

# CAEP Consortium Fiscal Reporting 51 South Bay Consortium for Adult Education

2019-20 Fiscal Year

## Certification

**Certified By**

Kishan Vujjeni

Dean of College Transitions & Extension Programs

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Campbell Union High</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">East Side Union High</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Metropolitan Education District</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Milpitas Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">San Jose-Evergreen CCD</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Santa Clara Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">West Valley-Mission CCD</a>	Submitted	Submitted	Submitted	Not Submitted

## Campbell Union High

Campbell Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$325,692	\$526,593	61.85%	\$2,106,371	15.46%	\$1,780,679
2000 - Non-Instructional Salaries	\$69,622	\$136,962	50.83%	\$547,848	12.71%	\$478,226
3000 - Employee Benefits	\$190,578	\$285,493	66.75%	\$1,141,970	16.69%	\$951,392
4000 - Supplies and Materials	\$5,929	\$17,355	34.16%	\$69,420	8.54%	\$63,491
5000 - Other Operating Expenses and Services	\$23,790	\$54,757	43.45%	\$219,027	10.86%	\$195,237
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$204,232	0%	\$204,232
<b>Totals</b>	<b>\$615,611</b>	<b>\$1,021,159</b>	<b>60.29%</b>	<b>\$4,288,868</b>	<b>14.35%</b>	<b>\$3,673,257</b>

### Corrective Action Plan

Staffing delays impact meeting budget projections. We will monitor our budget more closely to ensure that our expenditures align to the plan.

### Summary of Activities:

Expenditures reflect instructional goals and support services that align to the CAEP program areas.

**Status**  
**Submitted**

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### Campbell Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$789,209	\$526,593	149.87%	\$2,106,371	37.47%	\$1,317,162
2000 - Non-Instructional Salaries	\$197,779	\$136,962	144.4%	\$547,848	36.1%	\$350,069
3000 - Employee Benefits	\$439,853	\$285,493	154.07%	\$1,141,970	38.52%	\$702,117
4000 - Supplies and Materials	\$18,291	\$17,355	105.39%	\$69,420	26.35%	\$51,129
5000 - Other Operating Expenses and Services	\$63,416	\$54,757	115.81%	\$219,027	28.95%	\$155,611
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$204,232	0%	\$204,232
<b>Totals</b>	<b>\$1,508,548</b>	<b>\$1,021,159</b>	<b>147.73%</b>	<b>\$4,288,868</b>	<b>35.17%</b>	<b>\$2,780,320</b>

### Summary of Activities:

Expenditures are aligned to instructional activities in ABE, ASE, CTE and ESL programs and student support services.

Status

Submitted

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Dr. Usha Narayanan, Director

### Campbell Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,271,449	\$526,593	241.45%	\$2,106,371	60.36%	\$834,922
2000 - Non-Instructional Salaries	\$315,520	\$136,962	230.37%	\$547,848	57.59%	\$232,328
3000 - Employee Benefits	\$703,244	\$285,493	246.33%	\$1,141,970	61.58%	\$438,726
4000 - Supplies and Materials	\$26,449	\$17,355	152.4%	\$69,420	38.1%	\$42,971
5000 - Other Operating Expenses and Services	\$99,643	\$54,757	181.97%	\$219,027	45.49%	\$119,384
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$204,232	0%	\$204,232
<b>Totals</b>	<b>\$2,416,305</b>	<b>\$1,021,159</b>	<b>236.62%</b>	<b>\$4,288,868</b>	<b>56.34%</b>	<b>\$1,872,563</b>

### Summary of Activities:

All activities and instructional programs at CACE align to the annual plan developed by the consortium. We continued to offer ESL, basic skills and CTE classes. Other examples of activities include: developing and administering the Census COAAP which prepared our EL Learners to complete the survey in April. This COAAP was shared throughout the state. We continued to engage with community partners to create a network of support services and/or reciprocal referrals. We partnered with West Valley College to colocate the Accounting and Bookkeeping non-credit certificate program at our school. This partnership allowed us to create a contextualized ESL class for accounting and develop a corresponding new COAAP. We could not complete administration of the COAAP because of Shelter-in-Place due to COVID-19.

