

CAEP Consortium Fiscal Reporting 53 Accel San Mateo County

2020-21 Fiscal Year

Certification

Certified By

Ka'Ryn Holder-Jackson

Executive Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Cabrillo Unified	Submitted	Submitted	Not Submitted	Not Submitted
Jefferson Union High	Submitted	Submitted	Not Submitted	Not Submitted
San Mateo County CCD	Submitted	Submitted	Not Submitted	Not Submitted
San Mateo Union High	Submitted	Submitted	Not Submitted	Not Submitted
Sequoia Union High	Submitted	Submitted	Not Submitted	Not Submitted
South San Francisco Unified	Submitted	Submitted	Not Submitted	Not Submitted

Cabrillo Unified

Cabrillo Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,600	\$21,660	90.49%	\$144,400	13.57%	\$124,800
2000 - Non-Instructional Salaries	\$7,786	\$7,786	100%	\$51,909	15%	\$44,123
3000 - Employee Benefits	\$8,637	\$8,637	100%	\$57,580	15%	\$48,943
4000 - Supplies and Materials	\$1,200	\$1,575	76.19%	\$10,500	11.43%	\$9,300
5000 - Other Operating Expenses and Services	\$5,500	\$9,480	58.02%	\$63,200	8.7%	\$57,700
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$2,136	\$2,625	81.37%	\$17,500	12.21%	\$15,364
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$44,859	\$51,763	86.66%	\$345,089	13%	\$300,230

Corrective Action Plan

We will be purchasing new curriculum for our CTE Modern Office Skills course, and we are in the process of building our new CTE Facilities Maintenance course (for spring '21), which will require additional staffing and curriculum as well.

Status
Submitted

Cabrillo Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,000	\$43,320	99.26%	\$144,400	29.78%	\$101,400
2000 - Non-Instructional Salaries	\$15,500	\$15,573	99.53%	\$51,909	29.86%	\$36,409
3000 - Employee Benefits	\$17,274	\$17,274	100%	\$57,580	30%	\$40,306
4000 - Supplies and Materials	\$2,500	\$3,150	79.37%	\$10,500	23.81%	\$8,000
5000 - Other Operating Expenses and Services	\$15,000	\$18,960	79.11%	\$63,200	23.73%	\$48,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,000	\$5,250	57.14%	\$17,500	17.14%	\$14,500
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$96,274	\$103,527	92.99%	\$345,089	27.9%	\$248,815

Corrective Action Plan

We are holding a slight reserve as remote learning classes have not been as costly as in-person teaching. As well, we anticipate additional expenditures later in the spring as we ramp up preparations for the upcoming school year.

Summary of Activities:

CTE program development, Covid safety measures, order of ESL materials, HSE curriculum

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Matt Linton, Assistant Director

Jason Owens

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,000	\$64,980	66.17%	\$144,400	29.78%	\$101,400
2000 - Non-Instructional Salaries	\$15,500	\$23,359	66.36%	\$51,909	29.86%	\$36,409
3000 - Employee Benefits	\$17,274	\$25,911	66.67%	\$57,580	30%	\$40,306
4000 - Supplies and Materials	\$2,500	\$4,725	52.91%	\$10,500	23.81%	\$8,000
5000 - Other Operating Expenses and Services	\$15,000	\$28,440	52.74%	\$63,200	23.73%	\$48,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,000	\$7,875	38.1%	\$17,500	17.14%	\$14,500
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$96,274	\$155,290	62%	\$345,089	27.9%	\$248,815

Status
Unsubmitted

Cabrillo Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,000	\$86,640	49.63%	\$144,400	29.78%	\$101,400
2000 - Non-Instructional Salaries	\$15,500	\$31,145	49.77%	\$51,909	29.86%	\$36,409
3000 - Employee Benefits	\$17,274	\$34,548	50%	\$57,580	30%	\$40,306
4000 - Supplies and Materials	\$2,500	\$6,300	39.68%	\$10,500	23.81%	\$8,000
5000 - Other Operating Expenses and Services	\$15,000	\$37,920	39.56%	\$63,200	23.73%	\$48,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,000	\$10,500	28.57%	\$17,500	17.14%	\$14,500
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$96,274	\$207,053	46.5%	\$345,089	27.9%	\$248,815

