

# CAEP Consortium Fiscal Reporting 45 Rio Hondo Region Adult Education Consortium

2020-21 Fiscal Year

## Certification

**Certified By**

Eileen Stear  
Program Director

Quarter 1 Status   Quarter 2 Status   Quarter 3 Status   Quarter 4 Status  
 Certified      Uncertified      Uncertified      Uncertified

## Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">El Monte Union High</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">El Rancho Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Rio Hondo CCD</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Tri-Cities ROP</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Whittier Union High</a>	Submitted	Submitted	Not Submitted	Not Submitted

## El Monte Union High

El Monte Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$414,041	\$612,353	67.61%	\$4,082,353	10.14%	\$3,668,312
2000 - Non-Instructional Salaries	\$295,526	\$292,714	100.96%	\$1,951,424	15.14%	\$1,655,898
3000 - Employee Benefits	\$189,224	\$324,807	58.26%	\$2,165,377	8.74%	\$1,976,153
4000 - Supplies and Materials	\$17,690	\$109,950	16.09%	\$733,000	2.41%	\$715,310
5000 - Other Operating Expenses and Services	\$103,283	\$76,387	135.21%	\$509,248	20.28%	\$405,965
6000 - Capital Outlay	\$97,149	\$58,616	165.74%	\$390,771	24.86%	\$293,622
7000 - Other Outgo	\$10,000	\$10,500	95.24%	\$70,000	14.29%	\$60,000
Indirect Costs	\$0	\$0	100%	\$495,109	0%	\$495,109
<b>Totals</b>	<b>\$1,126,913</b>	<b>\$1,485,326</b>	<b>75.87%</b>	<b>\$10,397,282</b>	<b>10.84%</b>	<b>\$9,270,369</b>

### Corrective Action Plan

Due to the ongoing impact of COVID-19 in Los Angeles County, the El Monte Union High School District Board of Trustees approved starting school in the fall with a distance learning delivery method. Enrollment is down, resulting in fewer teachers needed. Currently, the adult school is unable to operate classes at our outlying sites throughout the community. With most teachers working from home in a virtual format, fewer supplies are needed.

### Summary of Activities:

Classes began via distance learning including the following options for students: Blended, Online, and Independent classes. The registration/assessment process was made available online to assist students remotely and inform the community that the adult school was open. There was schoolwide training to create classes in Moodle as a distance learning platform in all program areas. At the start of the second quarter, numerous CTE classes began meeting on campus in small cohorts to complete the practical, hands-on portion of the curriculum. Enrollment is strong in ASE but down in ESL and CTE. Some of our nursing programs have been on hold due to lack of available clinical sites, but we are hopeful to begin a new cohort in January 2021. Staff is working with the local AJCC to identify and promote job opportunities and support programs. Adult education counselors are collaborating with a Rio Hondo Community College counselor to assist students ready to transition.

**Status**  
**Submitted**

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### El Monte Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$414,041	\$1,224,706	33.81%	\$4,082,353	10.14%	\$3,668,312
2000 - Non-Instructional Salaries	\$295,526	\$585,427	50.48%	\$1,951,424	15.14%	\$1,655,898
3000 - Employee Benefits	\$189,224	\$649,613	29.13%	\$2,165,377	8.74%	\$1,976,153
4000 - Supplies and Materials	\$17,690	\$219,900	8.04%	\$733,000	2.41%	\$715,310
5000 - Other Operating Expenses and Services	\$103,283	\$152,774	67.6%	\$509,248	20.28%	\$405,965
6000 - Capital Outlay	\$97,149	\$117,231	82.87%	\$390,771	24.86%	\$293,622
7000 - Other Outgo	\$10,000	\$21,000	47.62%	\$70,000	14.29%	\$60,000
Indirect Costs	\$0	\$0	100%	\$495,109	0%	\$495,109
<b>Totals</b>	<b>\$1,126,913</b>	<b>\$2,970,652</b>	<b>37.93%</b>	<b>\$10,397,282</b>	<b>10.84%</b>	<b>\$9,270,369</b>

**Status**  
**Unsubmitted**

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**El Monte Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$414,041	\$1,837,059	22.54%	\$4,082,353	10.14%	\$3,668,312
2000 - Non-Instructional Salaries	\$295,526	\$878,141	33.65%	\$1,951,424	15.14%	\$1,655,898
3000 - Employee Benefits	\$189,224	\$974,420	19.42%	\$2,165,377	8.74%	\$1,976,153
4000 - Supplies and Materials	\$17,690	\$329,850	5.36%	\$733,000	2.41%	\$715,310
5000 - Other Operating Expenses and Services	\$103,283	\$229,162	45.07%	\$509,248	20.28%	\$405,965
6000 - Capital Outlay	\$97,149	\$175,847	55.25%	\$390,771	24.86%	\$293,622
7000 - Other Outgo	\$10,000	\$31,500	31.75%	\$70,000	14.29%	\$60,000
Indirect Costs	\$0	\$0	100%	\$495,109	0%	\$495,109
<b>Totals</b>	\$1,126,913	\$4,455,978	25.29%	\$10,397,282	10.84%	\$9,270,369