**Status**  
**Submitted**

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### Campbell Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,271,449	\$526,593	241.45%	\$2,106,371	60.36%	\$834,922
2000 - Non-Instructional Salaries	\$315,520	\$136,962	230.37%	\$547,848	57.59%	\$232,328
3000 - Employee Benefits	\$703,244	\$285,493	246.33%	\$1,141,970	61.58%	\$438,726
4000 - Supplies and Materials	\$26,449	\$17,355	152.4%	\$69,420	38.1%	\$42,971
5000 - Other Operating Expenses and Services	\$99,643	\$54,757	181.97%	\$219,027	45.49%	\$119,384
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$204,232	0%	\$204,232	0%	\$204,232
<b>Totals</b>	<b>\$2,416,305</b>	<b>\$1,225,391</b>	<b>197.19%</b>	<b>\$4,288,868</b>	<b>56.34%</b>	<b>\$1,872,563</b>

**Status**  
**Unsubmitted**

## East Side Union High

East Side Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$342,582	\$423,276	80.94%	\$2,821,839	12.14%	\$2,479,257
2000 - Non-Instructional Salaries	\$234,030	\$213,273	109.73%	\$1,066,365	21.95%	\$832,335
3000 - Employee Benefits	\$273,352	\$350,311	78.03%	\$1,401,243	19.51%	\$1,127,891
4000 - Supplies and Materials	\$80,366	\$71,357	112.62%	\$475,715	16.89%	\$395,349
5000 - Other Operating Expenses and Services	\$249,838	\$261,386	95.58%	\$871,285	28.67%	\$621,447
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$59,008	\$82,867	71.21%	\$331,468	17.8%	\$272,460
<b>Totals</b>	<b>\$1,239,176</b>	<b>\$1,402,469</b>	<b>88.36%</b>	<b>\$6,967,915</b>	<b>17.78%</b>	<b>\$5,728,739</b>

### Corrective Action Plan

Delay in fully staffing teaching positions and not offering all the projected courses resulted in lower expenses .

### Summary of Activities:

The CTE program added a Robotics course to the schedule but was not successful in filling the position for the Python course. A new CTE Program Administrator was hired to manage and expand the CTE programs. A new computer lab was installed to replace old equipment and assist students with access to current technology.

**Status**  
**Submitted**

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### East Side Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,335,388	\$1,128,736	118.31%	\$2,821,839	47.32%	\$1,486,451
2000 - Non-Instructional Salaries	\$531,346	\$479,864	110.73%	\$1,066,365	49.83%	\$535,019
3000 - Employee Benefits	\$770,182	\$700,622	109.93%	\$1,401,243	54.96%	\$631,061
4000 - Supplies and Materials	\$150,080	\$190,286	78.87%	\$475,715	31.55%	\$325,635
5000 - Other Operating Expenses and Services	\$355,923	\$435,643	81.7%	\$871,285	40.85%	\$515,362
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$157,140	\$165,734	94.81%	\$331,468	47.41%	\$174,328
<b>Totals</b>	<b>\$3,300,059</b>	<b>\$3,100,884</b>	<b>106.42%</b>	<b>\$6,967,915</b>	<b>47.36%</b>	<b>\$3,667,856</b>

### Summary of Activities:

All programs are fully staffed for the courses that were identified for the semester.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Traci Williams, Director

### East Side Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,187,229	\$2,116,379	103.35%	\$2,821,839	77.51%	\$634,610
2000 - Non-Instructional Salaries	\$819,524	\$799,774	102.47%	\$1,066,365	76.85%	\$246,841
3000 - Employee Benefits	\$1,234,339	\$1,050,932	117.45%	\$1,401,243	88.09%	\$166,904
4000 - Supplies and Materials	\$194,437	\$356,786	54.5%	\$475,715	40.87%	\$281,278
5000 - Other Operating Expenses and Services	\$451,669	\$653,464	69.12%	\$871,285	51.84%	\$419,616
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$216,567	\$248,601	87.11%	\$331,468	65.34%	\$114,901
<b>Totals</b>	<b>\$5,103,765</b>	<b>\$5,225,936</b>	<b>97.66%</b>	<b>\$6,967,915</b>	<b>73.25%</b>	<b>\$1,864,150</b>

### Summary of Activities:

This quarter represents the beginning of the Spring semester. We increased offerings in CTE (Photoshop) as well as maintained the existing course offerings. March 13th shelter in place required us to navigate remote learning.

