

CAEP Consortium Fiscal Reporting 55 Santa Clarita Valley Adult Education Consortium

2019-20 Fiscal Year

Certification

Certified By

Kim Haglund

GatewaySCV Coordinator

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Santa Clarita CCD	Submitted	Submitted	Submitted	Submitted
William S. Hart Union High	Submitted	Submitted	Submitted	Submitted

Santa Clarita CCD

Santa Clarita CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,233	\$17,300	111.17%	\$173,000	11.12%	\$153,767
2000 - Non-Instructional Salaries	\$48,093	\$29,468	163.2%	\$294,680	16.32%	\$246,587
3000 - Employee Benefits	\$11,277	\$8,015	140.7%	\$80,150	14.07%	\$68,873
4000 - Supplies and Materials	\$0	\$0	100%	\$15,700	0%	\$15,700
5000 - Other Operating Expenses and Services	\$21,831	\$12,275	177.85%	\$245,500	8.89%	\$223,669
6000 - Capital Outlay	\$835	\$200	417.5%	\$1,000	83.5%	\$165
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,063	\$4,050	125.01%	\$40,500	12.5%	\$35,437
Totals	\$106,332	\$71,308	149.12%	\$850,530	12.5%	\$744,198

Status
Submitted

Santa Clarita CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,803	\$34,600	126.6%	\$173,000	25.32%	\$129,197
2000 - Non-Instructional Salaries	\$108,672	\$58,936	184.39%	\$294,680	36.88%	\$186,008
3000 - Employee Benefits	\$34,717	\$16,030	216.58%	\$80,150	43.32%	\$45,433
4000 - Supplies and Materials	\$1,844	\$1,570	117.45%	\$15,700	11.75%	\$13,856
5000 - Other Operating Expenses and Services	\$45,507	\$24,550	185.36%	\$245,500	18.54%	\$199,993
6000 - Capital Outlay	\$835	\$400	208.75%	\$1,000	83.5%	\$165
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,769	\$8,100	145.3%	\$40,500	29.06%	\$28,731
Totals	\$247,147	\$144,186	171.41%	\$850,530	29.06%	\$603,383

Corrective Action Plan

Our expenditures exceed the Q2 targets, as shown in the "YTD Forecast (% of Project Budget) column above.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Kim Haglund, GatewaySCV Coordinator
Jason Hinkle
Gina Bogna

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$78,309	\$51,900	150.88%	\$173,000	45.27%	\$94,691
2000 - Non-Instructional Salaries	\$159,829	\$88,404	180.79%	\$294,680	54.24%	\$134,851
3000 - Employee Benefits	\$63,202	\$24,045	262.85%	\$80,150	78.85%	\$16,948
4000 - Supplies and Materials	\$1,844	\$3,140	58.73%	\$15,700	11.75%	\$13,856
5000 - Other Operating Expenses and Services	\$71,316	\$36,825	193.66%	\$245,500	29.05%	\$174,184
6000 - Capital Outlay	\$835	\$600	139.17%	\$1,000	83.5%	\$165
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,767	\$12,150	154.46%	\$40,500	46.34%	\$21,733
Totals	\$394,102	\$217,064	181.56%	\$850,530	46.34%	\$456,428

Summary of Activities:

**Status
Submitted**

Santa Clarita CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$110,757	\$69,200	160.05%	\$173,000	64.02%	\$62,243
2000 - Non-Instructional Salaries	\$203,970	\$117,872	173.04%	\$294,680	69.22%	\$90,710
3000 - Employee Benefits	\$93,241	\$32,060	290.83%	\$80,150	116.33%	⚠ -\$13,091
4000 - Supplies and Materials	\$3,156	\$3,925	80.41%	\$15,700	20.1%	\$12,544
5000 - Other Operating Expenses and Services	\$95,787	\$49,100	195.09%	\$245,500	39.02%	\$149,713
6000 - Capital Outlay	\$1,429	\$800	178.63%	\$1,000	142.9%	⚠ -\$429
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,345	\$16,200	156.45%	\$40,500	62.58%	\$15,155
Totals	\$533,685	\$289,157	184.57%	\$850,530	62.75%	\$316,845

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Summary of Activities:

We had many staffing changes and issues surrounding services due to COVID, so though we did go over in two areas, the overall budget balances. We are currently working on projections for the coming year and will be able to maintain our budget within each object code.

