

CAEP Consortium Fiscal Reporting 51 South Bay Consortium for Adult Education

2019-20 Fiscal Year

Certification

Certified By

Kishan Vujjeni

Dean of College Transitions & Extension Programs

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
 Certified Uncertified Uncertified Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Campbell Union High	Submitted	Submitted	Submitted	Not Submitted
East Side Union High	Submitted	Submitted	Submitted	Not Submitted
Metropolitan Education District	Submitted	Submitted	Submitted	Not Submitted
Milpitas Unified	Submitted	Submitted	Not Submitted	Not Submitted
San Jose-Evergreen CCD	Submitted	Submitted	Not Submitted	Not Submitted
Santa Clara Unified	Submitted	Submitted	Submitted	Not Submitted
West Valley-Mission CCD	Submitted	Submitted	Submitted	Not Submitted

Campbell Union High

Campbell Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$325,692	\$526,593	61.85%	\$2,106,371	15.46%	\$1,780,679
2000 - Non-Instructional Salaries	\$69,622	\$136,962	50.83%	\$547,848	12.71%	\$478,226
3000 - Employee Benefits	\$190,578	\$285,493	66.75%	\$1,141,970	16.69%	\$951,392
4000 - Supplies and Materials	\$5,929	\$17,355	34.16%	\$69,420	8.54%	\$63,491
5000 - Other Operating Expenses and Services	\$23,790	\$54,757	43.45%	\$219,027	10.86%	\$195,237
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$204,232	0%	\$204,232
Totals	\$615,611	\$1,021,159	60.29%	\$4,288,868	14.35%	\$3,673,257

Corrective Action Plan

Staffing delays impact meeting budget projections. We will monitor our budget more closely to ensure that our expenditures align to the plan.

Summary of Activities:

Expenditures reflect instructional goals and support services that align to the CAEP program areas.

Status
Submitted

Campbell Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$789,209	\$526,593	149.87%	\$2,106,371	37.47%	\$1,317,162
2000 - Non-Instructional Salaries	\$197,779	\$136,962	144.4%	\$547,848	36.1%	\$350,069
3000 - Employee Benefits	\$439,853	\$285,493	154.07%	\$1,141,970	38.52%	\$702,117
4000 - Supplies and Materials	\$18,291	\$17,355	105.39%	\$69,420	26.35%	\$51,129
5000 - Other Operating Expenses and Services	\$63,416	\$54,757	115.81%	\$219,027	28.95%	\$155,611
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$204,232	0%	\$204,232
Totals	\$1,508,548	\$1,021,159	147.73%	\$4,288,868	35.17%	\$2,780,320

Summary of Activities:

Expenditures are aligned to instructional activities in ABE, ASE, CTE and ESL programs and student support services.

Status

Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Dr. Usha Narayanan, Director

Campbell Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,271,449	\$526,593	241.45%	\$2,106,371	60.36%	\$834,922
2000 - Non-Instructional Salaries	\$315,520	\$136,962	230.37%	\$547,848	57.59%	\$232,328
3000 - Employee Benefits	\$703,244	\$285,493	246.33%	\$1,141,970	61.58%	\$438,726
4000 - Supplies and Materials	\$26,449	\$17,355	152.4%	\$69,420	38.1%	\$42,971
5000 - Other Operating Expenses and Services	\$99,643	\$54,757	181.97%	\$219,027	45.49%	\$119,384
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$204,232	0%	\$204,232
Totals	\$2,416,305	\$1,021,159	236.62%	\$4,288,868	56.34%	\$1,872,563

Status
Submitted

Campbell Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,271,449	\$526,593	241.45%	\$2,106,371	60.36%	\$834,922
2000 - Non-Instructional Salaries	\$315,520	\$136,962	230.37%	\$547,848	57.59%	\$232,328
3000 - Employee Benefits	\$703,244	\$285,493	246.33%	\$1,141,970	61.58%	\$438,726
4000 - Supplies and Materials	\$26,449	\$17,355	152.4%	\$69,420	38.1%	\$42,971
5000 - Other Operating Expenses and Services	\$99,643	\$54,757	181.97%	\$219,027	45.49%	\$119,384
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$204,232	0%	\$204,232	0%	\$204,232
Totals	\$2,416,305	\$1,225,391	197.19%	\$4,288,868	56.34%	\$1,872,563

