

# 59 Sierra Joint Consortium: Certified

## Details

### Consortium Information

**Consortium Name:**

59 Sierra Joint Consortium

**Consortium Short Name:**

59 Sierra Joint

**Address:**

3775 Richardson Drive | Auburn, CA | 95602

**Website:**

<https://www.placeronline.org/sierra-joint-consortium>

**Funding Channel 2022-23:**

Fiscal Agent

**CAEP Funds 2022-23:**

\$3,761,902

**CAEP Funds 2021-22:**

\$3,571,539

**CAEP Funds 2020-21:**

\$3,432,521



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## Consortium Contacts

| Responsibility  | Name             | Email  | Title               | Phone                    |
|-----------------|------------------|--|---------------------|--------------------------|
| Primary Contact | Eric Vereyken    | <a href="mailto:evereyke@puhsd.k12.ca.us">evereyke@puhsd.k12.ca.us</a>     | Principal           | (530) 885-8585 ext: 6006 |
| Primary Contact | Lisa Voss        | <a href="mailto:lvoss@rjuhsd.us">lvoss@rjuhsd.us</a>                       |                     |                          |
| Primary Contact | Randy Ittner     | <a href="mailto:rittner@puhsd.k12.ca.us">rittner@puhsd.k12.ca.us</a>       | Principal           | (530) 885-8585           |
| Primary Contact | Steven Casperite | <a href="mailto:scasperite@puhsd.k12.ca.us">scasperite@puhsd.k12.ca.us</a> | Assistant Principal | (530) 368-2369           |

## Member Agencies

| Member Agency                              | Member Type             | Contact                   | Phone                    |
|--|-------------------------|---------------------------|--------------------------|
| <a href="#">Nevada Joint Union High</a>    | High School District    | 5304771225 Michael Hughes | (530) 477-1225 ext: 5012 |
| <a href="#">Placer Union High</a>          | High School District    | Eric Vereyken             | (530) 885-8585 ext: 6006 |
| <a href="#">Roseville Joint Union High</a> | High School District    | Lisa Voss                 |                          |
| <a href="#">Sierra Joint CCD</a>           | District                | Jill Alcorn               | (916) 781-6281           |
| <a href="#">Tahoe-Truckee Unified</a>      | Unified School District | Dr. Todd Wold             | (530) 582-2591           |

## Executive Summary

### Executive Summary \*

#### Assessment

Following a thorough review of consortium data, key data points and educational needs were identified:

1. Need to increase hours of participation for existing students. (persistence)
2. Need for outreach to underserved populations: younger age group, males, ESL students, Low Income
3. Need for continued support and expansion of ESL offerings, particularly at Roseville, Truckee and Inmate Education.
4. We are only serving 8.6% of low income people over 20 years old in our community
5. Need to expand quality CTE training, industry certifications and viable post-secondary pathways.
6. Need to continue to increase high school completion or GED rates. Our consortium could serve over an additional 10,000 people between ages 20 and 49 who do not have a high school diploma.

#### Metrics

Members reviewed 20-21 baseline data and targeted an increase of 5% each year per agency. This goal was determined to be a reasonable target after the significant decrease in enrollment due to the pandemic.

Challenges to compiling data to inform the three year plan:

- Difficulty verifying source of data pre-populated in NOVA
- Late updates and additions to data in NOVA template
- Misalignment between plan guidance and document
- Unable to aggregate inmate education programs with regular programs in NOVA.

Member spending targets reflect the recommended Adult Education Fiscal Management Guideline.

### Objectives

After a thorough review of the data, members identified the following objectives to focus on over the three year period:

1. Increase English Language Literacy (ELL)
2. Support students obtaining a high school diploma or equivalent (LL)
3. Learn industry-specific and soft-skills needed to either obtain employment or earn a livable wage (LI)

### Activities and Outcomes

All SJC members will:

- Offer ESL, HSD/HSE, or CTE classes in underserved areas
- Target marketing to reach underserved populations
- Support for managed enrollment
- Provide contextualized ESL instruction to support industry needs

### Funds Evaluation

Upon release of the annual CAEP allocation, the SJC steering committee reviews the allocation and any applicable COLA. A draft of each member's new allocation is presented at a scheduled monthly meeting. Members agreed that the consortium has sufficient funds to meet current demands but may be insufficient for program growth in the future in underserved areas.

