

CAEP Consortium Fiscal Reporting

57 Sequoias Adult Education Consortium (SAEC)

2019-20 Fiscal Year

Certification

Certified By

John Werner

Executive Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Corcoran Joint Unified	Submitted	Submitted	Submitted	Submitted
Cutler-Orosi Joint Unified	Submitted	Submitted	Submitted	Submitted
Hanford Joint Union High	Submitted	Submitted	Submitted	Submitted
Lindsay Unified	Submitted	Submitted	Submitted	Submitted
Sequoias CCD	Submitted	Submitted	Submitted	Submitted
Tulare Joint Union High	Submitted	Submitted	Submitted	Submitted
Visalia Unified	Submitted	Submitted	Submitted	Submitted

Corcoran Joint Unified

Corcoran Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,059	\$27,568	65.51%	\$110,272	16.38%	\$92,213
2000 - Non-Instructional Salaries	\$7,353	\$8,040	91.46%	\$32,159	22.86%	\$24,806
3000 - Employee Benefits	\$8,322	\$13,548	61.43%	\$54,190	15.36%	\$45,868
4000 - Supplies and Materials	\$19,471	\$19,471	100%	\$19,471	100%	\$0
5000 - Other Operating Expenses and Services	\$1,365	\$2,220	61.49%	\$4,440	30.74%	\$3,075
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$54,570	\$70,846	77.03%	\$220,532	24.74%	\$165,962

Corrective Action Plan

Expenditures/Software purchased in first quarter for use all year.

Summary of Activities:

Supplies and Materials increased due to purchased Software Licenses.

Status
Submitted

Corcoran Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$44,332	\$55,136	80.4%	\$110,272	40.2%	\$65,940
2000 - Non-Instructional Salaries	\$15,344	\$16,080	95.43%	\$32,159	47.71%	\$16,815
3000 - Employee Benefits	\$22,491	\$27,095	83.01%	\$54,190	41.5%	\$31,699
4000 - Supplies and Materials	\$19,471	\$19,471	100%	\$19,471	100%	\$0
5000 - Other Operating Expenses and Services	\$2,967	\$2,664	111.37%	\$4,440	66.82%	\$1,473
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$104,605	\$120,446	86.85%	\$220,532	47.43%	\$115,927

Summary of Activities:

Expenditures reflect the continued support of the regular operations of our ESL, HSD, Citizenship and GED prep programs. TOPSpro has been implemented fully to help populate the data required by the agencies we report to for funding. Additionally, we have purchased and solidified our curriculum for the adult's school to keep us fully in line with the consortium and with the changing trends in education. We are using Casas testing to collect data in the vein of making individualized learning plans for each student. Our advertising for the classes that we offer has improved as is reflected in our growing numbers in ESL and HSD classes. Lastly, we have solidified and improved our service to the Alapha area with a dependable and knowledgeable teacher.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Rich Merlo

Corcoran Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,111	\$82,704	95.66%	\$110,272	71.74%	\$31,161
2000 - Non-Instructional Salaries	\$25,889	\$24,119	107.34%	\$32,159	80.5%	\$6,270
3000 - Employee Benefits	\$41,530	\$40,643	102.18%	\$54,190	76.64%	\$12,660
4000 - Supplies and Materials	\$19,471	\$19,471	100%	\$19,471	100%	\$0
5000 - Other Operating Expenses and Services	\$4,440	\$3,330	133.33%	\$4,440	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$170,441	\$170,267	100.1%	\$220,532	77.29%	\$50,091

Status
Submitted

Corcoran Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$96,660	\$110,272	87.66%	\$110,272	87.66%	\$13,612
2000 - Non-Instructional Salaries	\$31,169	\$32,159	96.92%	\$32,159	96.92%	\$990
3000 - Employee Benefits	\$51,095	\$54,190	94.29%	\$54,190	94.29%	\$3,095
4000 - Supplies and Materials	\$19,471	\$19,471	100%	\$19,471	100%	\$0
5000 - Other Operating Expenses and Services	\$4,440	\$4,440	100%	\$4,440	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$202,835	\$220,532	91.98%	\$220,532	91.98%	\$17,697

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Due to COVID 19 School Closure, not as much timecard salaries were needed, therefore leaving unspent budget in the salary and benefits.