Status
Unsubmitted

East Side Union High

East Side Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$342,582	\$423,276	80.94%	\$2,821,839	12.14%	\$2,479,257
2000 - Non-Instructional Salaries	\$234,030	\$213,273	109.73%	\$1,066,365	21.95%	\$832,335
3000 - Employee Benefits	\$273,352	\$350,311	78.03%	\$1,401,243	19.51%	\$1,127,891
4000 - Supplies and Materials	\$80,366	\$71,357	112.62%	\$475,715	16.89%	\$395,349
5000 - Other Operating Expenses and Services	\$249,838	\$261,386	95.58%	\$871,285	28.67%	\$621,447
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$59,008	\$82,867	71.21%	\$331,468	17.8%	\$272,460
Totals	\$1,239,176	\$1,402,469	88.36%	\$6,967,915	17.78%	\$5,728,739

Corrective Action Plan

Delay in fully staffing teaching positions and not offering all the projected courses resulted in lower expenses .

Summary of Activities:

The CTE program added a Robotics course to the schedule but was not successful in filling the position for the Python course. A new CTE Program Administrator was hired to manage and expand the CTE programs. A new computer lab was installed to replace old equipment and assist students with access to current technology.

Status
Submitted

East Side Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,335,388	\$1,128,736	118.31%	\$2,821,839	47.32%	\$1,486,451
2000 - Non-Instructional Salaries	\$531,346	\$479,864	110.73%	\$1,066,365	49.83%	\$535,019
3000 - Employee Benefits	\$770,182	\$700,622	109.93%	\$1,401,243	54.96%	\$631,061
4000 - Supplies and Materials	\$150,080	\$190,286	78.87%	\$475,715	31.55%	\$325,635
5000 - Other Operating Expenses and Services	\$355,923	\$435,643	81.7%	\$871,285	40.85%	\$515,362
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$157,140	\$165,734	94.81%	\$331,468	47.41%	\$174,328
Totals	\$3,300,059	\$3,100,884	106.42%	\$6,967,915	47.36%	\$3,667,856

Summary of Activities:

All programs are fully staffed for the courses that were identified for the semester.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Traci Williams, Director

East Side Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,187,229	\$2,116,379	103.35%	\$2,821,839	77.51%	\$634,610
2000 - Non-Instructional Salaries	\$819,524	\$799,774	102.47%	\$1,066,365	76.85%	\$246,841
3000 - Employee Benefits	\$1,234,339	\$1,050,932	117.45%	\$1,401,243	88.09%	\$166,904
4000 - Supplies and Materials	\$194,437	\$356,786	54.5%	\$475,715	40.87%	\$281,278
5000 - Other Operating Expenses and Services	\$451,669	\$653,464	69.12%	\$871,285	51.84%	\$419,616
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$216,567	\$248,601	87.11%	\$331,468	65.34%	\$114,901
Totals	\$5,103,765	\$5,225,936	97.66%	\$6,967,915	73.25%	\$1,864,150

Summary of Activities:

This quarter represents the beginning of the Spring semester. We increased offerings in CTE (Photoshop) as well as maintained the existing course offerings. March 13th shelter in place required us to navigate remote learning.

**Status
Submitted**

East Side Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,187,229	\$2,821,839	77.51%	\$2,821,839	77.51%	\$634,610
2000 - Non-Instructional Salaries	\$819,524	\$1,066,365	76.85%	\$1,066,365	76.85%	\$246,841
3000 - Employee Benefits	\$1,234,339	\$1,401,243	88.09%	\$1,401,243	88.09%	\$166,904
4000 - Supplies and Materials	\$194,437	\$475,715	40.87%	\$475,715	40.87%	\$281,278
5000 - Other Operating Expenses and Services	\$451,669	\$871,285	51.84%	\$871,285	51.84%	\$419,616
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$216,567	\$331,468	65.34%	\$331,468	65.34%	\$114,901
Totals	\$5,103,765	\$6,967,915	73.25%	\$6,967,915	73.25%	\$1,864,150