## Assessment

### Overview and Preparation \*

The overall approach to the assessment conducted by the Sierra Joint Consortium was collaborative and inclusive, with members engaging in broad range of activities including:

1. Conducted monthly meetings of the five member SJC steering committee (virtual and in person) beginning in October 2021 to conduct research, data analysis, and drafting of the plan.
2. Utilized resource tools such as the CAEP 2022 - 2025 Three Year Plan Guidance, Plan Template, and Consortium Program Quality Self-Assessment
3. Utilized a variety of data sources pertinent to the consortium service region and agency programs, including Cal-Pass Plus Adult Education Pipeline, CAEP Consortium Facts Sheet, California Competes Dashboard, SBA Policy Map, Census data.
4. Generated and reviewed various TE reports to confirm agency and consortium data (DIR, CAEP Summary, NRS Persister, Enrollees by Hours)
5. Consulted with the K12 Pathway Coordinator, North Far North Region and utilized Centers of Excellence reports to provide relevant labor market information

6. Conducted a "Coffee with the Consortium" public meeting with agency partners throughout the region to report on current status of consortium programs, demographics, labor market information, and opportunities and challenges. Partner agency representatives from Golden Sierra Job Training Agency, Department of Rehabilitation, Placer County Employment Services, North State BIA, NoRTEC, Partners in English, Placer and Nevada County Corrections shared input and ideas for future collaboration.
7. Attended statewide trainings and PLC meetings provided by CAEP/TAP to ensure compliance and best practices

### Regional Alignment and Priorities \*

To maintain regional alignment and priorities, the SJC collaborates with a number of agencies in the region to identify needs, develop instructional programs and pathways, and align programs with known labor market and industry sector demands. The SJC reviewed a number of relevant education and workforce plans from partner agencies to guide services within the SJC region. These relevant member agency and consortium plans include:

- 2020-2021 Continuous Improvement Plan SMART goals from Nevada County Adult School (NAE), Placer School for Adults (PSA), Roseville Adult School (RAS), and Tahoe Truckee Adult Education (TTAE)
- Integrated English Literacy and Civics (IELCE) reports from NAE, PSA, RAS
- Western Association of Schools and Colleges (WASC) self study and actions plans from NAE, PSA, RAS
- Workforce Innovation and Opportunity Act (WIOA) Title II application/plans from NAE, PSA, RAS, TTAE
- Workforce Investment Board plans from Golden Sierra and NoRTEC
- California Community College Strong Workforce Initiative
- Golden Sierra Job Training Agency WIOA Local Plan 2021 - 2024
- SJC CAEP Three Year Plan, 2019-2022

All of these plans focus and prioritize the delivery of education and training with the goal of increased employability aligned to identified labor needs in the region. WIB plans target key industry sectors to provide education, training and recruitment. Continuous improvement plan SMART goals focus on increased student persistence and educational functional level gains that prepare low income, low literacy, and English language learners to increase academic skills and to better access workforce preparation and training.

### Evaluate the Educational Needs of Adults in the Region \*

After researching the 2020 Pipeline Data demographics of the students served by all agencies within the SJC during the 2019-2020 school year, the following data (based on available data in January 2022) is notable:

1. There were 5,052 students served / 2,477 with 12+ contact hours (49%)
2. The two largest age groups served were 40-49 (15%) and 50+ (31%)
3. Females comprise the majority of students (59.5%), males (40.5%)
4. There were 11,163 individuals residing in the consortium region speak English "Less than well" - the SJC serves 754 ESL students, only 6.8% of the population who speak English "Less than well". (**ELL - English Language Learner Category**)
5. Low income students (50%) 2,501 of 5,052. According to the 2021 CAEP Fact Sheets, 58,530 people are low income and over 20 years old. (**LI - Low Income Category**)
6. According to the CAEP Factsheet, there are 10,058 unemployed residents within our region who may benefit from career and technical education.
7. Between ages 20 and 49, our consortium has 11,317 people without a high school diploma. We are currently serving 700 (6.2% of those in need) (**LL - Low Literacy Category**)
8. There were 783 served/565 with 12+ contact hours in Inmate Education (72%)
9. The program breakdown in Inmate Education is ABE 446 (57%), ASE 116 (15%), CTE 85 (11%). No ESL program was offered in 2019-2020. (**LL, LI, and potential for ELL**)

Based on the indicators of need noted above, there is a significant number of ELL, LI, and LL residents who would benefit from education and training programs but are not currently being served.