Status
Unsubmitted

Jefferson Union High

Jefferson Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$213,829	\$221,250	96.65%	\$885,000	24.16%	\$671,171
2000 - Non-Instructional Salaries	\$70,589	\$71,250	99.07%	\$285,000	24.77%	\$214,411
3000 - Employee Benefits	\$86,883	\$98,750	87.98%	\$395,000	22%	\$308,117
4000 - Supplies and Materials	\$13,868	\$47,802	29.01%	\$191,207	7.25%	\$177,339
5000 - Other Operating Expenses and Services	\$17,155	\$51,945	33.03%	\$207,780	8.26%	\$190,625
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$402,324	\$490,997	81.94%	\$1,963,987	20.49%	\$1,561,663

Summary of Activities:

Funds used to provide ESL, GED/HSD, and CTE, as well as providing transition-to-college services. Some funds were used for outreach and technology needs to sustain instruction during distance-learning.

Status
Submitted

Jefferson Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$426,125	\$442,500	96.3%	\$885,000	48.15%	\$458,875
2000 - Non-Instructional Salaries	\$125,453	\$142,500	88.04%	\$285,000	44.02%	\$159,547
3000 - Employee Benefits	\$168,766	\$197,500	85.45%	\$395,000	42.73%	\$226,234
4000 - Supplies and Materials	\$26,013	\$95,604	27.21%	\$191,207	13.6%	\$165,194
5000 - Other Operating Expenses and Services	\$28,618	\$103,890	27.55%	\$207,780	13.77%	\$179,162
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$774,975	\$981,994	78.92%	\$1,963,987	39.46%	\$1,189,012

Summary of Activities:

Jefferson Adult primarily offers ESL, GED prep, ABE/ASE, as well as CTE offerings.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Mark Beshirs, Principal

Jefferson Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$426,125	\$663,750	64.2%	\$885,000	48.15%	\$458,875
2000 - Non-Instructional Salaries	\$125,453	\$213,750	58.69%	\$285,000	44.02%	\$159,547
3000 - Employee Benefits	\$168,766	\$296,250	56.97%	\$395,000	42.73%	\$226,234
4000 - Supplies and Materials	\$26,013	\$143,405	18.14%	\$191,207	13.6%	\$165,194
5000 - Other Operating Expenses and Services	\$28,618	\$155,835	18.36%	\$207,780	13.77%	\$179,162
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$774,975	\$1,472,990	52.61%	\$1,963,987	39.46%	\$1,189,012

Status
Unsubmitted

Jefferson Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$426,125	\$885,000	48.15%	\$885,000	48.15%	\$458,875
2000 - Non-Instructional Salaries	\$125,453	\$285,000	44.02%	\$285,000	44.02%	\$159,547
3000 - Employee Benefits	\$168,766	\$395,000	42.73%	\$395,000	42.73%	\$226,234
4000 - Supplies and Materials	\$26,013	\$191,207	13.6%	\$191,207	13.6%	\$165,194
5000 - Other Operating Expenses and Services	\$28,618	\$207,780	13.77%	\$207,780	13.77%	\$179,162
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$774,975	\$1,963,987	39.46%	\$1,963,987	39.46%	\$1,189,012

Status
Unsubmitted

San Mateo County CCD

San Mateo County CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,541	\$37,943	17.24%	\$151,770	4.31%	\$145,229
2000 - Non-Instructional Salaries	\$62,510	\$136,440	45.82%	\$545,760	11.45%	\$483,250
3000 - Employee Benefits	\$35,610	\$79,756	44.65%	\$319,024	11.16%	\$283,414
4000 - Supplies and Materials	\$0	\$0	100%	\$75,695	0%	\$75,695
5000 - Other Operating Expenses and Services	\$0	\$13,010	0%	\$52,039	0%	\$52,039
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,186	\$11,443	36.58%	\$45,772	9.15%	\$41,586
Totals	\$108,847	\$278,591	39.07%	\$1,190,060	9.15%	\$1,081,213

Corrective Action Plan

Transition of staffing has now been addressed. We will continue collaboration for launching of partnership of workforce development which will allow us to expend on time.

Summary of Activities:

Q1 spending included support of Transition Coordinators at Skyline College, College of San Mateo, and Canada College and supporting faculty time to serve CAEP students.

