

CAEP Consortium Fiscal Reporting 58 Shasta-Tehama-Trinity Adult Education Consortium

2019-20 Fiscal Year

Certification

Certified By

Rachelle Modena
Adult Education Program Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Anderson Union High	Submitted	Submitted	Submitted	Submitted
Corning Union High	Submitted	Submitted	Submitted	Not Submitted
Mountain Valley Unified	Submitted	Submitted	Submitted	Submitted
Red Bluff Joint Union High	Submitted	Submitted	Submitted	Submitted
Shasta Union High	Submitted	Submitted	Not Submitted	Not Submitted
Shasta-Tehama-Trinity Joint CCD	Submitted	Submitted	Submitted	Not Submitted
Southern Trinity Joint Unified	Submitted	Submitted	Submitted	Submitted
Trinity Alps Unified	Submitted	Submitted	Submitted	Not Submitted
Trinity Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted

Anderson Union High

Anderson Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,953	\$13,250	105.31%	\$69,500	20.08%	\$55,547
2000 - Non-Instructional Salaries	\$11,763	\$11,276	104.32%	\$45,103	26.08%	\$33,340
3000 - Employee Benefits	\$8,174	\$9,648	84.72%	\$38,592	21.18%	\$30,418
4000 - Supplies and Materials	\$7,043	\$3,688	191%	\$14,750	47.75%	\$7,707
5000 - Other Operating Expenses and Services	\$2,853	\$7,632	37.38%	\$30,526	9.35%	\$27,673
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$9,924	0%	\$9,924
Totals	\$43,786	\$45,493	96.25%	\$208,395	21.01%	\$164,609

Summary of Activities:

Teacher and program support salaries and benefits for our Adult School Program, instructional materials and other operating expenses for the program.

Status
Submitted

Anderson Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,482	\$16,250	95.27%	\$69,500	22.28%	\$54,018
2000 - Non-Instructional Salaries	\$24,896	\$11,276	220.79%	\$45,103	55.2%	\$20,207
3000 - Employee Benefits	\$14,914	\$9,648	154.58%	\$38,592	38.65%	\$23,678
4000 - Supplies and Materials	\$7,361	\$3,688	199.62%	\$14,750	49.91%	\$7,389
5000 - Other Operating Expenses and Services	\$5,168	\$7,632	67.72%	\$30,526	16.93%	\$25,358
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$9,924	0%	\$9,924
Totals	\$67,821	\$48,493	139.86%	\$208,395	32.54%	\$140,574

Summary of Activities:

Teacher and program support salaries and benefits for our Adult School Program, instructional materials and other operating expenses for the program.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Donell Evans, Chief Business Official

Mr. Victor Hopper Anderson Union High School, superintendent

Anderson Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,064	\$20,000	135.32%	\$69,500	38.94%	\$42,436
2000 - Non-Instructional Salaries	\$39,235	\$11,276	347.96%	\$45,103	86.99%	\$5,868
3000 - Employee Benefits	\$24,011	\$9,648	248.87%	\$38,592	62.22%	\$14,581
4000 - Supplies and Materials	\$8,568	\$3,688	232.35%	\$14,750	58.09%	\$6,182
5000 - Other Operating Expenses and Services	\$8,110	\$7,632	106.27%	\$30,526	26.57%	\$22,416
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$9,924	0%	\$9,924
Totals	\$106,988	\$52,243	204.79%	\$208,395	51.34%	\$101,407

Summary of Activities:

Teacher and program support salaries and benefits for our Adult School Program, instructional materials and other operating expenses for the program.

Status
Submitted

Anderson Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,898	\$20,000	174.49%	\$69,500	50.21%	\$34,602
2000 - Non-Instructional Salaries	\$53,166	\$11,276	471.51%	\$45,103	117.88%	ⓘ -\$8,063
3000 - Employee Benefits	\$32,511	\$9,648	336.97%	\$38,592	84.24%	\$6,081
4000 - Supplies and Materials	\$9,319	\$3,688	252.72%	\$14,750	63.18%	\$5,431
5000 - Other Operating Expenses and Services	\$9,989	\$7,632	130.89%	\$30,526	32.72%	\$20,537
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,994	\$9,924	70.48%	\$9,924	70.48%	\$2,930
Totals	\$146,877	\$62,167	236.26%	\$208,395	70.48%	\$61,518

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Teacher and program support salaries and benefits for our Adult School Program, instructional materials and other operating expenses for the program.