It is important to note that at the time of the writing of this plan, there are inconsistencies between in the data populated on the Pipeline (Launchboard) and each agency's CAEP Summary Reports. There are efforts underway between the consortium, WestEd, and CASAS to get clarity and make needed corrections. Members will utilize both sources to establish goals and monitor progress. Data noted above was captured in late winter 2021 and early spring 2022 and does not include any late spring updates to Launchboard data.

Data used to complete the Regional Service Provider table was pulled from Preliminary CAEP Enrollees by Hours for Adult Schools and Launchboard and local data for Sierra College for the program year of 21-22 as of May 2022

### **Labor Market Data**

Utilizing the Centers for Excellence Labor Market Research on behalf of the North Far North Regional Consortium 2022 Strategic Plan, the following information/data is notable:

There are nearly 1.2 million jobs in the 7 counties that make up the North (Greater Sacramento) region. There is a projected growth of 6% through 2025 which equates to approximately 73,570 jobs.

Four priority sectors with projected growth rates in double digits include:

- Education and Human Development (21 percentage points, 17,250 jobs)
- Health (13 percentage points, 13,830 jobs)
- Advanced Transportation and Logistics (11 percentage points, 6,970 jobs)
- Energy, Construction, and Utilities (10% percentage points, 11,960 jobs)

At least half of employment qualifies as middle-skilled jobs in all priority sectors with the exceptions of Health and Education and Human Development sectors in which 70% of jobs qualify as middle-skilled jobs. Middle-skilled occupations are defined as occupations requiring additional training beyond high school but less than a Bachelor's degree. Training may include community college certificates or degrees, Trade schools, or training and certificates earned at programs provided by Adult Schools. In most priority sectors, the Middle-skill occupational demand is far greater than the number of students completing training provided by these post-secondary entities.

Because the demand for middle-skilled workers in the four priority industry sectors exceeds the current number of students who are training to fill the jobs within these sectors, there is a need to recruit and train a greater number of individuals within the region and to support them in order to ensure that they persist and complete the required training to fill the needs of employers. Consortium agency members must collaborate to develop pathways aligned to these industry sectors and recruit students (especially LI, LL, and ELL) who will benefit through increased employability upon completion.

### **Other Implications of Key Data Points/Educational Needs**

1. Need to increase hours of participation for existing students. (persistence)
2. Need for outreach to underserved populations: younger age group, males, ESL students, Low Income
3. Need for continued support and expansion of ESL offerings, particularly at Roseville, Truckee and Inmate Education.
4. We are only serving 8.6% of low income people over 20 years old in our community
5. Need to expand quality CTE training, industry certifications and viable post-secondary pathways.
6. Need to continue to increase high school completion or GED rates. Our consortium could serve over an additional 10,000 people between ages 20 and 49 who do not have a high school diploma.

### **Contributions by Entities \***

#### **Process**

Consortium members participated in a thoughtful and organized process that included:

- Attended training provided through CAEP/TAP.
- Scheduled/conducted monthly workgroup meetings to gather data draft plan.
- Thoroughly reviewed 2022-2025 Three Year Plan Guidance Document and Plan Template
- In meetings conducted in the fall of 2021, the workgroup focused on gathering data as outlined in section 2 of the template to better understand current demographics of the region, alignment of programs amongst consortium members, levels of

education and workforce training services, and labor market needs.

- At our public meeting on April 1, 2022 Sierra Joint Consortium members shared information about the three year planning process, program information, consortium demographics, labor market information, and challenges. Participants (listed below) provided information about their agency (mission), who they serve, current challenges, opportunities, and possible collaborations. This information was included in our overall assessment of educational needs, alignment, and services.
- The consortium lead attended PLCs provided by CAEP/TAP to stay current on revisions to the guidance document and recommendations.

#### **List of Consortium Members and Contributing Partners (and how they contributed)**

The plan was developed collaboratively with all consortium members participating in the process by attending monthly workgroup meetings, gathering and analyzing data, and drafting and agreeing to the plan.

