

CAEP Allocation Amendment: 2021-22 Produced: Aug 30, 2021, 09:06 PM UTC Usha Narayanan

51 South Bay Consortium for Adult Education

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 51 South Bay Consortium for Adult Education

Funding Channel: Direct Funded

Narrative: Consistent with the 3 year plan, the South Bay Consortium for Adult Education (SBCAE) has given utmost priority to maintain and expand capacity for adult education for the region. The Steering Committee had its preliminary 2021-22 CFAD discussions, including a 1.5 percent COLA, at their Steering Committee meetings on Feb 26, 2021 and again on March 26, 2021. Based on those discussions the Consortium leadership developed a draft spreadsheet with COLA distribution to all members. A primary objective of the CFAD discussions was to identify and secure sustainable resources to support consortium-wide functions such as 1) Consortium lead, 2) community partnerships, outreach and marketing, and 3) technology support; these were defined in the current three year plan and the SBCAE Charter. To achieve this, all members agreed to pool 0.3 percent of their COLA towards consortium-wide functions and needs, along with additional contributions from some members. Additionally, Consortium discretionary funds were earmarked for other expenses such as consortium wide professional development and meeting supplies. At the Public Governance meeting on April 23, 2021, the board appointed representatives of each SBCAE member district unanimously approved the 2021-22 allocation as presented.

Changes: There is no change in fiscal structure but there are changes in funding amounts to some members in alignment with 3 year regional plan/annual plan priorities. 1) CACE: net reduction of \$5,000 a) \$120,000 of Co-Chair funding was reallocated for both consortium-wide positions and next adult ed SBAE Co-Chair b) \$15,000 additional funding from CACE was repurposed for shortfall in funding consortium-wide positions c) \$120,000 was allocated from SBCAE members to CACE for Strategic Partnership Specialist Position d) \$10,000 was allocated to CACE to cover the deficit for the Consortium Lead position [Net out \$135,000 net in \$130,000] 2) ESAE: net increase of \$135,000 a. \$35,000 additional funding from ESAE was repurposed for web/tech position b. \$50,000 reallocated to EASE as compensation for the newly appointed adult school Co-Chair at ESAE (decision was made to reduce Co-Chair funding to \$50,000) c. \$120,000 allocated for web/tech position [Net out \$35,000 net in \$170,000] 3) SJECCD: net reduction of \$76,494 a. \$64,000 reallocation of SparkPoint funds to newly prioritized positions aligned with 3YRP b. \$12,494 repurposed and allocated reallocation to address shortfall in consortium-wide positions [Net out \$76,494] 4) Repurposed 0.3 percent of SBCAE COLA to support consortium-wide positions

Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Campbell Union High	\$3,734,801	\$91,535
East Side Union High	\$7,254,108	\$177,788
Metropolitan Education District	\$2,819,056	\$69,091
Milpitas Unified	\$866,572	\$21,238
San Jose-Evergreen CCD	\$1,309,449	\$32,093
Santa Clara Unified	\$2,097,814	\$51,414
West Valley-Mission CCD	\$475,914	\$11,664
Total Allocated to Members	\$18,557,714	
Total CAEP Funds	\$18,557,714	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Campbell Union High	High School District	Dr. Usha Narayanan	(408) 626-6402 ext: 2601
East Side Union High	High School District	Traci Williams	(408) 928-9310
Metropolitan Education District	Regional Occupation Center/Program (ROC/P)	Alecia Kelley	(408) 723-6704
Milpitas Unified	Unified School District	Milpitas Unified School District Giuliana Brahim	(408) 635-2692 ext: 4556
San Jose-Evergreen CCD	District	Jonathan Camacho CMA	(408) 918-5108
Santa Clara Unified	Unified School District	Christine Berdiansky	(408) 423-3507
West Valley-Mission CCD	District	Valerie Jensen	(408) 855-5464

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.

- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

San Jose-Evergreen CCD - Member Representative**Jonathan Camacho**

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Approved by Jonathan Camacho CMA

08/25/2021 02:46 PM PDT

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08/24/2021 03:44 PM PDT

Campbell Union High - Member Representative

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Approved by Dr. Usha Narayanan

08/30/2021 02:06 PM PDT

East Side Union High - Member Representative

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Approved by Traci Williams

08/24/2021 09:49 AM PDT

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08/25/2021 04:00 PM PDT

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Approved by Milpitas Unified School District Giuliana Brahim

08/25/2021 08:01 AM PDT

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Approved by Alecia Kelley

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