

CAEP Consortium Fiscal Reporting

52 San Luis Obispo County Adult Education Consortium

2020-21 Fiscal Year

Certification

Certified By

Daniel Troy

Assistant Superintendent/Vice President, Administrative Services

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
 Certified Uncertified Uncertified Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Lucia Mar Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
San Luis Coastal Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
San Luis Obispo County CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Templeton Unified	Submitted	Not Submitted	Not Submitted	Not Submitted

Lucia Mar Unified

Lucia Mar Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,478	\$13,500	196.13%	\$252,000	10.51%	\$225,522
2000 - Non-Instructional Salaries	\$23,116	\$0	100%	\$102,750	22.5%	\$79,634
3000 - Employee Benefits	\$14,991	\$0	100%	\$114,770	13.06%	\$99,779
4000 - Supplies and Materials	\$6,981	\$0	100%	\$32,997	21.16%	\$26,016
5000 - Other Operating Expenses and Services	\$9,888	\$0	100%	\$74,700	13.24%	\$64,812
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$20,000	0%	\$20,000
Totals	\$81,454	\$13,500	603.36%	\$597,217	13.64%	\$515,763

Corrective Action Plan

Over budget in Instructional Salaries due to change in district administrative support for Adult Education. LMUSD restructuring of Alternative Education salaries and administrative leadership.

Summary of Activities:

Adult Education ESL and HSD/HSE courses began in distance learning model. Citizenship course beginning in November due to Covid closure and teaching adjustments. Assessments modified and implemented.

Status
Submitted

Lucia Mar Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,478	\$27,000	98.07%	\$252,000	10.51%	\$225,522
2000 - Non-Instructional Salaries	\$23,116	\$0	100%	\$102,750	22.5%	\$79,634
3000 - Employee Benefits	\$14,991	\$0	100%	\$114,770	13.06%	\$99,779
4000 - Supplies and Materials	\$6,981	\$0	100%	\$32,997	21.16%	\$26,016
5000 - Other Operating Expenses and Services	\$9,888	\$0	100%	\$74,700	13.24%	\$64,812
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$20,000	0%	\$20,000
Totals	\$81,454	\$27,000	301.68%	\$597,217	13.64%	\$515,763

Status
Unsubmitted

Lucia Mar Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,478	\$54,000	49.03%	\$252,000	10.51%	\$225,522
2000 - Non-Instructional Salaries	\$23,116	\$1,250	1,849.28%	\$102,750	22.5%	\$79,634
3000 - Employee Benefits	\$14,991	\$0	100%	\$114,770	13.06%	\$99,779
4000 - Supplies and Materials	\$6,981	\$0	100%	\$32,997	21.16%	\$26,016
5000 - Other Operating Expenses and Services	\$9,888	\$0	100%	\$74,700	13.24%	\$64,812
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$20,000	0%	\$20,000
Totals	\$81,454	\$55,250	147.43%	\$597,217	13.64%	\$515,763

Status
Unsubmitted

Lucia Mar Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,478	\$54,000	49.03%	\$252,000	10.51%	\$225,522
2000 - Non-Instructional Salaries	\$23,116	\$1,250	1,849.28%	\$102,750	22.5%	\$79,634
3000 - Employee Benefits	\$14,991	\$0	100%	\$114,770	13.06%	\$99,779
4000 - Supplies and Materials	\$6,981	\$0	100%	\$32,997	21.16%	\$26,016
5000 - Other Operating Expenses and Services	\$9,888	\$0	100%	\$74,700	13.24%	\$64,812
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$20,000	0%	\$20,000	0%	\$20,000
Totals	\$81,454	\$75,250	108.24%	\$597,217	13.64%	\$515,763

Status
Unsubmitted

San Luis Coastal Unified

San Luis Coastal Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,579	\$30,000	91.93%	\$200,000	13.79%	\$172,421
2000 - Non-Instructional Salaries	\$23,943	\$27,500	87.07%	\$110,000	21.77%	\$86,057
3000 - Employee Benefits	\$19,691	\$22,500	87.52%	\$90,000	21.88%	\$70,309
4000 - Supplies and Materials	\$0	\$17,342	0%	\$69,369	0%	\$69,369
5000 - Other Operating Expenses and Services	\$6,834	\$8,750	78.1%	\$35,000	19.53%	\$28,166
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$25,218	0%	\$25,218
Totals	\$78,047	\$106,092	73.57%	\$529,587	14.74%	\$451,540

Corrective Action Plan

Adapting to Covid, services and expenditures change unexpectedly. We did not start programs as early as expected, and low enrollment has resulted in a reduction of instructor hours. We are not able to provide our ASE program in the County Jail. Workforce and CTE programs are closed at this time due to lack of enrollment. As we anticipate reopening to in person in late Fall, Winter and Spring we will increase spending to address need.