- Placer School for Adults
- Roseville Adult School
- Nevada County Adult Education
- Tahoe Truckee Adult Education
- Sierra Joint CCD

In addition to consortium members, the following contributing partners participated in the development of the three year plan through their participation at the agency partner meeting in April 2022:

- Alliance for Workforce Development
- Centers of Excellence
- City of Roseville Public Library
- Department of Rehabilitation
- Golden Sierra Job Training Agency
- Sierra College
- Placer County Employment Services
- Placer County Human and Human Services
- Placer County Library

## **Regional Service Providers**

**For each Member Agency service provider, enter the number of Participants in each program area.**

| Provider Name                      | Provider Type         | Number of Participants in Program Area |            |            |            |           |             |                |                   |                    | Pa |
|------------------------------------|-----------------------|--|------------|------------|------------|-----------|-------------|----------------|-------------------|--------------------|----|
|                                    |                       | ABE                                    | ASE        | ESL        | EL Civics  | AWD       | K12 Success | Short Term CTE | Workforce Reentry | Pre-Apprenticeship |    |
| <b>*Nevada Joint Union High</b>    | Member Representative | 0                                      | 50         | 6          | 0          | 0         | 0           | 0              | 0                 | 0                  |    |
| <b>*Placer Union High</b>          | Member Representative | 292                                    | 177        | 127        | 127        | 0         | 116         | 261            | 302               | 11                 |    |
| <b>*Roseville Joint Union High</b> | Member Representative | 21                                     | 331        | 374        | 430        | 0         | 0           | 355            | 0                 | 0                  |    |
| <b>*Sierra Joint CCD</b>           | Member Representative | 0                                      | 83         | 245        | 0          | 46        | 0           | 101            | 0                 | 0                  |    |
| <b>*Tahoe-Truckee Unified</b>      | Member Representative | 0                                      | 7          | 21         | 26         | 0         | 0           | 11             | 11                | 0                  |    |
| <b>Total Participants</b>          |                       | <b>313</b>                             | <b>648</b> | <b>773</b> | <b>583</b> | <b>46</b> | <b>116</b>  | <b>728</b>     | <b>313</b>        | <b>11</b>          |    |

\* Member Agency required to input number of Participants

For each service provider added, check the box in the program areas where services are provided.

| Provider Name                     | Provider Type               | Program Area Where Services Are Provided |     |     |           |     |             |                |                   |                    |
|-----------------------------------|-----------------------------|--|-----|-----|-----------|-----|-------------|----------------|-------------------|--------------------|
|                                   |                             | ABE                                      | ASE | ESL | EL Civics | AWD | K12 Success | Short Term CTE | Workforce Reentry | Pre-Apprenticeship |
| Placer County HHS                 | Other                       | x  | x   | x   | x         | x   | x           | x              | ✓                 | x                  |
| Golden Sierra Job Training Agency | Workforce Development Board | x  | x   | x   | x         | x   | x           | x              | ✓                 | x                  |
| CA Department of Rehabilitation   | Community Organization      | x  | x   | x   | x         | x   | x           | x              | ✓                 | x                  |
| BMR NAPA Auto Care Roseville      | Industry                    | x  | x   | x   | x         | x   | x           | x              | ✓                 | x                  |
| The City of Roseville             | Community Organization      | ✓  | x   | ✓   | x         | x   | x           | x              | ✓                 | x                  |
| Placer County Libraries           | Community Organization      | ✓  | x   | x   | x         | x   | x           | x              | x                 | x                  |
| Mercedes Benz Campus USA          | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| Von Housen Motor Group            | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| FORD ACE Program                  | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| Future Ford Auto Group            | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| Roseville Toyota                  | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| BMR NAPA Auto Care                | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| NAPA Auto Parts Group             | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| Subaru America                    | Industry                    | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |



| Provider Name   | Provider Type               | Program Area Where Services Are Provided |     |     |           |     |             |                |                   |                    |
|---|-----------------------------|--|-----|-----|-----------|-----|-------------|----------------|-------------------|--------------------|
|   |                             | ABE                                      | ASE | ESL | EL Civics | AWD | K12 Success | Short Term CTE | Workforce Reentry | Pre-Apprenticeship |
| Roseville Joint Union High School District                            | Other                       | ✓  | ✓   | ✓   | ✓         | ×   | ✓           | ×              | ×                 | ×                  |
| Sierra College  | Other                       | ×  | ×   | ✓   | ×         | ×   | ×           | ×              | ×                 | ×                  |
| ASE Education Foundation  | Industry                    | ×  | ×   | ×   | ×         | ×   | ×           | ✓              | ×                 | ×                  |
| Placer County Office of Education/CTE Works                           | Community Organization      | ×  | ×   | ×   | ×         | ×   | ×           | ✓              | ×                 | ×                  |
| Wayne Brown Correctional  | Community Organization      | ×  | ✓   | ×   | ×         | ×   | ×           | ✓              | ×                 | ×                  |
| Placer County Corrections   | Community Organization      | ×  | ✓   | ×   | ×         | ×   | ×           | ✓              | ×                 | ×                  |
| Alliance for Workforce Development-NorTEC Workforce Development Board | Workforce Development Board | ×  | ×   | ×   | ×         | ×   | ×           | ×              | ✓                 | ×                  |
| Pride Industries  | Community Organization      | ×  | ×   | ×   | ×         | ×   | ×           | ✓              | ×                 | ×                  |
| Latino Leadership Council   | Community Organization      | ×  | ×   | ✓   | ×         | ×   | ×           | ×              | ×                 | ×                  |
| Nevada County Literacy Libraries                                      | Community Organization      | ✓  | ×   | ✓   | ×         | ×   | ×           | ×              | ×                 | ×                  |
| Touch of Understanding  | Business                    | ×  | ×   | ×   | ×         | ✓   | ×           | ×              | ×                 | ×                  |