Status
Submitted

Cutler-Orosi Joint Unified

Cutler-Orosi Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,234	\$31,000	91.08%	\$124,000	22.77%	\$95,766
2000 - Non-Instructional Salaries	\$6,987	\$6,583	106.14%	\$26,331	26.54%	\$19,344
3000 - Employee Benefits	\$15,266	\$14,750	103.5%	\$59,000	25.87%	\$43,734
4000 - Supplies and Materials	\$67	\$250	26.8%	\$1,000	6.7%	\$933
5000 - Other Operating Expenses and Services	\$12,030	\$3,160	380.76%	\$12,638	95.19%	\$608
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,589	\$0	100%	\$11,148	32.19%	\$7,559
Totals	\$66,173	\$55,742	118.71%	\$234,117	28.26%	\$167,944

Status
Submitted

Cutler-Orosi Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$68,901	\$31,000	222.26%	\$124,000	55.57%	\$55,099
2000 - Non-Instructional Salaries	\$12,230	\$6,583	185.79%	\$26,331	46.45%	\$14,101
3000 - Employee Benefits	\$33,085	\$14,750	224.31%	\$59,000	56.08%	\$25,915
4000 - Supplies and Materials	\$67	\$250	26.8%	\$1,000	6.7%	\$933
5000 - Other Operating Expenses and Services	\$12,149	\$3,160	384.52%	\$12,638	96.13%	\$489
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,321	\$0	100%	\$11,148	56.7%	\$4,827
Totals	\$132,753	\$55,742	238.16%	\$234,117	56.7%	\$101,364

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Yolanda Valdez

Cutler-Orosi Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$97,400	\$31,000	314.19%	\$124,000	78.55%	\$26,600
2000 - Non-Instructional Salaries	\$18,833	\$6,583	286.1%	\$26,331	71.52%	\$7,498
3000 - Employee Benefits	\$46,365	\$14,750	314.34%	\$59,000	78.58%	\$12,635
4000 - Supplies and Materials	\$67	\$250	26.8%	\$1,000	6.7%	\$933
5000 - Other Operating Expenses and Services	\$12,256	\$3,160	387.91%	\$12,638	96.98%	\$382
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,746	\$0	100%	\$11,148	78.45%	\$2,402
Totals	\$183,667	\$55,742	329.49%	\$234,117	78.45%	\$50,450

Status
Submitted

Cutler-Orosi Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$123,575	\$31,000	398.63%	\$124,000	99.66%	\$425
2000 - Non-Instructional Salaries	\$25,086	\$6,583	381.09%	\$26,331	95.27%	\$1,245
3000 - Employee Benefits	\$58,670	\$14,750	397.76%	\$59,000	99.44%	\$330
4000 - Supplies and Materials	\$67	\$250	26.8%	\$1,000	6.7%	\$933
5000 - Other Operating Expenses and Services	\$12,256	\$3,160	387.91%	\$12,638	96.98%	\$382
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,983	\$0	100%	\$11,148	98.52%	\$165
Totals	\$230,637	\$55,742	413.76%	\$234,117	98.51%	\$3,480

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Hanford Joint Union High

Hanford Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$61,912	\$82,628	74.93%	\$330,510	18.73%	\$268,598
2000 - Non-Instructional Salaries	\$22,255	\$29,835	74.59%	\$119,340	18.65%	\$97,085
3000 - Employee Benefits	\$34,764	\$47,480	73.22%	\$189,921	18.3%	\$155,157
4000 - Supplies and Materials	\$206	\$6,918	2.98%	\$27,673	0.74%	\$27,467
5000 - Other Operating Expenses and Services	\$10,001	\$21,742	46%	\$86,969	11.5%	\$76,968
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$43,661	0%	\$43,661
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$129,138	\$188,603	68.47%	\$798,074	16.18%	\$668,936

Corrective Action Plan

We have a number of employees who are ten and eleven-month employees that did not start until mid-August. Quarter 2 should reflect closer to our target expenditures. Additionally, we have one ESL evening position that has not been filled due to the inability to find properly credentialed candidates.