Status
Submitted

San Mateo County CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,560	\$37,943	93.72%	\$151,770	23.43%	\$116,210
2000 - Non-Instructional Salaries	\$136,322	\$136,440	99.91%	\$545,760	24.98%	\$409,438
3000 - Employee Benefits	\$80,653	\$79,756	101.12%	\$319,024	25.28%	\$238,371
4000 - Supplies and Materials	\$4,425	\$0	100%	\$75,695	5.85%	\$71,270
5000 - Other Operating Expenses and Services	\$138	\$13,010	1.06%	\$52,039	0.27%	\$51,901
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,284	\$11,443	89.87%	\$45,772	22.47%	\$35,488
Totals	\$267,382	\$278,591	95.98%	\$1,190,060	22.47%	\$922,678

Corrective Action Plan

As a result of online learning due to COVID_19 restrictions, operating expenses and services have been less than expected. Continued collaboration of partnerships of workforce development will allow us to expend on time.

Summary of Activities:

Q2 spending included support of Transition Coordinators at Skyline College, College of San Mateo, and Canada College and supporting faculty time to serve CAEP students.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Nereida Angulo, Transition Coordinator

Andrea Vizenor, Director, Center for Career and Workforce Programs

San Mateo County CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,560	\$37,943	93.72%	\$151,770	23.43%	\$116,210
2000 - Non-Instructional Salaries	\$136,322	\$136,440	99.91%	\$545,760	24.98%	\$409,438
3000 - Employee Benefits	\$80,653	\$79,756	101.12%	\$319,024	25.28%	\$238,371
4000 - Supplies and Materials	\$4,425	\$0	100%	\$75,695	5.85%	\$71,270
5000 - Other Operating Expenses and Services	\$138	\$13,010	1.06%	\$52,039	0.27%	\$51,901
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,284	\$11,443	89.87%	\$45,772	22.47%	\$35,488
Totals	\$267,382	\$278,591	95.98%	\$1,190,060	22.47%	\$922,678

Status
Unsubmitted

San Mateo County CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,560	\$37,943	93.72%	\$151,770	23.43%	\$116,210
2000 - Non-Instructional Salaries	\$136,322	\$136,440	99.91%	\$545,760	24.98%	\$409,438
3000 - Employee Benefits	\$80,653	\$79,756	101.12%	\$319,024	25.28%	\$238,371
4000 - Supplies and Materials	\$4,425	\$0	100%	\$75,695	5.85%	\$71,270
5000 - Other Operating Expenses and Services	\$138	\$13,010	1.06%	\$52,039	0.27%	\$51,901
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,284	\$11,443	89.87%	\$45,772	22.47%	\$35,488
Totals	\$267,382	\$278,591	95.98%	\$1,190,060	22.47%	\$922,678

Status
Unsubmitted

San Mateo Union High

San Mateo Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$279,976	\$200,000	139.99%	\$2,000,000	14%	\$1,720,024
2000 - Non-Instructional Salaries	\$268,883	\$110,000	244.44%	\$1,100,000	24.44%	\$831,117
3000 - Employee Benefits	\$206,164	\$110,000	187.42%	\$1,100,000	18.74%	\$893,836
4000 - Supplies and Materials	\$12,842	\$16,185	79.34%	\$161,853	7.93%	\$149,011
5000 - Other Operating Expenses and Services	\$36,589	\$15,000	243.93%	\$150,000	24.39%	\$113,411
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$804,454	\$451,185	178.3%	\$4,511,853	17.83%	\$3,707,399

Summary of Activities:

Provide ESL, GED/HSE, CTE, and College and Career transition support.

Status
Submitted

San Mateo Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$834,306	\$200,000	417.15%	\$2,000,000	41.72%	\$1,165,694
2000 - Non-Instructional Salaries	\$567,418	\$110,000	515.83%	\$1,100,000	51.58%	\$532,582
3000 - Employee Benefits	\$506,617	\$110,000	460.56%	\$1,100,000	46.06%	\$593,383
4000 - Supplies and Materials	\$12,842	\$16,185	79.34%	\$161,853	7.93%	\$149,011
5000 - Other Operating Expenses and Services	\$36,589	\$15,000	243.93%	\$150,000	24.39%	\$113,411
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,957,772	\$451,185	433.92%	\$4,511,853	43.39%	\$2,554,081