**Status  
Submitted**

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### East Side Union High Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,187,229	\$2,821,839	77.51%	\$2,821,839	77.51%	\$634,610
2000 - Non-Instructional Salaries	\$819,524	\$1,066,365	76.85%	\$1,066,365	76.85%	\$246,841
3000 - Employee Benefits	\$1,234,339	\$1,401,243	88.09%	\$1,401,243	88.09%	\$166,904
4000 - Supplies and Materials	\$194,437	\$475,715	40.87%	\$475,715	40.87%	\$281,278
5000 - Other Operating Expenses and Services	\$451,669	\$871,285	51.84%	\$871,285	51.84%	\$419,616
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$216,567	\$331,468	65.34%	\$331,468	65.34%	\$114,901
<b>Totals</b>	<b>\$5,103,765</b>	<b>\$6,967,915</b>	<b>73.25%</b>	<b>\$6,967,915</b>	<b>73.25%</b>	<b>\$1,864,150</b>

**Status**  
**Unsubmitted**

## Metropolitan Education District

### Metropolitan Education District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$335,238	\$225,892	148.41%	\$903,569	37.1%	\$568,331
2000 - Non-Instructional Salaries	\$134,483	\$118,390	113.59%	\$473,559	28.4%	\$339,076
3000 - Employee Benefits	\$212,213	\$155,124	136.8%	\$620,496	34.2%	\$408,283
4000 - Supplies and Materials	\$29,111	\$253,951	11.46%	\$1,015,804	2.87%	\$986,693
5000 - Other Operating Expenses and Services	\$64,647	\$67,376	95.95%	\$269,503	23.99%	\$204,856
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$166,002	0%	\$166,002
<b>Totals</b>	<b>\$775,692</b>	<b>\$833,233</b>	<b>93.09%</b>	<b>\$3,498,933</b>	<b>22.17%</b>	<b>\$2,723,241</b>

### Summary of Activities:

Expenditures cover certificated and classified staff salaries, benefits, and other expenditures for Silicon Valley Adult Education Adult Basic Education, High School Diploma, High School Equivalency, and ESL programs.

**Status**  
**Submitted**

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### Metropolitan Education District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$377,298	\$225,892	167.03%	\$903,569	41.76%	\$526,271
2000 - Non-Instructional Salaries	\$227,673	\$118,390	192.31%	\$473,559	48.08%	\$245,886
3000 - Employee Benefits	\$273,008	\$155,124	175.99%	\$620,496	44%	\$347,488
4000 - Supplies and Materials	\$71,722	\$253,951	28.24%	\$1,015,804	7.06%	\$944,082
5000 - Other Operating Expenses and Services	\$115,675	\$67,376	171.69%	\$269,503	42.92%	\$153,828
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$166,002	0%	\$166,002
<b>Totals</b>	<b>\$1,065,376</b>	<b>\$833,233</b>	<b>127.86%</b>	<b>\$3,498,933</b>	<b>30.45%</b>	<b>\$2,433,557</b>

### Summary of Activities:

Certificated salary expenditures are higher as our agency developed a professional development meeting time, added extra hour opportunities for building curriculum and offer and support the training of the google tools. SVAE purchased new digital curriculum both hardware and software totaling \$43,950.00 in order to become current in our textbooks and course offerings.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Alecia Kelley, Director of Programs & Student Support Service

### Metropolitan Education District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$596,378	\$225,892	264.01%	\$903,569	66%	\$307,191
2000 - Non-Instructional Salaries	\$345,062	\$118,390	291.46%	\$473,559	72.87%	\$128,497
3000 - Employee Benefits	\$429,824	\$155,124	277.08%	\$620,496	69.27%	\$190,672
4000 - Supplies and Materials	\$93,857	\$253,951	36.96%	\$1,015,804	9.24%	\$921,947
5000 - Other Operating Expenses and Services	\$160,005	\$67,376	237.48%	\$269,503	59.37%	\$109,498
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$54,220	\$56,441	96.07%	\$166,002	32.66%	\$111,782
<b>Totals</b>	<b>\$1,679,346</b>	<b>\$889,673</b>	<b>188.76%</b>	<b>\$3,498,933</b>	<b>48%</b>	<b>\$1,819,587</b>

