

CAEP  
CFAD

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## 56 Santa Monica Regional Consortium for Adult Education CERTIFIED

Allocation Amendment: 2024-25

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 56 Santa Monica Regional Consortium for Adult Education

**Funding Channel:** Direct Funded

**Narrative:** The planned CAEP allocation is consistent with the SMRC for Adult Education current three-year plan and annual plans as funds will be utilized to continue to support noncredit and adult education marketing and outreach, partnership discussions and collaborative programs, curriculum development and alignment, digital literacy, technology, virtual and in person student support services, professional development, and support to fulfill SMRC for Adult Education activities in alignment with CAEP objectives. Thus, the SMRC for Adult Education seeks to become the regional hub for literacy, secondary education, and workforce preparation for adult learners. Through basic skills and vocational education, training and support services that align with the SMMUSD/Adult Education Center and SMC Noncredit Programs, and in collaboration with regional community and industry partners i.e. AJCC/JVS WorkSource Center in Culver City and the City of Santa Monica adult learners will be provided services and academic programs for career development, college preparation, and job placement. Through short-term vocational and workforce preparation training, adult learners will become prepared for mid-level or higher employment in high demand/high growth industries. The Consortium will explore and potentially develop robust short-term vocational, ESL, immigrant education, workforce skills for disabled learners and English and math (ASE) to meet regional workforce needs to aid the regional economic recovery efforts. With continued efforts in marketing and outreach opportunities (virtual and in person), coupled with intentional collaborative efforts with key partners, the Consortium will continue to increase program awareness and growth. Existing and emerging programs will be strengthened by consortium members' collaborative efforts with support from teachers/faculty in various disciplines/departments as well as support and referrals from/to community and industry partners. The Consortium will continue to operate in alignment and share performance/outcomes data to better inform instruction and student services in order to ensure accelerated progression through all programs and will hold joint professional development opportunities to help inform those efforts. The Consortium seeks to increase adult learner employment through assessment, orientation, counseling and follow-up services provided by student services; development and implementation of CAEP noncredit allowable curriculum/programs; and creation of new career pathways from SMMUSD-AEC basic skills and secondary education to SMC noncredit and/or credit programs ultimately to career. Consortium members will operate with the goal of sustained integration of services between its member organizations. Allocation will be divided between both members consistent with past practice.

**Changes:** No Changes

### Amended Member Allocations for 2024-25

**Type of allocation amendment \***

May revise

**Explanation for amendment \***


Making a revision to reflect the actual allocation given this year. Assigning some to both Agencies....

Member Agency	Amended Allocation	Adjustment Made
Santa Monica CCD	\$556,000	\$2,603
Santa Monica-Malibu Unified	\$851,070	\$1,714
<b>Total Allocated to Members</b>	<b>\$1,407,070</b>	
<b>Total CAEP Funds</b>	<b>\$1,407,070</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

**Member Agencies**

Member Agency	Member Type	Contact	Phone
Santa Monica CCD	District	Scott Silverman Ed.D.	(310) 434-4370
Santa Monica-Malibu Unified	Unified School District	Cynthia McGregory	(310) 392-2494 ext: 66208

**Certification & Assurances**

 By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

**Assurances**

**Membership & Decision-Making**

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).

- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Certification

<b>Santa Monica-Malibu Unified - Member Representative</b>
<p><b>Cynthia McGregory</b> Principal cmcgregory@smmusd.org (310) 392-2494 ext: 66208</p> <p><b>Amy Golden</b> agolden@smmusd.org</p>

**Patrick Miller**

Director of Assessment, Research, and Evaluation

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Approved by Cynthia McGregory

08/30/2024 04:19 PM PDT

**Santa Monica CCD - Member Representative**

**Scott Silverman**

Dean, Noncredit & External Programs

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Approved by Luis Jauregui

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California  
Community  
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