Status
Unsubmitted

Metropolitan Education District

Metropolitan Education District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$335,238	\$225,892	148.41%	\$903,569	37.1%	\$568,331
2000 - Non-Instructional Salaries	\$134,483	\$118,390	113.59%	\$473,559	28.4%	\$339,076
3000 - Employee Benefits	\$212,213	\$155,124	136.8%	\$620,496	34.2%	\$408,283
4000 - Supplies and Materials	\$29,111	\$253,951	11.46%	\$1,015,804	2.87%	\$986,693
5000 - Other Operating Expenses and Services	\$64,647	\$67,376	95.95%	\$269,503	23.99%	\$204,856
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$166,002	0%	\$166,002
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$775,692	\$833,233	93.09%	\$3,498,933	22.17%	\$2,723,241

Summary of Activities:

Expenditures cover certificated and classified staff salaries, benefits, and other expenditures for Silicon Valley Adult Education Adult Basic Education, High School Diploma, High School Equivalency, and ESL programs.

Status
Submitted

Metropolitan Education District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$377,298	\$225,892	167.03%	\$903,569	41.76%	\$526,271
2000 - Non-Instructional Salaries	\$227,673	\$118,390	192.31%	\$473,559	48.08%	\$245,886
3000 - Employee Benefits	\$273,008	\$155,124	175.99%	\$620,496	44%	\$347,488
4000 - Supplies and Materials	\$71,722	\$253,951	28.24%	\$1,015,804	7.06%	\$944,082
5000 - Other Operating Expenses and Services	\$115,675	\$67,376	171.69%	\$269,503	42.92%	\$153,828
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$166,002	0%	\$166,002
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,065,376	\$833,233	127.86%	\$3,498,933	30.45%	\$2,433,557

Summary of Activities:

Certificated salary expenditures are higher as our agency developed a professional development meeting time, added extra hour opportunities for building curriculum and offer and support the training of the google tools. SVAE purchased new digital curriculum both hardware and software totaling \$43,950.00 in order to become current in our textbooks and course offerings.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Alecia Kelley, Director of Programs & Student Support Service

Metropolitan Education District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$596,378	\$225,892	264.01%	\$903,569	66%	\$307,191
2000 - Non-Instructional Salaries	\$345,062	\$118,390	291.46%	\$473,559	72.87%	\$128,497
3000 - Employee Benefits	\$429,824	\$155,124	277.08%	\$620,496	69.27%	\$190,672
4000 - Supplies and Materials	\$93,857	\$253,951	36.96%	\$1,015,804	9.24%	\$921,947
5000 - Other Operating Expenses and Services	\$160,005	\$67,376	237.48%	\$269,503	59.37%	\$109,498
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$166,002	0%	\$166,002
Indirect Costs	\$54,220	\$0	100%	\$0	100%	⚠ -\$54,220
Totals	\$1,679,346	\$833,233	201.55%	\$3,498,933	48%	\$1,819,587

Summary of Activities:

1000- SVAE continues to provide a full staff of credentialed teachers, guidance counselors, transition specialist, and coordinator as well as school leaders to lead the school into the new age of learning. 2000- SVAE support staff is dedicated to providing classroom aides, assessment support, data analysis, student records and attendance and of course customer service to our stakeholders. 3000- SVAE continues to provide their certificated and classified employees with benefits for dental, medical and all of the necessary burdens of SUI, worker's compensation, etc. 4000- As SVAE continues to work toward a guaranteed viable program to serve the students much of our budget is providing current reference materials, textbooks, software, hardware upgrades, and software purchase. 5000- SVAE has developed the staff through their attendance of conferences, providing membership dues to our Adult Ed organizations, keeping the lights on, ensuring our copiers are maintained and leased. 6000-NA

Status
Submitted

Metropolitan Education District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$596,378	\$225,892	264.01%	\$903,569	66%	\$307,191
2000 - Non-Instructional Salaries	\$345,062	\$118,390	291.46%	\$473,559	72.87%	\$128,497
3000 - Employee Benefits	\$429,824	\$155,124	277.08%	\$620,496	69.27%	\$190,672
4000 - Supplies and Materials	\$93,857	\$253,951	36.96%	\$1,015,804	9.24%	\$921,947
5000 - Other Operating Expenses and Services	\$160,005	\$67,376	237.48%	\$269,503	59.37%	\$109,498
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$166,002	0%	\$166,002
Indirect Costs	\$54,220	\$0	100%	\$0	100%	⚠ -\$54,220
Totals	\$1,679,346	\$833,233	201.55%	\$3,498,933	48%	\$1,819,587

