

San Francisco CCD

2021-22 Q4

Submitted by Tary Acebey

Approved by Tary Acebey

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Project Budget | Budget Remaining |
|--|-----------------------------------|--------------------|-------------------------------------|--------------------|--|---------------------|
| 1000 - Instructional Salaries | \$1,612,062 | \$1,712,062 | 94.16% | \$1,712,062 | 94.16% | \$100,000 |
| 2000 - Non-Instructional Salaries | \$581,095 | \$631,095 | 92.08% | \$631,095 | 92.08% | \$50,000 |
| 3000 - Employee Benefits | \$847,291 | \$897,291 | 94.43% | \$897,291 | 94.43% | \$50,000 |
| 4000 - Supplies and Materials | \$847 | \$20,000 | 4.24% | \$20,000 | 4.24% | \$19,153 |
| 5000 - Other Operating Expenses and Services | \$131,714 | \$703,052 | 18.73% | \$703,052 | 18.73% | \$571,338 |
| 6000 - Capital Outlay | \$28,051 | \$1,014,845 | 2.76% | \$1,014,845 | 2.76% | \$986,794 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$160,053 | \$248,917 | 64.3% | \$248,917 | 64.3% | \$88,864 |
| Totals | \$3,361,113 | \$5,227,262 | 64.3% | \$5,227,262 | 64.3% | \$1,866,149 |

Additional Comments

During Q4 CCSF used AEP funding to support training AE faculty and online course development for TRST and ESL. Most of our expenditures in this quarter were to maintain the level of adult education services in the county by supporting a portion of the cost of instruction for noncredit ESL and TRST sections that, were it not for AEP funding, the college would not have been able to offer. Expenditures include registration for faculty professional development and online software renewal for noncredit classes. After two and a half years of pausing, the Mission smart classroom upgrade project resumed in Q4 and we anticipate for the project to be completed by Q3 of FY2022-2023. We continue to fund Language Line Services to provide document translation and on-demand interpretation services for our virtual student service counters and online learning how-to's. This quarter we continued our collaborative planning process for 2022-23. We are engaging with departments that serve AE students and including the noncredit student voice. The dialog is focused on student needs, equitable access to services, evidence-based best practices, and measurable results.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

San Francisco Unified 2021-22 Q4

Submitted by Gwen Lin

Approved by Tary Acebey

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Project Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$136,747 | \$67,769 | 201.78% | \$250,996 | 54.48% | \$114,249 |
| 2000 - Non-Instructional Salaries | \$45,894 | \$22,271 | 206.07% | \$82,486 | 55.64% | \$36,592 |
| 3000 - Employee Benefits | \$66,112 | \$36,129 | 182.99% | \$133,810 | 49.41% | \$67,698 |
| 4000 - Supplies and Materials | \$59,264 | \$4,706 | 1,259.37% | \$17,429 | 340.03% | ! -\$41,835 |
| 5000 - Other Operating Expenses and Services | \$7,157 | \$3,545 | 201.9% | \$13,129 | 54.51% | \$5,972 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$11,389 | \$4,718 | 241.38% | \$17,475 | 65.17% | \$6,086 |
| Totals | \$326,563 | \$139,138 | 234.7% | \$515,325 | 63.37% | \$188,762 |

Additional Comments

SFUSD returned back to in-person learning and as such, the district needed to invest significantly more than budgeted for supplies and materials to support the new learning structure. Note we underspent in other areas to compensate for that more urgent need.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.



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