**Status
Submitted**

Corning Union High

Corning Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$216	\$54	400%	\$216	100%	\$0
2000 - Non-Instructional Salaries	\$7,771	\$8,884	87.47%	\$35,535	21.87%	\$27,764
3000 - Employee Benefits	\$4,145	\$4,316	96.05%	\$17,262	24.01%	\$13,117
4000 - Supplies and Materials	\$50	\$63	80%	\$250	20%	\$200
5000 - Other Operating Expenses and Services	\$0	\$29	0%	\$116	0%	\$116
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$12,182	\$13,345	91.29%	\$53,379	22.82%	\$41,197

Summary of Activities:

1000 & 3000 - Certificated Salary and Benefits for our Forklift Class. 2000 & 3000 - Admin/Secretary/Educational Assistant salary and benefits for the Adult Education program. 4000 - Textbook

**Status
Submitted**

Corning Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$216	\$54	400%	\$216	100%	\$0
2000 - Non-Instructional Salaries	\$17,436	\$8,884	196.27%	\$35,535	49.07%	\$18,099
3000 - Employee Benefits	\$8,988	\$4,316	208.27%	\$17,262	52.07%	\$8,274
4000 - Supplies and Materials	\$243	\$63	388.8%	\$250	97.2%	\$7
5000 - Other Operating Expenses and Services	\$0	\$29	0%	\$116	0%	\$116
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$26,883	\$13,345	201.45%	\$53,379	50.36%	\$26,496

Summary of Activities:

Quarter two covered the a GED para professional, office staff and testing assistant. This also covered books for the courses.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jared Caylor, Superintendent
Christine Fears, Chief Business Official

Corning Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$216	\$54	400%	\$216	100%	\$0
2000 - Non-Instructional Salaries	\$30,287	\$8,884	340.93%	\$35,535	85.23%	\$5,248
3000 - Employee Benefits	\$15,820	\$4,316	366.59%	\$17,262	91.65%	\$1,442
4000 - Supplies and Materials	\$243	\$63	388.8%	\$250	97.2%	\$7
5000 - Other Operating Expenses and Services	\$0	\$29	0%	\$116	0%	\$116
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$46,566	\$13,345	348.95%	\$53,379	87.24%	\$6,813

Summary of Activities:

Salaries and Benefits for the classified staff to run the office, manage testing and offer aid to the students.

**Status
Submitted**

Corning Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$216	\$54	400%	\$216	100%	\$0
2000 - Non-Instructional Salaries	\$35,535	\$8,884	400%	\$35,535	100%	\$0
3000 - Employee Benefits	\$17,262	\$4,316	400%	\$17,262	100%	\$0
4000 - Supplies and Materials	\$250	\$63	400%	\$250	100%	\$0
5000 - Other Operating Expenses and Services	\$116	\$29	400%	\$116	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$53,379	\$13,345	400%	\$53,379	100%	\$0

Status
Unsubmitted

Mountain Valley Unified

Mountain Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$5,758	0%	\$5,758
2000 - Non-Instructional Salaries	\$324	\$0	100%	\$1,498	21.63%	\$1,174
3000 - Employee Benefits	\$98	\$0	100%	\$1,680	5.83%	\$1,582
4000 - Supplies and Materials	\$0	\$0	100%	\$1,014	0%	\$1,014
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$50	0%	\$50
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$422	\$0	100%	\$10,000	4.22%	\$9,578

Summary of Activities:

CTE classes began in November. During the first quarter the adult ed clerk attended meetings, prepared postings advertising the classes, consulted with CTE teacher and Principal, etc.

Status
Submitted

Mountain Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,879	\$1,440	200%	\$5,758	50%	\$2,879
2000 - Non-Instructional Salaries	\$941	\$375	251.27%	\$1,498	62.82%	\$557
3000 - Employee Benefits	\$898	\$420	213.81%	\$1,680	53.45%	\$782
4000 - Supplies and Materials	\$0	\$0	100%	\$1,014	0%	\$1,014
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$50	0%	\$50
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$4,718	\$2,234	211.19%	\$10,000	47.18%	\$5,282

Summary of Activities:

Instructor salary and benefits for adult night classes - CTE course, welding. The Adult Ed classified staff attended Adult Ed meetings, data entry, assisted instructor with student paperwork, etc.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Robin Jackson, Business Manager
 Felicia Harrison, Accounts Clerk
 Anmarie Swanstrom

Mountain Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,758	\$4,319	133.33%	\$5,758	100%	\$0
2000 - Non-Instructional Salaries	\$1,247	\$1,243	100.29%	\$1,498	83.24%	\$251
3000 - Employee Benefits	\$1,604	\$1,596	100.5%	\$1,680	95.48%	\$76
4000 - Supplies and Materials	\$0	\$0	100%	\$1,014	0%	\$1,014
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$50	0%	\$50
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$8,609	\$7,158	120.27%	\$10,000	86.09%	\$1,391

Summary of Activities:

Salaries and benefits for the Instructor to complete his adult education sessions. Adult Ed Clerk salaries and benefits to enter data, participate in practitioner meetings, and consortium meetings.

Status
Submitted

Mountain Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,758	\$5,758	100%	\$5,758	100%	\$0
2000 - Non-Instructional Salaries	\$1,548	\$1,498	103.34%	\$1,498	103.34%	ⓘ -\$50
3000 - Employee Benefits	\$1,706	\$1,680	101.55%	\$1,680	101.55%	ⓘ -\$26
4000 - Supplies and Materials	\$988	\$1,014	97.44%	\$1,014	97.44%	\$26
5000 - Other Operating Expenses and Services	\$0	\$50	0%	\$50	0%	\$50
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$10,000	\$10,000	100%	\$10,000	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Adult Ed evening CTE classes.

Status
Submitted

Red Bluff Joint Union High

Red Bluff Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,966	\$8,809	124.49%	\$58,725	18.67%	\$47,759
2000 - Non-Instructional Salaries	\$5,790	\$4,537	127.62%	\$30,245	19.14%	\$24,455
3000 - Employee Benefits	\$5,420	\$4,053	133.73%	\$27,019	20.06%	\$21,599
4000 - Supplies and Materials	\$1,512	\$1,756	86.09%	\$11,708	12.91%	\$10,196
5000 - Other Operating Expenses and Services	\$539	\$750	71.91%	\$4,997	10.79%	\$4,458
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$6,635	0%	\$6,635
Totals	\$24,227	\$19,904	121.72%	\$139,329	17.39%	\$115,102

**Status
Submitted**

Red Bluff Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,169	\$17,618	131.51%	\$58,725	39.45%	\$35,556
2000 - Non-Instructional Salaries	\$14,753	\$9,074	162.59%	\$30,245	48.78%	\$15,492
3000 - Employee Benefits	\$11,971	\$8,106	147.69%	\$27,019	44.31%	\$15,048
4000 - Supplies and Materials	\$2,596	\$3,512	73.91%	\$11,708	22.17%	\$9,112
5000 - Other Operating Expenses and Services	\$539	\$1,499	35.95%	\$4,997	10.79%	\$4,458
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$6,635	0%	\$6,635
Totals	\$53,028	\$39,808	133.21%	\$139,329	38.06%	\$86,301

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Todd Brose

DeAnn Himes, Chief Business Official

Red Bluff Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$39,373	\$38,171	103.15%	\$58,725	67.05%	\$19,352
2000 - Non-Instructional Salaries	\$22,227	\$19,659	113.06%	\$30,245	73.49%	\$8,018
3000 - Employee Benefits	\$18,988	\$17,562	108.12%	\$27,019	70.28%	\$8,031
4000 - Supplies and Materials	\$4,146	\$7,610	54.48%	\$11,708	35.41%	\$7,562
5000 - Other Operating Expenses and Services	\$908	\$3,248	27.96%	\$4,997	18.17%	\$4,089
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$6,635	0%	\$6,635
Totals	\$85,642	\$86,251	99.29%	\$139,329	61.47%	\$53,687

Status
Submitted

Red Bluff Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$51,887	\$58,725	88.36%	\$58,725	88.36%	\$6,838
2000 - Non-Instructional Salaries	\$30,245	\$30,245	100%	\$30,245	100%	\$0
3000 - Employee Benefits	\$25,349	\$27,019	93.82%	\$27,019	93.82%	\$1,670
4000 - Supplies and Materials	\$5,623	\$11,708	48.03%	\$11,708	48.03%	\$6,085
5000 - Other Operating Expenses and Services	\$2,154	\$4,997	43.11%	\$4,997	43.11%	\$2,843
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,635	\$6,635	100%	\$6,635	100%	\$0
Totals	\$121,893	\$139,329	87.49%	\$139,329	87.49%	\$17,436