**Status**  
Unsubmitted

El Monte Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$414,041	\$2,449,412	16.9%	\$4,082,353	10.14%	\$3,668,312
2000 - Non-Instructional Salaries	\$295,526	\$1,170,854	25.24%	\$1,951,424	15.14%	\$1,655,898
3000 - Employee Benefits	\$189,224	\$1,299,226	14.56%	\$2,165,377	8.74%	\$1,976,153
4000 - Supplies and Materials	\$17,690	\$439,800	4.02%	\$733,000	2.41%	\$715,310
5000 - Other Operating Expenses and Services	\$103,283	\$305,549	33.8%	\$509,248	20.28%	\$405,965
6000 - Capital Outlay	\$97,149	\$234,463	41.43%	\$390,771	24.86%	\$293,622
7000 - Other Outgo	\$10,000	\$42,000	23.81%	\$70,000	14.29%	\$60,000
Indirect Costs	\$0	\$495,109	0%	\$495,109	0%	\$495,109
<b>Totals</b>	<b>\$1,126,913</b>	<b>\$6,436,413</b>	<b>17.51%</b>	<b>\$10,397,282</b>	<b>10.84%</b>	<b>\$9,270,369</b>

**Status**  
**Unsubmitted**

## El Rancho Unified

El Rancho Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,503	\$52,599	42.78%	\$350,660	6.42%	\$328,157
2000 - Non-Instructional Salaries	\$2,143	\$10,223	20.96%	\$68,155	3.14%	\$66,012
3000 - Employee Benefits	\$7,763	\$25,602	30.32%	\$170,680	4.55%	\$162,917
4000 - Supplies and Materials	\$8,842	\$6,750	130.99%	\$45,000	19.65%	\$36,158
5000 - Other Operating Expenses and Services	\$499	\$1,810	27.57%	\$12,065	4.14%	\$11,566
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,125	\$4,275	166.67%	\$28,500	25%	\$21,375
<b>Totals</b>	<b>\$48,875</b>	<b>\$101,259</b>	<b>48.27%</b>	<b>\$675,060</b>	<b>7.24%</b>	<b>\$626,185</b>

### Corrective Action Plan

Due to COVID-19 our expenditures are lower than anticipated. We were not able to offer our CTE Custodial program in the fall as originally planned.

### Summary of Activities:

All of our classes are being taught online and we are offering synchronous instruction in all classes for at least 50% of class time using Google Meet. For the remainder of class time teachers engage in asynchronous instruction using the Google Classroom Learning Management System and other instructional software.

**Status**  
**Submitted**

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### El Rancho Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,503	\$105,198	21.39%	\$350,660	6.42%	\$328,157
2000 - Non-Instructional Salaries	\$2,143	\$20,447	10.48%	\$68,155	3.14%	\$66,012
3000 - Employee Benefits	\$7,763	\$51,204	15.16%	\$170,680	4.55%	\$162,917
4000 - Supplies and Materials	\$8,842	\$13,500	65.5%	\$45,000	19.65%	\$36,158
5000 - Other Operating Expenses and Services	\$499	\$3,620	13.79%	\$12,065	4.14%	\$11,566
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,125	\$8,550	83.33%	\$28,500	25%	\$21,375
<b>Totals</b>	<b>\$48,875</b>	<b>\$202,518</b>	<b>24.13%</b>	<b>\$675,060</b>	<b>7.24%</b>	<b>\$626,185</b>

**Status**  
**Unsubmitted**

**El Rancho Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,503	\$157,797	14.26%	\$350,660	6.42%	\$328,157
2000 - Non-Instructional Salaries	\$2,143	\$30,670	6.99%	\$68,155	3.14%	\$66,012
3000 - Employee Benefits	\$7,763	\$76,806	10.11%	\$170,680	4.55%	\$162,917
4000 - Supplies and Materials	\$8,842	\$20,250	43.66%	\$45,000	19.65%	\$36,158
5000 - Other Operating Expenses and Services	\$499	\$5,429	9.19%	\$12,065	4.14%	\$11,566
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,125	\$12,825	55.56%	\$28,500	25%	\$21,375
<b>Totals</b>	<b>\$48,875</b>	<b>\$303,777</b>	<b>16.09%</b>	<b>\$675,060</b>	<b>7.24%</b>	<b>\$626,185</b>