**Status
Submitted**

William S. Hart Union High

William S. Hart Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,094	\$121,587	29.69%	\$486,348	7.42%	\$450,254
2000 - Non-Instructional Salaries	\$35,140	\$37,790	92.99%	\$151,161	23.25%	\$116,021
3000 - Employee Benefits	\$18,437	\$58,671	31.42%	\$234,684	7.86%	\$216,247
4000 - Supplies and Materials	\$10,279	\$16,663	61.69%	\$66,650	15.42%	\$56,371
5000 - Other Operating Expenses and Services	\$26,152	\$30,288	86.35%	\$121,150	21.59%	\$94,998
6000 - Capital Outlay	\$0	\$0	100%	\$59,433	0%	\$59,433
7000 - Other Outgo	\$0	\$0	100%	\$35,880	0%	\$35,880
Indirect Costs	\$0	\$0	100%	\$53,000	0%	\$53,000
Totals	\$126,102	\$264,998	47.59%	\$1,208,306	10.44%	\$1,082,204

Corrective Action Plan

Adding new classes in Spring 2020 and will be sending teams of teachers to professional development conferences.

Status
Submitted

William S. Hart Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$137,671	\$243,174	56.61%	\$486,348	28.31%	\$348,677
2000 - Non-Instructional Salaries	\$68,046	\$75,581	90.03%	\$151,161	45.02%	\$83,115
3000 - Employee Benefits	\$64,653	\$117,342	55.1%	\$234,684	27.55%	\$170,031
4000 - Supplies and Materials	\$21,267	\$16,663	127.63%	\$66,650	31.91%	\$45,383
5000 - Other Operating Expenses and Services	\$54,860	\$30,288	181.13%	\$121,150	45.28%	\$66,290
6000 - Capital Outlay	\$28,300	\$59,433	47.62%	\$59,433	47.62%	\$31,133
7000 - Other Outgo	\$0	\$0	100%	\$35,880	0%	\$35,880
Indirect Costs	\$0	\$0	100%	\$53,000	0%	\$53,000
Totals	\$374,797	\$542,480	69.09%	\$1,208,306	31.02%	\$833,509

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Natalia Blumke

Mariane Doyle

Donna Manfredi, Principal

William S. Hart Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$210,336	\$364,761	57.66%	\$486,348	43.25%	\$276,012
2000 - Non-Instructional Salaries	\$83,219	\$113,371	73.4%	\$151,161	55.05%	\$67,942
3000 - Employee Benefits	\$90,551	\$176,013	51.45%	\$234,684	38.58%	\$144,133
4000 - Supplies and Materials	\$21,267	\$16,663	127.63%	\$66,650	31.91%	\$45,383
5000 - Other Operating Expenses and Services	\$65,916	\$30,288	217.63%	\$121,150	54.41%	\$55,234
6000 - Capital Outlay	\$29,968	\$59,433	50.42%	\$59,433	50.42%	\$29,465
7000 - Other Outgo	\$0	\$0	100%	\$35,880	0%	\$35,880
Indirect Costs	\$0	\$0	100%	\$53,000	0%	\$53,000
Totals	\$501,257	\$760,528	65.91%	\$1,208,306	41.48%	\$707,049

Corrective Action Plan

We had several positions that were vacant beginning in November 2019 and all but one are now filled. In addition, we have a principal vacancy and we are on hold now with the coronavirus school closure.

Status
Submitted

William S. Hart Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$328,292	\$486,348	67.5%	\$486,348	67.5%	\$158,056
2000 - Non-Instructional Salaries	\$117,116	\$151,161	77.48%	\$151,161	77.48%	\$34,045
3000 - Employee Benefits	\$130,414	\$234,684	55.57%	\$234,684	55.57%	\$104,270
4000 - Supplies and Materials	\$21,267	\$16,663	127.63%	\$66,650	31.91%	\$45,383
5000 - Other Operating Expenses and Services	\$74,169	\$30,288	244.88%	\$121,150	61.22%	\$46,981
6000 - Capital Outlay	\$29,968	\$59,433	50.42%	\$59,433	50.42%	\$29,465
7000 - Other Outgo	\$35,880	\$35,880	100%	\$35,880	100%	\$0
Indirect Costs	\$30,262	\$53,000	57.1%	\$53,000	57.1%	\$22,738
Totals	\$767,368	\$1,067,456	71.89%	\$1,208,306	63.51%	\$440,938

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted



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