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Shasta Union High

Shasta Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,947	\$31,117	60.89%	\$124,467	15.22%	\$105,520
2000 - Non-Instructional Salaries	\$3,882	\$4,694	82.7%	\$18,777	20.67%	\$14,895
3000 - Employee Benefits	\$8,041	\$11,261	71.4%	\$45,045	17.85%	\$37,004
4000 - Supplies and Materials	\$1,245	\$1,000	124.5%	\$4,000	31.13%	\$2,755
5000 - Other Operating Expenses and Services	\$1,731	\$2,249	76.97%	\$11,245	15.39%	\$9,514
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,150	0%	\$10,150
Totals	\$33,846	\$50,321	67.26%	\$213,684	15.84%	\$179,838

Summary of Activities:

Expense for the Adult Education Program

**Status
Submitted**

Shasta Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,249	\$31,117	155.06%	\$124,467	38.76%	\$76,218
2000 - Non-Instructional Salaries	\$9,041	\$4,694	192.6%	\$18,777	48.15%	\$9,736
3000 - Employee Benefits	\$19,796	\$11,261	175.79%	\$45,045	43.95%	\$25,249
4000 - Supplies and Materials	\$2,240	\$1,000	224%	\$4,000	56%	\$1,760
5000 - Other Operating Expenses and Services	\$7,246	\$2,249	322.19%	\$11,245	64.44%	\$3,999
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,150	0%	\$10,150
Totals	\$86,572	\$50,321	172.04%	\$213,684	40.51%	\$127,112

Summary of Activities:

The costs listed above are set for the adult education program. The costs cover the staff and resources needed to cover the goals set forth within the grant.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jim Cloney

Jennifer Bickley, Business and Accounting Supervisor

Shasta Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$75,073	\$31,117	241.26%	\$124,467	60.32%	\$49,394
2000 - Non-Instructional Salaries	\$9,041	\$4,694	192.6%	\$18,777	48.15%	\$9,736
3000 - Employee Benefits	\$19,796	\$11,261	175.79%	\$45,045	43.95%	\$25,249
4000 - Supplies and Materials	\$3,132	\$1,000	313.2%	\$4,000	78.3%	\$868
5000 - Other Operating Expenses and Services	\$8,631	\$2,249	383.77%	\$11,245	76.75%	\$2,614
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,150	0%	\$10,150
Totals	\$115,673	\$50,321	229.87%	\$213,684	54.13%	\$98,011

Summary of Activities:

Cost to operate Adult Ed through distance learning. Supplies and services needed to successfully operate the program.

Status

Unsubmitted

Shasta Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$95,786	\$31,117	307.83%	\$124,467	76.96%	\$28,681
2000 - Non-Instructional Salaries	\$9,852	\$4,694	209.87%	\$18,777	52.47%	\$8,925
3000 - Employee Benefits	\$34,960	\$11,261	310.45%	\$45,045	77.61%	\$10,085
4000 - Supplies and Materials	\$3,277	\$1,000	327.7%	\$4,000	81.93%	\$723
5000 - Other Operating Expenses and Services	\$8,631	\$4,498	191.89%	\$11,245	76.75%	\$2,614
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,150	0%	\$10,150
Totals	\$152,506	\$52,570	290.1%	\$213,684	71.37%	\$61,178

Status
Unsubmitted

Shasta-Tehama-Trinity Joint CCD

Shasta-Tehama-Trinity Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,698	\$825	205.82%	\$5,500	30.87%	\$3,802
2000 - Non-Instructional Salaries	\$40,712	\$40,328	100.95%	\$268,856	15.14%	\$228,144
3000 - Employee Benefits	\$17,368	\$12,893	134.7%	\$85,956	20.21%	\$68,588
4000 - Supplies and Materials	\$147	\$600	24.5%	\$4,000	3.68%	\$3,853
5000 - Other Operating Expenses and Services	\$2,676	\$11,537	23.19%	\$76,915	3.48%	\$74,239
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$26,437	\$0	100%	\$26,437	100%	\$0
Indirect Costs	\$2,052	\$1,829	112.2%	\$12,193	16.83%	\$10,141
Totals	\$91,090	\$68,013	133.93%	\$479,857	18.98%	\$388,767

Summary of Activities:

Childcare for ESL classes, paraprofessionals, noncredit course development, consortium leadership, student support and transition activities, marketing, SMART Center subcontract.