**Status**  
**Unsubmitted**

**El Rancho Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,503	\$210,396	10.7%	\$350,660	6.42%	\$328,157
2000 - Non-Instructional Salaries	\$2,143	\$40,893	5.24%	\$68,155	3.14%	\$66,012
3000 - Employee Benefits	\$7,763	\$102,408	7.58%	\$170,680	4.55%	\$162,917
4000 - Supplies and Materials	\$8,842	\$27,000	32.75%	\$45,000	19.65%	\$36,158
5000 - Other Operating Expenses and Services	\$499	\$7,239	6.89%	\$12,065	4.14%	\$11,566
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,125	\$17,100	41.67%	\$28,500	25%	\$21,375
<b>Totals</b>	<b>\$48,875</b>	<b>\$405,036</b>	<b>12.07%</b>	<b>\$675,060</b>	<b>7.24%</b>	<b>\$626,185</b>

**Status**  
**Unsubmitted**

### Rio Hondo CCD

Rio Hondo CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,295	\$38,494	107.28%	\$256,625	16.09%	\$215,330
2000 - Non-Instructional Salaries	\$1,400	\$1,260	111.11%	\$8,400	16.67%	\$7,000
3000 - Employee Benefits	\$13,486	\$18,000	74.92%	\$120,000	11.24%	\$106,514
4000 - Supplies and Materials	\$2,781	\$8,323	33.41%	\$55,486	5.01%	\$52,705
5000 - Other Operating Expenses and Services	\$0	\$4,800	0%	\$32,000	0%	\$32,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,728	0%	\$18,188	0%	\$18,188
<b>Totals</b>	<b>\$58,962</b>	<b>\$73,605</b>	<b>80.11%</b>	<b>\$490,699</b>	<b>12.02%</b>	<b>\$431,737</b>

### Corrective Action Plan

Due to COVID-19 all expenses were lower than anticipated. Classes are continuing to be taught online.

### Summary of Activities:

RHC will continue to provide online instruction for the spring 2021. New computers courses will be launch in the spring semester. Counseling services will continue to be provided to our partner schools and noncredit students at RHC.

Status  
Submitted

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### Rio Hondo CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,415	\$76,988	99.26%	\$256,625	29.78%	\$180,210
2000 - Non-Instructional Salaries	\$2,800	\$2,520	111.11%	\$8,400	33.33%	\$5,600
3000 - Employee Benefits	\$27,593	\$36,000	76.65%	\$120,000	22.99%	\$92,407
4000 - Supplies and Materials	\$5,064	\$16,646	30.42%	\$55,486	9.13%	\$50,422
5000 - Other Operating Expenses and Services	\$11,227	\$9,600	116.95%	\$32,000	35.08%	\$20,773
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,456	0%	\$18,188	0%	\$18,188
<b>Totals</b>	\$123,099	\$147,210	83.62%	\$490,699	25.09%	\$367,600

**Status**  
Unsubmitted

Rio Hondo CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,415	\$115,481	66.17%	\$256,625	29.78%	\$180,210
2000 - Non-Instructional Salaries	\$2,800	\$3,780	74.07%	\$8,400	33.33%	\$5,600
3000 - Employee Benefits	\$27,593	\$54,000	51.1%	\$120,000	22.99%	\$92,407
4000 - Supplies and Materials	\$5,064	\$24,969	20.28%	\$55,486	9.13%	\$50,422
5000 - Other Operating Expenses and Services	\$11,227	\$14,400	77.97%	\$32,000	35.08%	\$20,773
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,185	0%	\$18,188	0%	\$18,188
<b>Totals</b>	\$123,099	\$220,815	55.75%	\$490,699	25.09%	\$367,600

**Status**  
Unsubmitted

Rio Hondo CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,415	\$153,975	49.63%	\$256,625	29.78%	\$180,210
2000 - Non-Instructional Salaries	\$2,800	\$5,040	55.56%	\$8,400	33.33%	\$5,600
3000 - Employee Benefits	\$27,593	\$72,000	38.32%	\$120,000	22.99%	\$92,407
4000 - Supplies and Materials	\$5,064	\$33,292	15.21%	\$55,486	9.13%	\$50,422
5000 - Other Operating Expenses and Services	\$11,227	\$19,200	58.47%	\$32,000	35.08%	\$20,773
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,913	0%	\$18,188	0%	\$18,188
<b>Totals</b>	<b>\$123,099</b>	<b>\$294,419</b>	<b>41.81%</b>	<b>\$490,699</b>	<b>25.09%</b>	<b>\$367,600</b>

