

CAEP Consortium Fiscal Reporting 56 Santa Monica Regional Consortium for Adult Education

2019-20 Fiscal Year

Certification

Certified By

Ashley Mejia
Project Manager, Co-director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Uncertified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Santa Monica CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Santa Monica-Malibu Unified	Submitted	Not Submitted	Not Submitted	Not Submitted

Santa Monica CCD

Santa Monica CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,194	\$23,620	51.63%	\$118,098	10.33%	\$105,904
2000 - Non-Instructional Salaries	\$33,181	\$42,372	78.31%	\$169,489	19.58%	\$136,308
3000 - Employee Benefits	\$10,364	\$26,696	38.82%	\$106,784	9.71%	\$96,420
4000 - Supplies and Materials	\$3,942	\$1,439	273.94%	\$14,390	27.39%	\$10,448
5000 - Other Operating Expenses and Services	\$3,430	\$12,350	27.77%	\$61,751	5.55%	\$58,321
6000 - Capital Outlay	\$0	\$2,061	0%	\$20,605	0%	\$20,605
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$63,111	\$108,538	58.15%	\$491,117	12.85%	\$428,006

Corrective Action Plan

Quarter 1 focused on programmatic planning. Planned grant activities will increase in upcoming quarters. Instructor payroll schedules are also different in the first quarter, there is a more regular payroll calendar during the rest of the fiscal year.

Summary of Activities:

In alignment with our three year and annual plans, we began creating a marketing plan and developed material to assist in that effort. We hired temporary student assistants to assist with the needs of our noncredit registration office and worked in collaboration with SMMUSD to develop an inter agency referral and tracking system. Noncredit administrators participated in professional development to begin to implement planned grant activities.

Status
Submitted

Santa Monica CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,194	\$53,144	22.95%	\$118,098	10.33%	\$105,904
2000 - Non-Instructional Salaries	\$33,181	\$84,745	39.15%	\$169,489	19.58%	\$136,308
3000 - Employee Benefits	\$10,364	\$53,392	19.41%	\$106,784	9.71%	\$96,420
4000 - Supplies and Materials	\$3,942	\$5,756	68.49%	\$14,390	27.39%	\$10,448
5000 - Other Operating Expenses and Services	\$3,430	\$24,700	13.89%	\$61,751	5.55%	\$58,321
6000 - Capital Outlay	\$0	\$6,182	0%	\$20,605	0%	\$20,605
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$63,111	\$227,919	27.69%	\$491,117	12.85%	\$428,006

Status
Unsubmitted

Santa Monica CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,194	\$88,574	13.77%	\$118,098	10.33%	\$105,904
2000 - Non-Instructional Salaries	\$33,181	\$127,117	26.1%	\$169,489	19.58%	\$136,308
3000 - Employee Benefits	\$10,364	\$80,088	12.94%	\$106,784	9.71%	\$96,420
4000 - Supplies and Materials	\$3,942	\$10,793	36.53%	\$14,390	27.39%	\$10,448
5000 - Other Operating Expenses and Services	\$3,430	\$37,051	9.26%	\$61,751	5.55%	\$58,321
6000 - Capital Outlay	\$0	\$14,424	0%	\$20,605	0%	\$20,605
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$63,111	\$358,045	17.63%	\$491,117	12.85%	\$428,006

Status
Unsubmitted

Santa Monica CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,194	\$118,098	10.33%	\$118,098	10.33%	\$105,904
2000 - Non-Instructional Salaries	\$33,181	\$169,489	19.58%	\$169,489	19.58%	\$136,308
3000 - Employee Benefits	\$10,364	\$106,784	9.71%	\$106,784	9.71%	\$96,420
4000 - Supplies and Materials	\$3,942	\$14,390	27.39%	\$14,390	27.39%	\$10,448
5000 - Other Operating Expenses and Services	\$3,430	\$61,751	5.55%	\$61,751	5.55%	\$58,321
6000 - Capital Outlay	\$0	\$20,605	0%	\$20,605	0%	\$20,605
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$63,111	\$491,117	12.85%	\$491,117	12.85%	\$428,006

Status
Unsubmitted

Santa Monica-Malibu Unified

Santa Monica-Malibu Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,710	\$69,550	87.29%	\$278,199	21.82%	\$217,489
2000 - Non-Instructional Salaries	\$46,198	\$46,001	100.43%	\$184,003	25.11%	\$137,805
3000 - Employee Benefits	\$37,513	\$46,814	80.13%	\$187,254	20.03%	\$149,741
4000 - Supplies and Materials	\$9,504	\$47,491	20.01%	\$189,964	5%	\$180,460
5000 - Other Operating Expenses and Services	\$3,138	\$43,558	7.2%	\$174,231	1.8%	\$171,093
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,320	0%	\$53,278	0%	\$53,278
Totals	\$157,063	\$266,732	58.88%	\$1,066,929	14.72%	\$909,866

Corrective Action Plan

Expenditures will increase moving forward now that the District's new financial system is more fluid. Classified salaries will increase now that vacant position has been filled.

Summary of Activities:

Certificated and Classified Staff have participated in professional development activities; Work groups continue to develop curriculum in all program areas; Consortium meetings; Development of an internal tracking system for referrals between partners; and CAEP Directors' Event

Status
Submitted

Santa Monica-Malibu Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,710	\$69,550	87.29%	\$278,199	21.82%	\$217,489
2000 - Non-Instructional Salaries	\$46,198	\$46,001	100.43%	\$184,003	25.11%	\$137,805
3000 - Employee Benefits	\$37,513	\$46,814	80.13%	\$187,254	20.03%	\$149,741
4000 - Supplies and Materials	\$9,504	\$47,491	20.01%	\$189,964	5%	\$180,460
5000 - Other Operating Expenses and Services	\$3,138	\$43,558	7.2%	\$174,231	1.8%	\$171,093
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,320	0%	\$53,278	0%	\$53,278
Totals	\$157,063	\$266,732	58.88%	\$1,066,929	14.72%	\$909,866

Status
Unsubmitted

Santa Monica-Malibu Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,710	\$69,550	87.29%	\$278,199	21.82%	\$217,489
2000 - Non-Instructional Salaries	\$46,198	\$46,001	100.43%	\$184,003	25.11%	\$137,805
3000 - Employee Benefits	\$37,513	\$46,814	80.13%	\$187,254	20.03%	\$149,741
4000 - Supplies and Materials	\$9,504	\$47,491	20.01%	\$189,964	5%	\$180,460
5000 - Other Operating Expenses and Services	\$3,138	\$43,558	7.2%	\$174,231	1.8%	\$171,093
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,320	0%	\$53,278	0%	\$53,278
Totals	\$157,063	\$266,732	58.88%	\$1,066,929	14.72%	\$909,866

Status
Unsubmitted

Santa Monica-Malibu Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,710	\$69,550	87.29%	\$278,199	21.82%	\$217,489
2000 - Non-Instructional Salaries	\$46,198	\$46,001	100.43%	\$184,003	25.11%	\$137,805
3000 - Employee Benefits	\$37,513	\$46,814	80.13%	\$187,254	20.03%	\$149,741
4000 - Supplies and Materials	\$9,504	\$47,491	20.01%	\$189,964	5%	\$180,460
5000 - Other Operating Expenses and Services	\$3,138	\$43,558	7.2%	\$174,231	1.8%	\$171,093
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,320	0%	\$53,278	0%	\$53,278
Totals	\$157,063	\$266,732	58.88%	\$1,066,929	14.72%	\$909,866

Status
Unsubmitted



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