

CAEP
CFAD

Produced: Oct 19, 2023, 10:53 PM UTC - By Angela Taylor

53 Accel San Mateo County CERTIFIED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 53 Accel San Mateo County

Funding Channel: Direct Funded

Narrative: During the 2022-23 program year, ACCEL San Mateo County made progress across the strategies identified in the consortium's three-year strategic plan. ACCEL member organizations continued advancing its priorities of collaboration, shared processes, aligning career and academic standards, establishing relationships with nonprofit and community-based organizations to leverage resources for student support services, increasing accelerated learning and on-going development of short-term career technical education programs. ACCEL's planned allocations for the upcoming program year 2023-24 were guided by and in alignment with the consortium's three-year plan (2022-2025). The consortium will continue to move forward in its efforts and commitment to ensure that all students have effective pathways to success in career, college, and community. ACCEL seeks to continuously improve adult education throughout the region, improve literacy skills, increase completion of high school diplomas/high school equivalency, college preparation and transition to postsecondary study, completion of postsecondary certificates, degrees, and/or training programs. Building on the work of ACCEL's project teams, the consortium will continue to focus on our strategic priorities as specified in our 3 Year Strategic Plan, which include but are not limited to: career pathway projects/employer engagement opportunities, alignment of data systems across member adult schools and community colleges; and sharing of data, findings, program recommendations and best practices. Project team members work collaboratively and share responsibility for the achievement of project milestones, as well as defining the parameters for evaluation and program effectiveness. Data derived from the project teams guide ACCEL's strategies for the identification of regional needs, addressing regional gaps, leveraging resources, and potential collaboration/partnership with local government, non-profit and community-based agencies.

Changes: April 6, 2023, ACCEL's Management Team consisting of its adult school directors/principals and community college directors/deans voted to approve the 2023-24 proposed member allocations, as well as an allocation in the amount of \$378,688 for ACCEL's General Fund. Each ACCEL funded member contributes to the ACCEL General Fund (the general fund included in the allocation distribution). ACCEL's General Fund covers operating expenses of the consortium, including salary and benefits for the consortium's executive director and administrative assistant. The Consortium's executive director is hired by the San Mateo Adult School; as a result ACCEL's General Fund is managed by the same. Therefore, San Mateo Adult School's allocation as reflected in NOVA consists of: \$5,356,979; and ACCEL's General Fund allocation: \$378,688 for a combined total of \$5,735,667. On April 20, 2023, ACCEL's steering committee in their public meeting approved the proposed 2023-24 funding allocations, including the allocation for the ACCEL General Fund.

Amended Member Allocations for 2023-24

Type of allocation amendment *

May revise

Explanation for amendment *

In May the Consortia received a \$9,805 increase; all ACCEL members were advised and approved of the final allocation.

Member Agency	Amended Allocation	Adjustment Made
Cabrillo Unified	\$414,073	\$345
Jefferson Union High	\$1,766,229	\$1,470
San Mateo Co. Office of Education	\$0	
San Mateo County CCD	\$614,110	\$511
San Mateo Union High	\$5,740,446	\$4,779
Sequoia Union High	\$1,900,207	\$1,582
South San Francisco Unified	\$1,343,346	\$1,118
Total Allocated to Members	\$11,778,411	
Total CAEP Funds	\$11,778,411	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Cabrillo Unified	Unified School District	Drew Gamet	(650) 712-7140
Jefferson Union High	High School District	Mark Beshirs	(650) 550-7874
San Mateo County CCD	District	Nereida Angulo	
San Mateo Union High	High School District	Angela Taylor	(650) 558-2120
Sequoia Union High	High School District	Tatiana Roganova	(650) 306-8866 ext: 77902
South San Francisco Unified	Unified School District	Seemaa Prasad	(650) 827-8455 ext: 2701
La Honda-Pescadero Unified	Unified School District	n/a	
San Mateo Co. Office of Education	County Office of Education (COE)	Katia Sturtevant	

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).

- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

San Mateo County CCD - Member Representative

Nereida Angulo
Transition Coordinator
angulon@smccd.edu

Lauren Ford
Strategic Partnerships & Workforce Development
fordla@smccd.edu
(650) 738-7124

Approved by Lauren Ford

10/10/2023 01:36 PM PDT

San Mateo Co. Office of Education - Member Representative

Katia Sturtevant
ksturtevant@smcoe.org

Sharon Brown
Executive Director, College and Career Technical Education
sbrown@smcoe.org
(650) 802-5354

Approved by Sharon Brown

10/12/2023 11:59 AM PDT

Cabrillo Unified - Member Representative

Drew Gamet
Director
gametd@cabrillo.k12.ca.us
(650) 712-7140

Approved by Drew Gamet

10/11/2023 04:35 PM PDT

Jefferson Union High - Member Representative

Mark Beshirs
Principal
mbeshirs@juhsd.net
(650) 550-7874

Approved by Mark Beshirs

10/10/2023 01:29 PM PDT

San Mateo Union High - Member Representative

Angela Taylor
Director
ataylor@smuhsd.org
(650) 558-2120

Araceli Pena
Account Technician
apena@smuhsd.org
(650) 558-2124

Approved by Angela Taylor

10/19/2023 03:53 PM PDT

Sequoia Union High - Member Representative

Tatiana Roganova
Director
troganova@seq.org
(650) 306-8866 ext: 77902

Todd Livingstone
tlivingstone@seq.org
(650) 306-8866 ext: 77934

Approved by Tatiana Roganova

10/10/2023 04:19 PM PDT

South San Francisco Unified - Member Representative

Seemaa Prasad

Principal

sprasad@ssfusd.org

(650) 827-8455 ext: 2701

Clare Jackson

Assistant Principal

cjackson@ssfusd.org

(650) 877-2700

Approved by Seemaa Prasad

10/10/2023 03:12 PM PDT



California
Community
Colleges



2023 © California Community Colleges

NOVA Site Version: 6.5.13