Status
Unsubmitted

Milpitas Unified

Milpitas Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$87,291	\$0	100%	\$501,966	17.39%	\$414,675
2000 - Non-Instructional Salaries	\$16,721	\$0	100%	\$84,642	19.75%	\$67,921
3000 - Employee Benefits	\$39,781	\$0	100%	\$216,736	18.35%	\$176,955
4000 - Supplies and Materials	\$3,687	\$0	100%	\$28,685	12.85%	\$24,998
5000 - Other Operating Expenses and Services	\$2,425	\$0	100%	\$15,552	15.59%	\$13,127
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$35,205	0%	\$35,205
Totals	\$149,905	\$0	100%	\$882,786	16.98%	\$732,881

Summary of Activities:

Expenditures are mainly to cover certificated and classified staff salaries and benefits for Milpitas Adult Education Adult Basic Education, High School Diploma, High School Equivalency, and ESL programs.

Status
Submitted

Milpitas Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$89,805	\$0	100%	\$501,966	17.89%	\$412,161
2000 - Non-Instructional Salaries	\$16,721	\$0	100%	\$84,642	19.75%	\$67,921
3000 - Employee Benefits	\$39,781	\$0	100%	\$216,736	18.35%	\$176,955
4000 - Supplies and Materials	\$3,687	\$0	100%	\$28,685	12.85%	\$24,998
5000 - Other Operating Expenses and Services	\$2,425	\$0	100%	\$15,552	15.59%	\$13,127
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,978	\$0	100%	\$35,205	31.18%	\$24,227
Totals	\$163,397	\$0	100%	\$882,786	18.51%	\$719,389

Summary of Activities:

All programs are being implemented as stated in the annual budget narrative.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Milpitas Unified School District Giuliana Brahim, Principal

Milpitas Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$235,043	\$0	100%	\$501,966	46.82%	\$266,923
2000 - Non-Instructional Salaries	\$16,721	\$0	100%	\$84,642	19.75%	\$67,921
3000 - Employee Benefits	\$65,368	\$0	100%	\$216,736	30.16%	\$151,368
4000 - Supplies and Materials	\$4,137	\$0	100%	\$28,685	14.42%	\$24,548
5000 - Other Operating Expenses and Services	\$7,593	\$0	100%	\$15,552	48.82%	\$7,959
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,902	\$0	100%	\$35,205	59.37%	\$14,303
Totals	\$349,764	\$0	100%	\$882,786	39.62%	\$533,022

Summary of Activities:

100-MAE continues to focus on the needs of adult education students first. Anticipating the future needs of our learners, we have hired additional staff to meet the demand of the lower ESL classes. 2000-MAE's core classified staff continues to implement the best intake and customer service along with participation in data and accountability PD. 3000- MAE's cost of benefits has gone up, however, certified and classified staff continues to receive health benefits as stipulated by their respective collective bargaining units. 4000- We have expanded our Distance Learning programs as a way to make education accessible to all those who cannot come to school, allocating expenses to computer software. 5000- MAE continues to be an active member of accredited educational institutions. We ensure that all classrooms have adequate and certified substitutes and our buildings are functional and adequate to provide a high quality of services and instruction. 7000 Allocation of Indirect costs to MUSD

Status
Unsubmitted

Milpitas Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$235,043	\$0	100%	\$501,966	46.82%	\$266,923
2000 - Non-Instructional Salaries	\$16,721	\$0	100%	\$84,642	19.75%	\$67,921
3000 - Employee Benefits	\$65,368	\$0	100%	\$216,736	30.16%	\$151,368
4000 - Supplies and Materials	\$4,137	\$0	100%	\$28,685	14.42%	\$24,548
5000 - Other Operating Expenses and Services	\$7,593	\$0	100%	\$15,552	48.82%	\$7,959
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,902	\$0	100%	\$35,205	59.37%	\$14,303
Totals	\$349,764	\$0	100%	\$882,786	39.62%	\$533,022

