

California Adult Education Program : CFAD : 2023-24 Produced: Apr 20, 2023, 09:10 PM UTC Lucie Gonzalez

46 About Students Regional Consortium, Riverside

Fiscal Declaration - Consortium Approved

Consortium Name: 46 About Students Regional Consortium, Riverside

Funding Channel: Direct Funded

Narrative: The ABOUT STUDENTS Consortium allocation distribution aligns with the annual plan focusing on maintaining members' program offerings in adult basic education, English as a second language, adult secondary education, and short-term career technical education. Member providers will offer learning opportunities by delivering instruction through in-person, distance learning, and hybrid models, expanding classes available to the community based on demand and local allowable guidelines. Additionally, consortium members will continue to increase short-term Career Technical Education programs, and improve outreach and communications to prospective students and the community addressing gaps in accessibility and efforts of economic recovery for the community. Members of the consortium are committed to data-driven decisions which will support literacy and digital skill development for students and broaden workforce and post-secondary education opportunities. Continued efforts to ensure for all populations, consortium members will continue to leverage the strength and resources of community partners through projects and networking. Adult education providers will continue to explore and provide additional opportunities to serve students who need workforce preparation, post-secondary transitions, and support for K-12 success. As the regional data analysis demonstrates the need for additional services in areas lacking adult education services, which increased during the pandemic and economic downturn in California. The ABOUT STUDENTS Consortium has developed the 2022-2025 Three-Year Plan which has identified goals and strategies for the regional focus and activities that members will engage in to build cohesive efforts and increase services. 1. Cultivate mutually-beneficial industry and community partnerships that create meaningful opportunities and pathways for students. 2. Grow and maintain student enrollment in all program areas reflective of the needs of the community. 3. Provide equitable, inclusive, and quality instruction and support services that maximize student achievement and success. 4. Foster an organizational culture of excellence and continuous improvement. 5. Attract, retain, and develop skilled, dedicated student-centered administration and staff who are empowered to use forward-thinking and creativity to promote student success.

Changes: No Changes

Member Allocations

Member Name	(2023-24)	(2022-23)	(2021-22)
Alvord Unified	\$505,937	\$462,495	\$412,895
Corona-Norco Unified	\$1,749,993	\$1,596,991	\$1,855,876
Jurupa Unified	\$1,319,111	\$1,205,848	\$1,101,336
Moreno Valley Unified	\$1,366,026	\$1,248,755	\$1,141,086
Riverside CCD	\$666,137	\$608,940	\$548,522
Riverside Co. Office of Education	\$419,752	\$383,710	\$339,930
Riverside Unified	\$3,252,393	\$2,973,112	\$2,888,539
Val Verde Unified	\$860,006	\$788,914	\$295,887
Total Allocated to Members	\$10,139,355	\$9,268,765	\$8,584,071
Total CAEP Funds	\$10,139,355	\$9,377,008	\$8,799,740
Total Remaining	\$0	\$108,243	\$215,669

Carryover Threshold

Input a percentage of carryover that your consortium agrees will be considered an excessive amount.

Should a member, or members, exceed this carryover percentage upon certification of their Q4 report, they will be flagged as non-compliant with the AB 1491 legislation. One year of non-compliance does not carry a penalty. However, should the same member, or members, have two consecutive years of non-compliance the consortium may agree, by majority vote, to reallocate an amount that does not exceed the carryover to other members.

A consortium does have the ability to opt-out. To do so, simply toggle the carryover threshold button to the off position.

Carryover Threshold *

20%

Consortia Report on Governance Compliance of Rules and Procedures v.2

1. Have all community college districts, school districts, county offices of education, or any joint powers authority, located within the boundaries of the adult education region been allowed to join the consortium as a member? *

Yes

2. Have all members committed to reporting any funds available to that member for the purposes of education and workforce services for adults and the uses of those funds? *

Yes

3. How will the available funds be reported and evaluated? *

Each ABOUT STUDENT Member provides financial expenditure and progress reports to the members of the regional consortium. The ABOUT STUDENTS Members acknowledge and agree to adhere to the ABOUT STUDENTS Fiscal Reporting Agreement as stated in the Bylaws and required by ED Code.

4. How will you assure that each member of the consortium is represented only by an official designated by the governing board of the member? *

Section 2 of the bylaws states "The governing board of ABOUT STUDENTS includes one officially appointed member from each of the organizations." Section-3 "Each of the organizations in Section 2 will appoint a representative to serve as a member on the ABOUT STUDENTS governing board." All members are expected to abide by the bylaws of ABOUT STUDENTS.

5. How will you assure that each member of the consortium participates in any decision made by the consortium? *

The consortium is in compliance with EC 84905. Consortium members shall participate in any decision made by the consortium.

6. What will be the relative voting power of each member? *

1 member = 1 vote

7. How will decisions be approved? *

by majority vote of 51%

8. How did you arrive at that decision-making model? *

The voting power and decision approval process was agreed upon when the consortium was first established, this model is stipulated in the bylaws.

9. How will proposed decisions be considered in open, properly noticed public meetings of the consortium at which members of the public may comment? *

Article III- Meetings Section- 1 All regular consortium meetings are open to the public. The agenda is posted on the ABOUT STUDENTS website. The agenda is publicized, the public may comment, and members discuss and consider any comments submitted by members in public.

10. Describe how will you provide the public with adequate notice of a proposed decision and consider any comments submitted by members of the public. *

Section-3 Notice of meetings: At least 72 hours prior to a public meeting, the agenda shall be posted at one or more locations freely accessible to the public.