**Status**  
**Unsubmitted**

### Tri-Cities ROP

Tri-Cities ROP Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,350	\$6,677	20.22%	\$44,512	3.03%	\$43,162
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$262	\$2,003	13.08%	\$13,353	1.96%	\$13,091
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$1,232	\$273	452.03%	\$1,817	67.8%	\$585
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$2,844</b>	<b>\$8,952</b>	<b>31.77%</b>	<b>\$59,682</b>	<b>4.77%</b>	<b>\$56,838</b>

### Corrective Action Plan

Due to the Covid pandemic expenditures are below what was anticipated. The CNA program has not been able to begin instruction. Tri-Cities hopes to be able to offer the CNA program beginning in the Spring.

### Summary of Activities:

Again, due to the Covid pandemic, Tri-cities ROP was not able to begin our CNA program. The activities included the hiring of a director/teacher and state required equipment. Much time and work has gone into beginning this class. Tri-Cities ROP is hopeful in starting the class in spring 2021.

**Status**  
**Submitted**

### Tri-Cities ROP Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,920	\$13,354	14.38%	\$44,512	4.31%	\$42,592
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$372	\$4,006	9.29%	\$13,353	2.79%	\$12,981
4000 - Supplies and Materials	\$1,678	\$0	100%	\$0	100%	⚠ -\$1,678
5000 - Other Operating Expenses and Services	\$1,440	\$545	264.17%	\$1,817	79.25%	\$377
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$5,410</b>	<b>\$17,905</b>	<b>30.22%</b>	<b>\$59,682</b>	<b>9.06%</b>	<b>\$54,272</b>

### Corrective Action Plan

Due to the ongoing shut down of in-person instruction per Governor Newsom's mandate (due to Covid-19), expenditures are well below anticipated expenses. Tri-Cities hopes to continue the Adult Education program in the Spring of 2021.

### Summary of Activities:

As both the adult CNA and Dental programs have been placed on hold due to the Covid-19 pandemic, Tri-Cities hopes to resume offering these programs in the Spring of 2021. The activities included the hiring of a director/teacher and state required equipment. YTD activities include costs for staff development, upgraded technology supplies and upgrades to software systems that support the adult education programs.

**Status**  
**Unsubmitted**

### Tri-Cities ROP Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,920	\$20,030	9.59%	\$44,512	4.31%	\$42,592
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$372	\$6,009	6.19%	\$13,353	2.79%	\$12,981
4000 - Supplies and Materials	\$1,678	\$0	100%	\$0	100%	⚠ -\$1,678
5000 - Other Operating Expenses and Services	\$1,440	\$818	176.11%	\$1,817	79.25%	\$377
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$5,410</b>	<b>\$26,857</b>	<b>20.14%</b>	<b>\$59,682</b>	<b>9.06%</b>	<b>\$54,272</b>

**Status**  
**Unsubmitted**

### Tri-Cities ROP Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,920	\$26,707	7.19%	\$44,512	4.31%	\$42,592
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$372	\$8,012	4.64%	\$13,353	2.79%	\$12,981
4000 - Supplies and Materials	\$1,678	\$0	100%	\$0	100%	⚠ -\$1,678
5000 - Other Operating Expenses and Services	\$1,440	\$1,090	132.09%	\$1,817	79.25%	\$377
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$5,410</b>	<b>\$35,809</b>	<b>15.11%</b>	<b>\$59,682</b>	<b>9.06%</b>	<b>\$54,272</b>

Status  
Unsubmitted

## Whittier Union High

Whittier Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,417	\$155,000	66.08%	\$1,550,000	6.61%	\$1,447,583
2000 - Non-Instructional Salaries	\$46,883	\$40,000	117.21%	\$400,000	11.72%	\$353,117
3000 - Employee Benefits	\$55,824	\$70,000	79.75%	\$700,000	7.97%	\$644,176
4000 - Supplies and Materials	\$36,325	\$23,750	152.95%	\$95,000	38.24%	\$58,675
5000 - Other Operating Expenses and Services	\$32,020	\$45,000	71.16%	\$300,000	10.67%	\$267,980
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$50,621	0%	\$50,621
<b>Totals</b>	<b>\$273,469</b>	<b>\$333,750</b>	<b>81.94%</b>	<b>\$3,095,621</b>	<b>8.83%</b>	<b>\$2,822,152</b>

### Corrective Action Plan

Due to the continued impact of COVID-19 in Los Angeles County and the Whittier Union High School District's Board of Trustees opting to open school in a distance learning model, enrollment is down and fewer teachers are needed. All community based classes are on hiatus until LA County COVID-19 restrictions are lifted; the adult school is not currently able to operate the four community based ESL classes we budgeted for this year.