Status
Unsubmitted

San Jose-Evergreen CCD

San Jose-Evergreen CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$64,270	\$60,806	105.7%	\$304,032	21.14%	\$239,762
2000 - Non-Instructional Salaries	\$120,639	\$131,467	91.76%	\$657,334	18.35%	\$536,695
3000 - Employee Benefits	\$96,368	\$99,864	96.5%	\$499,322	19.3%	\$402,954
4000 - Supplies and Materials	\$1,542	\$7,271	21.21%	\$36,353	4.24%	\$34,811
5000 - Other Operating Expenses and Services	\$48,575	\$101,532	47.84%	\$507,659	9.57%	\$459,084
6000 - Capital Outlay	\$0	\$0	100%	\$30,689	0%	\$30,689
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,535	\$20,354	81.24%	\$101,770	16.25%	\$85,235
Totals	\$347,929	\$421,294	82.59%	\$2,137,159	16.28%	\$1,789,230

Corrective Action Plan

Due to vacant positions during this quarter, budget was not on track. Positions were filled now.

Summary of Activities:

The expenditures are aligned to Annual Plan to support program areas. Evergreen Valley College created several non-credit ESL courses and offered in Fall. Other ongoing bridge programs were scheduled and classes more than midway through semester. SJECCD supports Consortia wide functions in the area of research, immigrant integration, Consortia management and compliance related function for smooth functioning of the Consortium.

Status
Submitted

San Jose-Evergreen CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,260	\$121,613	126.85%	\$304,032	50.74%	\$149,772
2000 - Non-Instructional Salaries	\$255,624	\$262,934	97.22%	\$657,334	38.89%	\$401,710
3000 - Employee Benefits	\$199,088	\$199,729	99.68%	\$499,322	39.87%	\$300,234
4000 - Supplies and Materials	\$5,354	\$14,541	36.82%	\$36,353	14.73%	\$30,999
5000 - Other Operating Expenses and Services	\$167,060	\$203,064	82.27%	\$507,659	32.91%	\$340,599
6000 - Capital Outlay	\$1,704	\$0	100%	\$30,689	5.55%	\$28,985
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$40,767	\$40,708	100.14%	\$101,770	40.06%	\$61,003
Totals	\$823,857	\$842,588	97.78%	\$2,137,159	38.55%	\$1,313,302

Summary of Activities:

All expenditures are aligned to the annual plan. Non-credit classes are offered in ESL, CTE and Pre-Apprenticeship Category. Contextualized ESL and Math courses are offered to accelerate student transitions into Credit programs. Transition supports are provided by 2 Transition Specialists, one at Evergreen Valley College and the second one at San Jose City College. SJECCD funds were utilized for Consortia wide support positions, some through Independent Contracts and others through employment. Independent contracts include Consortia Director, Immigrant Integration Services, Community Connections/Outreach, and "CommunityPro" Case Management Software Licensing. Employed positions include Consortia Research Analyst II, Senior Division Assistant and partial support for Consortia Co-Chair, Accounting and Network Support positions.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jonathan Camacho CMA, Business Supervisor
Kishan Vujjeni, Dean of College Transitions & Extension Programs
Manuela Kolpin, Acting Controller

San Jose-Evergreen CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,260	\$182,419	84.56%	\$304,032	50.74%	\$149,772
2000 - Non-Instructional Salaries	\$255,624	\$394,400	64.81%	\$657,334	38.89%	\$401,710
3000 - Employee Benefits	\$199,088	\$299,593	66.45%	\$499,322	39.87%	\$300,234
4000 - Supplies and Materials	\$5,354	\$21,812	24.55%	\$36,353	14.73%	\$30,999
5000 - Other Operating Expenses and Services	\$167,060	\$304,595	54.85%	\$507,659	32.91%	\$340,599
6000 - Capital Outlay	\$1,704	\$0	100%	\$30,689	5.55%	\$28,985
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$40,767	\$61,062	66.76%	\$101,770	40.06%	\$61,003
Totals	\$823,857	\$1,263,882	65.18%	\$2,137,159	38.55%	\$1,313,302