### Summary of Activities:

1000- SVAE continues to provide a full staff of credentialed teachers, guidance counselors, transition specialist, and coordinator as well as school leaders to lead the school into the new age of learning. 2000- SVAE support staff is dedicated to providing classroom aides, assessment support, data analysis, student records and attendance and of course customer service to our stakeholders. 3000- SVAE continues to provide their certificated and classified employees with benefits for dental, medical and all of the necessary burdens of SUI, worker's compensation, etc. 4000- As SVAE continues to work toward a guaranteed viable program to serve the students much of our budget is providing current reference materials, textbooks, software, hardware upgrades, and software purchase. 5000- SVAE has developed the staff through their attendance of conferences, providing membership dues to our Adult Ed organizations, keeping the lights on, ensuring our copiers are maintained and leased. 6000-NA

**Status**  
**Submitted**

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### Metropolitan Education District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$596,378	\$225,892	264.01%	\$903,569	66%	\$307,191
2000 - Non-Instructional Salaries	\$345,062	\$118,390	291.46%	\$473,559	72.87%	\$128,497
3000 - Employee Benefits	\$429,824	\$155,124	277.08%	\$620,496	69.27%	\$190,672
4000 - Supplies and Materials	\$93,857	\$253,951	36.96%	\$1,015,804	9.24%	\$921,947
5000 - Other Operating Expenses and Services	\$160,005	\$67,376	237.48%	\$269,503	59.37%	\$109,498
6000 - Capital Outlay	\$0	\$12,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$54,220	\$76,361	71%	\$166,002	32.66%	\$111,782
<b>Totals</b>	<b>\$1,679,346</b>	<b>\$909,594</b>	<b>184.63%</b>	<b>\$3,498,933</b>	<b>48%</b>	<b>\$1,819,587</b>

**Status**  
**Unsubmitted**

## Milpitas Unified

**Milpitas Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$87,291	\$0	100%	\$501,966	17.39%	\$414,675
2000 - Non-Instructional Salaries	\$16,721	\$0	100%	\$84,642	19.75%	\$67,921
3000 - Employee Benefits	\$39,781	\$0	100%	\$216,736	18.35%	\$176,955
4000 - Supplies and Materials	\$3,687	\$0	100%	\$28,685	12.85%	\$24,998
5000 - Other Operating Expenses and Services	\$2,425	\$0	100%	\$15,552	15.59%	\$13,127
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$35,205	0%	\$35,205
<b>Totals</b>	<b>\$149,905</b>	<b>\$0</b>	<b>100%</b>	<b>\$882,786</b>	<b>16.98%</b>	<b>\$732,881</b>

### Summary of Activities:

Expenditures are mainly to cover certificated and classified staff salaries and benefits for Milpitas Adult Education Adult Basic Education, High School Diploma, High School Equivalency, and ESL programs.

**Status**  
**Submitted**

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### Milpitas Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$257,143	\$0	100%	\$501,966	51.23%	\$244,823
2000 - Non-Instructional Salaries	\$35,582	\$0	100%	\$84,642	42.04%	\$49,060
3000 - Employee Benefits	\$97,703	\$0	100%	\$216,736	45.08%	\$119,033
4000 - Supplies and Materials	\$4,754	\$0	100%	\$28,685	16.57%	\$23,931
5000 - Other Operating Expenses and Services	\$4,226	\$0	100%	\$15,552	27.17%	\$11,326
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,978	\$0	100%	\$35,205	31.18%	\$24,227
<b>Totals</b>	<b>\$410,386</b>	<b>\$0</b>	<b>100%</b>	<b>\$882,786</b>	<b>46.49%</b>	<b>\$472,400</b>

### Summary of Activities:

All programs are being implemented as stated in the annual budget narrative.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Milpitas Unified School District Giuliana Brahim, Principal