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Angela Taylor, Director

Lori Parris, Assistant Director

Araceli Pena San Mateo Adult School, Account Technician

San Mateo Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$834,306	\$300,000	278.1%	\$2,000,000	41.72%	\$1,165,694
2000 - Non-Instructional Salaries	\$567,418	\$165,000	343.89%	\$1,100,000	51.58%	\$532,582
3000 - Employee Benefits	\$506,617	\$165,000	307.04%	\$1,100,000	46.06%	\$593,383
4000 - Supplies and Materials	\$12,842	\$24,278	52.9%	\$161,853	7.93%	\$149,011
5000 - Other Operating Expenses and Services	\$36,589	\$22,500	162.62%	\$150,000	24.39%	\$113,411
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,957,772	\$676,778	289.28%	\$4,511,853	43.39%	\$2,554,081

Status
Unsubmitted

San Mateo Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$834,306	\$500,000	166.86%	\$2,000,000	41.72%	\$1,165,694
2000 - Non-Instructional Salaries	\$567,418	\$275,000	206.33%	\$1,100,000	51.58%	\$532,582
3000 - Employee Benefits	\$506,617	\$275,000	184.22%	\$1,100,000	46.06%	\$593,383
4000 - Supplies and Materials	\$12,842	\$40,463	31.74%	\$161,853	7.93%	\$149,011
5000 - Other Operating Expenses and Services	\$36,589	\$37,500	97.57%	\$150,000	24.39%	\$113,411
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,957,772	\$1,127,963	173.57%	\$4,511,853	43.39%	\$2,554,081

Status
Unsubmitted

Sequoia Union High

Sequoia Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$120,103	\$134,443	89.33%	\$672,216	17.87%	\$552,113
2000 - Non-Instructional Salaries	\$102,072	\$98,208	103.93%	\$491,039	20.79%	\$388,967
3000 - Employee Benefits	\$95,047	\$0	100%	\$538,212	17.66%	\$443,165
4000 - Supplies and Materials	\$5,582	\$5,272	105.88%	\$26,361	21.18%	\$20,779
5000 - Other Operating Expenses and Services	\$23,860	\$22,973	103.86%	\$114,865	20.77%	\$91,005
6000 - Capital Outlay	\$0	\$0	100%	\$38,806	0%	\$38,806
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$94,075	0%	\$94,075
Totals	\$346,664	\$260,896	132.87%	\$1,975,574	17.55%	\$1,628,910

Summary of Activities:

Providing ABE/ASE, ESL and CTE classes for students with academic support and transition to college/career services.

Status

Submitted

Sequoia Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$245,399	\$268,886	91.26%	\$672,216	36.51%	\$426,817
2000 - Non-Instructional Salaries	\$193,878	\$196,416	98.71%	\$491,039	39.48%	\$297,161
3000 - Employee Benefits	\$186,404	\$0	100%	\$538,212	34.63%	\$351,808
4000 - Supplies and Materials	\$25,489	\$10,544	241.73%	\$26,361	96.69%	\$872
5000 - Other Operating Expenses and Services	\$35,573	\$22,973	154.85%	\$114,865	30.97%	\$79,292
6000 - Capital Outlay	\$0	\$0	100%	\$38,806	0%	\$38,806
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$94,075	0%	\$94,075
Totals	\$686,743	\$498,819	137.67%	\$1,975,574	34.76%	\$1,288,831

Summary of Activities:

Major activities are offering ESL, ABE/ASE and CTE classes for students, operating an HSE test center, providing counseling and transition support services that help address student barriers and participating in the ACCEL consortium.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Lionel de Maine, Director, Sequoia Adult School

Sequoia Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$245,399	\$403,330	60.84%	\$672,216	36.51%	\$426,817
2000 - Non-Instructional Salaries	\$193,878	\$294,623	65.81%	\$491,039	39.48%	\$297,161
3000 - Employee Benefits	\$186,404	\$0	100%	\$538,212	34.63%	\$351,808
4000 - Supplies and Materials	\$25,489	\$15,817	161.15%	\$26,361	96.69%	\$872
5000 - Other Operating Expenses and Services	\$35,573	\$22,973	154.85%	\$114,865	30.97%	\$79,292
6000 - Capital Outlay	\$0	\$0	100%	\$38,806	0%	\$38,806
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$94,075	0%	\$94,075
Totals	\$686,743	\$736,743	93.21%	\$1,975,574	34.76%	\$1,288,831