Summary of Activities:

Expenditures reflect the start of the school year and the regular operations of our ESL, HSD, and GED prep programs.

Status
Submitted

Hanford Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,152	\$165,255	93.28%	\$330,510	46.64%	\$176,358
2000 - Non-Instructional Salaries	\$54,043	\$59,670	90.57%	\$119,340	45.28%	\$65,297
3000 - Employee Benefits	\$80,900	\$94,961	85.19%	\$189,921	42.6%	\$109,021
4000 - Supplies and Materials	\$1,942	\$13,837	14.04%	\$27,673	7.02%	\$25,731
5000 - Other Operating Expenses and Services	\$26,169	\$43,485	60.18%	\$86,969	30.09%	\$60,800
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$21,831	0%	\$43,661	0%	\$43,661
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$317,206	\$399,037	79.49%	\$798,074	39.75%	\$480,868

Summary of Activities:

Expenditures reflect the continued support of the regular operations of our ESL, ABE, HSD, and GED prep programs.

Status

Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Dr. Victor Rosa, Superintendent

Hanford Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$238,936	\$247,883	96.39%	\$330,510	72.29%	\$91,574
2000 - Non-Instructional Salaries	\$84,903	\$89,505	94.86%	\$119,340	71.14%	\$34,437
3000 - Employee Benefits	\$125,657	\$142,441	88.22%	\$189,921	66.16%	\$64,264
4000 - Supplies and Materials	\$2,749	\$20,755	13.25%	\$27,673	9.93%	\$24,924
5000 - Other Operating Expenses and Services	\$57,979	\$65,227	88.89%	\$86,969	66.67%	\$28,990
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$32,746	0%	\$43,661	0%	\$43,661
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$510,224	\$598,556	85.24%	\$798,074	63.93%	\$287,850

Summary of Activities:

Expenditures reflect the continued support of the regular operations of our ESL, ABE, HSD, and GED prep programs. The overage in 5000 is a result if unforeseen major facilities need.

Status
Submitted

Hanford Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$330,510	\$330,510	100%	\$330,510	100%	\$0
2000 - Non-Instructional Salaries	\$119,340	\$119,340	100%	\$119,340	100%	\$0
3000 - Employee Benefits	\$189,921	\$189,921	100%	\$189,921	100%	\$0
4000 - Supplies and Materials	\$3,815	\$27,673	13.79%	\$27,673	13.79%	\$23,858
5000 - Other Operating Expenses and Services	\$63,110	\$86,969	72.57%	\$86,969	72.57%	\$23,859
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$43,661	\$43,661	100%	\$43,661	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$750,357	\$798,074	94.02%	\$798,074	94.02%	\$47,717

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Course offerings for ESL, ABE, and ASE programs.

Status
Submitted

Lindsay Unified

Lindsay Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,550	\$5,845	94.95%	\$27,835	19.94%	\$22,285
2000 - Non-Instructional Salaries	\$2,375	\$2,589	91.73%	\$14,384	16.51%	\$12,009
3000 - Employee Benefits	\$1,894	\$1,913	99%	\$10,629	17.82%	\$8,735
4000 - Supplies and Materials	\$966	\$797	121.16%	\$4,983	19.39%	\$4,017
5000 - Other Operating Expenses and Services	\$2,769	\$1,878	147.44%	\$2,803	98.79%	\$34
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$678	\$940	72.13%	\$3,032	22.36%	\$2,354
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$14,232	\$13,963	101.93%	\$63,666	22.35%	\$49,434

Summary of Activities:

Evening classes consisting of ABE, Diploma completion, HiSet, and Citizenship Prep. Day time computer lab is open daily.

