

California Adult Education Program : CFAD : 2021-22 Produced: Apr 28, 2021, 05:47 PM UTC Angela Taylor

## 53 Accel San Mateo County

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 53 Accel San Mateo County

**Funding Channel:** Direct Funded

**Narrative:** ACCEL San Mateo continues to make progress toward the achievement of the goals and strategies as set forth in its 3 Year Strategic Plan. ACCEL's consortium members adapted to the challenging environmental conditions due the Covid-19 Pandemic, pivoted to online and hybrid educational instruction, and assisted our students with challenges caused by the digital divide. ACCEL consortium members are actively engaged in serving our students and remain committed to ensuring equitable access, growth, and successful outcomes for adult education students throughout the region. In 2020-2021, ACCEL established project teams as a tool to assist in the achievement of strategic goals as outlined in its 3 Year and Annual Plan. The project teams are focused on developing tools and promising practice guidelines to support and foster collaboration between ESL, ABE/ASE & CTE faculty. The project teams: (1) Support Services; (2) Curriculum Alignment Between Adult Schools & Community Colleges; Short Term CTE Certificates & Training. The project teams have been diligently and consistently working to gather data and information that may be used to further inform and guide the work of the Consortium and its members. The Support Services and CTE Certificates & Training project teams have developed and administered surveys among students enrolled in its adult schools, community colleges, and community-based organizations in the region. Survey questions were designed to identify gaps in services that support adult learners, identify the type of short-term CTE programs that both current and prospective students would be interested in, and if the identified programs were offered would they then enroll. Survey data analysis and summary reports are presently in progress. ACCEL San Mateo County consortium is on track for achieving its goal of new CTE programs and collaboration between its adult school and college members. New CTE programs presently being offered: Dispensing Optician – San Mateo Adult School & Canada College; AWS Amazon Cloud Computing – San Mateo Adult School & College of San Mateo; Early Childhood Education - South San Francisco Adult School and Skyline College.

**Changes:** On April 1, 2021, ACCEL's Management Team consisting of its adult school directors/principles and community college directors/deans voted to approve the member allocations, as well as an allocation in the amount of \$320,606 for ACCEL's General Fund. On April 15, 2021, ACCEL's steering committee in their public meeting approved the proposed 2021-22 allocations, including the allocation for ACCEL's general fund. ACCEL's general fund covers the consortium's operating expenses.

### Member Allocations

Member Name	(2021-22)	(2020-21)	(2019-20)
Cabrillo Unified	\$350,265	\$354,775	\$349,611
Jefferson Union High	\$1,494,060	\$1,513,298	\$1,491,268
San Mateo County CCD	\$519,478	\$526,167	\$518,507
San Mateo Union High	\$4,855,872	\$4,867,661	\$4,737,194
Sequoia Union High	\$1,607,393	\$1,628,089	\$1,604,388
South San Francisco Unified	\$1,136,342	\$1,150,974	\$1,134,218
<b>Total Allocated to Members</b>	<b>\$9,963,410</b>	<b>\$10,040,964</b>	<b>\$9,835,186</b>
<b>Total CAEP Funds</b>	<b>\$9,963,410</b>	<b>\$9,816,176</b>	<b>\$9,816,176</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$-224,788</b>	<b>\$-19,010</b>

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Cabrillo Unified</a>	Unified School District	Matt Linton	(650) 712-7140 ext: 2102
<a href="#">Jefferson Union High</a>	High School District	Mark Beshirs	(650) 550-7874
<a href="#">San Mateo County CCD</a>	District	Nereida Angulo	
<a href="#">San Mateo Union High</a>	High School District	Angela Taylor	(650) 558-2120
<a href="#">Sequoia Union High</a>	High School District	Jonathan Fu	(650) 306-8866 ext: 77902
<a href="#">South San Francisco Unified</a>	Unified School District	Stephen Redmond	(650) 877-8844
<a href="#">La Honda-Pescadero Unified</a>	Unified School District	n/a	
<a href="#">San Mateo Co. Office of Education</a>	County Office of Education (COE)	Karen Gnusti	(650) 455-4327

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

## Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).

- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

**Cabrillo Unified - Member Representative****Matt Linton**

Assistant Director

[lintonm@cabrillo.k12.ca.us](mailto:lintonm@cabrillo.k12.ca.us)

(650) 712-7140 ext: 2102

**Jason Owens**[owensj@cabrillo.k12.ca.us](mailto:owensj@cabrillo.k12.ca.us)

Approved by Matt Linton

04/23/2021 08:50 AM PDT

**Jefferson Union High - Member Representative****Mark Beshirs**

Principal

[mbeshirs@juhsd.net](mailto:mbeshirs@juhsd.net)

(650) 550-7874

Approved by Mark Beshirs

04/22/2021 03:21 PM PDT

**San Mateo Co. Office of Education - Member Representative****Karen Gnusti**[kgnusti@smcoe.org](mailto:kgnusti@smcoe.org)

(650) 455-4327

**Katia Sturtevant**[ksturtevant@smcoe.org](mailto:ksturtevant@smcoe.org)

Approved by Karen Gnusti

04/23/2021 06:43 AM PDT

**San Mateo County CCD - Member Representative****Nereida Angulo**

Transition Coordinator

[angulon@smccd.edu](mailto:angulon@smccd.edu)**Andrea Vizener**

Andrea Vizenor

Director, Center for Career and Workforce Programs  
[vizenora@smccd.edu](mailto:vizenora@smccd.edu)  
(650) 738-7124

Approved by Nereida Angulo

04/23/2021 11:02 AM PDT

**San Mateo Union High - Member Representative**

**Angela Taylor**

Director  
[ataylor@smuhsd.org](mailto:ataylor@smuhsd.org)  
(650) 558-2120

**Lori Parris**

Assistant Director  
[lparris@smuhsd.org](mailto:lparris@smuhsd.org)  
(408) 921-8205

**Araceli Pena**

Account Technician  
[apena@smuhsd.org](mailto:apena@smuhsd.org)  
(650) 558-2124

Approved by Angela Taylor

04/28/2021 10:47 AM PDT

**Sequoia Union High - Member Representative**

**Jonathan Fu**

Director  
[jfu@seq.org](mailto:jfu@seq.org)  
(650) 306-8866 ext: 77902

**Cindy Dominguez**

Assistant Director  
[cidominguez@seq.org](mailto:cidominguez@seq.org)  
(650) 569-0919

Approved by Cindy Dominguez

04/22/2021 02:58 PM PDT

**South San Francisco Unified - Member Representative**

**Stephen Redmond**

Alternative Education Principal

[sredmond@ssfusd.org](mailto:sredmond@ssfusd.org)

(650) 877-8844

**Seemaa Prasad**

[sprasad@ssfusd.org](mailto:sprasad@ssfusd.org)

Approved by Stephen Redmond

04/22/2021 03:42 PM PDT



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