| Provider Name                                   | Provider Type          | Program Area Where Services Are Provided |     |     |           |     |             |                |                   |                    |
|---|------------------------|--|-----|-----|-----------|-----|-------------|----------------|-------------------|--------------------|
|   |                        | ABE                                      | ASE | ESL | EL Civics | AWD | K12 Success | Short Term CTE | Workforce Reentry | Pre-Apprenticeship |
| Partners in English Language Learning           | Community Organization | x  | x   | ✓   | x         | x   | x           | x              | x                 | x                  |
| Sierra Small Business Development Center        | Community Organization | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| North State Building Industry Association       | Industry               | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| Lennar Homes                                    | Industry               | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| HyTech Auto & Smog                              | Industry               | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| Truckee Roundhouse Makerspace                   | Community Organization | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| Truckee Donner Recreation Park District         | Community Organization | x  | x   | x   | x         | x   | x           | ✓              | x                 | ✓                  |
| Contractors Association of Truckee Tahoe (CATT) | Industry               | x  | x   | x   | x         | x   | x           | ✓              | x                 | ✓                  |
| Sutter Health                                   | Industry               | x  | x   | x   | x         | x   | x           | ✓              | x                 | x                  |
| TTUSD Translation and Interpretation Department | Community Organization | x  | x   | x   | x         | x   | x           | x              | x                 | ✓                  |
| Placer School for Adults                        | Other                  | ✓  | ✓   | ✓   | ✓         | x   | ✓           | ✓              | ✓                 | x                  |

| Provider Name                         | Provider Type | Program Area Where Services Are Provided |     |     |           |     |             |                |                   |                    |
|---------------------------------------|---------------|--|-----|-----|-----------|-----|-------------|----------------|-------------------|--------------------|
|                                       |               | ABE                                      | ASE | ESL | EL Civics | AWD | K12 Success | Short Term CTE | Workforce Reentry | Pre-Apprenticeship |
| Nevada County Adult Education         | Other         | ✓  | ✓   | ✓   | ✓         | ×   | ✓           | ✓              | ×                 | ×                  |
| Tahoe Truckee Unified School District | Other         | ×  | ✓   | ✓   | ×         | ×   | ✓           | ✓              | ✓                 | ✓                  |

**Evaluate the Current Levels and Types of Education and Workforce Services for Adults in the Region \***

The Sierra Joint Consortium has robust offerings in all identified CAEP areas, including ESL, ASE, CTE, Pre-Apprentice, and basic literacy. Adults with disabilities are provided accommodations in any of the mentioned categories. However, the data shows that the educational programs offered are under utilized when compared to potential students based on regional demographics. This situation has been exacerbated by the pandemic years, specifically 2019-2020 and 2020 - 2021.

For example, an analysis of existing services when compared with potential students illustrates the underutilization of available services:

- There were 11,163 individuals residing in the consortium region speak English “Less than well” - the SJC serves 754 ESL students, only 6.8% of the population who speak English “Less than well”. **(ELL - English Language Learner Category)**
- Low income students (50%) 2,501 of 5,052. According to the 2021 CAEP Fact Sheets, 58,530 people are low income and over 20 years old. **(LI - Low Income Category)**
- Between ages 20 and 49, our consortium has 11,317 people without a high school diploma. We are currently serving 700 (6.2% of those in need) **(LL - Low Literacy Category)**
- The program breakdown in Inmate Education is ABE 446 (57%), ASE 116 (15%), CTE 85 (11%). No ESL program was offered in 2019-2020. **(LL , LI, and potential for ELL)**

Trend data for 2021-2022 shows signs of improvement. However, consortium members need to continue to look for creative ways to deliver services that break down barriers to access programs.