Status
Submitted

Lindsay Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,725	\$12,804	130.62%	\$27,835	60.09%	\$11,110
2000 - Non-Instructional Salaries	\$5,939	\$6,185	96.02%	\$14,384	41.29%	\$8,445
3000 - Employee Benefits	\$5,340	\$4,570	116.84%	\$10,629	50.24%	\$5,289
4000 - Supplies and Materials	\$3,073	\$2,193	140.16%	\$4,983	61.67%	\$1,910
5000 - Other Operating Expenses and Services	\$2,803	\$2,691	104.17%	\$2,803	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$1,694	\$1,880	90.11%	\$3,032	55.87%	\$1,338
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,574	\$30,323	117.32%	\$63,666	55.88%	\$28,092

Summary of Activities:

Nightly classes for ABE, Diploma Completion, Citizenship prep and HiSET prep. Computer lab open daily for online work.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tom Rooney Lindsay USD, Superintendent

Lindsay Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$25,750	\$19,763	130.29%	\$27,835	92.51%	\$2,085
2000 - Non-Instructional Salaries	\$9,826	\$9,781	100.46%	\$14,384	68.31%	\$4,558
3000 - Employee Benefits	\$7,930	\$7,228	109.72%	\$10,629	74.61%	\$2,699
4000 - Supplies and Materials	\$4,983	\$3,588	138.89%	\$4,983	100%	\$0
5000 - Other Operating Expenses and Services	\$2,803	\$2,803	100%	\$2,803	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$2,565	\$2,820	90.97%	\$3,032	84.6%	\$467
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$53,857	\$45,982	117.13%	\$63,666	84.59%	\$9,809

Summary of Activities:

Summary of Activities Nightly classes for ABE, Diploma Completion, Citizenship prep and HiSET prep. Computer lab open daily for online work. YTD District Contribution = 52,940.75

Status
Submitted

Lindsay Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,835	\$27,835	100%	\$27,835	100%	\$0
2000 - Non-Instructional Salaries	\$14,384	\$14,384	100%	\$14,384	100%	\$0
3000 - Employee Benefits	\$10,629	\$10,629	100%	\$10,629	100%	\$0
4000 - Supplies and Materials	\$4,983	\$4,983	100%	\$4,983	100%	\$0
5000 - Other Operating Expenses and Services	\$2,803	\$2,803	100%	\$2,803	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,032	\$3,032	100%	\$3,032	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$63,666	\$63,666	100%	\$63,666	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Nightly classes for diploma completion, HiSet Prep, ABE and Citizenship Prep. Adult learners have access to the curriculum 24/7. HiSet testing is offered on an as needed basis. Computer lab opened daily for adult learners to have a place to log in and work.

Status
Submitted

Sequoias CCD

Sequoias CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,595	\$16,966	38.87%	\$67,863	9.72%	\$61,268
2000 - Non-Instructional Salaries	\$8,578	\$11,097	77.3%	\$44,388	19.33%	\$35,810
3000 - Employee Benefits	\$6,486	\$9,539	67.99%	\$38,157	17%	\$31,671
4000 - Supplies and Materials	\$0	\$3,125	0%	\$12,501	0%	\$12,501
5000 - Other Operating Expenses and Services	\$599	\$8,150	7.35%	\$32,600	1.84%	\$32,001
6000 - Capital Outlay	\$0	\$29,500	0%	\$118,000	0%	\$118,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$22,258	\$78,377	28.4%	\$313,509	7.1%	\$291,251

Corrective Action Plan

Due to personnel turnover, we are behind in spending within the areas of salary and benefits. We have a plan moving forward and are addressing below-target-spending by picking up one-time expenses incurred by our partner organizations within the consortium. COS will pay for consultants on two separate projects that benefit other consortium partners directly. Additionally, COS is purchasing upgraded technology for the ESL programs in outreach areas.

