

California Adult Education Program : Annual Plan : 2020-21 Produced: Aug 6, 2020, 08:03 PM UTC Trina Cardona

45 Rio Hondo Region Adult Education Consortium

Plans & Goals - Consortium Approved

Executive Summary

As a result of the COVID-19 pandemic and stay at home order from the California Governor, the RHRAEC was required to act quickly and swiftly to make the necessary instructional shifts to a distance learning model in order to maintain the continuity of our programs and meet the needs of our students and community. Our RHRAEC members comprised of El Monte Rosemead Adult School (EMRAS), El Rancho Adult School Center (ERASC), Rio Hondo College (RHC), Tri-Cities Regional Occupation Program (Tri-Cities ROP), and Whittier Adult Education (WAS) has and will continue to maintain a high-level of education to the adult students we serve in these unprecedented times. Everyone is well aware, the world as we have known it is no longer. Rio Hondo Region Adult Education Consortium (RHRAEC) is no different. RHRAEC members are: El Monte Rosemead Adult School (EMRAS), El Rancho Adult School Center (ERASC), Rio Hondo College (RHC), Tri-Cities Regional Occupation Program (Tri-Cities ROP), and Whittier Union Adult School (WUAS). Adult Education was forced to change quickly and efficiently. RHEAEC has and will continue to maintain high-level of education to the adult students served. RHRAEC values education and training of adult students and strives to increase positive student outcomes. The fall of 2019, was a year of transitions for our consortium. Tri-Cities ROP was in an administrative transition until the beginning of 2020. El Rancho Adult School Center began the school year with a new principal. Through the support of member agencies and their support staff, both institutions continued to serve students. The most helpful events for all member agencies were the Data Meetings and the Alike Meetings. Fall of 2019 began with EMRAS held a new pilot for a Personal Care Aide course. It was successful and looked promising to begin in spring 2020. More than 60 students have successfully completed this course with added support of a partner ESL class, supporting students with emerging language. EMRAS continued their course offerings in ESL, ASE/ABE, CTE, and many others. They have measured a 2% increase on program transitions to work and to post-secondary education. EMRAS partnered with RHC to begin Spanish 101 and Counseling 101. EMRAS applied for and was granted the WIOA grant to continue the supplemental funding for these programs. EMRAS upgraded equipment in the manufacturing classes to meet industry needs and expanded the lab materials for both electrician training and construction trades. In spring 2020, due to Covid-19, school was dismissed due to county, state, and federal health department restrictions. Teachers switched to distance learning to enable students to complete their courses. Communication with students has been a key component to ensuring them that EMRAS is committed to supporting them during this challenging time. The current circumstances of the pandemic have guided EMUHSD's decision to open the 2020-2021 school year with 100% distance learning. Teachers will use Moodle and Google platforms to deliver instruction. Professional development, curriculum development, and regular PLC meetings are calendared to support teachers as they make the transition to this new model of delivery. ERAEC applied for WASC accreditation and were granted the WIOA Grant for the 2020/2021 school year. They continued working to increase opportunities for ESL students by initiating conversations with Elementary School principals to offer parents ESL classes in the community. They hosted many workshops for assisting adults with support services, and this was utilized as a marketing tool. ERAEC started a Custodial Technician Program in the Spring of 2020. Due to Coronavirus, the program transitioned to an online platform. The high demand for custodians prompted the negotiation for internship opportunities. ERAEC began a pilot GED course in Spanish in the Spring of 2020, which has been well received and will continue in the Fall. RHC continues to transition adult students from other member agencies into credit courses. It now offers ESL Certificates of Competency, Certificate of Completion in Real Estate, and Noncredit Public Safety Office Certificates of Completion. They recently submitted three new Certificates of Completion for Health Care Services to the Chancellor's Office and are waiting for approval to offer them in fall 2020. They have provided concurrent enrollment for courses to member agencies' students and have articulated courses with EMRAS and WUAS. RHC and have implemented a bilingual citizenship course. Due to current circumstances with COVID-19, RHC transitioned all of its noncredit courses to online instruction by utilizing various online platforms. Also, adult students had the opportunity to participate on the Chrome Book Loan program offered by the college. (Please see the Document section for complete Plan)

Regional Planning Overview

RHRAEC has and will continue to hold monthly public meetings. Member agencies are committed to holding quarterly analyzing data and performance outcomes. Quarterly Alike meetings will be on-going to share best practices, curriculum

alignment, strategies, classroom management, and overall collaboration. Both the data meeting and the Alike meeting are consortium wide activities. Member agencies will continue to work as a team to support each other, train and educate the adult population in our region. New or emerging careers will be monitored and analyzed. Changes to programs and courses will be adjusted to ready adult student's in workforce. The second phase of Logic Model tool was used to set RHRAEC year 2 goals as follows:

- Establish Integrated Education and Training (IET)
- Increase completion rate by 2%, over 2019/2020
- Continue consortium wide quarterly data review – driving decisions regarding course offerings
- Continue consortium wide Alike group meetings
- Marketing programs and courses

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

Integrated Education and Training (IET) will begin with each agency. IET Pathways will assist adult students in a clear and concise plan for upward mobility in education and training.

How do you know? What resources did you use to identify these gaps?

Members found that communication across districts and students required a guided plan. Pathways needed to be clear and concise for student success. Meetings with counselors and teachers identified this gap.

How will you measure effectiveness / progress towards meeting this need?

Each member agency will develop and use the Integrated Education and Training. Data and Information meetings will be held quarterly to review the implementation and use of IET Pathways.