### Milpitas Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$402,382	\$0	100%	\$501,966	80.16%	\$99,584
2000 - Non-Instructional Salaries	\$58,115	\$0	100%	\$84,642	68.66%	\$26,527
3000 - Employee Benefits	\$149,427	\$0	100%	\$216,736	68.94%	\$67,309
4000 - Supplies and Materials	\$6,602	\$0	100%	\$28,685	23.02%	\$22,083
5000 - Other Operating Expenses and Services	\$8,861	\$0	100%	\$15,552	56.98%	\$6,691
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,902	\$0	100%	\$35,205	59.37%	\$14,303
<b>Totals</b>	<b>\$646,289</b>	<b>\$0</b>	<b>100%</b>	<b>\$882,786</b>	<b>73.21%</b>	<b>\$236,497</b>

### Summary of Activities:

100-MAE continues to focus on the needs of adult education students first. Anticipating the future needs of our learners, we have hired additional staff to meet the demand of the lower ESL classes. 2000-MAE's core classified staff continues to implement the best intake and customer service along with participation in data and accountability PD. 3000- MAE's cost of benefits has gone up, however, certified and classified staff continues to receive health benefits as stipulated by their respective collective bargaining units. 4000- We have expanded our Distance Learning programs as a way to make education accessible to all those who cannot come to school, allocating expenses to computer software. 5000- MAE continues to be an active member of accredited educational institutions. We ensure that all classrooms have adequate and certified substitutes and our buildings are functional and adequate to provide a high quality of services and instruction. 7000 Allocation of Indirect costs to MUSD.

**Status**  
**Submitted**

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### Milpitas Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$402,382	\$0	100%	\$501,966	80.16%	\$99,584
2000 - Non-Instructional Salaries	\$58,115	\$0	100%	\$84,642	68.66%	\$26,527
3000 - Employee Benefits	\$149,427	\$0	100%	\$216,736	68.94%	\$67,309
4000 - Supplies and Materials	\$6,602	\$0	100%	\$28,685	23.02%	\$22,083
5000 - Other Operating Expenses and Services	\$8,861	\$0	100%	\$15,552	56.98%	\$6,691
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,902	\$0	100%	\$35,205	59.37%	\$14,303
<b>Totals</b>	<b>\$646,289</b>	<b>\$0</b>	<b>100%</b>	<b>\$882,786</b>	<b>73.21%</b>	<b>\$236,497</b>

**Status**  
**Unsubmitted**

## San Jose-Evergreen CCD

San Jose-Evergreen CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$64,270	\$60,806	105.7%	\$304,032	21.14%	\$239,762
2000 - Non-Instructional Salaries	\$120,639	\$131,467	91.76%	\$657,334	18.35%	\$536,695
3000 - Employee Benefits	\$96,368	\$99,864	96.5%	\$499,322	19.3%	\$402,954
4000 - Supplies and Materials	\$1,542	\$7,271	21.21%	\$36,353	4.24%	\$34,811
5000 - Other Operating Expenses and Services	\$48,575	\$101,532	47.84%	\$507,659	9.57%	\$459,084
6000 - Capital Outlay	\$0	\$0	100%	\$30,689	0%	\$30,689
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,535	\$20,354	81.24%	\$101,770	16.25%	\$85,235
<b>Totals</b>	<b>\$347,929</b>	<b>\$421,294</b>	<b>82.59%</b>	<b>\$2,137,159</b>	<b>16.28%</b>	<b>\$1,789,230</b>

### Corrective Action Plan

Due to vacant positions during this quarter, budget was not on track. Positions were filled now.

### Summary of Activities:

The expenditures are aligned to Annual Plan to support program areas. Evergreen Valley College created several non-credit ESL courses and offered in Fall. Other ongoing bridge programs were scheduled and classes more than midway through semester. SJECCD supports Consortia wide functions in the area of research, immigrant integration, Consortia management and compliance related function for smooth functioning of the Consortium.

**Status**  
**Submitted**

### San Jose-Evergreen CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,260	\$121,613	126.85%	\$304,032	50.74%	\$149,772
2000 - Non-Instructional Salaries	\$255,624	\$262,934	97.22%	\$657,334	38.89%	\$401,710
3000 - Employee Benefits	\$199,088	\$199,729	99.68%	\$499,322	39.87%	\$300,234
4000 - Supplies and Materials	\$5,354	\$14,541	36.82%	\$36,353	14.73%	\$30,999
5000 - Other Operating Expenses and Services	\$167,060	\$203,064	82.27%	\$507,659	32.91%	\$340,599
6000 - Capital Outlay	\$1,704	\$0	100%	\$30,689	5.55%	\$28,985
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$40,767	\$40,708	100.14%	\$101,770	40.06%	\$61,003
<b>Totals</b>	<b>\$823,857</b>	<b>\$842,588</b>	<b>97.78%</b>	<b>\$2,137,159</b>	<b>38.55%</b>	<b>\$1,313,302</b>