Summary of Activities:

Salary & benefits for program administration. Stipends for faculty attending New Instructor training. Professional Development for program staff.

Status
Submitted

Sequoias CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,763	\$33,932	67.09%	\$67,863	33.54%	\$45,100
2000 - Non-Instructional Salaries	\$17,157	\$22,194	77.3%	\$44,388	38.65%	\$27,231
3000 - Employee Benefits	\$15,142	\$19,079	79.37%	\$38,157	39.68%	\$23,015
4000 - Supplies and Materials	\$294	\$6,251	4.7%	\$12,501	2.35%	\$12,207
5000 - Other Operating Expenses and Services	\$3,414	\$16,300	20.94%	\$32,600	10.47%	\$29,186
6000 - Capital Outlay	\$0	\$59,000	0%	\$118,000	0%	\$118,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$58,770	\$156,755	37.49%	\$313,509	18.75%	\$254,739

Corrective Action Plan

Due to personnel turnover, we are behind in spending within the areas of salary and benefits. We have a plan moving forward and are addressing below-target-spending by picking up one-time expenses incurred by our partner organizations within the consortium. COS will pay for consultants on two separate projects that benefit other consortium partners directly. Additionally, COS is purchasing upgraded technology for the ESL programs in outreach areas.

Summary of Activities:

Salary & benefits for program administration. Professional Development for program staff. WiFi hotspots for ESL program.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Brent Calvin

Sequoias CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,240	\$50,897	94.78%	\$67,863	71.08%	\$19,623
2000 - Non-Instructional Salaries	\$31,674	\$33,291	95.14%	\$44,388	71.36%	\$12,714
3000 - Employee Benefits	\$27,120	\$28,618	94.77%	\$38,157	71.07%	\$11,037
4000 - Supplies and Materials	\$346	\$9,376	3.69%	\$12,501	2.77%	\$12,155
5000 - Other Operating Expenses and Services	\$20,918	\$24,450	85.55%	\$32,600	64.17%	\$11,682
6000 - Capital Outlay	\$58,395	\$88,500	65.98%	\$118,000	49.49%	\$59,605
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$186,693	\$235,132	79.4%	\$313,509	59.55%	\$126,816

Summary of Activities:

Salary & benefits for program administration. Professional Development for program staff. WiFi hotspots for ESL program. Salary and benefits for PTA tutors in 400-level, non-credit courses. Technology purchases to support ESL programs.

Status
Submitted

Sequoias CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$67,863	\$67,863	100%	\$67,863	100%	\$0
2000 - Non-Instructional Salaries	\$44,388	\$44,388	100%	\$44,388	100%	\$0
3000 - Employee Benefits	\$38,157	\$38,157	100%	\$38,157	100%	\$0
4000 - Supplies and Materials	\$11,451	\$12,501	91.6%	\$12,501	91.6%	\$1,050
5000 - Other Operating Expenses and Services	\$21,678	\$32,600	66.5%	\$32,600	66.5%	\$10,922
6000 - Capital Outlay	\$116,298	\$118,000	98.56%	\$118,000	98.56%	\$1,702
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$299,835	\$313,509	95.64%	\$313,509	95.64%	\$13,674

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Salary & benefits for program administration, ESL counselors and support staff. WiFi hotspots for ESL program. Hourly wage for PTA tutors in 400-level, non-credit courses to support adult learners. Technology purchases to support non-credit programs. Marketing materials for non-credit courses.

