30,000	97.2%	\$840
5000 - Other Operating Expenses and Services	\$8,493	\$5,780	146.94%	\$8,500	99.92%	\$7
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,276	\$21,276	100%	\$28,368	75%	\$7,092
Totals	\$468,193	\$461,807	101.38%	\$651,746	71.84%	\$183,553

Status
Submitted

El Rancho Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$378,154	\$378,154	100%	\$378,154	100%	\$0
2000 - Non-Instructional Salaries	\$70,000	\$70,000	100%	\$70,000	100%	\$0
3000 - Employee Benefits	\$136,724	\$136,724	100%	\$136,724	100%	\$0
4000 - Supplies and Materials	\$30,000	\$30,000	100%	\$30,000	100%	\$0
5000 - Other Operating Expenses and Services	\$8,500	\$8,500	100%	\$8,500	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$28,368	\$28,368	100%	\$28,368	100%	\$0
Totals	\$651,746	\$651,746	100%	\$651,746	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

All allocations were spent towards the CAEP programs offered. There was an increase in 3000s due to bargaining units negotiated salary increase and corresponding benefits increase.

**Status
Submitted**

Rio Hondo CCD

Rio Hondo CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$39,771	\$28,257	140.75%	\$188,378	21.11%	\$148,607
2000 - Non-Instructional Salaries	\$15,088	\$14,814	101.85%	\$98,757	15.28%	\$83,669
3000 - Employee Benefits	\$16,052	\$17,049	94.15%	\$113,659	14.12%	\$97,607
4000 - Supplies and Materials	\$9,737	\$6,385	152.49%	\$42,568	22.87%	\$32,831
5000 - Other Operating Expenses and Services	\$16,696	\$3,710	450%	\$24,735	67.5%	\$8,039
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,894	\$2,728	142.73%	\$18,188	21.41%	\$14,294
Totals	\$101,238	\$72,943	138.79%	\$486,285	20.82%	\$385,047

Summary of Activities:

Activities on the first quarter include increased offerings of noncredit ESL classes in the community, transitional counseling services at the consortium adult schools, purchase of CASAS materials, professional development, and marketing materials to continue growing the adult noncredit programs. Additionally, curriculum for Medical Billing Specialist, Real Estate Certificates, and Law Enforcement I and II is being developed to meet the needs of the community and students based on the labor market report.

**Status
Submitted**

Rio Hondo CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,520	\$56,513	140.71%	\$188,378	42.21%	\$108,858
2000 - Non-Instructional Salaries	\$46,955	\$29,627	158.49%	\$98,757	47.55%	\$51,802
3000 - Employee Benefits	\$45,040	\$34,098	132.09%	\$113,659	39.63%	\$68,619
4000 - Supplies and Materials	\$16,171	\$12,770	126.63%	\$42,568	37.99%	\$26,397
5000 - Other Operating Expenses and Services	\$22,334	\$7,421	300.98%	\$24,735	90.29%	\$2,401
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,401	\$5,456	153.97%	\$18,188	46.19%	\$9,787
Totals	\$218,421	\$145,886	149.72%	\$486,285	44.92%	\$267,864

Summary of Activities:

all programs and activities continued for the fall and spring semesters.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Yolanda Emerson, Dean, Educational Centers

Dr. Francisco Suarez, Project Manager, Continuing & Contract Education, Noncredit, & AEBG

Rio Hondo CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,747	\$84,770	121.21%	\$188,378	54.54%	\$85,631
2000 - Non-Instructional Salaries	\$65,817	\$44,441	148.1%	\$98,757	66.65%	\$32,940
3000 - Employee Benefits	\$57,133	\$51,147	111.7%	\$113,659	50.27%	\$56,526
4000 - Supplies and Materials	\$40,272	\$19,156	210.24%	\$42,568	94.61%	\$2,296
5000 - Other Operating Expenses and Services	\$23,092	\$11,131	207.46%	\$24,735	93.36%	\$1,643
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,562	\$8,185	141.27%	\$18,188	63.57%	\$6,626
Totals	\$300,623	\$218,828	137.38%	\$486,285	61.82%	\$185,662

Status
Submitted

Rio Hondo CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$188,378	\$113,027	166.67%	\$188,378	100%	\$0
2000 - Non-Instructional Salaries	\$98,757	\$59,254	166.67%	\$98,757	100%	\$0
3000 - Employee Benefits	\$113,659	\$68,195	166.67%	\$113,659	100%	\$0
4000 - Supplies and Materials	\$42,568	\$25,541	166.67%	\$42,568	100%	\$0
5000 - Other Operating Expenses and Services	\$24,735	\$14,841	166.67%	\$24,735	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,188	\$10,913	166.67%	\$18,188	100%	\$0
Totals	\$486,285	\$291,771	166.67%	\$486,285	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

funds were utilized to perform the activities as described on the RHRAEC plan.

**Status
Submitted**

Tri-Cities ROP

Tri-Cities ROP Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,307	\$10,000	103.07%	\$40,000	25.77%	\$29,693
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,888	\$3,950	73.12%	\$15,798	18.28%	\$12,910
4000 - Supplies and Materials	\$0	\$2,500	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$13,195	\$16,450	80.22%	\$65,798	20.05%	\$52,603

Corrective Action Plan

Object 4000 is used for consortium member activities not yet expended.

Summary of Activities:

Salary and benefits for Adult Dental Assisting course.