**Metrics: CAEP Barriers & Metrics**

✓ **Student Barriers**

**Adult Ed Metrics**

- English Language Learner (AE 305 - Overall)
- Low Income (AE 310 - Overall)
- Low Literacy (AE 311 - Overall)

× **Progress:** Learn about skills gains in adult basic education, ESL, workforce preparation, and CTE programs.

× **Transition:** Learn about student transition into postsecondary education and college credit pathways.

× **Success:** Information on completion of diplomas, certificates, and college credit awards.

× **Employment and Earnings:** Access 2nd and 4th quarter employment, annual earnings, and earning gains data.

### Consortium Level Metric Targets

\* Mandatory for all consortia

| Metric Set       | Metric                                      | 2019-20<br>Actuals | 2020-21<br>Actuals | 2021-22<br>Actuals | 2022-23<br>Target | 2023-24<br>Target | 2024-25<br>Target |
|------------------|---|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All              | *Number of Adults Served (AE 200 - Overall) | 4,355              | 2,467              |                    | 2,590             | 2,719             | 2,855             |
| Student Barriers | English Language Learner (AE 305 - Overall) | 1,068              | 705                |                    | 740               | 777               | 816               |
| Student Barriers | Low Literacy (AE 311 - Overall)             | 2,608              | 1,616              |                    | 1,696             | 1,781             | 1,870             |
| Student Barriers | Low Income (AE 310 - Overall)               | 2,157              | 990                |                    | 1,039             | 1,091             | 1,146             |

## Member Level Metric Targets

\* Mandatory for all members

### Nevada Joint Union High (Reported by Nevada Joint UHSD - Nevada Union Adult School)

| Metric Set | Metric   | 2019-20<br>Actuals | 2020-21<br>Actuals | 2021-22<br>Actuals | 2022-23<br>Target | 2023-24<br>Target | 2024-25<br>Target |
|------------|--|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All        | *Adults who Became Participants (AE 202 - Overall) | 136                | 59                 |                    | 61                | 65                | 68                |

### Placer Union High (Reported by Placer Union High School District (PUHSD))

| Metric Set | Metric   | 2019-20<br>Actuals | 2020-21<br>Actuals | 2021-22<br>Actuals | 2022-23<br>Target | 2023-24<br>Target | 2024-25<br>Target |
|------------|--|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All        | *Adults who Became Participants (AE 202 - Overall) | 563                | 312                |                    | 327               | 343               | 361               |

### Roseville Joint Union High (Reported by Roseville Adult School)

| Metric Set | Metric   | 2019-20<br>Actuals | 2020-21<br>Actuals | 2021-22<br>Actuals | 2022-23<br>Target | 2023-24<br>Target | 2024-25<br>Target |
|------------|--|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All        | *Adults who Became Participants (AE 202 - Overall) | 821                | 1,016              |                    | 1,066             | 1,120             | 1,176             |

### Sierra Joint CCD (Reported by Sierra District)

| Metric Set | Metric   | 2019-20<br>Actuals | 2020-21<br>Actuals | 2021-22<br>Actuals | 2022-23<br>Target | 2023-24<br>Target | 2024-25<br>Target |
|------------|--|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All        | *Adults who Became Participants (AE 202 - Overall) | 513                | 456                |                    | 456               | 478               | 502               |

**Tahoe-Truckee Unified (Reported by Tahoe Truckee Unified School District)**

| Metric Set | Metric   | 2019-20<br>Actuals | 2020-21<br>Actuals | 2021-22<br>Actuals | 2022-23<br>Target | 2023-24<br>Target | 2024-25<br>Target |
|------------|--|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All        | *Adults who Became Participants (AE 202 - Overall) | 45                 | 33                 |                    | 34                | 36                | 38                |