Summary of Activities:

Distance learning for High School Diploma and English as a Second language Programs. CASAS testing. Professional Development for all staff. Moving enrollment for HSD and ESL online.

**Status
Submitted**

San Luis Coastal Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,579	\$90,000	30.64%	\$200,000	13.79%	\$172,421
2000 - Non-Instructional Salaries	\$23,943	\$55,000	43.53%	\$110,000	21.77%	\$86,057
3000 - Employee Benefits	\$19,691	\$45,000	43.76%	\$90,000	21.88%	\$70,309
4000 - Supplies and Materials	\$0	\$34,685	0%	\$69,369	0%	\$69,369
5000 - Other Operating Expenses and Services	\$6,834	\$17,500	39.05%	\$35,000	19.53%	\$28,166
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$25,218	0%	\$25,218
Totals	\$78,047	\$242,185	32.23%	\$529,587	14.74%	\$451,540

Status
Unsubmitted

San Luis Coastal Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,579	\$150,000	18.39%	\$200,000	13.79%	\$172,421
2000 - Non-Instructional Salaries	\$23,943	\$82,500	29.02%	\$110,000	21.77%	\$86,057
3000 - Employee Benefits	\$19,691	\$67,500	29.17%	\$90,000	21.88%	\$70,309
4000 - Supplies and Materials	\$0	\$52,027	0%	\$69,369	0%	\$69,369
5000 - Other Operating Expenses and Services	\$6,834	\$26,250	26.03%	\$35,000	19.53%	\$28,166
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$25,218	0%	\$25,218
Totals	\$78,047	\$378,277	20.63%	\$529,587	14.74%	\$451,540

Status
Unsubmitted

San Luis Coastal Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,579	\$200,000	13.79%	\$200,000	13.79%	\$172,421
2000 - Non-Instructional Salaries	\$23,943	\$110,000	21.77%	\$110,000	21.77%	\$86,057
3000 - Employee Benefits	\$19,691	\$90,000	21.88%	\$90,000	21.88%	\$70,309
4000 - Supplies and Materials	\$0	\$69,369	0%	\$69,369	0%	\$69,369
5000 - Other Operating Expenses and Services	\$6,834	\$35,000	19.53%	\$35,000	19.53%	\$28,166
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$25,218	0%	\$25,218	0%	\$25,218
Totals	\$78,047	\$529,587	14.74%	\$529,587	14.74%	\$451,540

Status
Unsubmitted

San Luis Obispo County CCD

San Luis Obispo County CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,421	\$31,500	68%	\$210,000	10.2%	\$188,579
2000 - Non-Instructional Salaries	\$11,766	\$22,950	51.27%	\$153,000	7.69%	\$141,234
3000 - Employee Benefits	\$11,184	\$15,137	73.88%	\$100,916	11.08%	\$89,732
4000 - Supplies and Materials	\$0	\$10,412	0%	\$69,416	0%	\$69,416
5000 - Other Operating Expenses and Services	\$0	\$1,987	0%	\$13,249	0%	\$13,249
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,219	\$4,103	54.09%	\$27,350	8.11%	\$25,131
Totals	\$46,590	\$86,090	54.12%	\$573,931	8.12%	\$527,341

Corrective Action Plan

Due to the Covid-19 pandemic and the transition to online learning enrollments have dropped significantly and student success strategies and activities have shifted to adapt during the covid crisis. Our adult education program has been able to leverage funding during the covid pandemic to use funds to support our students during this time decreasing the expenditures for CAEP budget. Using other funding sources from the district has made our expenditures fall below target.

Summary of Activities:

Our district continues to implement the activities set forth by our Annual and Three Year Plan with adjustments to adapt to the covid-19 pandemic. Outreach, student support, and professional development continue to be our priority during this time. To address the inequities and struggles are students are faced with during the pandemic and shift to online learning we have implemented technology workshops with laser focused topics that address the challenges are students are facing. Qualitative data identified students fear of online learning, lack of technology access, lack of technology skills, and a lack of understanding of Zoom. These were just a few of the highlighted concerns are students stated during interviews and surveys. The technology workshops have been able to address these issues and we are seeing a positive shift in student confidence and success. Administrators, faculty, and staff continue to participate in professional development.

