

CAEP
CFAD

Produced: Jul 16, 2024, 08:25 PM UTC - By Margie Moriarty

45 Rio Hondo Region Adult Education Consortium

CERTIFIED

Allocation Amendment: 2024-25

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 45 Rio Hondo Region Adult Education Consortium

Funding Channel: Direct Funded

Narrative: Rio Hondo Region Adult Education Consortium (RHRAEC) continues to be dedicated to fulfilling the goals of the approved 22/25 3-year plan, to prudent leverage of funds, completing the 3-year plan and annual plan goals for all agencies. Funds are monitored at an Annual Data Meeting and monthly Coordinating Council Meetings. Monthly meeting agenda items Round Table and Program Area to allow members to share best practices and share concerns. During Data Meetings, each member provides data reports reviewing, analyzing, and sharing how funds are expended to promote and support adult education and training for career technical education for adults across the consortium. Data Meetings over the past four years have shown the disconnect between data systems of adult education, community college, and ROPs. It is difficult to gather, analyze, and compare data between all systems particularly because only the adult schools use CASAS and TOPSPro Enterprise. Enrollment and completer data was agreed upon by all members as a common measuring tool. However, not all agencies have dedicated assessment or data specialists who can pull timely data. Also, the community college and ROP use semester terms while the adult schools operate on the quarter system which restricts consortium wide data discussions to twice a year. There are different criteria for determining completers between agencies (adult schools have one criteria, community college has one, and ROP has one). Some agencies cannot produce unduplicated student counts. Multiple changes in agency leadership has led to inconsistent knowledge of and adherence to the objectives of the 3-year plan and each annual plan. * One member agency has had 7 administrators in 8 years. This agency is moving the entire adult school program to another site at the end of the 2023-24 school year * One member agency had 4 administrators in 8 years * One member agency had an administrator change midyear last year Objectives in the current 3-year plan were agreed upon by all agencies prior to submission and certification of the plan. At the 2024 data meeting, it was clear that one agency has not met any of the objectives. Two of the agencies agreed to use CASAS to determine the literacy level of their students prior to enrollment in CTE classes and refer any students with low literacy and/or less than a high school diploma/equivalency to an adult school partner for ESL/ASE classes or the community college (ESL). One of these agencies has referred students to the adult schools for ASE as they do not offer these classes. Neither of these agencies brought CASAS data to the 2024 data meeting. In the 2024 CFAD meeting, no changes were made to the distribution percentage for each agency. A spirited discussion was had by all agency representatives as two agencies indicated they would like additional funding to support current programs/begin new programs. These agencies currently have the lowest enrollment. Following this discussion, members voted unanimously that each agency continue to get their 2023-24 allocation with the COLA distributed at the same percentages by agency.

Changes: No Changes

Amended Member Allocations for 2024-25

Type of allocation amendment *

May revise

Explanation for amendment *

COLA increase from .07% to 1.07%.

Member Agency	Amended Allocation	Adjustment Made
El Monte Union High	\$12,443,190	\$38,179
El Rancho Unified	\$984,652	\$3,021
Rio Hondo CCD	\$705,746	\$2,166
Tri-Cities ROP	\$72,378	\$222
Whittier Union High	\$3,643,524	\$11,179
Total Allocated to Members	\$17,849,490	
Total CAEP Funds	\$17,849,490	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
El Monte Union High	High School District	Carrie Frogue	(626) 258-5800 ext: 8851
El Rancho Unified	Unified School District	Jazmin Chavez 1980	(562) 801-7334
Rio Hondo CCD	District	Yolanda Emerson	(562) 463-4606 ext: 4606
Tri-Cities ROP	Regional Occupation Center/Program (ROC/P)	Dr. John Smith Ed.D	(562) 698-9571 ext: 101
Whittier Union High	High School District	Dr. Margie Moriarty Ed.D.	(562) 698-8121 ext: 1305

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).

- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

El Monte Union High - Member Representative

Carrie Frogue
 Program Administrator
 carrie.frogue@emuhsd.org
 (626) 258-5800 ext: 8851

Paul Diaz
 paul.diaz@emuhsd.org

Approved by Carrie Frogue

07/16/2024 01:17 PM PDT

El Rancho Unified - Member Representative

Jazmin Chavez
 Coordinator of Curriculum and Instruction
 jchavez@erusd.org
 (562) 801-7334

Approved by Jazmin Chavez 1980

07/16/2024 11:06 AM PDT

Rio Hondo CCD - Member Representative

Yolanda Emerson
 Dean, Educational Centers
 yemerson@riohondo.edu
 (562) 463-4606 ext: 4606

Maria Erika Leon
 Assistant Dean of Adult Education
 mleon@riohondo.edu
 (562) 463-7723

Approved by Yolanda Emerson

07/16/2024 10:59 AM PDT

Whittier Union High - Member Representative

Margie Moriarty

Principal

margie.moriarty@wuhd.org

(562) 698-8121 ext: 1305

Juan Anzaldo

juan.anzaldo@wuhd.org

Kevin Jamero

kevin.jamero@wuhd.org

Approved by Dr. Margie Moriarty Ed.D.

07/16/2024 01:25 PM PDT

Tri-Cities ROP - Member Representative

John Smith

Superintendent

jsmith@tricitierop.org

(562) 698-9571 ext: 101

Daniel Barajas

Director of Technology and Operations

dbarajas@tricitierop.org

(562) 698-9571 ext: 103

Approved by Dr. John Smith Ed.D

07/16/2024 10:57 AM PDT



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