**Member Spending Targets**

| Member                     | Percent of 2019-20 Available Funds Spent | Percent of 2020-21 Available Funds Spent | Percent of 2021-22 Available Funds Spent | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|----------------------------|--|--|--|----------------|----------------|----------------|
| Nevada Joint Union High    | 100%                                     | 47%                                      | 0%                                       | 60%            | 60%            | 60%            |
| Placer Union High          | 100%                                     | 74%                                      | 0%                                       | 60%            | 60%            | 60%            |
| Roseville Joint Union High | 100%                                     | 100%                                     | 0%                                       | 60%            | 60%            | 60%            |
| Sierra Joint CCD           | 54%                                      | 0%                                       | 0%                                       | 60%            | 60%            | 60%            |
| Tahoe-Truckee Unified      | 100%                                     | 37%                                      | 0%                                       | 60%            | 60%            | 60%            |

**Objectives**

Address Educational Needs

**Description of Objective \***

Objectives for Educational Needs are:

1. Increase English Language Literacy (ELL)
2. Support students obtaining high school diploma or equivalent
3. Learn industry-specific and soft skills needed to either obtain employment or earn livable wage (LI)

Strategies:

1. Expansion, outreach, and enrollment, bilingual support to increase access and persistence in ESL at each level
2. Outreach and enrollment, support to increase access and persistence, support access to GED/HiSET testing
3. Offer adult CTE programs related to identified livable wage careers aligned to local labor market information, develop partnership with industry and postsecondary

**Improve Integration of Services & Transitions****Description of Objective \***

Objectives for improving integration of services and transitions:

1. Identification of high school students needing to transition to Adult Education, and provision of support for these students
2. Identification of Adult Education students needing transition to postsecondary programs
3. Offer ESL, GED, and CTE programs across our region that strategically meet the needs of the various population centers within our consortium.

Strategies:

1. Collaborate with K12 district partners (counselors and/or administration) at least two times per year to determine educational needs of graduating (and non graduating) students and align CTE pathways
2. Utilize consortium transition counselor position to support students matriculating from Adult Education programs to Sierra College
3. Identify population centers, identify ESL and GED needs within these population centers, use local labor market information to identify local CTE needs, develop team of industry partners to help develop and offer related CTE programs

**Improve Effectiveness of Services****Description of Objective \***

Objectives for improving effectiveness of services:

1. Improve consortium effectiveness

Strategies:

- 1A. Refining data collection
- 1B. Collaborate on consortium-wide data
- 1C. Align member-level programming with identified needs

## Activities & Outcomes

### Activity Name \*

Outreach and Enrollment for ESL, HSD/HSE, or CTE

### Objective that Applies to this Activity

Address Educational Needs

### Brief Description of Activity \*

All SJC members will:

- Offer ESL, HSD/HSE, or CTE classes in underserved areas
- Target marketing to reach underserved populations
- Support for managed enrollment
- Provide contextualized ESL instruction to support industry needs

### Short-Term Outcomes (12 Months) \*

- By June of 2023, Identify underserved areas within the consortium
- By June of 2023, develop a marketing plan to reach underserved populations

### Intermediate Outcomes (1-3 Years) \*

- Offer new/additional sections of ESL, HSD/HSE, CTE classes, based outreach efforts noted in short term outcomes
- Annually review course offerings and effectiveness of marketing/outreach efforts, based on enrollment/persistence data and available funding

### Long-Term Outcomes (3-5 Years) \*

- Evaluate course offerings and effectiveness of marketing/outreach efforts

### Proposed Completion Date

06/30/2025

### Adult Ed Metrics and Student Barriers

- All: Adults who Became Participants (AE 202 - Overall)
- All: Number of Adults Served (AE 200 - Overall)
- Student Barriers: English Language Learner (AE 305 - Overall)

### Responsible person(s)

| Name           |
|----------------|
| Jill Alcorn    |
| Lisa Voss      |
| Michael Hughes |
| Randy Ittner   |
| Todd Wold      |



**Activity Name \***

Student Services and Transitions

**Objective that Applies to this Activity**

Improve Integration of Services & Transitions

**Brief Description of Activity \***

Identification and provision of support services (counseling) for students in need of transitions:

- High school students needing to transition to Adult Ed
- Adult Ed students needing transition to other postsecondary/technical training programs

**Short-Term Outcomes (12 Months) \***

- Collaborate with 9-12 feeder schools and community colleges two times per school year
- Identify opportunities for program articulation between adult schools and Sierra College
- Utilize consortium transition counselor position to support students matriculating from Adult Ed to Sierra College

**Intermediate Outcomes (1-3 Years) \***

- Annually review collaboration and transition services
- Annually review existing articulation agreements and new opportunities for articulation

**Long-Term Outcomes (3-5 Years) \***

- Evaluate effectiveness of transition services.

