

58 Shasta-Tehama-Trinity Adult Education Consortium

Plans & Goals

Executive Summary

The Shasta Tehama Trinity Adult Education Consortium (STTAEC) serves a tri-county region in far northern California. The mission of the STTAEC is to serve the needs of adult learners (18+) and create an education/career pathway for continual personal and economic growth in Shasta, Tehama and Trinity Counties.

The STTAEC is pleased with the accomplishments over the last year.

- Maintained funding levels and student-focused staffing throughout the pandemic, resulting in continuity of programs during this time.
- Professional development including data collection and creating equitable learning environments for students.
- Expanded CTE opportunities in rural K-12 sites.
- Expanded noncredit courses to support Career Education.
- Executed a multilayered marketing campaign to reach adult learners.
- 1,562 students enrolled
- 1,160 had 12 hours or more of instruction.

During the 21.22 school year, the Student Services Coordinator (SSC) position was filled at the Consortium. The SSC began visiting adult school sites and offering one-on-one support to adult learners who were interested in exploring the transition to employment or higher education.

This annual plan is based off of the data gathered for the 2022-25 three-year plan, the consortium held several planning meetings with members and partners throughout the 21.22 school year. The planning included a comprehensive assessment of consortium and member capacity. Data was analyzed around consortium and member performance, along with labor market data for the region and each individual county. Demographic data regarding adult education customers was analyzed for the region and individual counties. Individual planning conversations were held between the consortium staff and consortium members.

Service program areas include high school diploma & GED/HiSet, ESL/Citizenship, Workforce Entry and Re-entry, Parenting Education, Adults with Disabilities, and Career Education. Services are embedded within traditionally underserved communities with the use of small satellite offices, paired with larger programs, to reach those most in need. All members will engage in robust marketing, outreach, and recruitment for their programs. The Student Services Coordinator (SSC) will provide outreach and recruitment on behalf of all programs and assist potential students with finding the adult education opportunity that is the best fit for their goals. K-12 providers will all use standardized CASAS placement tests for students and reassess as appropriate. Members will refer students to the SSC as they near the completion of their program. The SSC will support students as they transition into credit-bearing courses and/or the workforce.

STTAEC Members will continue to monitor student, community, and labor market needs and make shifts in programming as appropriate.

Adult education students present with unique academic and life challenges. These challenges often affect their ability to complete programs in one attempt. The STTAEC is setting goals to improve the persistence and performance of students enrolled in adult education programs. Professional development will be provided across the consortium to ensure that Members and staff are equipped with the required knowledge around CAEP regulations and data collection mechanics in TOPSpro. Members will focus on intentionally building strong personal relationships with students through informal and formal events as a catalyst for behavior change in students. Members will also focus on creating equity focused classroom environments to support learning for all.

Progress indicators:

- By June 30, 2023 refer at least 20 students to the Student Services Coordinator by Members
- By June 30, 2022 increase the annual number of students with 12 hours or more of instruction and a CAEP outcome by 3% (1236 to 1273)

Regional Planning Overview

The STTAEC convenes regular Member and Practitioner meetings to review, plan, and support strategies and goals outlined in the 3-year plan. Consortium staff provide ongoing technical and practical support to Members and Partners as strategies are being implemented and executed. Modifications to goals and/or strategies are made based on regional student need, labor market need and Member capacity.

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

Students who enroll in adult education programs struggle to persist and achieve CAEP outcomes.

How do you know? What resources did you use to identify these gaps?

During the three-year planning process, the STTAEC analyzed historical service data to identify the need to move students forward from enrolling to actively participating and succeeding in programs. This data is also analyzed on an annual basis, demonstrating a persistent need.

How will you measure effectiveness / progress towards meeting this need?

Effectiveness will be measured based on the number of students who engage in 12 hours or more of instruction and achieve one or more CAEP outcome.

Improve Integration of Services & Transitions

2022-23 Strategies

Strategy Name

Enhance Transition and Support Services

Activity that Applies to this Strategy

Student Services Coordinator

Metrics that Apply to this Activity/Strategy

- All: Number of Adults Served (AE 200 - Overall)
- Student Barriers: Low Income (AE 310 - Overall)
- Success: Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)

Strategy Description

Members will connect students with the Student Services Coordinator (SSC) at appropriate times during the student's journey. The SSC will support and connect students as they progress to employment and/or post-secondary education.

Strategy Name

Creating Equitable and Inclusive Adult Schools

Activity that Applies to this Strategy

Creating equitable and inclusive Adult Schools

Metrics that Apply to this Activity/Strategy

- All: Adults who Became Participants (AE 202 - Overall)
- All: Number of Adults Served (AE 200 - Overall)

Strategy Description

Adult Education partners will increase relationship building with students by offering equitable and inclusive activities and events through out the school year that create adult schools where all students feels a sense of belonging. Each adult school partner will offer one activity to support equity and belonging per semester (ie. credit celebration, peer-to-peer study group, sharing bulletin board, etc.)

Address Educational Needs**2022-23 Strategies****Strategy Name**

Career Education

Activity that Applies to this Strategy

Address current needs

Metrics that Apply to this Activity/Strategy

- All: Number of Adults Served (AE 200 - Overall)

Strategy Description

Develop additional CTE course development aligned with regional labor market need. Develop additional noncredit course development to support educational and career pathways. Utilize concurrent enrollment between providers as appropriate.