Status

Submitted

Tulare Joint Union High

Tulare Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$200,467	\$244,568	81.97%	\$1,438,635	13.93%	\$1,238,168
2000 - Non-Instructional Salaries	\$109,702	\$70,776	155%	\$416,331	26.35%	\$306,629
3000 - Employee Benefits	\$102,279	\$129,111	79.22%	\$759,476	13.47%	\$657,197
4000 - Supplies and Materials	\$63,255	\$55,168	114.66%	\$167,177	37.84%	\$103,922
5000 - Other Operating Expenses and Services	\$62,985	\$60,926	103.38%	\$198,515	31.73%	\$135,530
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$538,688	\$560,550	96.1%	\$2,980,134	18.08%	\$2,441,446

Status
Submitted

Tulare Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$511,141	\$604,227	84.59%	\$1,438,635	35.53%	\$927,494
2000 - Non-Instructional Salaries	\$215,018	\$174,859	122.97%	\$416,331	51.65%	\$201,313
3000 - Employee Benefits	\$279,501	\$318,980	87.62%	\$759,476	36.8%	\$479,975
4000 - Supplies and Materials	\$118,433	\$96,963	122.14%	\$167,177	70.84%	\$48,744
5000 - Other Operating Expenses and Services	\$114,115	\$108,555	105.12%	\$198,515	57.48%	\$84,400
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,238,208	\$1,303,583	94.98%	\$2,980,134	41.55%	\$1,741,926

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tony Rodriguez

Tulare Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$837,942	\$963,885	86.93%	\$1,438,635	58.25%	\$600,693
2000 - Non-Instructional Salaries	\$315,638	\$278,942	113.16%	\$416,331	75.81%	\$100,693
3000 - Employee Benefits	\$465,631	\$508,849	91.51%	\$759,476	61.31%	\$293,845
4000 - Supplies and Materials	\$125,000	\$138,757	90.09%	\$167,177	74.77%	\$42,177
5000 - Other Operating Expenses and Services	\$198,515	\$155,535	127.63%	\$198,515	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,942,726	\$2,045,968	94.95%	\$2,980,134	65.19%	\$1,037,408

Summary of Activities:

Q3 Entered - V. Hamilton 5/4/2020.

Status
Submitted

Tulare Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,429,653	\$1,438,635	99.38%	\$1,438,635	99.38%	\$8,982
2000 - Non-Instructional Salaries	\$416,331	\$416,331	100%	\$416,331	100%	\$0
3000 - Employee Benefits	\$759,476	\$759,476	100%	\$759,476	100%	\$0
4000 - Supplies and Materials	\$167,177	\$167,177	100%	\$167,177	100%	\$0
5000 - Other Operating Expenses and Services	\$198,515	\$198,515	100%	\$198,515	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$2,971,152	\$2,980,134	99.7%	\$2,980,134	99.7%	\$8,982

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Q4 EXPENDITURES ENTERED. Object Code 1000- Instructional salaries under budget due to COVID-19 shutdown. All other Object Code Expenditures were expended at 100%. Summary of Activities Course offerings for ABE/ASE, CTE, and ESL

Status
Submitted

Visalia Unified

Visalia Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$521,462	\$0	100%	\$2,768,268	18.84%	\$2,246,806
2000 - Non-Instructional Salaries	\$164,474	\$0	100%	\$684,772	24.02%	\$520,298
3000 - Employee Benefits	\$226,217	\$0	100%	\$1,430,176	15.82%	\$1,203,959
4000 - Supplies and Materials	\$15,140	\$0	100%	\$382,399	3.96%	\$367,259
5000 - Other Operating Expenses and Services	\$12,042	\$0	100%	\$427,092	2.82%	\$415,050
6000 - Capital Outlay	\$0	\$0	100%	\$2,255	0%	\$2,255
7000 - Other Outgo	\$0	\$0	100%	\$254,907	0%	\$254,907
Indirect Costs	\$0	\$0	100%	\$28,590	0%	\$28,590
Totals	\$939,335	\$0	100%	\$5,978,459	15.71%	\$5,039,124

Summary of Activities:

Expenditures reflect regular operations of programs

Status
Submitted

Visalia Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,147,291	\$0	100%	\$2,768,268	41.44%	\$1,620,977
2000 - Non-Instructional Salaries	\$328,758	\$0	100%	\$684,772	48.01%	\$356,014
3000 - Employee Benefits	\$580,596	\$0	100%	\$1,430,176	40.6%	\$849,580
4000 - Supplies and Materials	\$43,419	\$0	100%	\$382,399	11.35%	\$338,980
5000 - Other Operating Expenses and Services	\$58,318	\$0	100%	\$427,092	13.65%	\$368,774
6000 - Capital Outlay	\$0	\$0	100%	\$2,255	0%	\$2,255
7000 - Other Outgo	\$0	\$0	100%	\$254,907	0%	\$254,907
Indirect Costs	\$0	\$0	100%	\$28,590	0%	\$28,590
Totals	\$2,158,382	\$0	100%	\$5,978,459	36.1%	\$3,820,077

Summary of Activities:

Q2 / YTD expenditures have been entered 1/27/20. lg Expenditures continue to reflect regular operations of programs for ABE/HSE, HSD, ESL and CTE.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tamara Ravalin Ed.D.

Visalia Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,806,622	\$0	100%	\$2,768,268	65.26%	\$961,646
2000 - Non-Instructional Salaries	\$491,173	\$0	100%	\$684,772	71.73%	\$193,599
3000 - Employee Benefits	\$943,308	\$0	100%	\$1,430,176	65.96%	\$486,868
4000 - Supplies and Materials	\$99,542	\$0	100%	\$382,399	26.03%	\$282,857
5000 - Other Operating Expenses and Services	\$162,846	\$0	100%	\$427,092	38.13%	\$264,246
6000 - Capital Outlay	\$1,056	\$0	100%	\$2,255	46.83%	\$1,199
7000 - Other Outgo	\$0	\$0	100%	\$254,907	0%	\$254,907
Indirect Costs	\$0	\$0	100%	\$28,590	0%	\$28,590
Totals	\$3,504,547	\$0	100%	\$5,978,459	58.62%	\$2,473,912

Summary of Activities:

Q3 EXPENDITURES HAVE BEEN ENTERED 4/2/20 LG

Status
Submitted

Visalia Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,443,705	\$0	100%	\$2,768,268	88.28%	\$324,563
2000 - Non-Instructional Salaries	\$669,473	\$0	100%	\$684,772	97.77%	\$15,299
3000 - Employee Benefits	\$1,314,694	\$0	100%	\$1,430,176	91.93%	\$115,482
4000 - Supplies and Materials	\$135,314	\$0	100%	\$382,399	35.39%	\$247,085
5000 - Other Operating Expenses and Services	\$287,791	\$0	100%	\$427,092	67.38%	\$139,301
6000 - Capital Outlay	\$1,056	\$0	100%	\$2,255	46.83%	\$1,199
7000 - Other Outgo	\$213,268	\$0	100%	\$254,907	83.67%	\$41,639
Indirect Costs	\$27,888	\$0	100%	\$28,590	97.54%	\$702
Totals	\$5,093,189	\$0	100%	\$5,978,459	85.19%	\$885,270

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Q4 EXPENDITURES HAVE BEEN ENTERED 7/28/20 LG Salaries came in under budget due to COVID 19 shut down, did not utilize as many part time instructors to facilitate distance learning and medical programs were put on hold due to not being able to be at clinic sites. Supplies and materials were also under budget since students were not on campus to utilize those supplies. Some of the funds not expended by June of 2020 were used in July 2020 and August 2020 for modernization and technology for the testing center, increase of PPE supplies for faculty, staff, and students, Distance Learning platform and technology needs for students and faculty. The remainder will go toward a remodel of classroom building space to increase the number of CNA course offerings we can offer in the future.

Status
Submitted



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