11. Describe how comments submitted by members of the public will be distributed publicly. *

All public comments are distributed to each member and posted on member websites. Public comments are also posted on the consortium's website.

12. Describe the process by which the consortium will solicit and consider comments and input regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults. *

Article II Section 4 of the bylaws states that "non-voting partners: The governing board welcomes the participation and values input of its non-voting partners. Other organizations serving adults in the Riverside region may be invited to participate in the consortium as a non-voting member."

13. How will you determine approval of a distribution schedule pursuant to Section 84913? *

The ABOUT STUDENTS Consortium has an approved percentage of CAEP funds that continues year to year, including any COLA adjustments upward. Each agency's allocation remains the same as the previous year per education code unless there is a statewide reduction in funding.

14. Has the consortium A) designated a member to serve as the fund administrator to receive and distribute funds from the program or B) chosen to have a funds flow directly to the member districts based upon the approved distribution schedule? *

B) chosen to have funds flow directly to the member districts based upon the approved distribution schedule

15. How will members join, leave, or be dismissed from the consortium? *

The consortium is in compliance with Ed code 84905 any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member. Article II Section 6 of the bylaws states the process of the dismissal of members:

- Failure to adhere to laws and regulations governing adult education programs and services.
- Failure to submit information for annual plans
- Failure to adhere to reporting requirements
- Failure to participate in the decision-making process for the development of regional adult education
- Failure to deliver adult education programs and services in accordance with standards establishes in AB1

After mediation has been exhausted, members out of compliance with state and /or local guidelines may be dismissed from the consortium.

16. What is the consortium's defined "excessive" member carryover percentage threshold? *

NEED TO DISCUSS, Suggested initial language to open the discussion:

In alignment with CAEP guidance and AB 1491 regarding consortium wide carryover, the the ABOUT Students consortium may identify a member as having excessive carryover as follows:

A member may be identified as having excessive carryover if they carry over 20% or more of their allocation for two consecutive years and the member does not have a plan approved by the ABOUT Students consortium to carryover 20% or more (due to a spending plan for construction, new program that needs multiple years to save, as examples). If a member is reaching the end of the second consecutive year of carrying over 20% or more, a plan to spend needs to be presented to the consortium for consideration prior to the CFAD due date set by the CAEP office for the current year.

17. Please explain how the consortium will monitor and administer carryover funds. What is the consortium’s technical assistance and reasonable intervention process? What additional bylaws do you have that govern carryover? *

Budget expenditures are reviewed and discussed during monthly business meetings. Members follow current CAEP guidelines, legislation and bylaws regarding carryover.

18. How does your consortium define member effectiveness? *

ABOUT STUDENTS Consortium defines effectiveness as defined by the CAEP assurances and ED Code 84900-84920 under “Membership and Decision Making”, “Public Meeting” and “ Reporting Requirement.”

19. What bylaws does your consortium have addressing member effectiveness? *

ABOUT STUDENTS Members who are not meeting CAEP assurances and ED Code Sections 84900-84920, are subject to being declared, by the membership, as ineffective and having their consortium membership revoked and CAEP funding redistributed to other members in good standing.

20. Does the consortium have a formal document detailing its work beyond the questionnaire? *

Yes

20.1 (Yes) Use the space below to provide a link to the formal document. *

Yes, the consortium uses the annual and three year plans as guiding documents of its work.

Member Agencies

Member Agency	Member Type	Contact	Phone
Alvord Unified	Unified School District	Luis Medina	(951) 358-1715 ext: 601102
Corona-Norco Unified	Unified School District	Thoibi Rublaitus	(951) 736-3325 ext: 29111
Jurupa Unified	Unified School District	Annamarie Montanez	(951) 222-7739
Moreno Valley Unified	Unified School District	Elsa Magana	(951) 571-4790 ext: 64801
Riverside CCD	District	Michael Peterson	(951) 222-8265
Riverside Co. Office of Education	County Office of Education (COE)	Ms. Lucie Gonzalez	(951) 922-7362
Riverside Unified	Unified School District	Rachel Bramlett	(951) 788-7185 ext: 68200
Val Verde Unified	Unified School District	John Parker	(951) 940-8542

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).

- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Alvord Unified - Member Representative

Luis Medina
High School Principal
luis.medina@alvordschools.org
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Approved by Luis Medina

04/19/2023 10:57 AM PDT

Corona-Norco Unified - Member Representative

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Approved by Thoibi Rublaitus

04/17/2023 09:40 AM PDT

Jurupa Unified - Member Representative

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Approved by Annamarie Montanez

04/19/2023 11:26 AM PDT

Moreno Valley Unified - Member Representative

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Approved by Elsa Magana

04/17/2023 09:50 AM PDT

Riverside CCD - Member Representative

Michael Peterson

Executive Director, Adult Education & Community Initiatives

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Approved by Michael Peterson

04/17/2023 03:54 PM PDT

Riverside Co. Office of Education - Member Representative

Lucie Gonzalez

Principal

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Approved by Ms. Lucie Gonzalez

04/20/2023 02:10 PM PDT

Riverside Unified - Member Representative

Rachel Bramlett

Director

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Approved by Rachel Bramlett

04/19/2023 10:08 AM PDT

Val Verde Unified - Member Representative

John Parker
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Approved by John Parker

04/17/2023 11:04 AM PDT



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