Status
Submitted

Shasta-Tehama-Trinity Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,698	\$1,650	102.91%	\$5,500	30.87%	\$3,802
2000 - Non-Instructional Salaries	\$127,698	\$80,657	158.32%	\$268,856	47.5%	\$141,158
3000 - Employee Benefits	\$43,701	\$25,787	169.47%	\$85,956	50.84%	\$42,255
4000 - Supplies and Materials	\$528	\$1,400	37.71%	\$4,000	13.2%	\$3,472
5000 - Other Operating Expenses and Services	\$15,012	\$34,612	43.37%	\$76,915	19.52%	\$61,903
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$26,437	\$0	100%	\$26,437	100%	\$0
Indirect Costs	\$5,522	\$5,487	100.64%	\$12,193	45.29%	\$6,671
Totals	\$220,596	\$149,592	147.46%	\$479,857	45.97%	\$259,261

Summary of Activities:

Consortium Costs = 104632.54 SC Member and Fiscal Admin=\$115964.24 - Noncredit program development, ESL childcare, GED vouchers

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jill Ault, Comp
 Rachelle Modena, Adult Education Program Director
 Frank Nigro, Vice President of Instruction

Shasta-Tehama-Trinity Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,698	\$3,575	47.5%	\$5,500	30.87%	\$3,802
2000 - Non-Instructional Salaries	\$184,445	\$174,756	105.54%	\$268,856	68.6%	\$84,411
3000 - Employee Benefits	\$61,887	\$55,871	110.77%	\$85,956	72%	\$24,069
4000 - Supplies and Materials	\$842	\$2,600	32.38%	\$4,000	21.05%	\$3,158
5000 - Other Operating Expenses and Services	\$25,679	\$49,995	51.36%	\$76,915	33.39%	\$51,236
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$26,437	\$0	100%	\$26,437	100%	\$0
Indirect Costs	\$8,013	\$7,925	101.1%	\$12,193	65.72%	\$4,180
Totals	\$309,001	\$294,723	104.84%	\$479,857	64.39%	\$170,856

Summary of Activities:

During this quarter the pandemic required that the majority of adult learning transition to distance learning. Noncredit faculty continued to develop short term noncredit career ed courses. Consortium activities continued as planned.

**Status
Submitted**

Shasta-Tehama-Trinity Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,698	\$5,500	30.87%	\$5,500	30.87%	\$3,802
2000 - Non-Instructional Salaries	\$184,445	\$268,856	68.6%	\$268,856	68.6%	\$84,411
3000 - Employee Benefits	\$61,887	\$85,956	72%	\$85,956	72%	\$24,069
4000 - Supplies and Materials	\$842	\$4,000	21.05%	\$4,000	21.05%	\$3,158
5000 - Other Operating Expenses and Services	\$25,679	\$76,915	33.39%	\$76,915	33.39%	\$51,236
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$26,437	\$0	100%	\$26,437	100%	\$0
Indirect Costs	\$8,013	\$12,193	65.72%	\$12,193	65.72%	\$4,180
Totals	\$309,001	\$453,420	68.15%	\$479,857	64.39%	\$170,856

Status
Unsubmitted

Southern Trinity Joint Unified

Southern Trinity Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$406	\$0	100%	\$13,195	3.08%	\$12,789
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$754	0%	\$754
3000 - Employee Benefits	\$159	\$0	100%	\$3,883	4.09%	\$3,724
4000 - Supplies and Materials	\$0	\$0	100%	\$6,732	0%	\$6,732
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,431	0%	\$3,431
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,399	0%	\$1,399
Totals	\$565	\$0	100%	\$29,394	1.92%	\$28,829

Status
Submitted

Southern Trinity Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,060	\$0	100%	\$13,195	30.77%	\$9,135
2000 - Non-Instructional Salaries	\$642	\$0	100%	\$754	85.15%	\$112
3000 - Employee Benefits	\$1,375	\$0	100%	\$3,883	35.41%	\$2,508
4000 - Supplies and Materials	\$121	\$0	100%	\$6,732	1.8%	\$6,611
5000 - Other Operating Expenses and Services	\$709	\$0	100%	\$3,431	20.66%	\$2,722
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,399	0%	\$1,399
Totals	\$6,907	\$0	100%	\$29,394	23.5%	\$22,487

Corrective Action Plan

The majority of our adult ed activities/expenses will take place this spring.