Status
Unsubmitted

San Jose-Evergreen CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,260	\$304,032	50.74%	\$304,032	50.74%	\$149,772
2000 - Non-Instructional Salaries	\$255,624	\$657,334	38.89%	\$657,334	38.89%	\$401,710
3000 - Employee Benefits	\$199,088	\$499,322	39.87%	\$499,322	39.87%	\$300,234
4000 - Supplies and Materials	\$5,354	\$36,353	14.73%	\$36,353	14.73%	\$30,999
5000 - Other Operating Expenses and Services	\$167,060	\$507,659	32.91%	\$507,659	32.91%	\$340,599
6000 - Capital Outlay	\$1,704	\$0	100%	\$30,689	5.55%	\$28,985
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$40,767	\$101,770	40.06%	\$101,770	40.06%	\$61,003
Totals	\$823,857	\$2,106,470	39.11%	\$2,137,159	38.55%	\$1,313,302

Status
Unsubmitted

Santa Clara Unified

Santa Clara Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$180,883	\$160,212	112.9%	\$801,059	22.58%	\$620,176
2000 - Non-Instructional Salaries	\$129,178	\$101,779	126.92%	\$508,893	25.38%	\$379,715
3000 - Employee Benefits	\$99,557	\$82,323	120.93%	\$411,615	24.19%	\$312,058
4000 - Supplies and Materials	\$5,418	\$10,250	52.86%	\$51,248	10.57%	\$45,830
5000 - Other Operating Expenses and Services	\$42,955	\$30,605	140.35%	\$153,027	28.07%	\$110,072
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$19,258	0%	\$96,292	0%	\$96,292
Totals	\$457,991	\$404,427	113.24%	\$2,022,134	22.65%	\$1,564,143

Summary of Activities:

Expenditures are primarily certificated and classified salaries, for staff in SCUSD Adult Education's ABE, High School Diploma, High School Equivalency, CTE, AWD, and ESL programs.

Status
Submitted

Santa Clara Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$444,472	\$176,233	252.21%	\$801,059	55.49%	\$356,587
2000 - Non-Instructional Salaries	\$250,203	\$111,956	223.48%	\$508,893	49.17%	\$258,690
3000 - Employee Benefits	\$207,006	\$90,555	228.6%	\$411,615	50.29%	\$204,609
4000 - Supplies and Materials	\$9,028	\$11,275	80.07%	\$51,248	17.62%	\$42,220
5000 - Other Operating Expenses and Services	\$78,212	\$33,666	232.32%	\$153,027	51.11%	\$74,815
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,900	\$21,184	108.1%	\$96,292	23.78%	\$73,392
Totals	\$1,011,821	\$444,869	227.44%	\$2,022,134	50.04%	\$1,010,313

Summary of Activities:

Expenditures are primarily certificated and classified salaries, for staff in SCUSD Adult Education's ABE, High School Diploma, High School Equivalency, CTE, AWD, and ESL programs.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Brenda Carrillo, Director

Christine Berdiansky, Program Administrator

Santa Clara Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$688,935	\$224,297	307.15%	\$801,059	86%	\$112,124
2000 - Non-Instructional Salaries	\$376,923	\$142,490	264.53%	\$508,893	74.07%	\$131,970
3000 - Employee Benefits	\$313,974	\$115,252	272.42%	\$411,615	76.28%	\$97,641
4000 - Supplies and Materials	\$12,661	\$14,349	88.23%	\$51,248	24.71%	\$38,587
5000 - Other Operating Expenses and Services	\$115,427	\$42,848	269.39%	\$153,027	75.43%	\$37,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,446	\$26,962	183.39%	\$96,292	51.35%	\$46,846
Totals	\$1,557,366	\$566,198	275.06%	\$2,022,134	77.02%	\$464,768

Summary of Activities:

CAEP funds are primarily used to pay for credentialed and classified salaries and benefits to provide instruction and support for students enrolled in High School Diploma, High School Equivalency, ESL, Career and Technical Education programs including Medical Assistant and Eye Care Technician, Adults with Disabilities and K12 Student Support. Credentialed staff include Instructors, Transition Specialists, CASAS Testing Coordinator and Counselor, classified salaries include administrative support, including registration, attendance, and TE reporting. SCUSD CAEP funds also support a Learning Disabilities Specialist on contract for SBCAE.

