

CAEP Consortium Fiscal Reporting

52 San Luis Obispo County Adult Education Consortium

2019-20 Fiscal Year

Certification

Certified By

Daniel Troy

Assistant Superintendent/Vice President, Administrative Services

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Lucia Mar Unified	Submitted	Submitted	Submitted	Not Submitted
San Luis Coastal Unified	Submitted	Submitted	Submitted	Not Submitted
San Luis Obispo County CCD	Submitted	Submitted	Submitted	Not Submitted
Templeton Unified	Submitted	Submitted	Submitted	Not Submitted

Lucia Mar Unified

Lucia Mar Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,139	\$41,986	128.95%	\$273,543	19.79%	\$219,404
2000 - Non-Instructional Salaries	\$23,984	\$26,137	91.76%	\$121,986	19.66%	\$98,002
3000 - Employee Benefits	\$20,601	\$26,135	78.83%	\$125,445	16.42%	\$104,844
4000 - Supplies and Materials	\$1,520	\$2,503	60.72%	\$10,013	15.18%	\$8,493
5000 - Other Operating Expenses and Services	\$21,287	\$30,975	68.72%	\$93,700	22.72%	\$72,413
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,781	0%	\$17,781
Totals	\$121,531	\$127,735	95.14%	\$642,468	18.92%	\$520,937

Summary of Activities:

More focus on ESL program, childcare, training new staff, agency collaboration, student outreach and orientation, working towards CTE

Status
Submitted

Lucia Mar Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$129,565	\$98,747	131.21%	\$273,543	47.37%	\$143,978
2000 - Non-Instructional Salaries	\$50,120	\$55,983	89.53%	\$121,986	41.09%	\$71,866
3000 - Employee Benefits	\$34,872	\$55,754	62.55%	\$125,445	27.8%	\$90,573
4000 - Supplies and Materials	\$2,440	\$4,557	53.55%	\$10,013	24.37%	\$7,573
5000 - Other Operating Expenses and Services	\$61,190	\$51,475	118.87%	\$93,700	65.3%	\$32,510
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,781	0%	\$17,781
Totals	\$278,187	\$266,515	104.38%	\$642,468	43.3%	\$364,281

Summary of Activities:

More focus on ESL program, childcare, training new staff, agency collaboration, student outreach and orientation, working towards CTE.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Charlissa Skinner, Principal

Lucia Mar Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$178,641	\$189,407	94.32%	\$273,543	65.31%	\$94,902
2000 - Non-Instructional Salaries	\$72,428	\$87,735	82.55%	\$121,986	59.37%	\$49,558
3000 - Employee Benefits	\$76,404	\$90,599	84.33%	\$125,445	60.91%	\$49,041
4000 - Supplies and Materials	\$3,690	\$7,210	51.18%	\$10,013	36.85%	\$6,323
5000 - Other Operating Expenses and Services	\$75,320	\$54,900	137.19%	\$93,700	80.38%	\$18,380
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,781	0%	\$17,781
Totals	\$406,483	\$429,851	94.56%	\$642,468	63.27%	\$235,985

Summary of Activities:

At the beginning of the year, our focus was still on ESL, childcare, CTE, persistence, and assessment. Currently, all focus is on distance learning.

Status
Submitted

Lucia Mar Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$178,641	\$273,543	65.31%	\$273,543	65.31%	\$94,902
2000 - Non-Instructional Salaries	\$72,428	\$121,986	59.37%	\$121,986	59.37%	\$49,558
3000 - Employee Benefits	\$76,404	\$125,445	60.91%	\$125,445	60.91%	\$49,041
4000 - Supplies and Materials	\$3,690	\$10,013	36.85%	\$10,013	36.85%	\$6,323
5000 - Other Operating Expenses and Services	\$75,320	\$93,700	80.38%	\$93,700	80.38%	\$18,380
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$17,781	0%	\$17,781	0%	\$17,781
Totals	\$406,483	\$642,468	63.27%	\$642,468	63.27%	\$235,985

Status
Unsubmitted

San Luis Coastal Unified

San Luis Coastal Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$38,823	\$46,727	83.08%	\$233,636	16.62%	\$194,813
2000 - Non-Instructional Salaries	\$26,268	\$27,508	95.49%	\$110,030	23.87%	\$83,762
3000 - Employee Benefits	\$22,015	\$28,442	77.4%	\$113,766	19.35%	\$91,751
4000 - Supplies and Materials	\$48,102	\$55,666	86.41%	\$58,596	82.09%	\$10,494
5000 - Other Operating Expenses and Services	\$9,612	\$13,371	71.89%	\$13,371	71.89%	\$3,759
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$26,450	0%	\$26,450
Totals	\$144,820	\$171,713	84.34%	\$555,849	26.05%	\$411,029

Corrective Action Plan

The expenditures were low in the first quarter due to classes not getting into full swing until late August. One key position was not hired until Sept. 1. Estimates of teacher hourly were low for first quarter. They will be up in the next three quarters.