**Proposed Completion Date**

06/30/2025

**Adult Ed Metrics and Student Barriers**

- All: Adults who Became Participants (AE 202 - Overall)
- All: Number of Adults Served (AE 200 - Overall)
- Student Barriers: English Language Learner (AE 305 - Overall)
- Student Barriers: Low Income (AE 310 - Overall)
- Student Barriers: Low Literacy (AE 311 - Overall)

**Responsible person(s)**

| Name           |
|----------------|
| Jill Alcorn    |
| Lisa Voss      |
| Michael Hughes |
| Randy Ittner   |
| Todd Wold      |

**Activity Name \***

Consortium Effectiveness

**Objective that Applies to this Activity**

Improve Effectiveness of Services

**Brief Description of Activity \***

Refine process for consortium-wide data collection and evaluation to:

- Measure program efficacy
- Identify program needs
- Target outreach
- Allocate funding

**Short-Term Outcomes (12 Months) \***

- Quarterly review of consortium performance data (CAEP Summary Report, Barriers to Employment
- Registrar/Data Tech collaboration meetings at least twice annually to ensure uniform data entry and reporting

**Intermediate Outcomes (1-3 Years) \***

- Annual review of data to identify potential areas of growth and associated budgetary needs.

**Long-Term Outcomes (3-5 Years) \***

- Evaluate effectiveness of data analysis and program decisions

**Proposed Completion Date**

06/30/2025

**Adult Ed Metrics and Student Barriers**

- All: Adults who Became Participants (AE 202 - Overall)
- All: Number of Adults Served (AE 200 - Overall)
- Student Barriers: English Language Learner (AE 305 - Overall)
- Student Barriers: Low Income (AE 310 - Overall)
- Student Barriers: Low Literacy (AE 311 - Overall)

**Responsible person(s)**

| Name           |
|----------------|
| Jill Alcorn    |
| Lisa Voss      |
| Michael Hughes |
| Randy Ittner   |
| Todd Wold      |

## Funds Evaluation

### Member Allocations and Expenditures

| Member Agency                              | Prior Year Total Leveraged Funds | Program Reporting Status |
|--|----------------------------------|--------------------------|
| <a href="#">Nevada Joint Union High</a>    | \$333,416                        | Certified                |
| <a href="#">Placer Union High</a>          | \$1,884,778                      | Certified                |
| <a href="#">Roseville Joint Union High</a> | \$1,365,715                      | Certified                |
| <a href="#">Sierra Joint CCD</a>           | \$229,609                        | Certified                |
| <a href="#">Tahoe-Truckee Unified</a>      | \$205,892                        | Certified                |
| <b>Totals</b>                              | <b>\$4,019,410</b>               | <b>5/5 Certified</b>     |

#### Funds Evaluation \*

Upon release of the annual CAEP allocation, the SJC steering committee reviews the allocation and any applicable COLA. A draft of each member's new allocation is presented at a scheduled monthly meeting. The steering committee then votes to approve the new allocations and submits the allocations through the Consortium Fiscal Administration Declaration (CFAD) process in NOVA to the State for approval. Education Code 84913 delineates the eight areas that the funds apportioned to Adult Education programs may be used. Agency leads are responsible to review EC 84913 at least annually to ensure understanding and compliance. The consortium's three year plan and each agency's annual plan includes goals and strategies that, when implemented, fall within the allowable program areas and expenditure allowances. Budgets are monitored by the authorized agent at each agency and reviewed by the SJC fiscal agent and consortium lead. A budget standing item is on each steering committee agenda to monitor budget balances and carryover, when applicable. The fiscal agent and consortium lead ensure that quarterly expenditure claim reports are submitted on time and expenditures support the consortium three year and agency annual plans. If a member has a special need aligned with the SJC's three year plan and agency's annual plan and is in need of additional funding, agencies may work together and use the budget amendment process to move money between members during the fiscal year to support that need. Each member is currently utilizing the recommended fiscal year spending targets as outlined in the Adult Education Fiscal Management Guide. Additional funding sources, such as WIOA II, CalWorks, Workforce Investment Board/WIOA I, Jail ADA, and funding through MOU's with partner agencies is leveraged to support and expand CAEP offerings.

## Certification

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05/26/2022 08:26 AM PDT

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05/26/2022 08:23 AM PDT

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05/26/2022 08:30 AM PDT

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05/26/2022 11:31 AM PDT

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05/26/2022 08:27 AM PDT



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