Status
Submitted

San Luis Obispo County CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,421	\$63,000	34%	\$210,000	10.2%	\$188,579
2000 - Non-Instructional Salaries	\$11,766	\$45,900	25.63%	\$153,000	7.69%	\$141,234
3000 - Employee Benefits	\$11,184	\$30,275	36.94%	\$100,916	11.08%	\$89,732
4000 - Supplies and Materials	\$0	\$20,825	0%	\$69,416	0%	\$69,416
5000 - Other Operating Expenses and Services	\$0	\$3,975	0%	\$13,249	0%	\$13,249
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,219	\$8,205	27.04%	\$27,350	8.11%	\$25,131
Totals	\$46,590	\$172,179	27.06%	\$573,931	8.12%	\$527,341

Status
Unsubmitted

San Luis Obispo County CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,421	\$94,500	22.67%	\$210,000	10.2%	\$188,579
2000 - Non-Instructional Salaries	\$11,766	\$68,850	17.09%	\$153,000	7.69%	\$141,234
3000 - Employee Benefits	\$11,184	\$45,412	24.63%	\$100,916	11.08%	\$89,732
4000 - Supplies and Materials	\$0	\$31,237	0%	\$69,416	0%	\$69,416
5000 - Other Operating Expenses and Services	\$0	\$5,962	0%	\$13,249	0%	\$13,249
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,219	\$12,308	18.03%	\$27,350	8.11%	\$25,131
Totals	\$46,590	\$258,269	18.04%	\$573,931	8.12%	\$527,341

Status
Unsubmitted

San Luis Obispo County CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,421	\$126,000	17%	\$210,000	10.2%	\$188,579
2000 - Non-Instructional Salaries	\$11,766	\$91,800	12.82%	\$153,000	7.69%	\$141,234
3000 - Employee Benefits	\$11,184	\$60,550	18.47%	\$100,916	11.08%	\$89,732
4000 - Supplies and Materials	\$0	\$41,650	0%	\$69,416	0%	\$69,416
5000 - Other Operating Expenses and Services	\$0	\$7,949	0%	\$13,249	0%	\$13,249
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,219	\$16,410	13.52%	\$27,350	8.11%	\$25,131
Totals	\$46,590	\$344,359	13.53%	\$573,931	8.12%	\$527,341

Status
Unsubmitted

Templeton Unified

Templeton Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,215	\$6,847	61.56%	\$45,645	9.23%	\$41,430
2000 - Non-Instructional Salaries	\$0	\$974	0%	\$6,491	0%	\$6,491
3000 - Employee Benefits	\$1,078	\$2,034	53.01%	\$13,558	7.95%	\$12,480
4000 - Supplies and Materials	\$62	\$1,198	5.18%	\$7,986	0.78%	\$7,924
5000 - Other Operating Expenses and Services	\$3,555	\$1,529	232.58%	\$6,114	58.15%	\$2,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,989	0%	\$3,989
Totals	\$8,910	\$12,581	70.82%	\$83,783	10.63%	\$74,873

Corrective Action Plan

The secretary and clerk for the adult school wasn't hired until after September 30.

Summary of Activities:

Continuing program from last year with a focus on community outreach for increasing enrollment

Status
Submitted

Templeton Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,215	\$15,976	26.38%	\$45,645	9.23%	\$41,430
2000 - Non-Instructional Salaries	\$0	\$2,272	0%	\$6,491	0%	\$6,491
3000 - Employee Benefits	\$1,078	\$4,745	22.72%	\$13,558	7.95%	\$12,480
4000 - Supplies and Materials	\$62	\$3,194	1.94%	\$7,986	0.78%	\$7,924
5000 - Other Operating Expenses and Services	\$3,555	\$3,057	116.29%	\$6,114	58.15%	\$2,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,989	0%	\$3,989
Totals	\$8,910	\$29,244	30.47%	\$83,783	10.63%	\$74,873

Status
Unsubmitted

Templeton Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,215	\$31,952	13.19%	\$45,645	9.23%	\$41,430
2000 - Non-Instructional Salaries	\$0	\$4,544	0%	\$6,491	0%	\$6,491
3000 - Employee Benefits	\$1,078	\$9,491	11.36%	\$13,558	7.95%	\$12,480
4000 - Supplies and Materials	\$62	\$5,990	1.04%	\$7,986	0.78%	\$7,924
5000 - Other Operating Expenses and Services	\$3,555	\$4,586	77.53%	\$6,114	58.15%	\$2,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,989	0%	\$3,989
Totals	\$8,910	\$56,561	15.75%	\$83,783	10.63%	\$74,873

Status
Unsubmitted

Templeton Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,215	\$45,645	9.23%	\$45,645	9.23%	\$41,430
2000 - Non-Instructional Salaries	\$0	\$6,491	0%	\$6,491	0%	\$6,491
3000 - Employee Benefits	\$1,078	\$13,558	7.95%	\$13,558	7.95%	\$12,480
4000 - Supplies and Materials	\$62	\$7,986	0.78%	\$7,986	0.78%	\$7,924
5000 - Other Operating Expenses and Services	\$3,555	\$6,114	58.15%	\$6,114	58.15%	\$2,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,989	0%	\$3,989	0%	\$3,989
Totals	\$8,910	\$83,783	10.63%	\$83,783	10.63%	\$74,873

Status
Unsubmitted



California
Community
Colleges



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