Summary of Activities:

Our adult ed program has completed a parenting class, love and logic class and is working with adults to gain their high school diplomas.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Peggy Canale

Lyndsey Bray

Southern Trinity Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,714	\$0	100%	\$13,195	58.46%	\$5,481
2000 - Non-Instructional Salaries	\$754	\$0	100%	\$754	100%	\$0
3000 - Employee Benefits	\$2,478	\$0	100%	\$3,883	63.82%	\$1,405
4000 - Supplies and Materials	\$6,014	\$0	100%	\$6,732	89.33%	\$718
5000 - Other Operating Expenses and Services	\$894	\$0	100%	\$3,431	26.06%	\$2,537
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,399	0%	\$1,399
Totals	\$17,854	\$0	100%	\$29,394	60.74%	\$11,540

Status
Submitted

Southern Trinity Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,194	\$0	100%	\$13,195	99.99%	\$1
2000 - Non-Instructional Salaries	\$754	\$0	100%	\$754	100%	\$0
3000 - Employee Benefits	\$3,883	\$0	100%	\$3,883	100%	\$0
4000 - Supplies and Materials	\$6,687	\$0	100%	\$6,732	99.33%	\$45
5000 - Other Operating Expenses and Services	\$2,549	\$0	100%	\$3,431	74.29%	\$882
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,353	\$1,399	96.71%	\$1,399	96.71%	\$46
Totals	\$28,420	\$1,399	2,031.45%	\$29,394	96.69%	\$974

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Not all funds were expended due to COVID-19

**Status
Submitted**

Trinity Alps Unified

Trinity Alps Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,094	\$5,750	71.2%	\$23,000	17.8%	\$18,906
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,309	\$4,570	138.06%	\$18,279	34.52%	\$11,970
4000 - Supplies and Materials	\$4,000	\$7,061	56.65%	\$38,011	10.52%	\$34,011
5000 - Other Operating Expenses and Services	\$56	\$477	11.75%	\$1,907	2.94%	\$1,851
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$14,459	\$17,857	80.97%	\$81,197	17.81%	\$66,738

Corrective Action Plan

With our current facilities issues we have not been able to offer evening CTE classes. As soon as we get our CTE rooms re-opened we plan on offering evening classes.

Summary of Activities:

Our Adult Ed teacher has been working with students getting them closer to graduation requirements.

Status
Submitted

Trinity Alps Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,800	\$11,500	180.87%	\$23,000	90.43%	\$2,200
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$13,578	\$9,140	148.56%	\$18,279	74.28%	\$4,701
4000 - Supplies and Materials	\$6,094	\$28,043	21.73%	\$38,011	16.03%	\$31,917
5000 - Other Operating Expenses and Services	\$390	\$954	40.9%	\$1,907	20.45%	\$1,517
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$40,862	\$49,636	82.32%	\$81,197	50.32%	\$40,335

Summary of Activities:

Student services, promotion of program to public. Due to our current facilities issues we have not been able to provide CTE classes to students. This will leave us with additional funds in our supplies and materials line item. We hope to be offering the CTE next fiscal year.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Cindy Blanchard, Director of Business Services

Jaime Green

Trinity Alps Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,904	\$17,250	155.97%	\$23,000	116.97%	⚠ -\$3,904
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$14,695	\$13,709	107.19%	\$18,279	80.39%	\$3,584
4000 - Supplies and Materials	\$6,094	\$32,309	18.86%	\$38,011	16.03%	\$31,917
5000 - Other Operating Expenses and Services	\$691	\$1,430	48.31%	\$1,907	36.23%	\$1,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,451	\$0	100%	\$0	100%	⚠ -\$1,451
Totals	\$49,835	\$64,699	77.03%	\$81,197	61.38%	\$31,362

Summary of Activities:

Our teacher costs have increased but our materials have had a reduction. Overall we will not be spending our full allocation we are anticipating an ending balance of approximately \$50,000. We have had to add Indirect costs to our budget due to a FCMAT study requiring our District to charge indirect costs.