Improve Effectiveness of Services**2022-23 Strategies****Strategy Name**

Transcript Evaluation Tool

Activity that Applies to this Strategy

Increase Collaboration

Metrics that Apply to this Activity/Strategy

- All: Adults who Became Participants (AE 202 - Overall)
- Progress: Participants with Educational Functioning Levels Gains ASE (AE 400 - ASE)
- Student Barriers: Low Income (AE 310 - Overall)
- Success: Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)

Strategy Description

Develop a universal transcript evaluation tool at all high school diploma sites

Strategy Name

Attend Public and Practitioner Meetings

Activity that Applies to this Strategy

Increase Collaboration

Metrics that Apply to this Activity/Strategy

- All: Adults who Became Participants (AE 202 - Overall)
- Progress: Participants with Educational Functioning Levels Gains ASE (AE 400 - ASE)
- Student Barriers: Low Income (AE 310 - Overall)
- Success: Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)

Strategy Description

Members and Practitioners will routinely attend STTAEC meetings to ensure oversight, collaboration, and best practices.

Strategy Name

Professional Development

Activity that Applies to this Strategy

Increase Collaboration

Metrics that Apply to this Activity/Strategy

- All: Adults who Became Participants (AE 202 - Overall)
- Progress: Participants with Educational Functioning Levels Gains ASE (AE 400 - ASE)
- Student Barriers: Low Income (AE 310 - Overall)
- Success: Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)

Strategy Description

Members and practitioners will participate in professional development opportunities sponsored by the STTAEC, CAEP Office, CDE or other appropriate entities.

Strategy Name

Marketing

Activity that Applies to this Strategy

Increase Collaboration

Metrics that Apply to this Activity/Strategy

- All: Adults who Became Participants (AE 202 - Overall)

Strategy Description

Increase marketing efforts to provide outreach and recruitment to potential adult ed students

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your CAEP 3-year plan.

The planned allocations for 22.23 are consistent with the annual adult education plan, which is based on our CAEP 3 year plan, in that all members will continue to provide programs and services, and are committed to realizing the strategies outlined.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2022-23.

The remaining carryover funds from members will be incorporated into member budgets and workplans for 22.23. Any unspent carryover funds from 20.21 will be redistributed as one-time funds in January of 2023 if funds are not spent by 12.21.22.

Certification

Anderson Union High - Member Representative

Donell Evans

Chief Business Official

devans@auhsd.net

(530) 378-0568

Victor Hopper

superintendent

vhopper@auhsd.net

(530) 378-0568

Approved by Donell Evans

09/14/2022 02:19 PM PDT

Corning Union High - Member Representative

Jared Caylor
Superintendent
jcaylor@cominghs.org

Diana Davisson
CBO
ddavisson@cominghs.org
(530) 824-8002

Audri Bakke
abakke@cominghs.org

Approved by Jared Caylor

09/14/2022 02:26 PM PDT

Gateway Unified - Member Representative

James Harrell
jharrell@gwusd.org
(530) 245-7900

Steve Henson
Asst. Superintendent
shenson@gwusd.org
(530) 245-7915

Approved by Steve Henson Gateway Unified School District

09/15/2022 08:39 AM PDT

Mountain Valley Unified - Member Representative

Anmarie Swanstrom
Superintendent
aswanstrom@mvusd.us
(530) 628-5265

Courtney Bayley
cbayley@mvusd.us
(530) 628-5265 ext: 121

Approved by Anmarie Swanstrom

09/14/2022 02:12 PM PDT

Red Bluff Joint Union High - Member Representative**Todd Brose**

tbrose@rbuhsd.k12.ca.us

(530) 529-8705

DeAnn Himes

Chief Business Official

dhimes@rbhsd.org

(530) 529-8700

Approved by DeAnn Himes

09/14/2022 02:15 PM PDT

Shasta Union High - Member Representative**Jim Cloney**

jcloney@suhsd.net

(530) 241-3261

Jennifer Bickley

Business and Accounting Supervisor

jbickley@suhsd.net

(530) 225-8468

Approved by Jim Cloney

09/14/2022 02:12 PM PDT

Shasta-Tehama-Trinity Joint CCD - Member Representative**Jill Ault**

Comp

jault@shastacollege.edu

(530) 242-7689

Rachelle Modena

Adult Education Program Director

rmodena@shastacollege.edu

(530) 242-7748

Frank Nigro

Vice President of Instruction

fnigro@shastacollege.edu

(530) 242-7520

Approved by Rachelle Modena

09/14/2022 02:12 PM PDT

Southern Trinity Joint Unified - Member Representative

Peggy Canale
pcanale@stjUSD.org
(707) 574-6237

Lyndsey Bray
lbray@stjUSD.org

Approved by Peggy Canale

09/14/2022 02:55 PM PDT

Tehama Co. Department of Education - Member Representative

Laurie Larcade
llarcade@tehamaschools.org

Rich DuVarney
rduvarney@tehamaschools.org
(530) 527-5811

Approved by Rich DuVarney

09/14/2022 02:28 PM PDT

Trinity Alps Unified - Member Representative

Jaime Green
Superintendent
jgreen@taUSD.org
(530) 410-1418

Sandy Coatney
Principal
scoatney@taUSD.org
(530) 623-6127 ext: 2100

Sheree Beans
Director of Business Services
sbeans@taUSD.org
(530) 623-6104

Approved by Jaime Green

09/14/2022 07:17 PM PDT

Trinity Co. Office of Education - Member Representative

Gretchen Deichler

Assistant Superintendent Business Services

gretchend@tcoek12.org

(530) 623-2861

Fabio Robles

Assistant Superintendent

frobles@tcoek12.org

(530) 623-2861

Cathy Taylor

Executive Director

ctaylor@chybacharter.com

(530) 604-1455

Cindy Blanchard

Chief Business Official

cblanchard@tcoek12.org

(530) 623-2861

Approved by Cindy Blanchard

09/14/2022 04:17 PM PDT



California
Community
Colleges



2022 © California Community Colleges

NOVA Site Version: 5.0.7