

California Adult Education Program : CFAD : 2021-22 Produced: Apr 21, 2021, 06:15 PM UTC Jen Fong

## 49 San Francisco Adult Education Consortium

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 49 San Francisco Adult Education Consortium

**Funding Channel:** Direct Funded

**Narrative:** The planned allocations are consistent with the Consortium's annual plan and our three-year plan. City College of San Francisco's noncredit programs provide the majority of Adult Education programs and services in the city, hence 90% of the total funding amount is allocated to the college, and 10% to the school district.

**Changes:** The slight changes in the individual allocation amounts reflect the 90% - 10% split of the total allocation to the Consortium and includes a proportional distribution of the roughly 1.49% COLA among the two members. CCSF's allocation is increased by \$54,055, and SFUSD's allocation is increased by \$5,157.

### Member Allocations

Member Name	(2021-22)	(2020-21)	(2019-20)
San Francisco CCD	\$3,606,255	\$3,634,326	\$3,552,200
San Francisco Unified	\$400,695	\$403,814	\$395,538
<b>Total Allocated to Members</b>	<b>\$4,006,950</b>	<b>\$4,038,140</b>	<b>\$3,947,738</b>
<b>Total CAEP Funds</b>	<b>\$4,006,950</b>	<b>\$3,947,738</b>	<b>\$3,947,738</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$-90,402</b>	<b>\$0</b>

### Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">San Francisco CCD</a>	District	Wendy Miller	(415) 239-3370
<a href="#">San Francisco Unified</a>	Unified School District	Dr. Jen Fong Ed.D.	(415) 271-5745

### Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

## Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).

- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

**San Francisco CCD - Member Representative****Wendy Miller**

Interim Dean of Grants, Resource Development and Adult Education Programs

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Approved by Wendy Miller

04/21/2021 11:07 AM PDT

**San Francisco Unified - Member Representative****Jen Fong**

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Approved by Dr. Jen Fong Ed.D.

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