Summary of Activities:

Instructional and support salaries. Books, materials, laptops. Software renewals in 5000's

Status
Submitted

San Luis Coastal Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$94,297	\$116,818	80.72%	\$233,636	40.36%	\$139,339
2000 - Non-Instructional Salaries	\$54,978	\$55,015	99.93%	\$110,030	49.97%	\$55,052
3000 - Employee Benefits	\$46,511	\$56,883	81.77%	\$113,766	40.88%	\$67,255
4000 - Supplies and Materials	\$53,349	\$55,666	95.84%	\$58,596	91.05%	\$5,247
5000 - Other Operating Expenses and Services	\$10,491	\$13,371	78.46%	\$13,371	78.46%	\$2,880
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$26,450	0%	\$26,450
Totals	\$259,626	\$297,753	87.2%	\$555,849	46.71%	\$296,223

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Sally Ames, Coordinator of Adult Education Programs

San Luis Coastal Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$151,537	\$186,909	81.08%	\$233,636	64.86%	\$82,099
2000 - Non-Instructional Salaries	\$80,325	\$82,523	97.34%	\$110,030	73%	\$29,705
3000 - Employee Benefits	\$72,586	\$85,325	85.07%	\$113,766	63.8%	\$41,180
4000 - Supplies and Materials	\$55,279	\$58,596	94.34%	\$58,596	94.34%	\$3,317
5000 - Other Operating Expenses and Services	\$11,381	\$13,371	85.12%	\$13,371	85.12%	\$1,990
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$26,450	0%	\$26,450
Totals	\$371,108	\$426,723	86.97%	\$555,849	66.76%	\$184,741

Summary of Activities:

Currently all focus is on distance learning for ESL and ABE/ASE. Indirect is taken out at the end of year

Status
Submitted

San Luis Coastal Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$151,537	\$233,636	64.86%	\$233,636	64.86%	\$82,099
2000 - Non-Instructional Salaries	\$80,325	\$110,030	73%	\$110,030	73%	\$29,705
3000 - Employee Benefits	\$72,586	\$113,766	63.8%	\$113,766	63.8%	\$41,180
4000 - Supplies and Materials	\$55,279	\$58,596	94.34%	\$58,596	94.34%	\$3,317
5000 - Other Operating Expenses and Services	\$11,381	\$13,371	85.12%	\$13,371	85.12%	\$1,990
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$26,450	0%	\$26,450
Totals	\$371,108	\$529,399	70.1%	\$555,849	66.76%	\$184,741

Status
Unsubmitted

San Luis Obispo County CCD

San Luis Obispo County CCD Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,552	\$20,315	140.54%	\$101,577	28.11%	\$73,025
2000 - Non-Instructional Salaries	\$33,840	\$27,995	120.88%	\$186,633	18.13%	\$152,793
3000 - Employee Benefits	\$15,538	\$18,776	82.75%	\$93,881	16.55%	\$78,343
4000 - Supplies and Materials	\$2,326	\$8,057	28.87%	\$32,227	7.22%	\$29,901
5000 - Other Operating Expenses and Services	\$1,253	\$7,500	16.71%	\$30,000	4.18%	\$28,747
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,075	\$5,550	73.42%	\$22,200	18.36%	\$18,125
Totals	\$85,584	\$88,193	97.04%	\$466,518	18.35%	\$380,934

Summary of Activities:

Program & Curriculum development (NCTE), outreach and Marketing. Student onboarding; application, registration, assessment. Student Support Services: childcare, transportation assistance, tutoring, book vouchers, counseling, embedding counseling, Student Educational Planning. Civic and Community engagement activities for ESL. Transitional opportunities and pathway development and outreach. CTE and WDB collaboration with local employers for CTE development.

Status
Submitted

San Luis Obispo County CCD Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$56,266	\$50,789	110.78%	\$101,577	55.39%	\$45,311
2000 - Non-Instructional Salaries	\$80,438	\$55,990	143.67%	\$186,633	43.1%	\$106,195
3000 - Employee Benefits	\$31,134	\$46,941	66.33%	\$93,881	33.16%	\$62,747
4000 - Supplies and Materials	\$4,017	\$16,114	24.93%	\$32,227	12.46%	\$28,210
5000 - Other Operating Expenses and Services	\$3,189	\$15,000	21.26%	\$30,000	10.63%	\$26,811
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,752	\$11,100	78.85%	\$22,200	39.42%	\$13,448
Totals	\$183,796	\$195,932	93.81%	\$466,518	39.4%	\$282,722

Summary of Activities:

Program & Curriculum development (NCTE), outreach and Marketing. Student onboarding; application, registration, assessment. Student Support Services: childcare, transportation assistance, tutoring, book vouchers, counseling, embedding counseling, Student Educational Planning. Civic and Community engagement activities for ESL. Transitional opportunities and pathway development and outreach. CTE and WDB collaboration with local employers for CTE development. Expansion of AWD program at North County Campus and SLO campus.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Mia Ruiz



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,684	\$81,262	100.52%	\$101,577	80.42%	\$19,893
2000 - Non-Instructional Salaries	\$118,638	\$102,648	115.58%	\$186,633	63.57%	\$67,995
3000 - Employee Benefits	\$45,808	\$75,105	60.99%	\$93,881	48.79%	\$48,073
4000 - Supplies and Materials	\$6,575	\$24,170	27.2%	\$32,227	20.4%	\$25,652
5000 - Other Operating Expenses and Services	\$5,131	\$22,500	22.8%	\$30,000	17.1%	\$24,869
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,892	\$16,650	77.43%	\$22,200	58.07%	\$9,308
Totals	\$270,728	\$322,335	83.99%	\$466,518	58.03%	\$195,790

Summary of Activities:

Activities in Q3- Respond to Covid-19 by transitioning all programing to distance education and increased student support services. Checked out technology to students.

