

California Adult Education Program : CFAD : 2020-21 Produced: Apr 29, 2020, 12:05 AM UTC Jen Fong

49 San Francisco Adult Education Consortium

Fiscal Declaration - Consortium Approved

Consortium Name: 49 San Francisco Adult Education Consortium

Funding Channel: Direct Funded

Narrative: The planned allocations are consistent with the Consortium's annual plan and our July 2019 three-year plan. City College of San Francisco's noncredit programs provide the majority of Adult Education programs and services in the city, hence 90% of the total funding amount is allocated to the college, and 10% to the school district. This 90% - 10% allocation will continue for the next two fiscal years.

Changes: The Consortium has also elected to follow the 90% - 10% split to distribute the \$90,402 COLA increase. City College of San Francisco's direct allocation will increase by \$82,126. San Francisco Unified School District's direct allocation will increase by \$8,276.

Member Allocations

Member Name	(2020-21)	(2019-20)	(2018-19)
San Francisco CCD	\$3,634,326	\$3,552,200	\$3,456,604
San Francisco Unified	\$403,814	\$395,538	\$366,500
Total Allocated to Members	\$4,038,140	\$3,947,738	\$3,823,104
Total CAEP Funds	\$4,038,140	\$3,947,738	\$3,823,104
Total Remaining	\$0	\$0	\$0

Member Agencies

Member Agency	Member Type	Contact	Phone
San Francisco CCD	District	Wendy Miller	(415) 239-3370
San Francisco Unified	Unified School District	Dr. Jen Fong Ed.D.	(415) 271-5745

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and



ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).



- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

San Francisco CCD - Member Representative

Wendy Miller

Associate Dean of Adult Education Programs

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Approved by Wendy Miller

04/28/2020 04:43 PM PDT

San Francisco Unified - Member Representative

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Approved by Dr. Jen Fong Ed.D.

04/28/2020 05:05 PM PDT



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