**Status
Submitted**

Trinity Alps Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,904	\$23,000	116.97%	\$23,000	116.97%	⚠ -\$3,904
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$14,695	\$18,279	80.39%	\$18,279	80.39%	\$3,584
4000 - Supplies and Materials	\$6,094	\$38,011	16.03%	\$38,011	16.03%	\$31,917
5000 - Other Operating Expenses and Services	\$691	\$1,907	36.23%	\$1,907	36.23%	\$1,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,451	\$0	100%	\$0	100%	⚠ -\$1,451
Totals	\$49,835	\$81,197	61.38%	\$81,197	61.38%	\$31,362

Status
Unsubmitted

Trinity Co. Office of Education

Trinity Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,027	\$3,399	206.75%	\$32,193	21.83%	\$25,166
2000 - Non-Instructional Salaries	\$6,172	\$1,968	313.59%	\$45,810	13.47%	\$39,638
3000 - Employee Benefits	\$2,251	\$1,123	200.39%	\$12,173	18.49%	\$9,922
4000 - Supplies and Materials	\$3,634	\$3,121	116.45%	\$13,314	27.29%	\$9,680
5000 - Other Operating Expenses and Services	\$2,732	\$6,956	39.27%	\$31,153	8.77%	\$28,421
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,328	0%	\$3,328
Totals	\$21,816	\$16,567	131.68%	\$137,971	15.81%	\$116,155

**Status
Submitted**

Trinity Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,669	\$8,480	137.61%	\$32,193	36.25%	\$20,524
2000 - Non-Instructional Salaries	\$15,082	\$11,062	136.35%	\$45,810	32.92%	\$30,728
3000 - Employee Benefits	\$4,393	\$3,058	143.66%	\$12,173	36.09%	\$7,780
4000 - Supplies and Materials	\$5,228	\$3,151	165.92%	\$13,314	39.27%	\$8,086
5000 - Other Operating Expenses and Services	\$5,944	\$7,046	84.36%	\$31,153	19.08%	\$25,209
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,328	0%	\$3,328
Totals	\$42,316	\$32,796	129.03%	\$137,971	30.67%	\$95,655

Summary of Activities:

Salaries and benefits for summer school teachers and CAEP support staff, CAEP coordinator, assistant to CAEP coordinator, Love and Logic teacher and assistants. Love and logic classroom supplies , CAEP classroom rent, utilities, alarm, copier lease and fuel to transport adult students.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Gretchen Deichler, Assistant Superintendent Business Services
Dr. Fabio Robles, Assistant Superintendent

Trinity Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,383	\$8,480	252.17%	\$32,193	66.42%	\$10,810
2000 - Non-Instructional Salaries	\$17,958	\$15,842	113.36%	\$45,810	39.2%	\$27,852
3000 - Employee Benefits	\$7,139	\$3,498	204.08%	\$12,173	58.65%	\$5,034
4000 - Supplies and Materials	\$8,140	\$3,491	233.17%	\$13,314	61.14%	\$5,174
5000 - Other Operating Expenses and Services	\$18,867	\$7,046	267.77%	\$31,153	60.56%	\$12,286
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,328	0%	\$3,328
Totals	\$73,487	\$38,357	191.59%	\$137,971	53.26%	\$64,484

Summary of Activities:

Salaries and benefits for summer school teachers and CAEP support staff, CAEP coordinator, assistant to CAEP coordinator, Love and Logic teacher and assistants. Love and logic classroom supplies , CAEP classroom rent, utilities, alarm, copier lease and fuel to transport adult students.

**Status
Submitted**

Trinity Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,383	\$9,570	223.44%	\$32,193	66.42%	\$10,810
2000 - Non-Instructional Salaries	\$17,958	\$16,939	106.02%	\$45,810	39.2%	\$27,852
3000 - Employee Benefits	\$7,139	\$4,038	176.82%	\$12,173	58.65%	\$5,034
4000 - Supplies and Materials	\$8,140	\$3,551	229.21%	\$13,314	61.14%	\$5,174
5000 - Other Operating Expenses and Services	\$18,867	\$10,242	184.21%	\$31,153	60.56%	\$12,286
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,328	0%	\$3,328	0%	\$3,328
Totals	\$73,487	\$47,667	154.17%	\$137,971	53.26%	\$64,484

Status
Unsubmitted



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