Status
Unsubmitted

Sequoia Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$245,399	\$504,162	48.67%	\$672,216	36.51%	\$426,817
2000 - Non-Instructional Salaries	\$193,878	\$368,279	52.64%	\$491,039	39.48%	\$297,161
3000 - Employee Benefits	\$186,404	\$0	100%	\$538,212	34.63%	\$351,808
4000 - Supplies and Materials	\$25,489	\$21,089	120.87%	\$26,361	96.69%	\$872
5000 - Other Operating Expenses and Services	\$35,573	\$22,973	154.85%	\$114,865	30.97%	\$79,292
6000 - Capital Outlay	\$0	\$0	100%	\$38,806	0%	\$38,806
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$75,260	0%	\$94,075	0%	\$94,075
Totals	\$686,743	\$991,763	69.24%	\$1,975,574	34.76%	\$1,288,831

Status
Unsubmitted

South San Francisco Unified

South San Francisco Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,872	\$138,779	55.39%	\$555,114	13.85%	\$478,242
2000 - Non-Instructional Salaries	\$49,754	\$61,235	81.25%	\$244,940	20.31%	\$195,186
3000 - Employee Benefits	\$46,261	\$63,419	72.95%	\$253,675	18.24%	\$207,414
4000 - Supplies and Materials	\$0	\$2,336	0%	\$9,345	0%	\$9,345
5000 - Other Operating Expenses and Services	\$0	\$13,585	0%	\$54,340	0%	\$54,340
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,013	0%	\$44,050	0%	\$44,050
Totals	\$172,887	\$290,366	59.54%	\$1,161,464	14.89%	\$988,577

Corrective Action Plan

We had two positions that were not filled at the time of the budget claim. They have been filled at this moment, so it will reflect on the second budget claim.

Summary of Activities:

This funding was used to support our ASE, ESL, and CTE programs for the firsts quarter.

Status
Submitted

South San Francisco Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$226,517	\$277,557	81.61%	\$555,114	40.81%	\$328,597
2000 - Non-Instructional Salaries	\$120,516	\$61,235	196.81%	\$244,940	49.2%	\$124,424
3000 - Employee Benefits	\$114,921	\$63,419	181.21%	\$253,675	45.3%	\$138,754
4000 - Supplies and Materials	\$9,345	\$4,673	200%	\$9,345	100%	\$0
5000 - Other Operating Expenses and Services	\$18,749	\$27,170	69.01%	\$54,340	34.5%	\$35,591
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,025	0%	\$44,050	0%	\$44,050
Totals	\$490,048	\$456,078	107.45%	\$1,161,464	42.19%	\$671,416

Summary of Activities:

Major activities are offering ESL, ABE/ASE and CTE classes for students, operating an HSE test center, providing counseling and transition support services that help address student barriers and participating in the ACCEL consortium.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Stephen Redmond, Alternative Education Principal

Seemaa Prasad

South San Francisco Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$226,517	\$416,336	54.41%	\$555,114	40.81%	\$328,597
2000 - Non-Instructional Salaries	\$120,516	\$61,235	196.81%	\$244,940	49.2%	\$124,424
3000 - Employee Benefits	\$114,921	\$63,419	181.21%	\$253,675	45.3%	\$138,754
4000 - Supplies and Materials	\$9,345	\$7,009	133.33%	\$9,345	100%	\$0
5000 - Other Operating Expenses and Services	\$18,749	\$40,755	46%	\$54,340	34.5%	\$35,591
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$33,038	0%	\$44,050	0%	\$44,050
Totals	\$490,048	\$621,791	78.81%	\$1,161,464	42.19%	\$671,416

Status
Unsubmitted

South San Francisco Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$226,517	\$555,114	40.81%	\$555,114	40.81%	\$328,597
2000 - Non-Instructional Salaries	\$120,516	\$61,235	196.81%	\$244,940	49.2%	\$124,424
3000 - Employee Benefits	\$114,921	\$63,419	181.21%	\$253,675	45.3%	\$138,754
4000 - Supplies and Materials	\$9,345	\$9,345	100%	\$9,345	100%	\$0
5000 - Other Operating Expenses and Services	\$18,749	\$54,340	34.5%	\$54,340	34.5%	\$35,591
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$44,050	0%	\$44,050	0%	\$44,050
Totals	\$490,048	\$787,503	62.23%	\$1,161,464	42.19%	\$671,416

Status
Unsubmitted



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