### Summary of Activities:

All expenditures are aligned to the annual plan. Non-credit classes are offered in ESL, CTE and Pre-Apprenticeship Category. Contextualized ESL and Math courses are offered to accelerate student transitions into Credit programs. Transition supports are provided by 2 Transition Specialists, one at Evergreen Valley College and the second one at San Jose City College. SJECCD funds were utilized for Consortia wide support positions, some through Independent Contracts and others through employment. Independent contracts include Consortia Director, Immigrant Integration Services, Community Connections/Outreach, and "CommunityPro" Case Management Software Licensing. Employed positions include Consortia Research Analyst II, Senior Division Assistant and partial support for Consortia Co-Chair, Accounting and Network Support positions.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Jonathan Camacho CMA, Business Supervisor  
Kishan Vujjeni, Dean of College Transitions & Extension Programs  
Manuela Kolpin, Acting Controller

**San Jose-Evergreen CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$214,673	\$182,419	117.68%	\$304,032	70.61%	\$89,359
2000 - Non-Instructional Salaries	\$415,799	\$394,400	105.43%	\$657,334	63.26%	\$241,535
3000 - Employee Benefits	\$305,202	\$299,593	101.87%	\$499,322	61.12%	\$194,120
4000 - Supplies and Materials	\$12,132	\$21,812	55.62%	\$36,353	33.37%	\$24,221
5000 - Other Operating Expenses and Services	\$256,004	\$304,595	84.05%	\$507,659	50.43%	\$251,655
6000 - Capital Outlay	\$1,704	\$0	100%	\$30,689	5.55%	\$28,985
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$59,531	\$61,062	97.49%	\$101,770	58.5%	\$42,239
<b>Totals</b>	<b>\$1,265,045</b>	<b>\$1,263,882</b>	<b>100.09%</b>	<b>\$2,137,159</b>	<b>59.19%</b>	<b>\$872,114</b>

**Summary of Activities:**

Non-credit classes are offered in ESL, CTE and Pre-Apprenticeship Category. Contextualized ESL and Math courses are offered to accelerate student transitions into Credit programs. Transition supports are provided by 2 Transition Specialists, one at Evergreen Valley College and the second one at San Jose City College. SJECCD funds were utilized for Consortia wide support positions, some through Independent Contracts and others through employment. Independent contracts include Consortia Director, Immigrant Integration Services, Community Connections/Outreach, and "CommunityPro" Case Management Software Licensing. Employed positions include Consortia Research Analyst II, Senior Division Assistant and partial support for Consortia Co-Chair, Accounting and Network Support positions. Overall, the expenditures are in line with Annual and 3 year plan and SBCAE Charter.

**Status  
Submitted**

**San Jose-Evergreen CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$214,673	\$304,032	70.61%	\$304,032	70.61%	\$89,359
2000 - Non-Instructional Salaries	\$415,799	\$657,334	63.26%	\$657,334	63.26%	\$241,535
3000 - Employee Benefits	\$305,202	\$499,322	61.12%	\$499,322	61.12%	\$194,120
4000 - Supplies and Materials	\$12,132	\$36,353	33.37%	\$36,353	33.37%	\$24,221
5000 - Other Operating Expenses and Services	\$256,004	\$507,659	50.43%	\$507,659	50.43%	\$251,655
6000 - Capital Outlay	\$1,704	\$0	100%	\$30,689	5.55%	\$28,985
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$59,531	\$101,770	58.5%	\$101,770	58.5%	\$42,239
<b>Totals</b>	<b>\$1,265,045</b>	<b>\$2,106,470</b>	<b>60.06%</b>	<b>\$2,137,159</b>	<b>59.19%</b>	<b>\$872,114</b>

