

## San Francisco CCD

### 2021-22 Q2

Submitted by Wendy Miller

Approved by Wendy Miller

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$575,689	\$728,000	79.08%	\$1,400,000	41.12%	\$824,311
2000 - Non-Instructional Salaries	\$234,796	\$213,200	110.13%	\$410,000	57.27%	\$175,204
3000 - Employee Benefits	\$281,894	\$329,420	85.57%	\$633,500	44.5%	\$351,606
4000 - Supplies and Materials	\$516	\$10,400	4.96%	\$20,000	2.58%	\$19,484
5000 - Other Operating Expenses and Services	\$94,827	\$676,000	14.03%	\$1,300,000	7.29%	\$1,205,173
6000 - Capital Outlay	\$0	\$631,719	0%	\$1,214,845	0%	\$1,214,845
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$59,386	\$129,437	45.88%	\$248,917	23.86%	\$189,531
<b>Totals</b>	<b>\$1,247,108</b>	<b>\$2,718,176</b>	<b>45.88%</b>	<b>\$5,227,262</b>	<b>23.86%</b>	<b>\$3,980,154</b>

#### Corrective Action Plan \*

Remote operations due to COVID and changes in CCSF schedules and priorities have impacted our ability to expand activities. We are exploring new investments, primarily in student services and academic supports, to redirect our unspent balance from last year. Additionally, we are working on upgrading smart classrooms at our Mission Center, a project which was stalled by the pandemic in 2019-20. These investments require time for planning and cross-divisional collaborations before implementation, and we hope our spending will reach our targets within the academic year.

#### Additional Comments

During Q2 CCSF used AEP funding to support training AE faculty and online course development for TRST and ESL. Most of our expenditures in this quarter were to maintain the level of adult education services in the county by supporting a portion of the cost of instruction for noncredit ESL and TRST sections that, were it not for AEP funding, the college would not have been able to offer. Expenditures include increased online help desk capabilities, additional WIFI hotspots for students, Pronto messaging platform, Language Line Services (document translation and on-demand interpretation services for our virtual student service counters and online learning how-to's). We recently began sharing the salary & benefit expenses for four CASAS testing

technicians with the WIOA Title 2 AEFLA grant. During the quarter we conducted workshops, data analysis meetings, and listening sessions with students and colleagues as part of our new 3-year planning process.

### Allocation Year 2019-20 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.


**2019-20 Reverted Funds:**

\$0

### San Francisco Unified 2021-22 Q2

Submitted by Dr. Jen Fong Ed.D.

Approved by Wendy Miller

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$64,615	\$60,239	107.26%	\$250,996	25.74%	\$186,381
2000 - Non-Instructional Salaries	\$9,191	\$19,797	46.43%	\$82,486	11.14%	\$73,295
3000 - Employee Benefits	\$24,227	\$32,114	75.44%	\$133,810	18.11%	\$109,583
4000 - Supplies and Materials	\$7,428	\$4,183	177.58%	\$17,429	42.62%	\$10,001
5000 - Other Operating Expenses and Services	\$0	\$3,151	0%	\$13,129	0%	\$13,129
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,194	0%	\$17,475	0%	\$17,475
<b>Totals</b>	<b>\$105,461</b>	<b>\$123,678</b>	<b>85.27%</b>	<b>\$515,325</b>	<b>20.46%</b> 	<b>\$409,864</b>

**Corrective Action Plan \***

Due to another funding source which expired 12/31/21, the staff working on the California Adult Education Program were budgeted from the other funding source in the fall, and CAEP for spring. Expenditures will reach the intended target.

**Additional Comments**

Not Entered

### Allocation Year 2019-20 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

**2019-20 Reverted Funds:**

\$0



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