Status
Submitted

Santa Clara Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$688,935	\$240,318	286.68%	\$801,059	86%	\$112,124
2000 - Non-Instructional Salaries	\$376,923	\$152,668	246.89%	\$508,893	74.07%	\$131,970
3000 - Employee Benefits	\$313,974	\$123,485	254.26%	\$411,615	76.28%	\$97,641
4000 - Supplies and Materials	\$12,661	\$15,374	82.35%	\$51,248	24.71%	\$38,587
5000 - Other Operating Expenses and Services	\$115,427	\$45,908	251.43%	\$153,027	75.43%	\$37,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,446	\$28,888	171.17%	\$96,292	51.35%	\$46,846
Totals	\$1,557,366	\$606,640	256.72%	\$2,022,134	77.02%	\$464,768

Status
Unsubmitted

West Valley-Mission CCD

West Valley-Mission CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$134,233	0%	\$134,233
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$300,000	0%	\$300,000
3000 - Employee Benefits	\$0	\$0	100%	\$75,000	0%	\$75,000
4000 - Supplies and Materials	\$0	\$0	100%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$100,000	0%	\$100,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,922	0%	\$10,922
Totals	\$0	\$0	100%	\$630,155	0%	\$630,155

Status
Submitted

West Valley-Mission CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$134,233	0%	\$134,233
2000 - Non-Instructional Salaries	\$119,549	\$0	100%	\$300,000	39.85%	\$180,451
3000 - Employee Benefits	\$46,578	\$0	100%	\$75,000	62.1%	\$28,422
4000 - Supplies and Materials	\$92	\$0	100%	\$10,000	0.92%	\$9,908
5000 - Other Operating Expenses and Services	\$7,091	\$0	100%	\$100,000	7.09%	\$92,909
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,922	0%	\$10,922
Totals	\$173,310	\$0	100%	\$630,155	27.5%	\$456,845

Corrective Action Plan

West Valley College had budgeted for additional support including a counselor and a part analyst. Both these positions have been vacated and are currently empty. The plan is for the college to fill the counseling position but not the part time analyst position.

Summary of Activities:

Both colleges have full time transition specialists that co-locate appointments at adult education schools and are part of regional transition specialist workgroup. Both colleges held co-located CTE courses in child development with adult schools. West Valley held six co-located non credit entrepreneurial classes leading to certificate at adult school. Both colleges have faculty members who participate in the work groups for the consortium.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Valerie Jensen, Dean, Language Arts

Mr. Brad Weisberg 7414084, Dean, Career Programs and Workforce Development

Eric Grabiell, Director, School of Continuing Education

West Valley-Mission CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,401	\$0	100%	\$134,233	10.73%	\$119,832
2000 - Non-Instructional Salaries	\$189,438	\$0	100%	\$300,000	63.15%	\$110,562
3000 - Employee Benefits	\$83,497	\$0	100%	\$75,000	111.33%	⚠ -\$8,497
4000 - Supplies and Materials	\$2,436	\$0	100%	\$10,000	24.36%	\$7,564
5000 - Other Operating Expenses and Services	\$132,051	\$0	100%	\$100,000	132.05%	⚠ -\$32,051
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,922	0%	\$10,922
Totals	\$421,823	\$0	100%	\$630,155	66.94%	\$208,332

Summary of Activities:

Both colleges have full time transition specialists that co-locate appointments at adult education schools and are part of regional transition specialist workgroup. Both colleges held co-located CTE courses in child development with adult schools. West Valley held 2 bookkeeping non credit classes co-located and integrated IET model for English Language Learners. Both colleges have faculty members who participate in the work groups for the consortium and spent some funds on books

Status
Submitted

West Valley-Mission CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,401	\$0	100%	\$134,233	10.73%	\$119,832
2000 - Non-Instructional Salaries	\$189,438	\$0	100%	\$300,000	63.15%	\$110,562
3000 - Employee Benefits	\$83,497	\$0	100%	\$75,000	111.33%	⚠ -\$8,497
4000 - Supplies and Materials	\$2,436	\$0	100%	\$10,000	24.36%	\$7,564
5000 - Other Operating Expenses and Services	\$132,051	\$0	100%	\$100,000	132.05%	⚠ -\$32,051
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,922	0%	\$10,922
Totals	\$421,823	\$0	100%	\$630,155	66.94%	\$208,332

Status
Unsubmitted



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