**Status**  
**Unsubmitted**

## Santa Clara Unified

Santa Clara Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$180,883	\$160,212	112.9%	\$801,059	22.58%	\$620,176
2000 - Non-Instructional Salaries	\$129,178	\$101,779	126.92%	\$508,893	25.38%	\$379,715
3000 - Employee Benefits	\$99,557	\$82,323	120.93%	\$411,615	24.19%	\$312,058
4000 - Supplies and Materials	\$5,418	\$10,250	52.86%	\$51,248	10.57%	\$45,830
5000 - Other Operating Expenses and Services	\$42,955	\$30,605	140.35%	\$153,027	28.07%	\$110,072
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$19,258	0%	\$96,292	0%	\$96,292
<b>Totals</b>	<b>\$457,991</b>	<b>\$404,427</b>	<b>113.24%</b>	<b>\$2,022,134</b>	<b>22.65%</b>	<b>\$1,564,143</b>

### Summary of Activities:

Expenditures are primarily certificated and classified salaries, for staff in SCUSD Adult Education's ABE, High School Diploma, High School Equivalency, CTE, AWD, and ESL programs.

**Status**  
**Submitted**

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**Santa Clara Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$444,472	\$176,233	252.21%	\$801,059	55.49%	\$356,587
2000 - Non-Instructional Salaries	\$250,203	\$111,956	223.48%	\$508,893	49.17%	\$258,690
3000 - Employee Benefits	\$207,006	\$90,555	228.6%	\$411,615	50.29%	\$204,609
4000 - Supplies and Materials	\$9,028	\$11,275	80.07%	\$51,248	17.62%	\$42,220
5000 - Other Operating Expenses and Services	\$78,212	\$33,666	232.32%	\$153,027	51.11%	\$74,815
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,900	\$21,184	108.1%	\$96,292	23.78%	\$73,392
<b>Totals</b>	<b>\$1,011,821</b>	<b>\$444,869</b>	<b>227.44%</b>	<b>\$2,022,134</b>	<b>50.04%</b>	<b>\$1,010,313</b>

### Summary of Activities:

Expenditures are primarily certificated and classified salaries, for staff in SCUSD Adult Education's ABE, High School Diploma, High School Equivalency, CTE, AWD, and ESL programs.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Brenda Carrillo, Director

Christine Berdiansky, Program Administrator

**Santa Clara Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$688,935	\$224,297	307.15%	\$801,059	86%	\$112,124
2000 - Non-Instructional Salaries	\$376,923	\$142,490	264.53%	\$508,893	74.07%	\$131,970
3000 - Employee Benefits	\$313,974	\$115,252	272.42%	\$411,615	76.28%	\$97,641
4000 - Supplies and Materials	\$12,661	\$14,349	88.23%	\$51,248	24.71%	\$38,587
5000 - Other Operating Expenses and Services	\$115,427	\$42,848	269.39%	\$153,027	75.43%	\$37,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,446	\$26,962	183.39%	\$96,292	51.35%	\$46,846
<b>Totals</b>	<b>\$1,557,366</b>	<b>\$566,198</b>	<b>275.06%</b>	<b>\$2,022,134</b>	<b>77.02%</b>	<b>\$464,768</b>

### Summary of Activities:

CAEP funds are primarily used to pay for credentialed and classified salaries and benefits to provide instruction and support for students enrolled in High School Diploma, High School Equivalency, ESL, Career and Technical Education programs including Medical Assistant and Eye Care Technician, Adults with Disabilities and K12 Student Support. Credentialed staff include Instructors, Transition Specialists, CASAS Testing Coordinator and Counselor, classified salaries include administrative support, including registration, attendance, and TE reporting. SCUSD CAEP funds also support a Learning Disabilities Specialist on contract for SBCAE.

**Status**  
**Submitted**

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### Santa Clara Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$688,935	\$240,318	286.68%	\$801,059	86%	\$112,124
2000 - Non-Instructional Salaries	\$376,923	\$152,668	246.89%	\$508,893	74.07%	\$131,970
3000 - Employee Benefits	\$313,974	\$123,485	254.26%	\$411,615	76.28%	\$97,641
4000 - Supplies and Materials	\$12,661	\$15,374	82.35%	\$51,248	24.71%	\$38,587
5000 - Other Operating Expenses and Services	\$115,427	\$45,908	251.43%	\$153,027	75.43%	\$37,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,446	\$28,888	171.17%	\$96,292	51.35%	\$46,846
<b>Totals</b>	<b>\$1,557,366</b>	<b>\$606,640</b>	<b>256.72%</b>	<b>\$2,022,134</b>	<b>77.02%</b>	<b>\$464,768</b>

