

On Thu, Mar 13, 2025 at 4:48 PM Corlei Prieto <cprieto@pipeline.sbcc.edu> wrote:

Dear CAEP TAP Colleague,

This email is to request the approval of capital expenditure requests by CAEP Consortium Member #54, the Santa Barbara Adult Education Consortium (SBAEC).

The following requests below have been:

- 1) approved by the Consortium at recent SBAEC public meetings;
- 2) do not supplant and are not general expenses required to carry out our consortium's overall expenses; All purchases will be used for students enrolled in CAEP program areas with the goals to increase CAEP programming in all CAEP designated areas, increase enrollment figures, and increase State-approved career skills certificates.

The capital expenditure request total is estimated between \$759,000.00 - \$770,000. Please refer to the attached supplemental document for itemization.

The following capital expenditure requests are one-time expenses that were previously approved by the consortium yet were delayed due to the myriad of negative impacts of the COVID-19 closures and restructuring of personnel at both the SBCC District level and our two adult education school sites.

Upon implementing the CCCApply registration and application process in Fall 2024 (for noncredit SBCC programs) and having been awarded the new CAEP Healthcare English Language Learner Pathways grant, the Consortium quickly determined that functional and dedicated spaces for the CAEP initiatives referenced above currently do not exist at the two SBCC adult education School of Extended Learning sites. Therefore, the majority of these one-time capital outlay requests will be used to create two CCCApply/Student Support Services one-stop-shop Welcome Centers and four CTE-focused classrooms (2 for medical; 1 for digital career upskilling; 1 for tactile career vocational training in fashion and design).

The justification and rationale for these purchases include:

- 1) Equity: All spaces listed above will directly impact students. They will allow staff to better onboard students for specific CAEP programs and provide clearer pathways into jobs or into the credit program;
- 2) Expansion of programming and increase in enrollment: The two CCCApply/Student Support Services Welcome Center spaces will help existing students to apply, enroll, and access wrap-around support services and assist in outreach and recruitment efforts to target new students;
- 3) Real-world training for the workforce: The two CTE medical classrooms will be mirrored as closely as possible to real-world hospital rooms/settings and will also include two lecture learning spaces. Lastly, a new vocational training program in textile design will be added to the Career Skills Institute suite of CTE programming.
- 4) Alignment with 1-yr and 3-yr plans: All expenditure requests align with both CAEP plans and address the critical needs based on district data performance evaluations of programs and enrollment figures which include: (1) Restoration of pre-pandemic enrollment levels; (2) Development of clear pathways between noncredit and credit credentials; (3) Closer credit/noncredit alignment of student services and operations; (4) Expanded support services and removal of barriers to transition to credit; (5) Addressing structural inequities that disadvantage noncredit students.

The timeline for expending funds is listed in the supplemental document with the most immediate deadline of June 15, 2025 and the second no later than September 1, 2025.

Please note, other SBAEC-approved programming activities that are part of the carryover expenditure plan (listed in the supplemental document) are anticipated to be between \$180,000.00-\$200,00.00 thereby decreasing the total carryover below the 20% threshold.

We sincerely thank our TAP Technical Assistance colleagues for meeting with us to review these plans and look forward to their approval to enable us to expand and enhance our programs to better serve our adult learners.

Please do not hesitate to contact us should you have any questions.

Corlei Prieto



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