Status
Submitted

San Luis Obispo County CCD Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,684	\$101,577	80.42%	\$101,577	80.42%	\$19,893
2000 - Non-Instructional Salaries	\$118,638	\$186,633	63.57%	\$186,633	63.57%	\$67,995
3000 - Employee Benefits	\$45,808	\$93,881	48.79%	\$93,881	48.79%	\$48,073
4000 - Supplies and Materials	\$6,575	\$32,227	20.4%	\$32,227	20.4%	\$25,652
5000 - Other Operating Expenses and Services	\$5,131	\$30,000	17.1%	\$30,000	17.1%	\$24,869
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,892	\$22,200	58.07%	\$22,200	58.07%	\$9,308
Totals	\$270,728	\$466,518	58.03%	\$466,518	58.03%	\$195,790

Status
Unsubmitted

Templeton Unified

Templeton Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,637	\$10,548	15.52%	\$42,192	3.88%	\$40,555
2000 - Non-Instructional Salaries	\$2,113	\$2,455	86.07%	\$9,820	21.52%	\$7,707
3000 - Employee Benefits	\$1,314	\$2,546	51.61%	\$10,184	12.9%	\$8,870
4000 - Supplies and Materials	\$0	\$2,741	0%	\$9,136	0%	\$9,136
5000 - Other Operating Expenses and Services	\$3,827	\$1,801	212.52%	\$7,203	53.13%	\$3,376
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,011	0%	\$4,044	0%	\$4,044
Totals	\$8,891	\$21,102	42.13%	\$82,579	10.77%	\$73,688

Corrective Action Plan

Additional staff is being added.

Status
Submitted

Templeton Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,713	\$10,548	111.04%	\$42,192	27.76%	\$30,479
2000 - Non-Instructional Salaries	\$4,688	\$2,455	190.96%	\$9,820	47.74%	\$5,132
3000 - Employee Benefits	\$4,474	\$2,546	175.73%	\$10,184	43.93%	\$5,710
4000 - Supplies and Materials	\$3,396	\$5,025	67.58%	\$9,136	37.17%	\$5,740
5000 - Other Operating Expenses and Services	\$5,084	\$1,801	282.33%	\$7,203	70.58%	\$2,119
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,011	0%	\$4,044	0%	\$4,044
Totals	\$29,355	\$23,386	125.53%	\$82,579	35.55%	\$53,224

Summary of Activities:

Increased hours of operation for ABE/ASE, increasing referrals with partner agencies, increasing enrollment and persistence from previous years by more contact time, pinpointing goals and helping with transitions to next level of education or work.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Cheryl London

Templeton Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,089	\$10,548	190.45%	\$42,192	47.61%	\$22,103
2000 - Non-Instructional Salaries	\$7,275	\$2,455	296.33%	\$9,820	74.08%	\$2,545
3000 - Employee Benefits	\$7,264	\$2,546	285.31%	\$10,184	71.33%	\$2,920
4000 - Supplies and Materials	\$6,836	\$7,309	93.53%	\$9,136	74.82%	\$2,300
5000 - Other Operating Expenses and Services	\$5,199	\$1,801	288.71%	\$7,203	72.18%	\$2,004
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,011	0%	\$4,044	0%	\$4,044
Totals	\$46,663	\$25,670	181.78%	\$82,579	56.51%	\$35,916

Summary of Activities:

Increased hours of operation for ABE/ASE, increasing referrals with partner agencies, increasing enrollment and persistence from previous years by more contact time, pinpointing goals and helping with transitions to next level of education or work.

Status
Submitted

Templeton Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,089	\$10,548	190.45%	\$42,192	47.61%	\$22,103
2000 - Non-Instructional Salaries	\$7,275	\$2,455	296.33%	\$9,820	74.08%	\$2,545
3000 - Employee Benefits	\$7,264	\$2,546	285.31%	\$10,184	71.33%	\$2,920
4000 - Supplies and Materials	\$6,836	\$9,136	74.82%	\$9,136	74.82%	\$2,300
5000 - Other Operating Expenses and Services	\$5,199	\$1,801	288.71%	\$7,203	72.18%	\$2,004
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,011	0%	\$4,044	0%	\$4,044
Totals	\$46,663	\$27,497	169.7%	\$82,579	56.51%	\$35,916

Status
Unsubmitted



California
Community
Colleges



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NOVA Site Version: [4.18.1](#)