**Status
Submitted**

Tri-Cities ROP Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,315	\$10,000	173.15%	\$40,000	43.29%	\$22,685
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$8,905	\$3,950	225.47%	\$15,798	56.37%	\$6,893
4000 - Supplies and Materials	\$0	\$2,500	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$26,220	\$16,450	159.4%	\$65,798	39.85%	\$39,578

Summary of Activities:

Salary and benefits for DA Instructor

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0


2016-17 Status

Closed

Submitting Authority

Tracie Zerpoli, Superintendent
Daniel Barajas, Director of Business and Operations
Deodre Cotton RDA,CDA,OSA, Program Director

Tri-Cities ROP Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$39,233	\$10,000	392.33%	\$40,000	98.08%	\$767
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$16,045	\$3,950	406.25%	\$15,798	101.56%	 -\$247
4000 - Supplies and Materials	\$7,361	\$2,500	294.44%	\$10,000	73.61%	\$2,639
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$62,639	\$16,450	380.8%	\$65,798	95.2%	\$3,159

**Status
Submitted**

Tri-Cities ROP Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$42,392	\$10,000	423.92%	\$40,000	105.98%	 -\$2,392
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$16,045	\$3,950	406.25%	\$15,798	101.56%	 -\$247
4000 - Supplies and Materials	\$7,361	\$2,500	294.44%	\$10,000	73.61%	\$2,639
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$65,798	\$16,450	400%	\$65,798	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Corrections due to the following: budget for salaries was underestimated and budget for benefits was over estimated.

Status

Submitted

Whittier Union High

Whittier Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$167,969	\$220,875	76.05%	\$1,472,500	11.41%	\$1,304,531
2000 - Non-Instructional Salaries	\$65,951	\$76,708	85.98%	\$511,389	12.9%	\$445,438
3000 - Employee Benefits	\$80,741	\$102,750	78.58%	\$685,000	11.79%	\$604,259
4000 - Supplies and Materials	\$7,224	\$7,500	96.32%	\$50,000	14.45%	\$42,776
5000 - Other Operating Expenses and Services	\$35,444	\$30,000	118.15%	\$200,000	17.72%	\$164,556
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,550	0%	\$77,000	0%	\$77,000
Totals	\$357,329	\$449,383	79.52%	\$2,995,889	11.93%	\$2,638,560

Summary of Activities:

Activities in the first quarter include Summer school sessions in three program areas. Professional development and curriculum development activities as well as marketing and community outreach has been ongoing to help address declining enrollment. New community based ESL classes have been opened at the request of local elementary schools. Additional licenses for Rosetta Stone were purchased to support these new classes. New textbooks for CTE classes were purchased to support the latest edition of the Microsoft Office Suite.

**Status
Submitted**

Whittier Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$517,028	\$441,750	117.04%	\$1,472,500	35.11%	\$955,472
2000 - Non-Instructional Salaries	\$166,718	\$153,417	108.67%	\$511,389	32.6%	\$344,671
3000 - Employee Benefits	\$250,557	\$205,500	121.93%	\$685,000	36.58%	\$434,443
4000 - Supplies and Materials	\$15,517	\$15,000	103.45%	\$50,000	31.03%	\$34,483
5000 - Other Operating Expenses and Services	\$58,515	\$60,000	97.53%	\$200,000	29.26%	\$141,485
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$23,100	0%	\$77,000	0%	\$77,000
Totals	\$1,008,335	\$898,767	112.19%	\$2,995,889	33.66%	\$1,987,554

Summary of Activities:

All programs continued for Fall and Winter terms.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Dr. Margie Moriarty Ed.D., Principal
Juan Anzaldo

Whittier Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$904,487	\$662,625	136.5%	\$1,472,500	61.43%	\$568,013
2000 - Non-Instructional Salaries	\$302,446	\$230,125	131.43%	\$511,389	59.14%	\$208,943
3000 - Employee Benefits	\$438,439	\$308,250	142.23%	\$685,000	64.01%	\$246,561
4000 - Supplies and Materials	\$38,869	\$22,500	172.75%	\$50,000	77.74%	\$11,131
5000 - Other Operating Expenses and Services	\$72,704	\$90,000	80.78%	\$200,000	36.35%	\$127,296
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$34,650	0%	\$77,000	0%	\$77,000
Totals	\$1,756,945	\$1,348,150	130.32%	\$2,995,889	58.65%	\$1,238,944

Status
Submitted

Whittier Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,475,793	\$883,500	167.04%	\$1,472,500	100.22%	⚠ -\$3,293
2000 - Non-Instructional Salaries	\$468,673	\$306,833	152.75%	\$511,389	91.65%	\$42,716
3000 - Employee Benefits	\$670,720	\$411,000	163.19%	\$685,000	97.92%	\$14,280
4000 - Supplies and Materials	\$176,527	\$30,000	588.42%	\$50,000	353.05%	⚠ -\$126,527
5000 - Other Operating Expenses and Services	\$98,121	\$120,000	81.77%	\$200,000	49.06%	\$101,879
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$106,055	\$46,200	229.56%	\$77,000	137.73%	⚠ -\$29,055
Totals	\$2,995,889	\$1,797,533	166.67%	\$2,995,889	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Instructional salaries came in over the projected budget due to district raise. More money was spent on tangible supplies than services and digital subscriptions due to reduction in federal allocation that had been anticipated. Indirect costs are within allowable rate.

Status
Submitted



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