Regional Need #2

Gaps in Service / Regional Needs

RHRAEC analyzes data and other methods to identify the regions needs and Gaps in services. The 2018/2019 began the baseline for completion rates. 2019/2020 will be used to further increase completion rates by an additional 2%.

How do you know? What resources did you use to identify these gaps?

The Logic Model tool helped to determine the goals. The completion rate will continue to be addressed to meet the additional 2% goal.

How will you measure effectiveness / progress towards meeting this need?

The completion rate will continue to be addressed to meet the additional 2% goal. Due to the stay-at-home order, surveys and polling of the community's needs will begin to give a clearer picture of adult student's needs.

Regional Need #3

Gaps in Service / Regional Needs

RHC will hire a transition counselor to serve the member agencies. RHC will continue to hold classes at the adult schools. The counselor will present RHC dual enrollment classes.

How do you know? What resources did you use to identify these gaps?

Data shows RHC counselors are fundamental in the success of students.

How will you measure effectiveness / progress towards meeting this need?

Data showing number of students enrolling in college and attending college classes.

Regional Need #4

Gaps in Service / Regional Needs

The Data Meetings will help each agency to review and analyze their data and those of other members to see if any gaps in services arise. The data will drive decisions regarding course offerings.

How do you know? What resources did you use to identify these gaps?

Quarterly Data Meetings have become an integral part of RHRAEC. Members work together to review, analyze, and discuss serving students to the maximum.

How will you measure effectiveness / progress towards meeting this need?

Data discussions of how programs and classes have been improved by knowledge and use of information.

Regional Need #5

Gaps in Service / Regional Needs

Alike Meetings will help agencies to share best practices, align curriculum, and exchange information on how to help students overcome obstacles in education and training. All Alike programs and courses will meet as well as the classified staff. State Course approval will be a key issue in sharing.

How do you know? What resources did you use to identify these gaps?

Evaluation of member wide professional development workshop revealed the need to continue with member agencies meeting quarterly. Over 90% of those surveyed requested meeting with all member agencies.

How will you measure effectiveness / progress towards meeting this need?

Evaluations, aligned curriculum and sharing of best practices.

Regional Need #6

Gaps in Service / Regional Needs

Member agencies will review labor market data for their community to adjust/add courses in high demand.

How do you know? What resources did you use to identify these gaps?

The member agencies are committed to serving students with high demand community employment needs. The member philosophy this is not your same old school anymore.

How will you measure effectiveness / progress towards meeting this need?

Programs and courses aligned to current labor market and community needs.

Gaps In Service

New Strategies

Strategy #1

Integrated Education and Training (IET) will begin with each agency. IET Pathways will assist adult students in a clear and concise plan for upward mobility in education and training.

Strategy #2

RHRAEC analyzes data and other methods to identify the regions needs and Gaps in services. The 2018/2019 began the baseline for completion rates. 2019/2020 will be used to further increase completion rates by an additional 2%. The Logic Model tool helped to determine the goals. The completion rate will continue to be addressed to meet the additional 2% goal. Due to the stay-at-home order, surveys and polling of the community's needs will begin to give a clearer picture of adult student's needs.

Strategy #3

RHC will hire a transition counselor to serve the member agencies. RHC will continue to hold classes at the adult schools. The counselor will present RHC dual enrollment classes.

Strategy #4

The Data Meetings will help each agency to review and analyze their data and those of other members to see if any gaps in services arise. The data will drive decisions regarding course offerings.

Strategy #5

Alike Meetings will help agencies to share best practices, align curriculum, and exchange information on how to help students overcome obstacles in education and training. All Alike programs and courses will meet as well as the classified staff. State Course approval will be a key issue in sharing.

Strategy #6

Member agencies will review labor market data for their community to adjust/add courses in high demand.

Seamless Transitions

New Strategies

Strategy #1

RHC to hire a transition counselor. As stated in above Strategy #3, RHC will continue to provide a transition counselor to assist in adult student's enrolling in higher education. The counselor will be housed on a pre-scheduled rotation to the three adult schools and the ROP. A system will be developed to collect transition data.

Strategy #2

Member agencies will further develop a tracking system of student transition (last year goal that had to be put on hold).

Student Acceleration

New Strategies

Strategy #1

Member agency to provide presentations to adult student classes to facilitate transition from one program to another.

Strategy #2

RHC will look at creating noncredit CDCP/short-vocational certificates.

Strategy #3

Member agency will continue and increase medical programs to fill the current regional needs. Due to the Covid-19 mandates, safety guidelines set forth by the California Department of Public Health (CDPH) lab and clinical will be suspended until each member has submitted form 5000A and approval.

Professional Development

New Strategies

Strategy #1

As stated, consortium wide Data & Alike Meetings will be held quarterly. Evaluations will be analyzed and reviewed by all members. Currently and until Covid-19 restrictions are lifted for face-to-face meetings, meetings will be held virtually.

Strategy #2

As a consortium wide professional development request member agencies will provide opportunities for networking at Alike Meetings.

Strategy #3

Member agencies will continue to attend/invite AJCC meetings.

Leveraging Resources

New Strategies

Strategy #1

Member agencies will continue to invite supportive services partners to present their services to adult students. As well as, hold presentation to faculty and staff at Alike meetings.

Strategy #2

Member agency will develop a strong partnership with AJCC.

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your CAEP 3-year plan.

At all times and especially in these very unusual times, RHRAEC is ever aware of the to be prudent with funding. All activities will be based on the allocation funding. RHRAEC is dedicated to educating and training adult students. In the event of reduction of funding RHRAEC will work together to find the best solutions for serving adult students.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2020-21.

RHRAEC has no carry-over.

Certification

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08/06/2020 01:03 PM PDT

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