### Summary of Activities:

Classes have opened in a distance learning model with live online instruction. Only the residential electrician class is currently meeting in person. Enrollment is up in HSD and HSE. We are working with our local AJCC to identify other employment sectors that are hiring. The successful school bus driver training program was on hiatus as the CHP was not open for in person testing. We are hopeful that this program can re-open in the next quarter or, at the latest, in January 2021. Other CTE pathways have been revised. The Administrative Assistant program suffered during distance learning as students did not have access to MicroSoft Office from home. Instead, we are now offering Google Suite which is free and cross platform. The addition of a dedicated adult school counselor has improved retention of HSD students.

**Status**  
**Submitted**

### Whittier Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$409,035	\$465,000	87.96%	\$1,550,000	26.39%	\$1,140,965
2000 - Non-Instructional Salaries	\$138,401	\$120,000	115.33%	\$400,000	34.6%	\$261,599
3000 - Employee Benefits	\$211,820	\$210,000	100.87%	\$700,000	30.26%	\$488,180
4000 - Supplies and Materials	\$38,073	\$38,000	100.19%	\$95,000	40.08%	\$56,927
5000 - Other Operating Expenses and Services	\$75,209	\$90,000	83.57%	\$300,000	25.07%	\$224,791
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$50,621	0%	\$50,621
<b>Totals</b>	<b>\$872,538</b>	<b>\$923,000</b>	<b>94.53%</b>	<b>\$3,095,621</b>	<b>28.19%</b>	<b>\$2,223,083</b>

### Corrective Action Plan

Due to the holidays, several of the invoices for supplies and services including costs for the winter quarter mailer did not come in prior to 12/31/21. Additionally, chromebooks ordered for students have yet to be delivered. There appears to be a four to six month delay for Dell chromebook orders. There has also been movement within the business services department in the WUHSD with positions open in purchasing, payroll, and accounting during the November - January period which has significantly slowed both the ability to process purchase requisitions and backed up the accounting of salary and benefits. It is expected that this will be remedied by the 3rd quarter as a new fiscal services director is in place as of January 13, 2021 and all other open positions should be filled by February 2021.

### Summary of Activities:

Classes continued in a distance learning format during quarter 2. Enrollment remains lower than pre-COVID. Technology and software was purchased to support the distance learning that will continue into quarter 3. In-person electrician classes continued with smaller than normal enrollments due to COVID restrictions. All other CTE classes remained in distance learning only.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Dr. Margie Moriarty Ed.D., Principal

Juan Anzaldo

### Whittier Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$409,035	\$775,000	52.78%	\$1,550,000	26.39%	\$1,140,965
2000 - Non-Instructional Salaries	\$138,401	\$200,000	69.2%	\$400,000	34.6%	\$261,599
3000 - Employee Benefits	\$211,820	\$420,000	50.43%	\$700,000	30.26%	\$488,180
4000 - Supplies and Materials	\$38,073	\$57,000	66.79%	\$95,000	40.08%	\$56,927
5000 - Other Operating Expenses and Services	\$75,209	\$150,000	50.14%	\$300,000	25.07%	\$224,791
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$50,621	0%	\$50,621
<b>Totals</b>	<b>\$872,538</b>	<b>\$1,602,000</b>	<b>54.47%</b>	<b>\$3,095,621</b>	<b>28.19%</b>	<b>\$2,223,083</b>

**Status**  
Unsubmitted

### Whittier Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$409,035	\$1,395,000	29.32%	\$1,550,000	26.39%	\$1,140,965
2000 - Non-Instructional Salaries	\$138,401	\$360,000	38.44%	\$400,000	34.6%	\$261,599
3000 - Employee Benefits	\$211,820	\$630,000	33.62%	\$700,000	30.26%	\$488,180
4000 - Supplies and Materials	\$38,073	\$85,500	44.53%	\$95,000	40.08%	\$56,927
5000 - Other Operating Expenses and Services	\$75,209	\$240,000	31.34%	\$300,000	25.07%	\$224,791
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$50,621	0%	\$50,621	0%	\$50,621
<b>Totals</b>	<b>\$872,538</b>	<b>\$2,761,121</b>	<b>31.6%</b>	<b>\$3,095,621</b>	<b>28.19%</b>	<b>\$2,223,083</b>

**Status**  
Unsubmitted



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