**Status**  
**Unsubmitted**

## West Valley-Mission CCD

West Valley-Mission CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$124,233	0%	\$124,233
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$300,000	0%	\$300,000
3000 - Employee Benefits	\$0	\$0	100%	\$85,000	0%	\$85,000
4000 - Supplies and Materials	\$0	\$0	100%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$100,000	0%	\$100,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,922	0%	\$10,922
<b>Totals</b>	\$0	\$0	100%	\$630,155	0%	\$630,155

**Status**  
**Submitted**

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West Valley-Mission CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$124,233	0%	\$124,233
2000 - Non-Instructional Salaries	\$119,549	\$0	100%	\$300,000	39.85%	\$180,451
3000 - Employee Benefits	\$46,578	\$0	100%	\$85,000	54.8%	\$38,422
4000 - Supplies and Materials	\$92	\$0	100%	\$10,000	0.92%	\$9,908
5000 - Other Operating Expenses and Services	\$7,091	\$0	100%	\$100,000	7.09%	\$92,909
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,922	0%	\$10,922
<b>Totals</b>	<b>\$173,310</b>	<b>\$0</b>	<b>100%</b>	<b>\$630,155</b>	<b>27.5%</b>	<b>\$456,845</b>

### Corrective Action Plan

West Valley College had budgeted for additional support including a counselor and a part analyst. Both these positions have been vacated and are currently empty. The plan is for the college to fill the counseling position but not the part time analyst position.

### Summary of Activities:

Both colleges have full time transition specialists that co-locate appointments at adult education schools and are part of regional transition specialist workgroup. Both colleges held co-located CTE courses in child development with adult schools. West Valley held six co-located non credit entrepreneurial classes leading to certificate at adult school. Both colleges have faculty members who participate in the work groups for the consortium.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Valerie Jensen, Dean, Language Arts

Mr. Brad Weisberg 7414084, Dean, Career Programs and Workforce Development

Eric Grabiell, Director, School of Continuing Education

**West Valley-Mission CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,402	\$0	100%	\$124,233	11.59%	\$109,831
2000 - Non-Instructional Salaries	\$189,438	\$0	100%	\$300,000	63.15%	\$110,562
3000 - Employee Benefits	\$83,497	\$0	100%	\$85,000	98.23%	\$1,503
4000 - Supplies and Materials	\$2,436	\$0	100%	\$10,000	24.36%	\$7,564
5000 - Other Operating Expenses and Services	\$7,091	\$0	100%	\$100,000	7.09%	\$92,909
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,097	\$0	100%	\$10,922	46.67%	\$5,825
<b>Totals</b>	<b>\$301,961</b>	<b>\$0</b>	<b>100%</b>	<b>\$630,155</b>	<b>47.92%</b>	<b>\$328,194</b>

**Summary of Activities:**

Both colleges have full time transition specialists that co-locate appointments at adult education schools and are part of regional transition specialist workgroup. Both colleges held co-located CTE courses in child development with adult schools. West Valley held 2 bookkeeping non credit classes co-located and integrated IET model for English Language Learners. Both colleges have faculty members who participate in the work groups for the consortium and spent some funds on books

**Status  
Submitted**

**West Valley-Mission CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,402	\$0	100%	\$124,233	11.59%	\$109,831
2000 - Non-Instructional Salaries	\$189,438	\$0	100%	\$300,000	63.15%	\$110,562
3000 - Employee Benefits	\$83,497	\$0	100%	\$85,000	98.23%	\$1,503
4000 - Supplies and Materials	\$2,436	\$0	100%	\$10,000	24.36%	\$7,564
5000 - Other Operating Expenses and Services	\$7,091	\$0	100%	\$100,000	7.09%	\$92,909
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,097	\$0	100%	\$10,922	46.67%	\$5,825
<b>Totals</b>	<b>\$301,961</b>	<b>\$0</b>	<b>100%</b>	<b>\$630,155</b>	<b>47.92%</b>	<b>\$328,194</b>

**Status**  
Unsubmitted



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