

California Adult Education Program : CFAD : 2020-21 Produced: Mar 27, 2020, 08:35 PM UTC Michael Reynolds

## 48 San Diego Adult Education Regional Consortium

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 48 San Diego Adult Education Regional Consortium

**Funding Channel:** Direct Funded

**Narrative:** The SDAERC is using an annual allocation method based on a percentage split that was developed when the consortium was first formed: SDCE receiving 75% of the funding allocation and SDUSD receiving 25% of funding allocation. This allocation takes into consideration the size of the Adult Education programs offered by each member in terms of the number/percentage of students. Consortium member data shows that SDCE is currently serving approximately 98% of the total Consortium headcount being reported to CAEP. Additionally, the SDAERC has acknowledged funding levels needed to maintain and sustain AE programming with SDUSD. The SDAERC planned allocation to members is based upon the budgeted and planned expenditures that utilize funds efficiently and that are justifiable and reasonable.

**Changes:** No Changes

### Member Allocations

Member Name	(2020-21)	(2019-20)	(2018-19)
San Diego CCD	\$3,673,165	\$3,597,887	\$3,477,562
San Diego Unified	\$1,224,388	\$1,199,296	\$1,159,189
<b>Total Allocated to Members</b>	<b>\$4,897,553</b>	<b>\$4,797,183</b>	<b>\$4,636,751</b>
<b>Total CAEP Funds</b>	<b>\$4,897,553</b>	<b>\$4,787,911</b>	<b>\$4,636,751</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$-9,272</b>	<b>\$0</b>

### Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">San Diego CCD</a>	District	Kelly Henwood	(619) 388-4896
<a href="#">San Diego Unified</a>	Unified School District	Lance Larson	(858) 503-1744

### Certification & Assurances

- By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

## Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).

- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

**San Diego CCD - Member Representative****Kelly Henwood**

Special Projects Manager

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**Michelle Fischthal**

Vice President of Instruction

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Approved by Michelle Fischthal

03/23/2020 01:53 PM PDT

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Approved by Michael Reynolds

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